

  
**Haines Borough**  
**Borough Assembly Meeting #113**  
**May 22, 2007**  
**MINUTES**

**Approved**

1. **CALL TO ORDER/PLEDGE TO THE FLAG** Mayor **SHIELDS** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.
2. **ROLL CALL** **Present:** Mayor Fred **SHIELDS** and Assembly Members Jerry **LAPP**, Doug **OLERUD**, Pete **LAPHAM**, Deborah **VOGT**, and Scott **ROSSMAN**. **Absent:** Luck **DUNBAR**.

**Staff Present:** Robert **VENABLES**/Borough Manager, Julie **COZZI**/Borough Clerk, Debra **SCHNABEL**/Contract Project Clerk, and Jerrie **CLARKE**/Museum Director.

**Visitors Present:** Tom **MORPHET**/CVN, Diane **LACOURSE**, Floy **MCDOWELL**, Mike **CASE**, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**  
**OLERUD** requested the removal of the planning commission report from the consent agenda. There was no objection.

**Motion** by **LAPP**: Approve the Agenda/Consent Agenda, as amended. It was seconded by **OLERUD**. The motion carried unanimously.

4. **APPROVAL OF MINUTES\*** 5/8/07 Regular

5. **PUBLIC COMMENTS**

**LACOURSE** said she has received a small amount of information about the proposed Boy Scout expansion but not enough to fully understand the plan. She is an adjacent landowner and believes the proposal is probably extensive enough that it warrants a public process before the planning commission. She has started to compile a list of various concerns that people have, and she offered to assist with the public process.

**CLARKE** introduced herself as the new museum director.

**MCDOWELL** said she is very happy with the FY08 budget as it stands including the community grants. She expressed appreciation to the assembly for showing interest in the RMSAs, the senior services, the pool, etc.

6. **MAYOR'S COMMENTS/REPORT**

The mayor said he recently attended the Yukon Communities Annual Meeting in Dawson City. He said there is some future potential with the Haines Borough and the Yukon, and keeping ties is a good thing.

**7. PUBLIC HEARINGS**

**A. Ordinance 07-04-153 - second hearing**

**An ordinance of the Haines Borough amending Haines Borough code Title 18 Sections 18.20.020, 18.60.010-020, and 18.70.030-040 to regulate cemeteries and the burial of human remains.**

The mayor opened and closed the public hearing at 6:40pm; there were no comments.

**Motion by OLERUD:** Adopt Ordinance 07-04-153. It was seconded by **VOGT**. The motion carried unanimously in a roll call vote.

**B. Ordinance 07-05-155 - second hearing**

**An ordinance of the Haines Borough providing for the establishment and adoption of the Borough budget for the period July 1, 2007 through June 30, 2008.**

The mayor opened and closed the public hearing at 6:42pm; there were no comments.

**Motion by OLERUD:** Advance Ordinance 07-05-155 to a third public hearing on June 12, 2007. It was seconded by **ROSSMAN**. The motion carried unanimously.

**C. Ordinance 07-05-157 - first hearing**

**An ordinance of the Haines Borough Assembly Haines Borough, Alaska, amending Haines Borough code to move the Disaster Planning and Emergency Response Services code from Title 2 Chapter 2.52 to Title 15 Chapter 15.22.**

The mayor opened and closed the public hearing at 6:45pm; there were no comments.

**Motion by LAPHAM:** Advance it to a second public hearing to be held on June 12, 2007. It was seconded by **VOGT**. The motion carried unanimously.

**D. Ordinance 07-05-156 - first hearing**

**An ordinance of the Haines Borough Assembly Haines Borough, Alaska, amending the FY07 Budget to reflect changes in revenue and expenditures.**

The mayor opened and closed the public hearing at 6:48pm; there were no comments.

**Motion by OLERUD:** Advance it to a first public hearing to be held on June 12, 2007. It was seconded by **LAPHAM**. The motion carried unanimously.

**8. STAFF REPORTS**

**A. Borough Manager**

The manager summarized his written report that included the following topics:

- **Legislative Accomplishments**
- **Ice House Update**

- Harbor Projects
- School Project Update
- Goat Hydro Board
- Union Street Improvements
- Secure Schools Funds

There was discussion about operating the ice house. The assembly wants to hear from the manager by the end of the summer what the actual operational costs are. **ROSSMAN** said the cost of the ice should cover any operational or maintenance expenses.

**OLERUD** asked the status of the new boat ramp and expressed concern that the funding source is due to expire soon. **VENABLES** said it is just beginning to be designed. There is some breakwater work that must be done before the ramp can be done. **VOGT** said the design she has seen is a substantial project. **VENABLES** said the design estimate is \$1.4m, and there is about 750K currently available. Additional state funding options are likely. The Boat Harbor Advisory Committee will be meeting this week to discuss it. **ROSSMAN** said the borough needs to start doing things in the harbor.

**ROSSMAN** said he thinks it would be a good thing for the manager to sit on the Goat Lake Hydro board. He asked the manager to ask AP&T about the additional hydro up Chilkoot. He heard they somehow lost a step in the process in order to keep their option on it. It would be nice to get it on line.

**ROSSMAN** said at least some of the 1.5m of the state's road money should go to fixing some of the RMSA roads before they get worse. **OLERUD** expressed concern that the engineering and bid process cannot be accomplished in time for the state's paving crews scheduled to be here this fall. **VENABLES** said it will be a challenge, but staff is aggressively trying to move things along. **ROSSMAN** said there are certain streets out there that don't need engineering. They just need blading and paving.

**VENABLES** showed a very corroded portion of the aluminum piping from the pool to illustrate some of the serious deferred maintenance issues.

The mayor called a brief recess at 7:17pm. The meeting reconvened at 7:24pm.

- B. Borough Clerk
- C. Chief Fiscal Officer
- D. Chief of Police

- E. Museum
- F. Library
- G. Chilkat Center

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee
- B. Finance & Budget
- C. Personnel
- D. Government Affairs & Services
- E. Planning Commission

Motion by **LAPP**: Accept the planning commission's reports. It was seconded by **VOGT**.

**OLERUD** said prudent planning would call for extending Oslund Drive. **ROSSMAN** said his understanding is that the hang-up with that is the landowner in Lot 7 because there is no platted easement through it. **VOGT** said the biggest difficulty is actually with the owners of Lot 8. The borough has been clearing snow through there as though it is a right-of-way, but the owner does not want it to be a right-of-way. **VENABLES** said the borough could make an offer or exercise eminent domain. **VOGT** asked what the borough assembly can do at this meeting. **OLERUD** said if a cul-de-sac gets built there, there will never be a through road. He doesn't know what the proper process is but he wants Oslund to connect. **VENABLES** explained that the planning commission has merely reported their decision and has not requested assembly action.

The motion carried unanimously.

Motion by **OLERUD**: Ask the planning commission to look into extending Oslund Drive (or connecting the two Oslund Drives) for community well-being. It was seconded by **LAPHAM**.

The motion carried unanimously. The manager was directed to prepare an action request for the planning commission.

- F. School Board
- G. Chilkat Center Advisory Board
- H. Parks & Recreation Advisory Board
- I. Tourism Advisory Board
- J. Boat Harbor Advisory Committee
- K. Public Safety Commission

10. OLD BUSINESS

11. NEW BUSINESS

- A. Resolutions - None
- B. Ordinances for Introduction
  - 1. Ordinance 07-05-158

**An ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.110.010 to add the most recent Coastal Management Plan (CMP) revision date.**

**Motion** by **OLERUD**: Introduce Ordinance 07-05-158 and advance it to a first public hearing to be held on June 12, 2007. It was seconded by **VOGT**.

**VOGT** pointed out that the planning commission wants the assembly to take over from the state the coastal zone management of the area outside of the townsite. The manager was directed to prepare a pros and cons memo for taking it over.

The motion carried unanimously.

### **C. Other New Business**

#### **1. Haines/Klukwan Coordinated Transportation Plan**

**Motion** by **OLERUD**: Set a public hearing for June 12, 2007 on the Haines/Klukwan Coordinated Transportation Plan. It was seconded by **LAPP**.

**SCHNABEL** was called upon, and she said the transportation plan process began in December 2006. Social service agencies, schools, and various individuals with a community transportation interest have been participating. The planning commission and Lynn Canal Conservation have also been represented. She explained that the feds and the state have each established criteria for granting funding for transportation programs. The only transportation program in Haines at this time is the senior/disabled services van. Funding will not be available unless there is a community transportation plan. The plan is like a genesis for what might become a bonafide transportation program in Haines. She noted that the Energy Task Force is also coordinating with the transportation task force. The task force is close to completing the final draft, and it will come to the assembly prior to the public hearing on June 12<sup>th</sup>.

The motion carried unanimously.

#### **2. Award Contract for Pool Condition Engineering Services**

**Motion** by **LAPP**: Authorize the borough manager to negotiate a contract with Jensen Yorba Lott to survey the condition of the pool facility. It was seconded by **LAPHAM**.

**SHIELDS** noted the huge disparity between the two proposal amounts. **VENABLES** said the Bettisworth proposal went over and above the scope of work outlined in the RFP. **OLERUD** expressed concern about spending this kind of money. He has been talking to people who have worked with the pool for a long time, and there are local people could do this work for substantially less. **VOGT** said she was struck by the difference in the proposals. She spoke with the Project Manager, Brian Lemcke, who believes Jensen is the best one to go with. She trusts his judgment. **ROSSMAN** disagreed with **OLERUD** and said the borough has to do things right. **LAPP** said he has a lot of faith in Jensen. That company recently did the Corridor Management Plan for the borough and, in his opinion, it is one of the best plans he has ever seen. **OLERUD** said the facility is not in that bad of shape. He likened the pool to an upside-down boat and said, "It's just holding in water instead of holding it out." He would rather put the \$22K into the facility instead of some engineering firm that isn't even in town. **VENABLES** agreed with **OLERUD** in theory but said that one of the biggest issues is the facility's structural integrity. It has been soaked by the leaking ventilation system. **OLERUD** said he is concerned that the engineer will supply the study and it will just be filed away because there won't be money to fix what is found. **ROSSMAN** disagreed again with **OLERUD** saying the borough should not continue using a band-aid approach.

The motion carried 4-1 in a roll call vote with **OLERUD** opposed.

#### **D. Award Contract for D-1, Sand, and Pit-Run Gravel**

**Motion** by **LAPP**: Authorize the manager to negotiate contracts with Southeast Road Builders to provide D-1, Sand, and Gravel. It was seconded by **ROSSMAN**.

**VENABLES** said he is going to explore discount pricing.

The motion carried unanimously in a roll call vote.

#### **12. SET COMMITTEE MEETING DATES**

The 2007 Board of Equalization will take place at 6:00pm on Thursday, May 24, 2007 in the Assembly Chambers.

A Boat Harbor Advisory Committee meeting is scheduled for Friday, May 25, 2007, at 3:15pm in the Assembly Chambers.

The Personnel Committee will meet on Thursday, May 31, 2007,

at 9:00am in the Borough Administration Conference Room.

A Committee-of-the-Whole meeting was scheduled for 5:30pm on June 12, 2007 to discuss the FY08 budget prior to the regular assembly meeting.

The Government Affairs & Services Committee meets at 6:00pm Tuesday, June 5, 2007, to discuss water-sewer rates.

13. **PUBLIC COMMENTS**

**MCDOWELL** said she wants to add more to the draft transportation plan. SE Senior Services will lose their funding without the plan. The grant that provides their funding is due June 15<sup>th</sup>.

14. **ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**ROSSMAN** asked about the Meacock water rights situation. **VENABLES** said staff is researching it because there are several issues to take into consideration.

**VOGT** drew the assembly's attention to the draft Permanent Fund investment code changes she is recommending. She asked them to review it in preparation for discussing it at the second meeting in July.

**LAPP** noted that the code currently prohibits people from walking on the sidewalks with canes unless they are blind. Everyone agreed that the code should be changed, and the Clerk made note of it for a future ordinance.

**SHIELDS** said Rep. Thomas asked about setting aside the currently elementary school building. **VENABLES** said he has been approached by many community organizations who want to use the building. **ROSSMAN** suggested that the primary and elementary school buildings be added to the agenda for discussion some time this summer. **VOGT** recommended giving the public an opportunity to submit ideas and input.

The mayor announced that he will be out of town from May 31<sup>st</sup> through the 4<sup>th</sup> of June.

15. **ADJOURNMENT** - 8:14pm

**Motion** by **OLERUD**: Adjourn the meeting. It was seconded by **LAPP**. The motion carried unanimously.

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Fred Shields, Mayor

ATTEST:

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Julie Cozzi, Borough Clerk