

**HAINES BOROUGH ASSEMBLY  
REGULAR MEETING MINUTES  
JUNE 18, 2003**

1. **CALL TO ORDER:** Deputy Mayor **LAPP** called the meeting to order at 6:30 p.m. in the Assembly Chambers of the Municipal Building.
2. **PLEDGE TO FLAG:** Led by the Deputy Mayor.
3. **ROLL CALL: Present:** Deputy Mayor and Assembly Member Jerry **LAPP**; Assembly Members Chip **LENDE**, Douglas **OLERUD**, Debra **SCHNABEL** and Stephanie **SCOTT**.

**Absent:** Assembly Member Lucy **HARRELL**.

**Staff Present:** Julie **COZZI**/Borough Clerk, Tim **TROLL**/Borough Manager, Gregg **GOODMAN**/Chief of Police, Robert **VENABLES**/Economic Development Director, and Cynthia "CJ" **JONES**/Museum Curator

**Visitors Present:** Kristen **BIGSBY**/CVN, Doug **FINE**/KHNS, and Gershon **COHEN**.

4. **APPROVAL OF AGENDA/CONSENT AGENDA:**

**SCHNABEL** requested the following change to the Agenda:

Add topic under 17. New Business re. Sales tax districts

M/S **OLERUD/SCOTT** Motion to approve the amended agenda/consent agenda.

Motion carried unanimously.

\* 5. **MINUTES OF PREVIOUS MEETINGS:** June 4, 2003 Regular,

6. **AUDIENCE PARTICIPATION/APPEARANCE REQUESTS:** NONE

7. **MAYOR'S COMMENTS/REPORT:**

- A. **LENDE** at Deputy Mayor **LAPP**'s request gave a report on the Haines/Skagway/Juneau Mayors meeting regarding the Juneau road issue. Lende attended the meeting for Mayor Case. Robert **VENABLES** also attended. DOT sees operating costs as more important than convenience for communities; they favor a road option and are not inclined to look at changed ferry service. Lende and Venables voiced concern at that meeting that Haines

would be cut off. Skagway is also concerned and opposes a road. Juneau is 50/50. The project depends upon Sen. Steven's success getting funding, but the Administration is determined to have a road and wants construction to begin in 2005, if possible. DOT does not care about access but is instead concerned with minimizing operating costs. The Feds are obligated only for construction costs. The State would pay for maintenance and still views it as being less expensive than running the ferries. DOT is coming to Haines in a couple of months, and Lende recommends that the community come up with a united plan ahead of time—perhaps an Assembly C.O.W. with the public invited.

8. PUBLIC HEARINGS: NONE

9. REPORTS OF CITY OFFICERS/DEPARTMENT HEADS:

A. Borough Manager

1) Crystal Cathedrals Update

**TROLL** said that many citizens spoke during the public hearing and express concern about the water quality and high cost of service. He will be attending the evidentiary hearings in Anchorage that have been moved back from the 23<sup>rd</sup> and 24<sup>th</sup> to the 26<sup>th</sup> and 27<sup>th</sup>. **SCHNABEL** interjected that Marco Pignalberi had initiated discussions with SE Roadbuilders about pulling water off of Mt. Ripinsky, and she wondered if it had entered into the current discussions. **TROLL** said it has not; RCA is trying to address the consumers' concerns at this time.

2) Glacier Bay Permitting

A response was received from the Glacier Bay Superintendent regarding the Borough's letter of request for special local port preference. The superintendent indicated that he does not possess the authority to make that decision. **TROLL** asked for the Assembly's opinion regarding the next step. **LENDE** wants to see a pursuit of this above the superintendent until the one with the authority is found. **TROLL** said that it is likely going to be the Secretary of the Interior and may require federal legislation. However, after looking into federal statute, he believes that the superintendent does have some "wobble room" and the authority to allocate points or preference to the local communities. He will send another letter to him.

3. Wastewater Feasibility Study

**TROLL** gave a little background information on the wastewater feasibility study grant proposal that the EPA, unfortunately, did not choose to fund. He invited Gershon **COHEN** to speak. **COHEN** explained a solar aquatic sewage treatment system that was designed by engineers on the East Coast and is being successfully used in some other communities. The company is interested in an Alaska project and he would like to see it happen in Haines. The first step is a feasibility study. There are a number of agencies and organizations believing in the system's viability that are looking for a pilot project to fund. Haines could end up with a state of the art treatment plant for little or no dollars. A local anonymous donor has provided the needed funds for the feasibility study. **GERSHON** asked for the Assembly's permission to gather information from Borough personnel that will be needed by the engineers. The Borough is under no obligation. He showed a short video explaining the treatment system. **SCHNABEL** supports the project and wondered if it would be beneficial to reactivate the former Borough S.W.A.M.P. committee to participate in the efforts of this project in an advisory or review capacity. **COHEN** had no objection to the idea. He said that this kind of wastewater system does not require an outflow, so a replacement pipe may not be needed in the small boat harbor project. The estimated timeframe for the study is 2 to 3 months.

M/S **SCHNABEL/SCOTT** Motion to authorize Borough personnel to provide information for the wastewater treatment study.

Motion carried unanimously.

4. Capital Project Matching

**TROLL** spoke to the impacts of the State's elimination of the \$70K Capital Project Matching funds. He said that the one-time \$40K federal funds will help this year. A deeper level of analysis needs to occur before decisions are made regarding specific project impacts. **SCHNABEL** asked that consideration be given to prorating among all of the projects.

- C. Borough CFO - NONE
- D. Economic Development/Tourism

1) Boat Harbor Project

Robert **VENABLES** reported that in advance of the meeting with the Corps of Engineers next month in Anchorage, he needs authorization from the Assembly to pursue the next phase of the project (the design phase). The Borough Manager needs to write a letter of intent regarding the Borough's desire to proceed.

M/S OLERUD/LENDE Motion to authorize the Borough Manager to write a letter to the Army Corps of Engineers, expressing the Borough's commitment to fund the needed match for the PED phase of the harbor expansion.

Motion carried unanimously on a roll call vote.

E. Police Chief

1. **GOODMAN** presented the School Resources Officer program and explained the grant that he has applied for. If grant monies are received, the Borough's obligation would be \$52K spread over four years. He said that the police officer would be "a real certified cop" but would not be "Mr. Tough Guy." Instead, the officer could be actively involved as a hall monitor, a counselor, a mentor, a D.A.R.E. program educator, and an assistant with extra-curricular functions. **OLERUD** asked if the superintendent and principal are okay with the idea, and **LAPP** asked if it had been presented to the school board. Per **GOODMAN**, the superintendent and principal are both in favor, but the school board has not been informed. **SCHNABEL** asked that a courtesy letter be sent to the school board. **GOODMAN** agreed and offered to co-write the letter with the superintendent. **SCOTT** cautioned the group that some thought needs to be given to the funding down the road since only the Townsite Service Area can fund police. She does believe this program would be very helpful, especially in conflict resolution and mediation, and truancy.

M/S SCHNABEL/SCOTT Motion to authorize the application for the School Resources Officer grant with an understanding that if funding is received the Assembly will have the opportunity to look at match requirements and decide whether or not to accept the grant monies.

**OLERUD** said that if the grant funds are received, he would also like to see it passed by the school board.

Motion carried unanimously on a roll call vote.

- F. Library - NONE
- G. Museum

Cynthia **JONES** summarized her written report.

- H. Public Works - NONE
- I. Water/Sewer - NONE
- J. Fire/EMS - WRITTEN
- K. Harbors - NONE

**10. BIDS/PROPOSALS RECEIVED:**

- A. Former Library Remodel Project

**TROLL** explained that the formal bid is still not ready. Ke Mel, the architect working with Larry Larson, has provided a preliminary estimate of \$10-11K for the design work. The balance remaining from the USDA grant is \$75K. He is uncertain of the estimated cost for the actual remodel. The lessor of the Willard Street office has been officially notified of our intention to vacate in November, so he is concerned that the project keep moving forward. **LAPP** asked about the \$5.5K formerly paid by the Borough for design work. This was followed by discussion among the Assembly members regarding the seemingly high estimate. **VENABLES** explained that certain things are required as a condition of the grant, including making the building more handicapped accessible and doing some floor and ceiling work, and **TROLL** explained that an architect has to put a stamp on it to have it ready for the fire marshal, and the estimate includes construction management costs. **TROLL** added that in his opinion, given the short timeframe, it would be best to continue to work with Larry Larson since he has been involved in the project early on. Larson does not have the ability to put a stamp on the drawing, and he has a relationship with this particular architect. 10-15% is the industry norm for the architectural portion of a project. **LENDE** asked about a "design and build," and **TROLL** said that he does not know if the USDA would allow that.

M/S SCHNABEL/LENDE Motion to authorize the Borough Manager to enter into an agreement for architecture and construction management not to exceed 15% of \$75,000.

Motion carried on a roll call vote with **OLERUD** opposed.

11. REPORTS OF STANDING COMMITTEES/COMMISSIONS:

12. REPORTS OF SPECIAL COMMITTEES: NONE

13. CONSIDERATION OF RESOLUTIONS, PETITIONS AND MEMORIALS:

A. RESOLUTION NO. 03-06-026

A RESOLUTION OF THE BOROUGH ASSEMBLY OF HAINES BOROUGH, ALASKA, PLEDGING THE HAINES BOROUGH AS SURETY OF NOTARY BOND FOR JULIE COZZI, PRINCIPAL.

M/S LENDE/SCOTT Motion to adopt Resolution 03-06-026.

Motion carried unanimously on a roll call vote.

B. RESOLUTION NO. 03-06-027

A RESOLUTION OF THE BOROUGH ASSEMBLY OF HAINES BOROUGH, ALASKA, CERTIFYING THE 2003 (FY'04) PROPERTY TAX ASSESSMENT ROLL.

M/S OLERUD/LENDE Motion to adopt Resolution 03-06-027.

**SCOTT** expressed concern that some properties in the Borough are not being properly taxed as subdivisions and hopes that they will be appropriately reflected on next year's tax roll. Deputy Mayor **LAPP** agreed that several subdivided properties are incorrectly assessed.

Motion carried unanimously on a roll call vote.

C. RESOLUTION NO. 03-06-028

A RESOLUTION OF THE BOROUGH ASSEMBLY OF HAINES BOROUGH, ALASKA, AUTHORIZING AN APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FY'04 ACMP SPECIAL PROJECT FUNDING.

M/S LENDE/SCOTT Motion to adopt Resolution 03-06-028.

Motion carried unanimously on a roll call vote.

14. CONSIDERATION OF ORDINANCES PROPOSED FOR INTRODUCTION:

15. CORRESPONDENCE: NONE

16. OLD BUSINESS: NONE

**17. NEW BUSINESS:**

A. **SCHNABEL** said that sales tax districts are mandated in the Charter, and the Assembly needs to address it. **TROLL** agreed to look in to it and prepare a statement for the next meeting.

**18. SET COMMITTEE MEETING DATES:**

**19. ASSEMBLY MEMBER COMMENTS:**

**SCHNABEL** - again brought up the S.W.A.M.P. committee. Julie **COZZI** agreed to look for information regarding its original purpose and staffing.

**LAPP** - announced **TROLL**'s resignation and asked the Assembly to respond. **LENDE** expressed his belief that the Assembly should save discussions about replacing the Manager for when the Mayor returns, and the rest of the Assembly agreed. **TROLL** said that he has given the required 60 days notice but has some latitude to remain longer, if necessary. He pointed out that Haines has definitely gotten its "hooks" into his family, and it was not an easy decision.

**SCOTT** - if possible, would like more details and additional written information in the packets to enhance discussion and help frame meaningful decision-making. **SCHNABEL** disagreed.

**20. ADJOURNMENT**

M/S OLERUD/LENDE Motion to adjourn.

Motion carried unanimously.

The meeting was adjourned at 8:30 p.m.

---

Jerry Lapp, Deputy Borough Mayor

ATTEST:

---

Julie Cozzi, Borough Clerk

S E A L: