

**HAINES BOROUGH ASSEMBLY
REGULAR MEETING MINUTES
JANUARY 21, 2003**

1. **CALL TO ORDER:** Mayor **CASE** called the meeting to order at 6:30 p.m. in the Assembly Chambers of the Municipal Building.
2. **PLEDGE TO FLAG:** Led by the Mayor.
3. **ROLL CALL: Present:** Mayor Mike **CASE**, Assembly Members Chip **LENDE**, Douglas **OLERUD**, Lucy **HARRELL**, Jerry **LAPP**, Debra **SCHNABEL** and Stephanie **SCOTT**.

Staff Present: Vince **HANSEN**/Borough Manager, Susan **JOHNSTON**/Borough Clerk, Robert **VENABLES**/Economic Development Director, Greg **RICHMOND**/Acting Borough CFO, Cynthia **JONES**/Museum Curator and Ann **MYREN**/Librarian.

Visitors Present: Steve **WILLIAMS**/CVN, Patricia **BLANK**, Don **TURNER**, III, Stacey **TURNER**, Don **TURNER**, Jr., Lloyd **GILMAN**, John **FLORESKE**, Carolyn **WEISHAHN**, Scott **SUNDBERG**, Dan **WACKERMAN** and others.

4. **APPROVAL OF AGENDA/CONSENT AGENDA:** All items listed with an asterisk (*) are considered to be routine by the Borough Assembly and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an Assembly Member or citizen so requests, in which event the Assembly, by a majority vote, may remove the item from the Consent Agenda and consider it in its normal agenda sequence.

No changes were made to the agenda.

M/S OLERUD/SCOTT Motion to approve the agenda.

Motion carried unanimously.

- * 5. **MINUTES OF PREVIOUS MEETINGS:** January 7, 2002
6. **AUDIENCE PARTICIPATION/APPEARANCE REQUESTS:** NONE
7. **MAYOR'S REPORT:**

A. Chilkat Center Advisory Board Appointments

The Mayor appointed the following applicants to the Chilkat Center Advisory Board and asked for confirmation from the Assembly: Mark **SEBENS**, Annette **SMITH**, Tresham **GREGG** and Julie **COZZI**.

M/S OLERUD/SCOTT Motion to confirm the appointment of Mark **SEBENS**, Annette **SMITH**, Tresham **GREGG** and Julie **COZZI** to the Chilkat Center Advisory Board.

7. **MAYOR'S REPORT:** (cont.)

A. Chilkat Center Advisory Board Appointments (cont.)

Assembly Member **SCOTT** requested a copy of the code section laying out the Board's duties. She also asked if the Borough funded the Center's operations this year. The Mayor said they did - approximately \$35,000. He stated that he will check to see how much of this was expended by the former managers.

Motion carried unanimously.

B. Convention and Visitors Bureau Board Appointments

The Mayor appointed Dorothy **McCONNELL** and Marilyn **JOSEPHSON** to the CVB and asked for confirmation from the Assembly. He also wished to re-appoint former members Ed **LAPEYRI** and Shane **HORTON** who asked to be retained on the board.

M/S **LENDE/SCHNABEL** Motion to confirm the Mayor's appointment of Dorothy **McCONNELL** and Marilyn **JOSEPHSON** to the CVB Board.

Motion carried unanimously.

M/S **HARRELL/LAPP** Motion to confirm the retention of Ed **LAPEYRI** and Shane **HORTON** on the CVB Board.

Motion carried unanimously.

C. Consolidation Transition Committees - Report

The Legal Transition Committee met to review the proposed new Borough Code. The Mayor provided a flow chart which showed a proposed course of action for getting the new code adopted. The code is under its final review by the committee and should be coming to the Assembly some time in February. Once the code is presented to the Assembly, it will be discussed in Committee Of the Whole meetings where public hearings will be held to obtain input from the general populace. Once the Committee of the Whole completes its work with the code, it will be presented in ordinance form for two final public hearings and adoption. The Assembly concurred with this proposed process.

D. Library/Borough Office Status

The Administrative offices need to be moved into the old library building by November.

7. **MAYOR'S REPORT:** (cont.)

D. Library/Borough Office Status (cont.)

The Mayor is researching the availability of used modular office units (cubicles) to make the most economical use of the space. Funding was set aside for remodeling the library for Borough office use and plans for the remodeling are being drafted. Assembly meetings will continue to be held in the current Assembly chambers for now.

E. Juneau Access Environmental Impact Statement (EIS)

The Governor has directed the DOT to complete the EIS on the Juneau access road. The Assembly must come up with a strategy that would be acceptable for Haines should the road be built. The Mayor has been talking with the Skagway Mayor about forming an Upper Lynn Canal Ferry Authority. It was suggested that the Borough request the Skagway/Haines spur road be included in the EIS.

HARRELL said she would prefer improved ferry service to a road, but if the road is going to be built, Haines needs to be on it. DOT must add the Skagway/Haines spur to their EIS now. **LENDE** and **LAPP** agreed.

M/S **HARRELL/OLERUD** Motion to ask the DOT to include the Haines/Skagway land route in their EIS for the Juneau/Skagway road.

The Manager stated that the announcement about the EIS said that "all routes will be considered".

Motion carried unanimously.

F. Mayor Meeting With Library and Museum Boards

The Mayor met with the Library and Museum boards regarding their role in the consolidated borough. The boards will meet on their own and report to the Assembly with their suggestions regarding defining the relationship between the departments and the manager.

G. Items of a General Nature

Several people from Haines will be attending the Governor's inaugural ball in Juneau, including the Mayor. He hopes to make some valuable contacts while he is there.

8. PUBLIC HEARINGS:

A. PUBLIC HEARING
LLOYD **GILMAN** APPEAL OF MANAGER'S DECISION
JUNK AND VEHICLE NUISANCE

LLOYD **GILMAN** HAS FILED A NOTICE OF APPEAL OF A DECISION OF THE BOROUGH MANAGER TO REQUIRE HIM TO CLEAN UP REFUSE ON HIS PROPERTY OFF OF BEACH ROAD. THE BOROUGH ASSEMBLY SHALL HOLD A PUBLIC HEARING ON THE MATTER AS REQUIRED BY MUNICIPAL CODE.

The Mayor explained the process that brought Mr. **GILMAN** to the meeting. He opened the public hearing at 7:15 p.m.

Lloyd **GILMAN** stated that he received letters from the City in October and December telling him that he had to clean up his property. He asked several times for a copy of the complaint against him but it was never given to him. He stated that when his property was annexed he was told that his use of this property was a "use by right" and there have been no significant changes to the property since then. He did not agree that his property was a nuisance as defined in the code. He did not feel it was dangerous or endangering property values.

The Manager stated that Mr. **GILMAN** is only one of several people whose property has been cited for clean-up since annexation. He stated that how the condition of the property came to the attention of the City was immaterial and it still has to be cleaned up.

Donny **TURNER** said that it is a fishing gear storage lot. He wanted to know what identified it as a nuisance. Assembly Member **LAPP** asked if the junk cars and piles of rubbish had been removed, leaving only fishing gear. Mr. **GILMAN** said nothing had been changed, but he had been promised his use was "grandfathered".

Assembly Member **HARRELL** said she inspected the property and there is a huge amount of junk on it, including a smashed trailer and an old reefer box. She never heard of junk being "grandfathered".

Assembly Member **SCHNABEL** stated that the whole community is **GILMAN'S** neighbor. She applauded the City for starting the clean-up efforts. The community needs to look more attractive. She did not have any problem giving Mr. **GILMAN** sufficient time to clean up his property, but stated that she would like the Borough to continue pursuing the issue.

8. PUBLIC HEARINGS: (cont.)

A. PUBLIC HEARING
LLOYD **GILMAN** APPEAL OF MANAGER'S DECISION
JUNK AND VEHICLE NUISANCE (cont.)

Mayor **CASE** stated that if **GILMAN** cleaned up junk and items not related to his crabbing business so as to not maintain a nuisance, that may be enough. **GILMAN** said he needed to take time to "salvage" things out of the trailer. The Mayor said he would go to the site with **GILMAN** on January 22nd and decide what had to be removed.

When asked if this type of enforcement was going to be the policy throughout the Borough, the Mayor stated that the City ordinances cited only apply to the Townsite Service Area at this time.

Assembly Member **LENDE** said that the Assembly could give **GILMAN** sufficient time to clean up the mess. **OLERUD** stated that it is the Manager's job to see that the ordinances are enforced whether there has been a specific complaint or not. **SCHNABEL** agreed and stated that the Assembly swore to uphold the code, which states that nuisances must be removed.

B. ORDINANCE NO. 03-02-004
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH APPROPRIATING FUNDS FOR LOBBYING FOR CONSOLIDATION TRANSITION ASSISTANCE FUNDING.

The Mayor opened the hearing to the public at 7:40 p.m. Carolyn **WEISHAHN** asked if it was wise to spend \$25,000 on a lobbyist when the Borough may not get anything for it. She asked why the Mayor and Manager couldn't handle the lobbying. She said the first transition money was obtained without the help of a lobbyist.

Hearing no further comment, the Mayor closed the public hearing.

SCHNABEL pointed out that the City hired Bill **THOMAS** to lobby for the first funding for transition. She spoke with Mr. **THOMAS** who felt confident that the second request would also be successful. **HARRELL** stated that she was involved in the original lobbying effort and it was indicated to her at that time if the consolidated government could justify an additional grant, it would be provided.

8. PUBLIC HEARINGS: (cont.)

B. ORDINANCE NO. 03-02-004 (cont)

She did feel that the Borough needs someone in Juneau on a day-to-day basis working for the Borough or it runs the risk of losing the additional funding. The Mayor stated that Dan **BOCKHORST** of the Boundary Commission offered his agency's support to the Borough's efforts as they are very aware of the costs of merging two governments.

M/S **OLERUD/LENDE** Motion to set Ordinance 03-02-004 for second public hearing on February 5th.

Motion carried unanimously.

C. ORDINANCE NO. 03-02-005
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH TO APPROPRIATE GRANT FUNDS RECEIVED FROM THE LEGISLATURE FOR CONSOLIDATION TRANSITION EXPENSES.

The Mayor opened the hearing to the public at 7:45 p.m. Hearing no comment, he closed the public hearing

M/S **OLERUD/SCOTT** Motion to set Ordinance 03-02-005 for second public hearing on February 5th.

Motion carried unanimously.

D. ORDINANCE NO. 03-02-006
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH TO APPROPRIATE D.C.E.D. MINI-GRANT FUNDS RECEIVED FOR THE HAINES CONVENTION CENTER FEASIBILITY STUDY.

The Mayor opened the hearing to the public at 7:46 p.m. Hearing no comment, he closed the public hearing.

M/S **OLERUD/SCOTT** Motion to set Ordinance 03-02-006 for second public hearing on February 5th.

Motion carried unanimously.

E. ORDINANCE NO. 03-02-007
(Introduction/First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH TO AMEND FORMER CITY OF HAINES CODE SECTION 18.70.030 BY THE ADDITION OF SUB-SECTION IV, GU - GENERAL USE ZONING DISTRICT.

8. PUBLIC HEARINGS: (cont.)

E. ORDINANCE NO. 03-02-007 (cont.)

The Mayor opened the hearing to the public at 7:47 p.m.

Joanne **WATERMAN** stated that she felt this ordinance should not amend old City code because the City did not have jurisdiction outside its boundaries. The Clerk stated it had been numbered this way because the old Borough had no area-wide planning and zoning and had no regulations to amend. After a brief discussion, it was decided that the code sections in the ordinance would be changed to coincide with the proposed new combined borough code that is currently being reviewed and would be adopted as the first approved section of the new borough code.

Carolyn **WEISHAHN** said the helicopter advisory group recommended adding heliports to the conditional uses in this ordinance. They felt a heliport was a high-impact use and having it in the ordinance would give the Borough an avenue to address heliports in general. She hoped the Assembly would support keeping this in.

Scott **SUNDBERG** felt the Assembly needed to look more closely at the conditional uses and stated that some of the "uses by right" listed could be hazardous and high-impact and should be changed to conditional uses.

Joanne **WATERMAN**, chair of the Planning Commission, stated that when representatives from the helicopter advisory group came to the Planning Commission with their request, the Commission gave weight to their advisory capacity. She acknowledged that the ordinance will be changed and perhaps more uses will be made conditional, but by Charter this ordinance must be adopted within 120 days of consolidation.

Scott **SUNDBERG** asked why a heliport at 26-mile would be a borough-wide concern. It wouldn't affect people in the city, Lutak or Mud Bay.

Hearing no further comment, the Mayor closed the public hearing at 8:02 p.m.

LENDE asked if existing heliports would be "grandfathered" in and if there was a "sunset" clause built in. He asked if building permits were going to be required in the General Use Zoning District. He stated that the only way the Borough can be sure people are building on their own property is to require building permits for all construction.

8. PUBLIC HEARINGS: (cont.)

E. ORDINANCE NO. 03-02-007 (cont.)

The Clerk pointed out that "existing uses" is listed under the "uses-by-right" section, so any use currently existing in the General Use Zoning District would be "grandfathered". **OLERUD** said it was stated at the Planning Commission meeting that existing heliports would be "grandfathered" even if heliports were added to the list of conditional uses. He supported removing heliports from the list until such time as the Planning Commission can draft a reasonable definition of a heliport.

M/S OLERUD/SCOTT Motion to set Ordinance 03-02-007 for second public hearing on February 5th.

M/S OLERUD/HARRELL Motion to amend the ordinance by removing heliports from #5.

LAPP declared that it may be perceived he had a conflict of interest as the heliport issue directly affects him. He did not feel there was a conflict as the existing heliport is to be grandfathered, however he declared it and left it up to the Mayor to decide. The Mayor declared that there was no conflict of interest.

SCHNABEL was opposed to removing heliports from the ordinance. She was more concerned that the conditional uses were listed so specifically. She felt that the term conditional use should be defined in a more general way, i.e. depending on light, noise, hours of use, intensity, etc. **LENDE** stated that he felt the helicopter issue must be solved through zoning. He appreciated the attempt, but hoped it would not be used to eliminate heliports in the valley. The voters said they wanted managed helicopter use. Heliports will be necessary up in the valley. **LAPP** stated that he was against listing heliports as conditional uses as there are many more types of uses that have safety issues and that affect the public health more than a heliport.

SCOTT suggested leaving heliports in, but having the Planning Commission define what a conditional use is - broadening the scope. **OLERUD** stated that he felt heliports should be conditional uses, but did not feel there had been enough public input. He agreed that it could be added later, but had to be done right. The Mayor asked Ms. **WATERMAN** what types of conditions the Commission would require for heliports. She stated it would be difficult to say, but their decision would be based on public input, the population in the area, a fuel storage plan, etc.

8. PUBLIC HEARINGS: (cont.)

E. ORDINANCE NO. 03-02-007 (cont.)

They would look at every aspect of the proposed use. She stated that she saw the General Use Zoning District as a temporary situation within which zones will be formed at the request of the people living there. The Commission has already been approached about forming zones in this district. She said that if the Assembly wants the Planning Commission to work on the ordinance before the next public hearing, they can. They chose not to require land use permits, as the charter mandates that change be gradual and that a minimum be done within the first 120 days.

Carolyn **WEISHAHN** stated that she hoped the Assembly would step in when the helicopter advisory group disbands later this year and take up the issue of helicopters in their stead.

Motion to amend the ordinance by removing heliports from #5 carried on a tie vote, Assembly Members **LENDE**, **SCHNABEL** and **SCOTT** opposed. The Mayor broke the tie with an aye vote.

The Main Motion carried unanimously.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS:

A. Borough Manager

1) Lutak Dock Project

The Manager distributed a written report explaining the cost overrun on the dock project. He negotiated with the contractor, but no agreement could be reached. An objective expert third party is now evaluating the proposed costs and will give his opinion in a couple of weeks. In the meantime, the Manager asked the Assembly's permission to pay the contractor up to \$175,000 as he felt at least \$150,000 of the \$235,453.86 overrun was justified and the balance, available from funds already allocated to the project, could be used for negotiating purposes. If additional funds are justified, he will return to the Assembly. This will also allow payment of subcontractors.

M/S **LENDE/HARRELL** Motion to authorize the Manager to pay ACC Hurlen up to \$175,000 for change order costs on the Lutak Dock Project.

The Manager explained how the overrun happened.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

- A. Borough Manager (cont.)
1) Lutak Dock Project (cont.)

He stated that the work was done without a formal signed change order, but the former Manager did not want to stop the project while the contractor was drafting the change order, so he allowed them to proceed, thinking the change order would be quickly forthcoming. The work was done very quickly and no change order was signed.

Motion carried unanimously on a roll call vote.

- B. Borough Clerk
1) Certification of Petition for Special Election
Repeal of Tour Tax - Election Date

A completed "PETITION TO REPEAL THE 4% TOUR TAX IN THE HAINES BOROUGH EFFECTIVE JULY 1, 2003" was received by the Borough Clerk's office on January 9, 2003. The Clerk certified the petition January 15th and requested that the Assembly set a special election to place the question on the ballot as required by code. Old Borough Code required that such special election be set on the ninth Tuesday following certification of a qualified petition. Old City Code says to follow State Statute, which says no sooner than 45 days and no later than 75 days from certification. Depending on which code is followed, there is a choice between Tuesday, March 18 (Old Borough Code) and as early as Saturday, March 1st or as late as Monday, March 31st (Old City Code/State Statute). For the purposes of obtaining Department of Justice pre-clearance and having the voting machines programmed and ballots printed, the later the better. It was suggested the last Tuesday in that time frame be the date of the election.

M/S OLERUD/LENDE Motion to set a special election for the 4%
Tour Tax Repeal question on March 25, 2003.

Motion carried unanimously.

- *2) ABC Board Liquor License Renewals
*a) Outfitter Liquor Store - Package Store
*b) Wild Strawberry - Restaurant/Eating Place
*c) Harbor Bar/Lighthouse Restaurant/
Beverage Dispensary

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

- C. Borough CFO
1) Financial Reports

Assembly Member **SCHNABEL** reported that the Finance and Budget Committee met with the CFO and reviewed the financial reports. It was a good first meeting.

- 2) Request for Expenditures in Excess of \$5,000

The Borough tax office software needs upgrades and maintenance. Funds are budgeted but must be authorized by the Assembly. The Mercury Data Group proposes to do the work for \$8,250.

M/S LAPP/HARRELL Motion to approve the request to pay the Mercury Data Group \$8,250 for property tax data base upgrades and maintenance.

Motion carried unanimously on a roll call vote.

- D. Economic Development

- 1) Wards Cove

The Economic Development Director reported that he has been meeting with Assembly Member **OLERUD** and a list of survey questions was drafted to ask the fishing fleet. Interviews have begun and he should have the results by the next meeting. A Trident Seafoods representative has offered to work with the Gillnet fleet. The fleet is drafting a letter to the Assembly asking the Borough to look into purchasing the Letnikof fish processing site as a business incubator in case another buyer doesn't step forward.

- E. Police Chief - NONE

- F. Library

In addition to a written report, the Librarian gave a brief verbal report. Many volunteers helped move all the books into the new building. The new library will hold its grand opening January 28th at 3:00 p.m. The librarian also invited the Assembly to hold their February 19th meeting in the new library building and have a tour as well.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

G. Museum

In addition to a written report the curator gave a brief verbal report. Tlingit language classes with over 20 students started last Tuesday. The Eight Stars of Gold exhibit opens tomorrow at the Museum.

- H. Public Works - NONE I. Water/Sewer - NONE
J. Fire/EMS - NONE K. Harbors - NONE

10. BIDS/PROPOSALS RECEIVED:

A. Convention Center Feasibility Study

A committee reviewed the three proposals received for this grant-funded study. The committee recommended awarding the contract to the McDowell Group, whose proposal included doing a study of existing facilities and ideas to improve and market Haines as a convention destination.

M/S OLERUD/LENDE Motion to award the contract for the convention center feasibility study to the McDowell Group in the amount of \$22,500.

Motion carried unanimously on a roll call vote.

11. REPORTS OF STANDING COMMITTEES/COMMISSIONS:

A. Personnel and Labor Relations

The Committee made minor changes to the Manager's job description. They also teleconferenced with Borough Attorney **SORENSEN** to discuss a time line for union contract negotiations. The committee will meet again soon to discuss specific issues.

B. Finance and Budget - Handled Under 9.C.

12. REPORTS OF SPECIAL COMMITTEES:

A. New Borough Logo Committee

The committee met and put an ad in the newspaper asking for suggestions for a new Borough logo. There was no response.

13. CONSIDERATION OF RESOLUTIONS, PETITIONS AND MEMORIALS:

A. RESOLUTION NO. 03-01-010

A RESOLUTION OF THE BOROUGH ASSEMBLY OF THE HAINES BOROUGH, ALASKA, PLEDGING THE HAINES BOROUGH AS SURETY OF NOTARY BOND FOR J. ROBERT VENABLES, ELLEN SKILES AND SUSAN V. JOHNSTON, PRINCIPALS.

M/S LLENDE/OLERUD Motion to adopt Resolution No. 03-01-010.

Motion carried unanimously on a roll call vote.

B. RESOLUTION NO. 03-01-011

A RESOLUTION OF THE BOROUGH ASSEMBLY OF THE HAINES BOROUGH, ALASKA, AUTHORIZING THE SUBMITTAL OF APPLICATIONS FOR A TITLE V DELINQUENCY PREVENTION AND TECHNICAL ASSISTANCE GRANT AND A COMMUNITY JUVENILE JUSTICE PROGRAM GRANT.

M/S LLENDE/SCOTT Motion to adopt Resolution No. 03-01-011.

The Manager explained that the sponsoring group is only submitting a letter of interest at this time. If awarded, there will be a process that follows to identify local resources. The intent is to use in-kind as the matching contribution wherever possible. Ann **MYREN** explained that the program covers three years with the possibility of \$45,000 the first year, \$30,000 the second and \$20-25,000 the third year. After the initial three years the needs will have been identified and programs put in place. The Manager explained that this program helps the community come up with the strategy and resources to help it continue beyond the grant years.

Motion carried unanimously on a roll call vote.

C. RESOLUTION NO. 03-01-012

A RESOLUTION OF THE BOROUGH ASSEMBLY OF THE HAINES BOROUGH, ALASKA, AUTHORIZING AND SETTING THE DATE FOR A SPECIAL ELECTION TO PUT TO A VOTE OF THE PEOPLE THE QUESTION OF WHETHER THE HAINES BOROUGH ASSEMBLY SHOULD REPEAL THE 4% TOUR TAX, PURSUANT TO A PROPERLY CERTIFIED REFERENDUM PETITION.

M/S LLENDE/OLERUD Motion to adopt Resolution No. 03-01-012 with the date of the election changed to March 25th.

Motion carried unanimously on a roll call vote.

14. CONSIDERATION OF ORDINANCES PROPOSED FOR INTRODUCTION:

(See 8.D.)

15. CORRESPONDENCE:

A. John Schnabel - Juneau/Skagway Road - Discussed under 7.E.

16. OLD BUSINESS: NONE

17. NEW BUSINESS: NONE

18. SET COMMITTEE MEETING DATES:

A. Personnel and Labor Relations - 1/29/03 at 6:30 p.m. to discuss Union Local 71 issues.

C. Finance and Budget - 2/19/03 at 6:00 p.m. to review Borough financial reports.

19. ASSEMBLY MEMBER COMMENTS:

A. Assembly Member **SCHNABEL** said a group has been formed to discuss tourism issues, some of which, like the repeal of the 4% tour tax, will affect the Borough budget. She asked if the CVB board would be the appropriate body to be dealing with this group. The Mayor stated that the Borough could offer the assistance of the CVB board to the group, but he didn't want to interfere with their efforts.

SCHNABEL also reported that Tlingit-Haida Central Council is hosting a symposium called "Salmon For Success" in Juneau on February 10, 11 and 12. She felt Haines should have representation at this symposium. The Mayor will be in Juneau on the 12th and can attend that day.

B. Assembly Member **LAPP** asked if the Assembly could get a report periodically from the Community Youth Development program. The Mayor will request a regular report. **LAPP** also stated that a Parks and Recreation program needs to be started in the Borough.

C. Assembly Member **SCOTT** asked if the Borough would be interested in being involved with a new program under the Federal Work Force Investment Act. She felt it was a good program. The Manager will look into it.

D. Mayor **CASE** stated he will be out of town from the 25th to the 28th of January on Borough business then on vacation through February 12th.

20. ADJOURNMENT:

M/S OLERUD/LAPP Motion to adjourn.

Motion carried unanimously

Meeting adjourned at 9:20 p.m.

Mike **CASE**, Borough Mayor

ATTEST:

Susan V. **JOHNSTON**, CMC, Borough Clerk

S E A L: