

  
**Haines Borough**  
**Borough Assembly Meeting #309**  
**AGENDA**

**February 23, 2016 - 6:30 p.m.**

**Location: Assembly Chambers, Public Safety Bldg.**

**Jan Hill,**  
Mayor

**Margaret Friedenauer,**  
Assembly Member

**Diana Lapham,**  
Assembly Member

**Mike Case**  
Assembly Member

**Tresham Gregg,**  
Assembly Member

**George Campbell,**  
Assembly Member

**Ron Jackson,**  
Assembly Member

**Brad Ryan**  
Interim Manager

**Julie Cozzi, MMC**  
Borough Clerk

**Krista Kielsmeier**  
Deputy Clerk

**1. CALL TO ORDER/PLEDGE TO THE FLAG**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA & CONSENT AGENDA**

*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Museum Report
- 8C – Accept Fire Department Report
- 9A – Accept Minor Offenses Committee Minutes
- 9B – Accept Tourism Advisory Committee Summary
- 9C – Accept Museum Board of Trustees Minutes
- 9D – Accept Planning Commission Minutes and Summary
- 11C2 – Amend Previously-Adopted Ordinance 15-12-425
- 12A – Correspondence re. Tier 3 Town Hall (ULCFG)

**\* 4. APPROVAL OF MINUTES – 2/9/16 Regular**

**5. PUBLIC COMMENTS - Sign-up is NOT required**

*[This is for any topics not scheduled for public hearing.]*

**6. MAYOR'S COMMENTS/REPORT**

**A. Oath of Office – Police Officer Christopher Brown**

**7. PUBLIC HEARINGS - None**

**8. STAFF/FACILITY REPORTS**

**A. Interim Borough Manager – 2/23/16 Report**

**\*B. Sheldon Museum – Staff Report of January 2016**

**\*C. Fire Department – Staff Report of January 2016**

**\*D. State Lobbyist – Report of February 1-12, 2016**

**9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**

**\*A. Minor Offenses Committee – Minutes of 12/18/15 & 1/14/16 and Summary of 2/4/16**

**\*B. Tourism Advisory Board – Summary of 2/3/16 Meeting**

**\*C. Museum Board of Trustees – Minutes of 1/13/16**

**\*D. Planning Commission – Minutes of 1/14/16 & Summary of 2/11/16 Meeting**

**E. Assembly Board Liaison Reports**

**F. Assembly Standing Committee Reports**

**1. Government Affairs & Services Committee – Report of 2/3/16 Meeting  
(Assembly Agenda Prep. and Motor Vehicle Tax Repeal)**

**2. Finance Committee – Report of 2/10/16 Meeting (Motor Vehicle Tax Repeal)**

**10. UNFINISHED BUSINESS - None**

**11. NEW BUSINESS**

**A. Resolutions - None**

**B. Ordinances for Introduction - None**

**11. NEW BUSINESS ---continued---**

**C. Other New Business**

**1. Code of Conduct Policy – Discussion Item**

*In an effort to improve the conduct, efficiency and decorum at borough public meetings, Assembly Members Jackson and Friedenauer prepared a draft code of conduct policy for consideration. They believe this may also improve the community's trust and involvement in the public process. They envision this as a policy applying to the borough assembly & members of advisory boards. The meeting packet also includes information about a community code of conduct that was developed in 1996. The assembly policy discussion may lead to some type of motion, including one that would adopt it.*

**\*2. Amend Previously-Adopted Ordinance 15-12-425**

**An Ordinance of the Haines Borough amending Haines Borough Code Subsection 3.60.160(A) to establish a tiered local bidder preference and to include an exception when a local preference is disallowed by the project's funding source.**

*This ordinance was adopted on 2/9/16 but has not yet been codified. There was a bit of confusion during discussion of an amendment on 1/26/16, and the ordinance was redrafted as staff understood it to be. That draft was presented to the assembly for consideration. Following the second public hearing on 2/9, the assembly adopted the ordinance, as drafted. Upon further staff review, it has been determined the ordinance as adopted does not accurately reflect the intended amendment. **Motion:** Amend previously-adopted Ordinance 15-12-425 to correct the 7% tier threshold to read \$1,000,000 rather than \$500,000, and to clarify the range for the 5% tier.*

**12. CORRESPONDENCE/REQUESTS**

**\*A. Support for Town Hall re. Tier 3 (antidegradation of Chilkat River) – Upper Lynn Canal Fish & Game Advisory Committee**

*Note: The committee chair understood the town hall was taking place prior to this assembly meeting (February 22) but requested the correspondence be in the packet.*

**13. SET MEETING DATES**

**14. PUBLIC COMMENTS**

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**16. ADJOURNMENT**