


Haines Borough
Borough Assembly Meeting #107
January 23, 2007
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG** Deputy Mayor **LAPP** called the meeting to order at 6:30 p.m. in the Assembly Chambers of the Public Safety Building and led the pledge to the flag.
2. **ROLL CALL** **Present:** Deputy Mayor Jerry **LAPP**, and Assembly Members Doug **OLERUD**, Pete **LAPHAM**, Scott **ROSSMAN**, and Luck **DUNBAR**. **Absent:** Mayor Fred **SHIELDS** and Assembly Member Deborah **VOGT**.

Staff Present: Robert **VENABLES**/Borough Manager, Julie **COZZI**/Borough Clerk, Brian **LEMCKE**/Project Manager.

Visitors Present: Bonnie **HEDRICK**/CVN, Dave **AMMON**, Jody **FOX**, Paul **NELSON**, Patty **BROWN**, Don **TURNER** III, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**

Motion by **OLERUD**: Approve the Agenda/Consent Agenda. It was seconded by **LAPHAM**. The motion carried unanimously.

4. **APPROVAL OF MINUTES*** 1/9/07 Regular

5. **PUBLIC COMMENTS**

BROWN advocated for modifications to the K-8 Science Room and said she gave written input early in the process. In her opinion, there should be a fume hood and some gas jets for the science room right now so that there will be room for growth. **LAPP** encouraged her to take her request to the School Board at their next meeting, and then the board could take their recommendations to the Oversight and Planning Committee.

AMMON asked that the Third Avenue Reconstruction project be done in the best interest of the community as a whole.

NELSON thanked the assembly for appointing the three new Public Safety Commission members; there is once again a quorum and meetings will resume at least monthly.

6. **MAYOR'S COMMENTS/REPORT**

LAPP said the mayor and his wife look forward to returning to town in a week. **LAPP** recommended a single meeting in February because several are planning to be out of town.

LAPP reminded the assembly that the Charter requires a joint meeting with the school board at least annually. He recommended March 13th.

Alaska Magazine recently featured a 10-page article on skiing in Haines. **DUNBAR** said he participated in snowcat-assisted skiing with SEABA over the weekend, and he thanked the assembly for approving their permit.

7. PUBLIC HEARINGS

A. Ordinance 07-01-151 - First Hearing

An ordinance of the Haines Borough amending Haines Borough Code Title 12 Section 12.16.030(a) to make it consistent with Title 10.44.110 allowing conditional parking in alleyways.

Deputy Mayor **LAPP** opened and closed the public hearing at 6:42pm; there were no public comments.

Motion by **OLERUD**: Advance Ordinance 07-01-151 to a second public hearing at the next assembly meeting. It was seconded by **ROSSMAN**. The motion carried unanimously.

8. STAFF REPORTS

A. Borough Manager

The manager summarized his written report that included the following topics:

- **Secure School Funding Update**
- **Third Avenue Reconstruction Project**
- **Boat Harbor Expansion Authorization Process**
- **Port Security Regulations (TWIC)**
- **Peak Oil Task Force**
- **Legal Update (McGraw, Button)**

There is no assembly objection at this point for the borough to continue in the direction of participating as a landowner on the Mt. Riley electrification project and in continuing to work on an LID.

The assembly has decided to change a portion of the Third Avenue Reconstruction design; there will be asphalt sidewalks and a rumble strip as opposed to cement sidewalks. **VENABLES** asked the assembly if he may proceed barring no objection from the planning commission. **LAPHAM** said he would like to see the borough utilize any savings realized by the changes by extending the sidewalk project further toward the highway. **VENABLES** said there was not a huge savings between the cement sidewalks and asphalt. He added that he is working with the engineer and the state so that the dirt work portion of the project will be bid separately.

The state is interested in a Haines ferry terminal large enough to accommodate two homeport vessels. It is looking

less likely that there is enough room in the downtown area for terminal relocation. **VENABLES** also talked about the potential land trade for dealing with the sink hole at the existing terminal. He asked for the assembly's concurrence with the concept of trading for land at the far end of the parking lot. **LAPHAM** said the recommended land swap would be a good deal for the borough. **VENABLES** said the state plans to come up to present more information to the assembly on the terminal projects.

ROSSMAN asked for a pool repair update. **LEMCKE** was asked to respond. He said the liner is installed, but the caulk joint has failed in several places. The company is thinking of sending a specialist up here to review the situation, and there is no question about their responsibility. It will be repaired. The insulated blanket is still on backorder. Regarding the lobby-area leak, a heating-ventilation specialist examined it and submitted a written report of recommendations along with a rough estimate of the costs. **LEMCKE** recommended that the estimate figure be doubled to account for travel costs and markups. **VENABLES** said he will review the existing pool grant to see if these additional repairs can be paid for with some of those funds. He added that there are also some CIP monies earmarked for the pool.

- B. Borough Clerk
- C. Chief Fiscal Officer
- D. Chief of Police
- E. Museum
- F. Library
- G. Chilkat Center

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee
- B. Finance & Budget
- C. Personnel
- D. Government Affairs & Services
- E. Planning Commission

VENABLES explained that Kroschel has asked the assembly to withhold vacation of the right-of-way that he requested. The planning commission had approved it and referred it on to the assembly.

- F. School Board
- G. Chilkat Center Advisory Board
- H. Parks & Recreation Advisory Board
- I. Tourism Advisory Board
- J. Boat Harbor Advisory Committee
- K. Public Safety Commission

10. OLD BUSINESS - None

11. NEW BUSINESS

A. Resolutions

1. Resolution 07-01-097

A resolution of the Haines Borough Assembly authorizing the disposal of borough-owned land dedicated to public use by vacation of right-of-way to the Nelson Trust.

Motion by **ROSSMAN**: Adopt resolution 07-01-097. It was seconded by **DUNBAR**.

Motion to Amend by **LAPHAM**: Amend the resolution to change the wording of the sixth Whereas to "*the property consists of 11.26 acres and the value is assessed to be \$38,284, which amount will be waived in lieu of taxes already paid and the requirement of the dedication of future rights-of-way when the property becomes subdivided, all of which is anticipated to have approximately the same value.*" It was seconded by **ROSSMAN**. The amendment motion carried unanimously.

The main motion carried unanimously in a roll call vote.

2. Resolution 07-01-098

A resolution of the Haines Borough Assembly supporting the Haines Highway Corridor Partnership Plan and nomination of the Haines Highway as a National Byway.

Motion by **LAPHAM**: Adopt resolution 07-01-098. It was seconded by **DUNBAR**. The motion carried unanimously in a roll call vote.

B. Ordinances for Introduction

1. Ordinance 07-01-152

An ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.110.010 to add the most recent Coastal Management Plan (CMP) revision date.

Motion by **OLERUD**: Introduce Ordinance 07-01-152 and set a first public hearing for the next assembly meeting. It was seconded by **LAPHAM**. The motion carried unanimously.

C. Other New Business

1. School Bond Interest Earnings

LAPP recognized the school board president, Gary Stigen. **VENABLES** summarized his memo that was in the packet. The Oversight & Planning Committee has recommended these unallocated monies to be used as match for the CIPs that the school board has submitted to the State.

Motion by **LAPHAM**: Allocate interest monies accruing on school bond funds up to \$683,099 to match state funding of the FY08 Haines Borough School District Capital Improvement Project. It was seconded by **ROSSMAN**.

The motion carried unanimously in a roll call vote.

2. School Construction Project Change Orders

VENABLES summarized his memo in the meeting packet. **LAPP** said the Oversight & Planning Committee recommends approval.

Motion by **LAPHAM**: Accept Change Order #1 in the amount of \$272,631 and Change Order #2 in the amount of 47,467. It was seconded by **OLERUD**. The motion carried unanimously in a roll call vote.

LEMCKE was provided an opportunity to respond to **BROWN**'s science lab comments earlier in the meeting. He said the science area needs to remain flexible. It was never intended to be a chemistry lab. **ROSSMAN** asked if the borough still owes the architect money. **LEMCKE** said it does and that the architects have a lot of work still to do as the project closes out.

3. Excursion Inlet Memorandum-of-Understanding (EXI MOU)

Motion by **OLERUD**: Approve the Excursion Inlet Memorandum-of-Understanding as included in the meeting packet. It was seconded by **DUNBAR**.

Motion to amend by **LAPHAM**: Approve the proposed final version as provided at this meeting by the manager and the borough attorney. The motion was seconded by **OLERUD**. The amendment motion carried unanimously.

VENABLES summarized the changes and said most of them are administrative changes recommended by the borough attorney.

The main motion carried unanimously in a roll call vote.

4. Manager's Evaluation Follow-up - Executive Session

Motion by **OLERUD**: Move into executive session to discuss the manager's performance evaluation since being in open session could prejudice the manager's reputation. It was seconded by **LAPHAM**. The motion carried unanimously.

The executive session began at 8:29pm and ended at 8:46pm.

Motion by **LAPHAM**: Approve the borough manager's performance evaluation. It was seconded by **ROSSMAN**. The motion carried unanimously.

12. SET COMMITTEE MEETING DATES

The assembly decided to have only one regular meeting in February and scheduled it for the 20th.

On March 13, 2007, the assembly will have a joint meeting at the High School with the School Board for one hour beginning at 6:30pm and then follow it with the regular assembly meeting at approximately 7:30pm.

On March 27, 2007, the assembly will have a joint meeting at the Library with the Planning Commission for one hour beginning at 6:30pm and then follow it with the regular assembly meeting at approximately 7:30pm.

13. PUBLIC COMMENTS

14. ANNOUNCEMENTS/ASSEMBLY COMMENTS

OLERUD suggested the planning commission come up with a downtown corridor sidewalk plan, so the assembly doesn't have to go to them for every little project. In fact, the road standards the commission is working on should include sidewalks. **LAPHAM** agreed.

15. ADJOURNMENT - 8:05pm

Motion by **LAPHAM**: Adjourn the meeting. It was seconded by **DUNBAR**. The motion carried unanimously.

Fred Shields, Mayor

ATTEST:

Julie Cozzi, Borough Clerk