

  
**Haines Borough**  
**Borough Assembly Meeting #60**  
**November 30, 2004**  
**MINUTES**

**Approved**

THIS WAS A SPECIAL MEETING HELD SOLELY FOR THE PURPOSES OF DISCUSSING THE BOROUGH CLERK'S RESIGNATION AND POSSIBLE RETENTION - NO OTHER BUSINESS WAS DISCUSSED.

1. CALL TO ORDER/PLEDGE TO THE FLAG: Mayor Mike **CASE** called the meeting to order at 9:00 a.m. in the Assembly Chambers of the Public Safety Building and led the pledge to the flag.
2. ROLL CALL **Present**: Mayor Mike **CASE**, Assembly Members, Norm **SMITH**, Jerry **LAPP**, Scott **ROSSMAN**, Debra **SCHNABEL**, and Herb **VANCLEVE**. **Absent**: Assembly Member Stephanie **SCOTT**.

**Staff Present**: Robert **VENABLES**/Borough Manager (meeting recorder).

**Visitors Present**: Tod **SEBENS**/KHNS, and Bonnie **HEDRICK**/CVN.

4. NEW BUSINESS:

A. **Borough Clerk's Resignation and Possible Retention**

Mayor **CASE** pointed out the clerk was originally hired at a low rate due to local government inexperience. Since that time, she has taken professional course and is an exceptional clerk. He added that Haines has the lowest paid clerk's position in the state. He proposed paying the clerk the average wage of communities about the same size as Haines: \$23.51/hour.

M/S **SMITH/LAPP** Motion to offer the clerk a wage of \$23.51/hour.

**SMITH** noted the previous clerk's wage was only \$20.00/hour after 15 years. **SCHNABEL** asked if the proposed wage increase includes benefits. **CASE** said "no." **LAPP** said \$40K-46K was the former borough clerk's range; the motion should carry. **VANCLEVE** stated the current clerk's wage is insulting and embarrassing. "The borough should do better." **ROSSMAN** asked how the clerk's wage compares with the department heads' wages. **SCHNABEL** said the clerk should receive a salary as opposed to an hourly wage, with no overtime.

M/S **SCHNABEL/ROSSMAN** Motion to amend main motion to offer the clerk an annual wage of \$45K plus benefits.

**LAPP** said there should be a mechanism for future raises.

The amendment motion carried unanimously in a roll call vote; the main motion became moot.

5. **ADJOURNMENT** - 9:55 am

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Mike Case, Borough Mayor

ATTEST:

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Julie Cozzi, Borough Clerk