Haines Borough
Borough Assembly Meeting #319
AGENDA

July 26, 2016 - 6:30 p.m. **Location: Assembly Chambers, Public Safety Bldg.**

Jan Hill,
Mayor

Margaret Friedenauer,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Tresham Gregg,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

Bill Seward
Borough Manager

Julie Cozzi, *MMC*
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER / PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk (*****) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

4 – Approve Assembly Meeting Minutes
8B – Accept Museum Report
8C – Accept Finance Director Report
8D – Accept Fire Department Report
8E – Accept Chilkat Center Report
9A – Accept Planning Commission Minutes and Meeting Summary
9B – Accept Museum Board Minutes
9C – Accept Mobile Commercial Business Committee Minutes
11B1 – Introduce Ordinance 16-07-440 and Schedule Public Hearings

*4. APPROVAL OF MINUTES – 7/12/16 Regular

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda. Individuals offering citizen comment will not be permitted to make personal attacks.

6. MAYOR'S COMMENTS / REPORT

A. Public Oath of Office – Chief of Police Heath Scott

Note: HBC 2.62.010(B) requires an officer of the borough to take an oath "before entering upon the duties of the office." The oath was administered in the borough offices on July 18, his first day. It is readministered now for the sake of the public.

7. PUBLIC HEARINGS

A. Ordinance 16-06-437 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Section 11.40.040 to change the Borough Election Day polling place opening time from 8:00 a.m. to 7:00 a.m. to match the State Election opening time.

This ordinance is recommended by the borough clerk and was introduced on 6/28/16. The first hearing was on 7/12. **Motion**: Adopt Ordinance 16-06-437.

B. Ordinance 16-06-438 – Second Hearing

An Ordinance of the Haines Borough authorizing Chilkat Valley Preschool, Inc. to lease an addition on the Senior Center Building.

This ordinance is recommended by the borough clerk and was introduced on 6/28/16. The first hearing was on 7/12. **Motion**: Adopt Ordinance 16-06-438.

C. Ordinance 16-07-439 – First Hearing

An Ordinance of the Haines Borough amending the Zoning Use Chart in Haines Borough Code Section 18.70.040 to allow multiple single-family residences as a conditional use in the light industrial / commercial zone.

This ordinance is recommended by the planning commission and was introduced on 7/12/16. The assembly already scheduled the second hearing for 8/9/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

A. Borough Manager – *7/26/16 Report*

***B. Sheldon Museum** – *Report of June 2016*

***C. Finance Director** – *Property Tax Report*

***D. Fire Department** – *Report of June 2016*

***E. Chilkat Center** – *Facility Report of June 2016*

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

***A. Planning Commission** – *Minutes of 6/9/16 & Summary of 7/7/16 Meeting*

***B. Museum Board of Trustees** – *Minutes of 6/16/16*

***C. Mobile Commercial Business Committee** – *Summary of 7/11/16 Meeting*

D. Assembly Board Liaison Reports

E. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions - None

B. Ordinances for Introduction

***1. <u>Ordinance 16-07-440</u>**

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY17 budget.

This ordinance is recommended by the borough manager. **<u>Motion</u>**: Introduce Ordinance 16-07-440 and set a first public hearing for 7/26/16 and a second public hearing for 8/9/16.

C. Other New Business - None

12. CORRESPONDENCE/REQUESTS

A. Notice of Alleged Safety or Health Hazards at Borough Administration Building – OSHA

This item also includes the borough manager's response to OSHA

13. SET MEETING DATES

A. Committee of the Whole – Strategic Planning Discussion

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT