

**HAINES BOROUGH ASSEMBLY
REGULAR MEETING MINUTES
MAY 21, 2003**

1. **CALL TO ORDER:** Mayor **CASE** called the meeting to order at 6:30 p.m. in the Assembly Chambers of the Municipal Building.
2. **PLEDGE TO FLAG:** Led by the Mayor.
3. **ROLL CALL: Present:** Mayor Mike **CASE**; Assembly Members Chip **LENDE**, Douglas **OLERUD**, Lucy **HARRELL**, Jerry **LAPP** (via teleconference), Debra **SCHNABEL** and Stephanie **SCOTT**.

Staff Present: Susan **JOHNSTON**/Borough Clerk, Gregg **RICHMOND**, Ann **MYREN**/Librarian, Julie **COZZI**/New Borough Clerk, Henriette **ARENSEN** and Jerrie **CLARKE**.

Visitors Present: Doug **FINE**/KHNS, Micah **TRUE**/CVN, Kim **SUNDBERG**, Annette **SMITH**, Stan **WOOD**, Jim **SHOOK**, Jim **MORAN** and others.

4. **APPROVAL OF AGENDA/CONSENT AGENDA:** All items listed with an asterisk (*) are considered to be routine by the Borough Assembly and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an Assembly Member or citizen so requests, in which event the Assembly, by a majority vote, may remove the item from the Consent Agenda and consider it in its normal agenda sequence.

The Mayor made the following change to the Agenda:

Delete 5. Approval of Minutes of May 7, 2003 Meeting
Delete 7.A. Proclamation - International Museum Day
Add 7.A. Strategic Planning and 7.B. Union Election
Add 9.B. Borough Clerk's Report
Add 11.B. Planning Commission Issues
Add 14.C. Ordinance 03-06-020 - Budget Ordinance

M/S LENDE/OLERUD Motion to approve the amended agenda.

Motion carried unanimously.

- * 5. **MINUTES OF PREVIOUS MEETINGS:** NONE

6. **AUDIENCE PARTICIPATION/APPEARANCE REQUESTS:**

- A. Stan **WOOD** voiced his concern about the future of the fisheries industry in Haines. The fish that should be coming to Haines are being sent to Pelican for processing. At one time former Mayor, Don **OTIS** spoke about a fish processing facility near the boat launch ramp at Lutak. He would like to see that plan re-visited. He also felt that some effort should be put into expanding the parking at the boat harbor. He stated that if something isn't done soon, Haines will lose its fishery for good. He asked permission to put up a temporary metal or panel-lock building, no larger than 25' X 40' on the Lutak Dock for fish and roe processing. It would be moveable should the Borough need the room. He stated that Haines needs something to offer the fishermen other than just the highway. Mr. **WOOD** also said that the Borough needs to get busy obtaining an ice machine. He has heard a lot of talk, but nothing has happened yet.

SCHNABEL pointed out that this is another instance where there is a lack of strategic planning on the Borough's part. The fishermen can't even agree on what they want the Borough to do to help.

The Mayor suggested setting a Commerce or Government Affairs committee meeting to discuss this subject in more detail. Jim **MORAN** in the audience stated that ice will be for sale at the old mill site at Lutak this summer.

7. MAYOR'S COMMENTS/REPORT:

- A. Strategic Planning

The Mayor said that the idea of a strategic planning session needs to be taken up once again. Once the Manager and Mayor are both back in town, some time after June 21st, a session will be planned.

- B. Union Election

The ballots were counted and the employees voted to unionize 29 to 6. When the Manager returns, Local 71 will be contacted to set up negotiations.

8. PUBLIC HEARINGS:

- A. ORDINANCE 03-05-013
 (Second Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH TO AMEND OLD CITY OF HAINES CODE SECTION 3.28.030, REQUIRED EXEMPTIONS, §6, REQUIRING SENIOR CITIZENS TO MEET THE ELIGIBILITY REQUIREMENTS FOR THE ALASKA PERMANENT FUND DIVIDEND IN ORDER TO QUALIFY FOR PROPERTY TAX EXEMPTION UNDER §6 AND TO ESTABLISH PROCEDURES AND DEADLINES FOR FILING AN APPLICATION FOR TAX EXEMPTION.

The Mayor opened the hearing to the public at 6:55 p.m.

Hearing no comment, he closed the public hearing.

M/S OLERUD/SCOTT Motion to adopt Ordinance 03-05-013.

M/S SCHNABEL/LENDE Motion to amend main motion by making the following changes to the ordinance:

6.b. Delete "of"; 6.c. add "and," to the end of the paragraph; 6.d. delete wording: "To be eligible for an exemption under subsection 3.28.030(6) for year, an individual is also required to meet one of the following: 1. the individual shall be" change "eligible" to "eligibility". Put . at end of that sentence. Delete item 6.d.2. in its entirety. In 6.e. delete the words "The Borough Assembly, for good cause shown, may waive during a year the claimant's failure to make timely application for the exemption for that year and authorize the assessor to accept the application as if timely filed."

OLERUD said he thought the language about waiving the filing period for good cause should be retained. **HARRELL** stated that there will be sufficient time for application without the waiver. The Mayor concurred. **SCOTT** felt the waiver language should be retained to make the Borough "friendly".

Motion to amend carried with **OLERUD** and **SCOTT** opposed.

Main motion carried unanimously on a roll call vote.

- B. ORDINANCE 03-05-014
 (Second Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH REPEALING OLD BOROUGH CODE SECTION 3.40.031, LEVY OF TOUR TAXES, PURSUANT TO A VOTE OF THE PEOPLE AT THE MARCH 25, 2003 SPECIAL ELECTION.

8. PUBLIC HEARINGS: (cont.)

B. ORDINANCE 03-05-014 (cont.)

The Mayor opened the hearing to the public at 7:10 p.m.

Hearing no comment, he closed the public hearing.

M/S OLERUD/HARRELL Motion to adopt Ordinance 03-05-014.

Motion carried unanimously on a roll call vote.

C. ORDINANCE NO. 03-06-015
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH, TO APPROPRIATE FUNDS TO INCREASE THE LUTAK DOCK REHABILITATION PROJECT CIP FUND BUDGET MATCH BY \$36,000.

The Mayor opened the hearing to the public at 7:11 p.m.

Hearing no comment, he closed the public hearing.

M/S HARRELL/OLERUD Motion to set Ordinance 03-06-015 for second public hearing June 4th.

Motion carried unanimously.

D. ORDINANCE NO. 03-06-016
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH, TO APPROPRIATE \$12,000 TO THE FY 02/03 BUDGET FOR FIRE SUPPRESSION SYSTEM REPAIRS AT THE CHILKAT CENTER FACILITY.

The Mayor opened the hearing to the public at 7:12 p.m.

Hearing no comment, he closed the public hearing.

M/S OLERUD/SCOTT Motion to set Ordinance 03-06-016 for second public hearing June 4th.

Motion carried unanimously.

E. ORDINANCE NO. 03-06-017
(First Public Hearing)

AN ORDINANCE OF THE HAINES BOROUGH, TO APPROPRIATE \$40,000 TO THE GENERAL GOVERNMENT BOROUGH ASSEMBLY BUDGET FOR A SCHOOL FACILITY CONDITION SURVEY.

8. PUBLIC HEARINGS: (cont.)

E. ORDINANCE NO. 03-06-017 (cont.)

The Mayor opened the hearing to the public at 7:13 p.m.

Hearing no comment, he closed the public hearing.

M/S OLERUD/LENDE Motion to set Ordinance 03-06-017 for second public hearing June 4th.

Motion carried unanimously.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS:

A. Borough Manager

The Mayor read the Manager's short written report in his absence.

1) Boat Harbor Expansion Project

Nothing new to report. Robert **VENABLES** will report on his visit with the delegation and the Corps of Engineers when he returns from his trip.

2) Items of a General Nature

There will be a presentation to the Planning Commission by the skateboard group. Public Works has checked on the drainage problem at Oslund Park and can fix it temporarily, but it was installed improperly and will need a more permanent fix to be used on a long-term basis. The Planning Commission directed staff to notify the adjacent land owners about the potential use of Oslund Park for skateboarding. **SCHNABEL** suggested that the Government Services Committee meet to discuss developing a "parks and recreation" program. The Planning Commission could be approached with a recommendation on a long-term site for a skateboard park. **LENDE** felt that the Borough should take the lead in developing a permanent site for the park. **OLERUD** stated he felt that Oslund Park would be a good site for a couple of years to test the amount of interest before taking on a bigger project.

If it can be shown that the community is behind it, then the Borough could get involved more actively. **LAPP** suggested expanding on the current Community Youth Development program as there is already a board in place.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

2) Items of a General Nature (cont.)

SCHNABEL stated she also thought that the Government Services Committee should also be involved. She voiced a concern about the age group involved and how little was provided for them in this community.

OLERUD stated that if the kids are actively involved in developing the park they will be less likely to vandalize it than if the Borough were to just build it for them.

The Mayor suggested that the Community Youth Development coordinator meet with the kids and get a needs list, then a grant could be written around that. **SCHNABEL** volunteered to help, as did **LENDE**.

At last check, the \$200,000 in consolidation funding is still in the State budget.

Borough employees voted to unionize.

Tim returns on June 2nd.

LENDE reported briefly on his trip to Miami where he, Robert **VENABLES** and Michelle **GLASS** met with representatives from Royal Caribbean, Celebrity, Radisson, Princess and Norwegian Cruise Lines. He felt that the trip was worthwhile. If the Borough does not constantly remind the lines about its port, they will never consider coming to Haines. Three out of the four cruise lines mentioned the tour tax without being asked. It is a very real concern and they were glad it was repealed. There may be a Wednesday night ship this year as a result of this meeting, but there were no promises.

B. Borough Clerk

- 1) The Clerk reported that the National Oceanic and Atmospheric Administration (N.O.A.A.) and the City had an agreement for keeping the N.O.A.A. weather station equipment on City (now Borough) land above Highland Estates. That agreement expires the end of May. N.O.A.A. wants to renew it for ten years - a decision that resides with the Assembly.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

B. Borough Clerk (cont.)

The Clerk asked for a motion to this effect.

M/S LENDE/SCHNABEL Motion to extend the N.O.A.A. contract for ten years.

Motion carried unanimously.

The Clerk reported that the Tlingit Park Playground has been built and it is a wonderful success and a great asset for the Borough. The new restrooms will be put out to bid soon and hopefully will be built by the end of the summer.

3. The Clerk reported that George **MARK** volunteered his time and effort to clean up and re-paint the sign at the Jones Point Cemetery and she showed them before and after photos of the work George did. The Borough only paid for the paint. Mr. **MARK** also has for years kept up the small park at Third Avenue and Main Street and was a very active volunteer on the Tlingit Park Re-Creation Project. The **MARKS** are now leaving town and the Clerk asked if the Borough wanted to acknowledge George's contributions to the Borough before he leaves. The Mayor stated that George has done a great deal of volunteer work in the borough and the Mayor will do a proclamation of some kind to honor him.

C. Borough CFO - NONE

D. Economic Development/Tourism - NONE

E. Police Chief - NONE

F. Library

Ann **MYREN** reported that the N.W. Art Panels on the front of the library building were dedicated and the ceremonies went well. The library continues to be busy. The contractors for the building are still working on the punch list. Paving won't happen until after June 1st. Grants are coming in to expand the dragonfly project and purchase informational videos. Haines Friends of the Library will be busy this summer. She included an attendance study as requested at a previous Assembly meeting.

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS: (cont.)

G. Museum

Gerry **CLARKE** reported for the museum as CJ is out of town. She reported on fire extinguisher training given to staff by the Fire Department, a \$3,200 grant received from the Alaska Humanities Forum to extend the Tlingit language classes and the International Museum Day celebration. They have expanded their Fort Seward display in celebration of the Centennial.

H. Public Works - NONE I. Water/Sewer - NONE
J. Fire/EMS - WRITTEN K. Harbors - NONE

10. BIDS/PROPOSALS RECEIVED:

A. Cruise Ship Shuttle RFP

Jim **SHOOK** asked that the shuttle route be expanded to take cruise ship passengers onto Main Street as well as the Visitor Center - some people can't walk up the hill from the Center to the businesses on Main Street. He felt the shuttle should also take people to the Eagle Foundation and up into Fort Seward. There were many complaints about the lack of stops after the first shuttle of this season. He asked that a committee be formed to set the route before the contract for the shuttle is awarded. The Tourism Director and Police Chief should be involved and Mr. **SHOOK** offered to participate in any meetings. He drove the shuttle in the past and extra stops were very well received by his passengers. He suggested that in the future an independent operator could provide a bus or busses, the Borough could pay for gas, maintenance and insurance and the driver could work for tips. The Borough needs to get the cruise ship passengers to the businesses.

OLERUD stated that if people can't even get from one end of the dock to the other without help, how can they get to Main Street, visit the museum and to the businesses in Fort Seward? **HARRELL** said two smaller busses would be better than one big one. They could make more frequent trips and could pull off the road to unload in more places. **SCOTT** stated that Mr. **SHOOK'S** recommendations had merit. Downtown and Fort Seward should be included in the shuttle route.

The Mayor asked Mr. **SHOOK** to meet with him on Thursday morning about this subject. The Manager can award the contract at a later date.

11. REPORTS OF STANDING COMMITTEES/COMMISSIONS:

A. C.O.W. Budget

LENDE reported that the Assembly quickly reviewed all the changes that were made to the budget. All changes have been incorporated into the Budget books.

B. Planning Commission

SCHNABEL was concerned about a statement in the Borough Planning Commission minutes that staff wasn't clear about the process for re-zoning under the new Charter. The Mayor read the portion of the Charter dealing with re-zoning and stated that he felt it was quite clear. There was confusion regarding whether the land owners or residents got to vote on re-zoning, but the Charter clearly says "land owners".

12. REPORTS OF SPECIAL COMMITTEES: NONE

13. CONSIDERATION OF RESOLUTIONS, PETITIONS AND MEMORIALS:

A. RESOLUTION NO. 03-05-024

A RESOLUTION OF THE HAINES BOROUGH ASSEMBLY URGING THE GOVERNOR AND THE ALASKA STATE LEGISLATURE TO REJECT HB 293 AND THE IMPOSITION OF A STATEWIDE SALES TAX.

M/S LENDE/HARRELL Motion to adopt Resolution 03-05-024.

Motion carried unanimously on a roll call vote.

14. CONSIDERATION OF ORDINANCES PROPOSED FOR INTRODUCTION:

A. ORDINANCE 03-06-018

AN ORDINANCE OF THE HAINES BOROUGH, APPROPRIATING HIGHWAY SAFETY PROJECT GRANT FUNDS IN THE AMOUNT OF \$32,325.

M/S OLERUD/SCOTT Motion to introduce Ordinance No. 03-06-018 and set it for first public hearing on May 27, 2003.

Motion carried unanimously.

14. CONSIDERATION OF ORDINANCES PROPOSED FOR INTRODUCTION: cont.

B. ORDINANCE NO. 03-06-019

AN ORDINANCE OF THE HAINES BOROUGH APPROPRIATING THE \$90,097.62 IN GLACIER BAY COMPENSATION FUNDS AWARDED TO THE BOROUGH AND ALLOCATING THEM TO FISHERIES AND MARINE-RELATED PROJECTS.

M/S OLERUD/HARRELL Motion to introduce Ordinance No. 03-06-019 and set it for first public hearing on May 27, 2003.

Motion carried unanimously.

C. ORDINANCE 03-06-020

AN ORDINANCE OF THE HAINES BOROUGH, PROVIDING FOR THE ESTABLISHMENT AND ADOPTION OF THE BUDGET OF THE HAINES BOROUGH FOR THE PERIOD JULY 1, 2003 THROUGH JUNE 30, 2004.

M/S OLERUD/HARRELL Motion to introduce Ordinance No. 03-06-020 and set it for first public hearing on May 27, 2003.

Motion carried unanimously.

15. CORRESPONDENCE: NONE

16. OLD BUSINESS: NONE

17. NEW BUSINESS:

A. Assembly Member **SCHNABEL** stated that she knows the Tlingit Park project is not completed yet, but wanted to know when she would be able to see a financial accounting of the Public Works Department's involvement in the project. The Clerk stated that a report will be available soon. The Public Works Superintendent has been keeping track of his time as it will be used as the local match for the grant. Bathrooms and the path still need to be built. Fund raising process is ongoing.

B. **SCHNABEL** also wanted clarification of a recent newspaper article that said the Borough is going into the logging business. This has to do with the beetle kill harvesting. Supposedly Scott **ROSSMAN** offered three trees and said he would bring them to town. They have already been fallen. Robert **VENABLES** stated that he had some ideas for some Borough funding if the Chamber of Commerce would administer a program. The Mayor will be checking with **VENABLES** on this subject.

18. SET COMMITTEE MEETING DATES:

- A. Personnel - 5/27/03 at 6:00 p.m. to discuss personnel issues as they relate to the FY 04 budget.
- B. Finance - 6/4/03 at 6:00 p.m. to discuss financial statements.

19. ASSEMBLY MEMBER COMMENTS:

20. ADJOURNMENT

M/S OLERUD/LENDE Motion to adjourn.

Motion carried unanimously

The meeting was adjourned at 8:20 p.m.

Mike Case, Borough Mayor

ATTEST:

Susan V. Johnston, CMC, Borough Clerk

S E A L: