
Haines Borough
Borough Assembly Meeting #193
January 11, 2011
MINUTES

Approved

1. CALL TO ORDER/PLEDGE TO THE FLAG: Deputy Mayor **LAPP** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. ROLL CALL

Present: Deputy Mayor Jerry **LAPP**, and Assembly Members Scott **ROSSMAN**, Joanne **WATERMAN**, Greg **GOODMAN**, and Steve **VICK**. **Absent:** Mayor Jan **HILL** and Assembly Member Daymond **HOFFMAN**.

Staff Present: Mark **EARNEST**/Borough Manager, Julie **COZZI**/Borough Clerk, Gary **LOWE**/Chief of Police, Brad **MAYNARD**/Director of Public Facilities, and Ed **BARRETT**/Harbormaster.

Visitors Present: Krista **KIELSMEIER** /CVN, Bill and Libby **KURZ**, Les and Kelly **HOSTETLER**, Carol **TUYNMAN**, Joe **PARNELL**, Sean **GAFFNEY**, and others.

3. APPROVAL OF AGENDA & CONSENT AGENDA

Motion: **WATERMAN** moved to "approve the Agenda/Consent Agenda," and it was amended to remove Item 8E-Museum Report and to add a consent agenda item to excuse Mayor Hill and Assembly Member Hoffman. The motion carried unanimously.

* **Motion:** Excuse Mayor Hill and Assembly Member Hoffman from this meeting.

* **4. APPROVAL OF MINUTES** – Regular: 12/28

5. PUBLIC COMMENTS

PARNELL said there are people in Haines that want to do a lot of different activities but are constantly stymied by the lack of facilities in the town. The old elementary school is in a strategic location, and he asked the assembly to keep this in mind as they deliberate about that building.

B.KURZ reminded that he presented concept plans for putting up a steel building in place of the old school building, and said it's easier to find funds for a new building than it is to fix up an old one.

L.HOSTETLER gave an update on the Harriett Hall renovations. The new boiler and heating system is about 80% complete. The electrical contract has been awarded. Construction is proceeding well, and the project is on schedule. He invited the assembly to visit at any time between 7am and 5pm six days a week and thanked them for their continued support for the project.

6. MAYOR'S REPORT/COMMENTS

Deputy Mayor **LAPP** thanked **COZZI** for her written report to the assembly. He reminded the assembly that the manager evaluation forms are due on Friday, 1/14.

7. PUBLIC HEARINGS

A. Ordinance 10-12-250 – first hearing

An ordinance of the Haines Borough amending Haines Borough Code 2.08.020 to clarify the residency requirement for Assembly members.

The deputy mayor opened and closed the public hearing at 6:40pm; there were no public comments.

Motion: **WATERMAN** moved to "advance Ordinance 10-12-250 to a second public hearing on 1/25/11," and the motion carried unanimously.

B. Ordinance 10-12-251 – first hearing

An ordinance of the Haines Borough amending Haines Borough Code sections 3.70.030 and 3.70.040 to include a process for handling late-filed applications for senior & disabled veterans property tax exemptions.

The mayor opened and closed the public hearing at 6:42pm; there were no public comments.

Motion: **GOODMAN** moved to "advance Ordinance 10-12-251 to a second public hearing on 1/25/11," and the motion carried unanimously.

8. STAFF REPORTS

A. Borough Manager

The manager summarized his written report that included the following items:

- Excursion Inlet Survey Update
- Heliskiing Work Group
- Comprehensive Plan Update
- Tourism Director Position
- Mosquito Lake Property Sale

EARNEST announced that today he has been the Haines Borough Manager for exactly one year.

Regarding plans for the Excursion Inlet (EXI) property following DNR approval of the final plat, he has been working on a plan for land disposal. There is a process and the most important part of the process is that the assembly must first classify the lands for sale. He is preparing an RFP to have an assessment done of all available borough properties with recommendations for a sales method. The first phase could be done in two or three months. He was asked if he could, within the next month or two, acquire some satellite photos that show the EXI plat lines to enable the assembly to visualize what they will be working with.

The manager said he has received a draft substitute heliski code ordinance from the borough attorney and will be distributing it to the assembly and general public.

He announced that Tanya Carlson has not yet formally accepted the Tourism Director position. She asked for an opportunity to speak first to her current employer, and he expects that to be soon.

LAPP suggested that the issue of selling a portion of the Emerson Field property to the church be referred back to the planning commission with instructions to meet with the residents at a meeting in the Mosquito Lake area...a special planning commission meeting, if necessary.

Motion: WATERMAN moved to "direct the Planning Commission to look once again at the Emerson Field land purchase proposal and conduct a special meeting at Mosquito Lake to address it," and the motion carried unanimously.

EARNEST said he will soon bring forward a budget amendment to provide funding for Lutak Dock port development so that Haines may take advantage of a statewide bond bill specifically for that type of development. This would help the borough get federal funding, as well. He explained it is a port development effort and does not include boat harbors. There are other funding opportunities for boat harbors and very few for ports, so this is a rare opportunity to get that type of funding. The assembly briefly discussed the idea of Haines establishing a port authority. **MAYNARD** explained the borough is looking at the ability of handling heavy loads over the dock. He said the costs to make sure the dock can handle it will likely be recaptured from the company wanting to transport the heavy loads. PND is currently doing the study, and the results should be in very soon. This would enable the shipping company to proceed with their plans to begin in March. Their current plan is to bring 13-15 different loads with the heaviest being over one-half million pounds. If they are successful bringing these loads through Haines, they will consider expansion.

- * B. Borough Clerk
- * C. Chief Fiscal Officer
- * D. Chief of Police
- E. Museum

ROSSMAN said he attended a recent Museum Board of Trustees meeting, and the board would like the assembly to hold one of its regular meetings at the Museum sometime in the spring. **EARNEST** said the Library has made the same request. The assembly decided that they will accommodate both requests.

- * F. Library
- * G. Chilkat Center

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee
- B. Finance & Budget
- C. Personnel & Labor Relations
- D. Government Affairs & Services

VICK reported the Government Affairs & Services Committee met just prior to this meeting to discuss the Crystal Cathedrals Water Sewer System (CCWSS) rates and metering, and they examined various scenarios. The committee has no recommendations, at this point, but would

support another assembly debate on the matter. He explained that system upgrades are typically paid by all users, while expansions are typically paid by the users of the expanded portion. The committee plans to work on an ordinance to move all residents toward metered service. The committee requested that staff prepare a little history synopsis of the rates being paid by the users in the CCWSS area. **ROSSMAN** believes the assembly made a very fair and well thought out repayment plan for the borough's purchase of CCWSS. **WATERMAN** likes the idea of having a summer adjustment rate for watering gardens. Also, she would like to look at the different ways of getting the rest of the townsite into a metered system. Some ideas include requiring any new buildings to automatically install meters and that any major renovations to an existing building would require a meter to be installed. **VICK** wondered if the borough is ready to go with metering at this time. **EARNEST** said staff would need to put together some information and a proposed plan to bring to the committee. He said he will work to have a plan within one month.

- * E. Planning Commission
- * F. School Board
- * G. Chilkat Center Advisory Board
- * H. Parks & Recreation Advisory Board
- * I. Tourism Advisory Board
- * J. Boat Harbor Advisory Committee
- * K. Public Safety Commission
- * L. Service Area Boards
- * M. Ad-Hoc Boards & Committees

10. **OLD BUSINESS** - None

11. **NEW BUSINESS**

A. Resolutions

1. **Resolution 11-01-253**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with MRV Architects for \$14,442 to provide assistance with planning, programming, and conceptual design for future use of the remaining portion of Old Elementary School Building.

Motion: **WATERMAN** moved to "adopt Resolution 11-01-253," and the motion carried unanimously in a roll call vote. There was no discussion.

2. **Resolution 11-01-254**

A Resolution of the Haines Borough Assembly reiterating its support for the Haines Venture Scouts' development of a scout camp infrastructure in Haines and supporting its request for legislative funding to complete the project, including a shower house facility and tent platforms.

Motion: **ROSSMAN** moved to "adopt Resolution 11-01-254," and the motion carried unanimously in a roll call vote.

During discussion, **LAPP** wondered if this project would qualify for some of the Title 3 forest receipts monies.

3. **Resolution 11-01-255**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to purchase replacement filter media for the Haines Water Plant from H.D. Fowler Company at the quoted price of \$18,692.

Motion: **WATERMAN** moved to "adopt Resolution 11-01-255," and the motion carried unanimously in a roll call vote.

4. **Resolution 12-01-256**

A Resolution of the Haines Borough Assembly reiterating its support for Southeast Alaska State Fair, Inc.'s project to upgrade Harriet Hall and supporting its request for legislative funding to complete phase two of the project.

Motion: **GOODMAN** moved to "adopt Resolution 11-01-256," and the motion carried unanimously in a roll call vote.

During discussion, **LAPP** asked if a dollar amount has been identified. **K.HOSTETLER** said they are still working on the Phase II budget but have a rough figure of \$95K.

B. **Ordinances for Introduction** - None

C. Other New Business – None

12. CORRESPONDENCE

A. Comments re. Denial of Late Application (Senior Prop Tax Exemption) – Streets

WATERMAN asked if staff could follow up with the Streets to make sure they realize the assembly has previously denied others and has not singled them out.

B. Comments re. Wolverine Habitat - Szatkowski

There was no discussion on this item.

13. SET MEETING DATES

A Committee of the Whole meeting was scheduled for Tuesday, 1/18, at 6:00pm, to discuss the draft substitute heliskiing ordinance being prepared by the borough attorney.

The manager reminded the assembly that the annual joint meeting with the school board will likely occur in March.

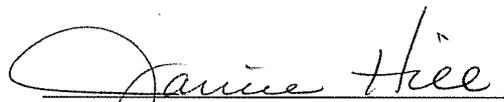
14. PUBLIC COMMENTS – None

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

GOODMAN requested that the assembly once again receive monthly police statistical and narrative reports from the Chief of Police, and the other assembly members concurred.

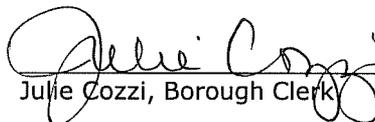
16. ADJOURNMENT – 7:41 p.m.

Motion: **WATERMAN** moved to "adjourn the meeting," and the motion carried unanimously.



Janice Hill, Mayor

ATTEST:



Julie Cozzi, Borough Clerk

