

Haines Borough
Borough Assembly Meeting #122
October 23, 2007
MINUTES

Approved

- B. CALL TO ORDER/PLEDGE TO THE FLAG Mayor **SHIELDS** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

OATH OF OFFICE - Newly-elected members Deborah **VOGT** and Steve **VICK** were sworn into office by Mayor **SHIELDS**. The mayor explained that he previously administered the oath of office to Norm Smith since he was going to be out of town.

2. ROLL CALL **Present:** Mayor Fred **SHIELDS** and Assembly Members Jerry **LAPP**, Doug **OLERUD**, Steve **VICK**, Deborah **VOGT**, and Pete **LAPHAM**. **Absent:** Norm **SMITH** (excused).

Staff Present: Robert **VENABLES**/Borough Manager and Julie **COZZI**/Borough Clerk.

Visitors Present: Greg **STUCKEY**, Don **TURNER** III, and Jim **STUDLEY**.

3. APPROVAL OF AGENDA & CONSENT AGENDA

Motion by **LAPP**: Approve the Agenda/Consent Agenda. It was seconded by **VOGT**. The motion carried unanimously.

4. APPROVAL OF MINUTES* 10/9/07 Regular

5. PUBLIC COMMENTS

STUCKEY, on behalf of the Chilkoot Indian Association, invited the assembly to attend the continuing community planning meetings.

6. MAYOR'S COMMENTS/REPORT

SHIELDS read HBC 2.10.060 as a review of assembly procedure especially for the new assembly members. He said the assembly generally follows the code but the assembly members should try to avoid banter by organizing thoughts when speaking to an issue. He also explained some of the more casual parliamentary procedures that this assembly follows.

The mayor acknowledged the swim team's volunteer work to get the pool open.

SHIELDS reviewed the draft committee and liaison appointments. The following changes were made to the draft: **LAPP** was appointed to the Eagle Preserve Advisory Council seat that was held by former assembly member Rossman. Norm

Smith was appointed to the Public Safety Commission. There was no objection to the changes.

The mayor acknowledged **VOGT's** and the borough attorney Bob Blasco's efforts to revise the State's agreement with the borough for the Third Avenue reconstruction project.

Representative Thomas has requested the borough's legislative priorities by mid-January. The assembly agreed to work on it as a committee-of-the-whole.

SHIELDS said he was interested in putting forth at this meeting a resolution regarding the new moose spike fork definition, however the borough code does not allow adoption of a resolution that has not been noticed. He recently attended a Fish & Game Advisory Board meeting where the moose hunting regulations were discussed. He would like to send a letter of support with a statement that an assembly resolution will be forthcoming.

Motion by **LAPP**: The mayor will send a letter of support to the Fish & Game Advisory Board encouraging changes to the moose hunting laws. It was seconded by **OLERUD**. The motion carried unanimously.

Motion by **OLERUD**: The mayor will send a letter to the Denali Commission requesting funds for improving the boat harbor. It was seconded by **LAPP**. The motion carried unanimously.

7. PUBLIC HEARINGS

A. Ordinance 07-09-169 - second hearing

An ordinance of the Haines Borough amending Title 2 to change certain payday and predisciplinary hearing requirements.

The mayor opened and closed the public hearing at 6:55pm; there were no comments.

Motion by **LAPP**: Adopt Ordinance 07-09-169. It was seconded by **VOGT**. The motion carried unanimously in a roll call vote.

B. Ordinance 07-10-170 - first hearing

An ordinance of the Haines Borough amending Title 2 Section 2.10.040 to clarify procedures for the security and disclosure of executive session recordings.

The mayor opened and closed the public hearing at 6:51pm; there were no comments.

Motion by **VOGT**: Advance Ordinance 07-10-170 to a second public hearing at the next assembly meeting in November, 2007. It was seconded by **LAPP**. The motion carried unanimously.

8. STAFF REPORTS

A. Borough Manager

The manager summarized his written report that included the following topics:

- Harbor OMB Report
- School Landscaping
- Tank Farm Update
- Ferry Terminal Project
- Construction Update
- New Borough Personnel

VENABLES pointed out the entryway improvements to the assembly chambers...new steps and porch, painting inside the entryway, and removal of the old coke machine and unused display boards and cases.

VENABLES was asked to send letters of gratitude to Ed Buyarski of Ed's Edible Landscaping and George Campbell of Little Digger's Landscaping for their generous donations toward the new school landscape. Additionally, a letter of thanks will be sent to Debra Schnabel for her insight and leadership in making it happen. **VENABLES** noted that White Rock Nursery, Dawson Construction, S&W Warehouse, and many others have donated time and value to the project.

Regarding the Third Avenue work, **VENABLES** said it was disappointing to find that shoddy work had been done around the manhole many years ago. This season's phase of the project will be done very soon. **LAPHAM** said that the shoddy workmanship is yet another strong point for the borough having an onsite engineer. **VENABLES** said, for the current project, the state has an onsite inspector at all times and the borough does its own daily walkthroughs.

SHIELDS recognized former assembly member **TURNER's** attendance and thanked him for his service.

- B. Borough Clerk
- C. Chief Fiscal Officer
- D. Chief of Police
- E. Museum
- F. Library
- G. Chilkat Center

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee
- B. Finance & Budget

LAPP reported that the Finance Committee met just prior to the assembly meeting. The Chief Fiscal Officer reported

that revenues and expenditures are right where they should be, although she did mention that sales tax revenues are currently soft. The committee also received a Permanent Fund update.

- C. Personnel**
- D. Government Affairs & Services**
- E. Planning Commission**
- F. School Board**
- G. Chilkat Center Advisory Board**
- H. Parks & Recreation Advisory Board**
- I. Tourism Advisory Board**

VOGT reported on the Tourism Advisory Board (TAB) met earlier in the day. The board has been looking at hiring a consultant for a strategic planning workshop. They don't have any specific funding for it but will be making inquiries. Additionally, there is interest in receiving board training. She suggested the Foraker Group but also wondered if the Alaska Municipal League does any type of training for government boards. **LAPHAM** said he has noticed that most of the advisory board meetings are not run properly and agreed that training would be helpful. **SHIELDS** would like to see the training happen. **OLERUD** said he is not a fan of strategic planning with consultants. "It sounds good, but it becomes another notebook collecting dust on a shelf." **VOGT** said the TAB is looking for their own direction...how they work with staff, how they work with the community. **VICK** asked if the board training could be opened to the public in general. He believes the training is a good idea but agreed with **OLERUD** about strategic planning having questionable value. **VENABLES** said the borough sponsored a Foraker training for all board members and a few participated but not many. He asked if the assembly has a preference between local and outside resources. **SHIELDS** said he will discuss options with the manager. He also said that he will try to attend more advisory board meetings. **VENABLES** said that the Alaska Municipal League can be a resource. **OLERUD** wondered if the assembly should consider changing the makeup of some of the boards, especially if there are members that don't feel like they are accomplishing anything.

- J. Boat Harbor Advisory Committee**
- K. Public Safety Commission**

10. OLD BUSINESS - None

11. NEW BUSINESS

- A. Resolutions**
- B. Ordinances for Introduction**

1. Ordinance 07-10-171

An ordinance of the Haines Borough amending Title 3 Section 3.70.040(D)(5) to reflect new ownership of the tax-exempt property dedicated to the Senior Assisted Living Facility.

Motion by **OLERUD**: Introduce Ordinance 07-10-171 and set it for its first public hearing at the next assembly meeting to be held in November 2007. It was seconded by **LAPHAM**. The motion carried unanimously.

C. Other New Business

1. Sales Tax Exemption Request - Haines Assisted Living

Motion by **OLERUD**: Grant sales tax exemption to Haines Assisted Living, Inc. It was seconded by **LAPP**.

VOGT requested that the borough come up with definitions for *charitable organizations, hospitals, schools,* and other entities listed in the state's statute pertaining to the required exemptions.

The motion carried unanimously in a roll call vote.

2. 2007 Snow Removal Contracts

• Lutak Dock

Motion by **OLERUD**: Authorize the borough manager to negotiate with the sole-bidder, Alaska Marine Trucking, to provide 2007 snow removal services for the Lutak Dock. It was seconded by **LAPP**.

LAPHAM said he would like to see the AML lease payments cover the cost of snow removal. **SHIELDS** agreed. **VENABLES** will review the agreements.

The motion carried unanimously in a roll call vote.

• Chilkat Center

Motion by **LAPHAM**: Authorize the borough manager to negotiate with the sole-bidder, Turner Construction, to provide 2007 snow removal services for the Chilkat Center. It was seconded by **LAPP**. The motion carried unanimously in a roll call vote.

12. SET COMMITTEE MEETING DATES

Because of the holiday season, the assembly decided to meet only one time in November (November 20th) and once in December (December 11th).

The assembly will meet as a Committee-of-the-Whole on November 20th at 5:45pm to discuss legislative priorities.

A future Committee-of-the-Whole meeting will be scheduled to discuss Permanent Fund investments. Until then, the borough

manager will work with **VOGT** to identify a Permanent Fund advisor.

13. PUBLIC COMMENTS

STUDLEY thanked the assembly and mayor for their continued support for the Haines Assisted Living project and for granting them sales tax exemption status. He agreed with **VOGT**'s request to look at definitions and come up with criteria for those that deserve to be tax-exempt.

14. ANNOUNCEMENTS/ASSEMBLY COMMENTS

OLERUD congratulated **STUDLEY** on the acquisition of the old A&P building for the Haines Assisted Living (HAL) Facility. **STUDLEY** said HAL has every intention of demolishing the building. A level one environmental assessment is being done on the building before it is torn down. The fire department is looking into participating in the demolition although it will not be burned.

LAPP welcomed the new assembly members. He also said the new porch and entryway to the Assembly Chambers looks great.

VOGT said the Senior Center is scheduled to have the repairs completed the first part of November.

VICK thanked everyone for their help and patience as he learns the job.

15. ADJOURNMENT - 7:48pm

Motion by **OLERUD**: Adjourn the meeting. It was seconded by **LAPHAM**. The motion carried unanimously.

Fred Shields, Mayor

ATTEST:

Julie Cozzi, Borough Clerk