

Haines Borough
Borough Assembly Meeting #73
May 24, 2005

Draft

MINUTES

1. CALL TO ORDER/PLEDGE TO THE FLAG: Mayor **CASE** called the meeting to order at 6:30 p.m. in the Assembly Chambers of the Public Safety Building and led the pledge to the flag.
2. ROLL CALL Present: Mayor Mike **CASE**, Assembly Members Scott **ROSSMAN**, Herb **VANCLEVE**, Debra **SCHNABEL**, Norm **SMITH**, and Jerry **LAPP**. Absent: Stephanie **SCOTT**

Staff Present: Julie **COZZI**/Borough Clerk, Jila **STUART**/Chief Fiscal Officer, Addison **FIELD**/Museum Director, and Ann **MYREN**/Library Director.

Visitors Present: Bonnie **HEDRICK**/CVN, Jim **HEATON**, Laverne **BRYANT**, Deborah **VOGT**, Liz **HEYWOOD**, and others.

3. APPROVAL OF AGENDA & CONSENT AGENDA:

M/S **LAPP/VANCLEVE** Motion to approve the Agenda/Consent Agenda.

The motion carried unanimously.

4. APPROVAL OF MINUTES: *May 10, 2005 Regular

5. PUBLIC COMMENTS:

VOGT gave Helicopter Map Committee status report. The committee met on 5/23/05 but will not be able to meet again until 6/30/05 because of member schedule conflicts. Sean Brownell will be out of town most of the summer but is planning to be in town one time in June. Because of this, the committee expects to have difficulty meeting the 7/1/05 map deadline. The committee members each agreed to bring to the next committee meeting a map showing areas they would like to have closed to helicopters. **SCHNABEL** said the assembly should consider a replacement for Brownell on the committee, and she asked for **VOGT**'s opinion. **VOGT** said she has some concerns whether the committee will be able to come to a good product by the deadline, but she believes replacing Brownell would set the committee back. She was under the impression a delay would not be a difficult thing.

M/S **ROSSMAN/VANCLEVE** Motion to extend the committee's map deadline from July 1 to September 1, 2005.

VOGT said she is concerned that the incentives for developing

a map don't seem exist for every committee member. She suggested the assembly determine what would happen if the committee does not come up with a map by consensus. **VANCLEVE** said the helicopter ordinance mandates a map. It would be best to have a consensus-based map, but if the committee is unable to come up with one, the assembly would still have to produce a map since the code says there shall be one.

M/S **SMITH/SCHNABEL** Motion to amend the motion to say that if the committee fails to submit a map by September 1, the default map would be the SUD map which would be put in place at the first assembly meeting in September (13th).

VANCLEVE spoke against the amendment saying that at least one member of the committee would prefer the SUD map and could therefore refuse a consensus map knowing what the resulting default would be. There would be little incentive to do otherwise.

The amendment motion failed 2-3 with **ROSSMAN, LAPP,** and **VANCLEVE** opposed.

M/S **ROSSMAN/LAPP** Motion to amend to replace committee member Sean Brownell with Bruce Bauer and to extend the map submission deadline to September 1, 2005.

The motion carried 4-1 with **SMITH** abstaining. The main motion became moot.

PUBLIC COMMENTS continuing...

BRYANT said the shrubbery trimming around the whale totem looks very good and asked about having the totem painted. **CASE** explained that a contract with Wayne Price is in process to do just that.

6. MAYOR'S COMMENTS/REPORT:

The mayor read letters of interest from Joan Carlson and Teri Bastable-Podsiki and recommended both appointments to the Parks and Recreation Advisory Board.

M/S **LAPP/VANCLEVE** Motion to appoint Joan Carlson and Teri Bastable-Podsiki to the Parks and Recreation Advisory Board. The motion carried unanimously.

Mayor **CASE** announced that he will be out of town on vacation from May 29 until June 12.

7. PUBLIC HEARINGS:

A. Ordinance 05-05-104 (first hearing)

An ordinance of the Haines Borough, Alaska, providing for the establishment and adoption of the budget of the Haines Borough for the period July 1, 2005 through June 30, 2006.

Mayor **CASE** opened and closed the public hearing at 6:52pm; there were no comments.

M/S **LAPP/VANCLEVE** Motion to move Ordinance 05-05-104 to a second public hearing on 6/14/05.

CASE explained that the mill rate will be included in time for the second public hearing. **SCHNABEL** asked if the recent legislative appropriations should be put into the budget. She suggested discovering what the exact amount will be for the borough and the school district. It may lower the mill rate, also. **LAPP** said it would reduce the amount needed from reserves and reduce the required school amount.

The motion carried unanimously.

B. Ordinance 05-05-105 (first hearing)

An ordinance of the Haines Borough amending Title 2 by adding Chapter 2.54 to establish a public safety commission.

Mayor **CASE** opened and closed the public hearing at 6:57pm; there were no comments.

M/S **LAPP/SMITH** Motion to move Ordinance 05-05-105 to a second public hearing on 6/14/05.

The motion carried unanimously.

8. STAFF REPORTS:

- *A. Manager - written
- *B. Borough Clerk
- *C. Chief Fiscal Officer
- *D. Chief of Police
- *E. Museum
- *F. Library

9. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. Commerce Committee
- B. Finance & Budget

SCHNABEL highlighted the written report. She added that the Committee recommends the introduction of ordinance 05-05-109. The Clerk was ask to prepare an ordinance for the

next meeting that would increase the minimum amount of tax necessary for a person to be allowed to have split tax payments.

- C. Personnel & Labor Relations
- D. Government Services/Affairs - written
- E. Planning Commission
- F. School Board
- G. Chilkat Center Advisory Board
- H. Parks & Recreation Advisory Board
- I. CVB Advisory Board

10. OLD BUSINESS:

A. Pool Memorandum-of-Understanding

No action was taken. Mayor **CASE** said the manager was providing the document for the assembly's information. **SMITH** and **CASE** both said they would have preferred a document showing the edits.

B. Award Cruise Visitor Shuttle Contract

SMITH said he believes the visitor shuttle should be free. **SCHNABEL** said accepting this proposal would put it \$2,175 over budget. **ROSSMAN** said he still believes it is a good deal and does not believe the Borough is being taken advantage of. "It has got to cost more than \$30/hour to pay for fuel costs and a driver."

M/S **ROSSMAN/VANCLEVE** Motion to award the 2005 Cruise Visitor Shuttle contract to Chilkat River Adventures for the bid price of \$30/hour for 172.5 hours (\$5,175).

SMITH said he doesn't like the proposal or the idea of a business profiting from the service. **ROSSMAN** disagreed and said he would like to see River Adventures make a big profit. **SCHNABEL** said she would prefer to stay within the budget if there is a way to do that.

The motion carried 4-1 in a roll call vote with **SCHNABEL** opposed.

11. NEW BUSINESS:

A. Resolutions

1. Resolution 05-05-063

A resolution of the Borough Assembly, of the Haines Borough, Alaska, supporting the adoption of the Revised Haines Coastal Management Plan.

M/S **VANCLEVE/LAPP** Motion to adopt Resolution 05-05-063.

The motion carried unanimously in a roll call vote.

B. Ordinances for Introduction

1. Ordinance 05-03-102

An ordinance of the Haines Borough amending Haines Borough code Section 2.56 to create a Tourism Advisory Board in place of a Convention and Visitor Bureau Advisory Board and to clarify the relationship between the tourism director, the tourism board, and the manager.

M/S **SCHNABEL/SMITH** Motion to introduce Ordinance 05-03-102 and to advance it to its first public hearing on 6/14/05.

The motion carried unanimously.

2. Ordinance 05-05-106

An ordinance of the Haines Borough amending Title 18 Section 18.70.030(C) to clarify the number of single-family dwellings allowed on a lot in the Lutak Inlet Planning/Zoning District.

M/S **SMITH/LAPP** Motion to introduce Ordinance 05-05-106 and to advance it to its first public hearing on 6/14/05.

The motion carried unanimously.

3. Ordinance 05-05-107

An ordinance of the Haines Borough amending Title 18 Section 18.70.010, Zoning Map to change the Lynnvue Subdivision zone from single-residential to multiple-residential.

M/S **LAPP/VANCLEVE** Motion to introduce Ordinance 05-05-107 and to advance it to its first public hearing on 6/14/05.

The motion carried unanimously.

4. Ordinance 05-05-108

An ordinance of the Haines Borough amending Haines Borough code Title 7 Section 7.08.050 to add service sub-zones to the Historic Dalton Trail Road Maintenance Service Area.

M/S **LAPP/VANCLEVE** Motion to introduce Ordinance 05-05-108 and to advance it to its first public hearing on 6/14/05.

The ordinance references Figure 7-3, and the clerk was asked to provide copies of it for the next meeting.

The motion carried 5-1 with **SCHNABEL** opposed.

5. Ordinance 05-05-109

An ordinance of the Haines Borough amending the FY05 Haines Borough operating budget.

M/S **LAPP/VANCLEVE** Motion to introduce Ordinance 05-05-109 and to advance it to its first public hearing on 6/14/05.

STUART explained that the borough is coming in under budget when it is looked at as a whole.

The motion carried unanimously.

C. Other New Business

1. Award Road Improvement Contracts

SMITH disagreed with the manager's recommendation concerning FAA Road and said it needs to be more of a priority; the work needs to be done now. **ROSSMAN** suggested **SMITH** might be missing the manager's point. He explained that the contracts call only for resurfacing with D-1, and the only thing that would truly alleviate the FAA Road problem is paving. He did agree that the road could be graded more often. **LAPP** noted that the manager only made suggestions to the assembly.

M/S **SCHNABEL/LAPP** Motion to authorize the manager to contract with sole bidder, Turner Construction, and to authorize payment to improve First Avenue North (\$17,275), Fourth Avenue (\$25,212), Sixth Avenue (\$30,174), and Dalton Street (\$64,955) as recommended by the manager.

SCHNABEL explained her reasoning: those are the roads recommended by the manager and they could be easily dispensed with so the other 3 roads could be referred to committee or delayed until the next meeting or addressed separately in this meeting. **SMITH** said FAA Road needs constant attention because it is a very heavily-traveled road.

The motion carried unanimously in a roll call vote.

M/S **SMITH/ROSSMAN** Motion to authorize the manager to contract with sole bidder, Southeast Road Builders, and to authorize payment to improve FAA Road for the bid price of \$11,000. The motion carried unanimously in a roll call vote.

2. Award Lookout Park Restoration Contract

M/S **LAPP/ROSSMAN** Motion to authorize the manager to negotiate with the low-bidder, Southeast Road Builders, for a contract to restore Lookout Park not to exceed \$74,000.

SCHNABEL explained that the bulk of the cost is the galvanized railing, and the manager believes the cost can be significantly reduced with different railings.

The motion carried unanimously.

3. Approve Library Director-in-Training Hire Recommendation

M/S **SCHNABEL/LAPP** Motion to approve the Library Board of Trustees' recommendation to hire Dan Coleman as the Library Director-in-Training.

The motion carried unanimously.

4. Approve Expenditure of Funds for Code Publishing and Make Formatting/Binding Decisions

M/S **LAPP/VANCLEVE** Motion to approve the Clerk's recommendation to contract with Code Publishing Inc. for the following: 1) ten copies of the borough code in a two-column, 11 pt format with generic municipal code binders; 2) a hosted, searchable electronic code; and 3) ongoing code supplements and maintenance (both printed and online).

The motion carried unanimously.

12. SET COMMITTEE MEETING DATES

The Finance Committee will meet on 5/31/05 at 4:00pm to discuss the recently adopted state operating budget as it affects the FY06 Haines Borough budget.

13. ANNOUNCEMENTS/ASSEMBLY COMMENTS

Mayor **CASE** said he believes the assembly needs to look at raising revenues if the borough wants to maintain the current level of services, including seeking a repeal of the tax cap.

14. ADJOURNMENT - 8:06 pm

M/S **LAPP/VANCLEVE** Motion to adjourn.

The motion carried unanimously.

Mike Case, Mayor

ATTEST:

Julie Cozzi, Borough Clerk