

**Haines Borough  
Board of Equalization  
February 8, 2005  
MINUTES**

**Draft**

1. **CALL TO ORDER/PLEDGE TO FLAG**: Mayor Mike **CASE** called the meeting to order at 5:52 p.m. in the Assembly Chambers of the Municipal Building and led the pledge to the flag.

2. **ROLL CALL**     **Present:** Mayor Mike **CASE**, Assembly Members Stephanie **SCOTT**, Scott **ROSSMAN**, Jerry **LAPP**, and Debra **SCHNABEL** (via teleconference at 6:05pm). **Absent:** Norm **SMITH**.

**Staff Present:** Robert **VENABLES**/Borough Manager, Julie **COZZI**/Borough Clerk, Scott **HANSEN**/Planning & Zone Tech II, and Wayne **HAERER**/Contract Assessor.

**Appellants and Visitors Present:** None.

3. **OVERVIEW AND OATHS**

**HAERER** gave a brief overview of the order of business and summarized the purpose and function of the Board of Equalization. He said all of the properties added to the supplemental roll were classed as *escaped properties*--- properties that had never been on the assessment roll before. The Clerk administered oaths to each of the Assembly Members so that they could function as the Board of Equalization. Additionally, the Clerk administered an oath to those that would testify. The board members determined that Mayor **CASE** would chair the session.

**HAERER** informed the Board that three appeals listed on the agenda were withdrawn prior to the BOE: 04S-01 (Meismer), 04S-03 (Kiana Corporation), the Kochu Cove Trust 2004 Deferred Appeal.

4. **ASSESSMENT APPEALS**

**A. APPEAL No.04S-02 - Beasley**

The owner believes his property should be assessed at a lower amount. **HAERER** referred the Board to the appeal documentation before them, including a map of the property. He has adjusted the value of the building based on findings of fact that similar properties are valued at the lesser amount. He believes the adjusted assessment is fair and proper. The appellant is in Texas and declined the right to attend the BOE in person or by phone.

**SCOTT** asked what the living area square footage is. **HAERER** said it is 712 square feet and is a two-story home.

The upper level is totally unfinished. The original assessment was adjusted based on new criteria that showed the condition of that level. He explained that the Board needs to vote in the negative if they want to uphold the assessor's valuation. An affirmative vote would result in the appellant's appeal being accepted. A motion must clearly and concisely state reasons for the motion.

Mayor **CASE** noted that the letter before them only appeals the original assessment. **HAERER** said he spoke with the appellant, and she wants her original letter carried forward to appeal the adjusted assessment, as well. **CASE** ruled that even though there is no written appeal, the assessor has stated that he has a verbal appeal.

M/S **SCOTT/LAPP** Motion to uphold the assessor's adjustment of the Beasley building value to \$28,700.

The motion carried unanimously in a roll call vote.

#### 5. ADJOURNMENT

M/S **VANCLEVE/LAPP** Motion to adjourn the Board of Equalization.

The motion carried unanimously, and the meeting adjourned at 6:24 p.m.

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Mike Case, Borough mayor

ATTEST:

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Julie Cozzi, Borough Clerk