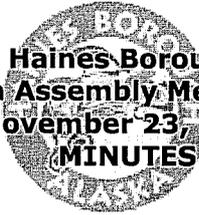


Haines Borough
Borough Assembly Meeting #167
November 23, 2009



Approved

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor Janice **HILL** and Assembly Members Joanne **WATERMAN**, Daymond **HOFFMAN** (seated following the oath of office), Norman **SMITH**, Scott **ROSSMAN** and Steve **VICK**. Absent: Deputy Mayor Jerry **LAPP**.

Staff Present: Bob **WARD**/Interim Borough Manager, Julie **COZZI**/Borough Clerk, Gary **LOWE**/Chief of Police, Christian **RACICH**/Harbormaster, Jila **STUART**/Chief Fiscal Officer, and Brad **MAYNARD**/Director of Public Facilities.

Visitors Present: Matt **HAWTHORNE**/CVN, Roger **MAYNARD**, Al **JUDSON**, Norman **HUGHES**, Don **TURNER III**, John **WINGE**, Libby and Bill **KURZ**, Anne **BOYCE**, Paul **SWIFT**, and others.

- 2. APPROVAL OF AGENDA & CONSENT AGENDA**

Motion: **WATERMAN** moved to "approve the Agenda/Consent Agenda." There was no discussion, and the motion carried unanimously.

- * 3. APPROVAL OF MINUTES – 11/10 Regular**

- 4. PUBLIC COMMENTS**

JUDSON disagreed with the outcome of the recent election appeal.

HUGHES said the Boat Harbor Advisory Committee recommend's Alternative #4 design for the new boat harbor.

WINGE disagreed with some of the borough's private property snow storage policies.

- * 5. RECERTIFICATION OF BOROUGH ASSEMBLY SEAT A ELECTION**

- 6. MAYOR'S REPORT/COMMENTS**

- A. Oath of Office – Assembly Seat A Member**

COZZI administered the oath of office to **HOFFMAN**.

- B. Assembly Committee & Board Liaison Appointments**

Finance Committee

Chair, Jerry Lapp
Member, Norm Smith
Member, Scott Rossman

Commerce Committee

Chair, Scott Rossman
Member, Jerry Lapp
Member, Steve Vick
Member, Joanne Waterman

Government Affairs & Services Committee

Chair, Steve Vick
Member, Norm Smith
Member, Daymond Hoffman

Personnel Committee

Chair, Jerry Lapp
Member, Joanne Waterman
Member, Daymond Hoffman

Union Negotiating Team - TBD

Planning Commission Liaison - Joanne Waterman

Boat Harbor Advisory Committee Member - Joanne Waterman

Public Safety Commission Liaison - Norm Smith

Tourism Advisory Board Liaison - Jerry Lapp
Chilkat Center Advisory Board Liaison - Steve Vick
Museum Board of Trustees Liaison - Scott Rossman
Library Board of Trustees Liaison - Daymond Hoffman
Energy & Sustainability Commission Liaison - Steve Vick
Eagle Preserve Advisory Council Member - TBD

C. Miscellaneous

The mayor provided a brief report on the Alaska Municipal League Conference in Anchorage, the CIA search for a new Executive Director, and the ribbon-cutting ceremony for the newly-renovated small boat harbor.

7. PUBLIC HEARINGS

A. ORDINANCE 09-11-219 – Second Hearing

An Ordinance of the Haines Borough Assembly authorizing the Chief Fiscal Officer to accept a loan from the Alaska Drinking Water Fund.

Mayor **HILL** opened and closed the public hearing at 6:56pm; there were no comments.

Motion: **WATERMAN** moved to "adopt Ordinance 09-10-219." There was no discussion, and the motion carried unanimously in a roll call vote.

8. STAFF REPORTS

A. Borough Manager

WARD summarized his written report to the assembly.

- * **B. Borough Clerk**
- * **C. Chief Fiscal Officer**
- * **D. Chief of Police**
- * **E. Museum**
- * **F. Library**
- * **G. Chilkat Center**

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee**
- B. Finance & Budget**
- C. Personnel and Labor Relations**
- D. Government Affairs & Services**
- * **E. Planning Commission**
- * **F. School Board**
- * **G. Chilkat Center Advisory Board**
- * **H. Parks & Recreation Advisory Board**
- * **I. Tourism Advisory Board**
- * **J. Boat Harbor Advisory Committee**
- * **K. Public Safety Commission**
- * **L. Waterfront Improvement Committee**
- * **M. Energy & Sustainability Commission**
- * **N. Service Area Boards**

10. OLD BUSINESS

A. Resolution 09-11-177

A resolution of the Haines Borough Assembly supporting the full funding and construction of the first "Alaska Class" Ferry and encouraging the Alaska Marine Highway System to home port the new Alaska Class Ferry in Haines.

Motion: **VICK** moved to "adopt Resolution 09-11-177." There was no discussion, and the motion carried unanimously in a roll call vote.

11. NEW BUSINESS

- A. Resolutions - None**
- B. Ordinances for Introduction - None**

C. Other New Business

1. Advisory Board Appointments

HILL recommended the following board/commission/committee appointments:

Museum Board of Trustees

Diana Pyle – new appointment – term expires 11/12

Energy & Sustainability Commission

Pete Lapham – new appointment

Tourism Advisory Board

Michael Ahmuty – reappointment – term expires 11/12

Library Board of Trustees

Dick Flegel – reappointment – term expires 11/12

Letnikof Estates RMSA

Gary Murray – reappointment – term expires 11/12

Motion: VICK moved to “confirm the mayor’s recommended appointments.” There was no discussion, and the motion carried unanimously.

2. Portage Cove Boat Harbor Master Plan Adoption

Motion: WATERMAN moved to “adopt the Portage Cove Boat Harbor Master Plan.” After brief clarification of the need for plan adoption and design alternative #4 by the harbormaster, the motion carried unanimously in a roll call vote.

3. Crystal Cathedrals Water-Sewer System Acquisition – Discussion Item

WARD gave a status report on the acquisition and brought the assembly’s attention to the need for identifying the source of funds for the \$370,000 purchase price along with the as yet undetermined additional costs that will be incurred through the due diligence process and the infrastructure transition. The assembly discussed various funding options proposed by the CFO.

Motion: VICK moved to “give direction to the manager and CFO to come up with a plan to spread the cost of the CCWSS amongst all water-sewer users but weight that cost more to the CCWSS users. Lower the 3% interest rate.” The motion carried unanimously in a roll call vote.

4. Grant Writer/Administrator Staff Position – Discussion Item

The assembly discussed the idea of creating a grant writer/administrator position and paying for it with the funds budgeted for the unfilled economic development position.

Motion: SMITH moved and the motion was amended by **WATERMAN** to “direct the manager to pursue a grant writer/administrator position funded by the economic development position budget, and prepare a job description for assembly approval prior to advertising for the position.” The motion carried unanimously in a roll call vote.

5. Assessor/Land Manager Hire – Discussion Item

WARD explained that Gabe Spencer did not accept the job offer at \$70K. The choices for the next step are to offer position to the number two candidate, readvertise the position at a higher salary, or offer Spencer a higher salary. The assembly discussed the various options.

Motion: SMITH moved to “offer the assessor/lands manager position to Gabe Spencer for an annual salary of \$78K and, if declined, readvertise the position with an emphasis on GIS expertise and experience.” The motion carried unanimously in a roll call vote.

12. CORRESPONDENCE

No discussion.

13. SET MEETING DATES

Special assembly meeting – Tuesday, December 1st at 6:30pm for one topic only---selecting a borough manager.

Face-to-face interviews of the two manager finalists will take place on Monday, November 30th, and a public *meet and greet* on Sunday evening, November 29th will be scheduled. The assembly will be informed of the details.

14. PUBLIC COMMENTS

TURNER said the planning commission reviewed the borough's snow storage last year and recommended some leases and lot purchases to address the problems, and he hopes the new manager will address it.

RACICH alerted the assembly to the need for a Lutak port plan, because it could become a trans-shipment port. He has had several inquiries and the facility needs an upgrade to be adequate for the large companies considering it.

B.KURZ said a grant writer/administrator position is a good idea, but the funding should be found elsewhere. Private enterprise and economic Development are critical.

MACKOWIAC agreed that a grant writer/administrator position is important and suggested that commissions and bonuses might be part of any compensation.

LOWE asked the assembly not to forget the current employees...they should be paid competitive wages.

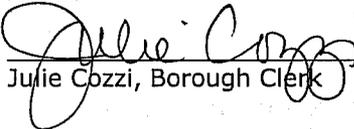
15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

WATERMAN thanked **LOWE** for his comments concerning employee wages and said the assembly needs to make staff a priority. She agreed with him 100%. **VICK** observed that the union has a lot to do with the wages, and the union contract will be renegotiated in the coming year.

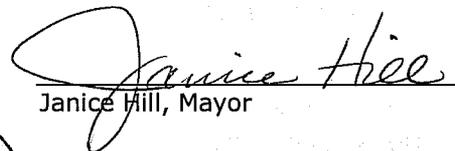
16. ADJOURNMENT – 8:47 p.m.

Motion by **VICK**: Adjourn the meeting. It was seconded by **WATERMAN**. The motion carried unanimously.

ATTEST:


Julie Cozzi, Borough Clerk




Janice Hill, Mayor