

Haines Borough
Borough Assembly Meeting #205
July 12, 2011
MINUTES

Approved

1. CALL TO ORDER/PLEDGE TO THE FLAG: Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. ROLL CALL

Present: Mayor Janice **HILL**, and Assembly Members Scott **ROSSMAN**, Joanne **WATERMAN**, Daymond **HOFFMAN**, and Steve **VICK**. **Absent:** Jerry **LAPP**.

Staff Present: Mark **EARNEST**/Borough Manager, Julie **COZZI**/Borough Clerk, Gary **LOWE**/Chief of Police, Jila **STUART**/Chief Fiscal Officer, John **HAVARD**/Police Officer, and Tanya **CARLSON**/Tourism Director.

Visitors Present: Krista **KIELSMEIER**/CVN, Tara **BICKNELL**/KHNS, Debra **SCHNABEL**, Roger **MAYNARD**, Joe **POOR**, Jim **SHOOK**, Deborah **VOGT**, and others.

Motion: **WATERMAN** moved to "excuse Assembly Member Lapp from this meeting," and the motion carried unanimously.

3. APPROVAL OF AGENDA & CONSENT AGENDA

Motion: **WATERMAN** moved to "approve the Agenda/Consent Agenda," and it was amended to add a discussion item 11C4 - AEDs at the PC Dock. The motion carried unanimously.

* **4. APPROVAL OF MINUTES** – Regular: 6/14/11, 6/28/11 Special: 6/13/11

5. PUBLIC COMMENTS

SHOOK doesn't believe private property should be mentioned in the ATV ordinance to the exclusion of other private properties. He encouraged the assembly members to contact him if they have questions.

MAYNARD said the assembly decided to violate the borough code by not appointing someone to the vacant Seat E. He believes a special meeting should be scheduled to make that appointment. In his opinion, three assembly members disliking a candidate is no excuse for not appointing them.

6. MAYOR'S REPORT/COMMENTS

Mayor **HILL** thanked Representative Thomas, Senator Kookesh, and other members of the legislature for the grants designated for Haines, and she thanked the Governor for not vetoing any of Haines' projects in the budget. Regarding the Parks and Recreation Advisory Committee, she has decided to reserve one seat for a person aged 16-21 to encourage youth involvement, and there was no objection.

LOWE introduced the newest police officer, John Havard, and **COZZI** administered the oath of office.

7. PUBLIC HEARINGS

A. Ordinance 11-06-270 – first hearing

An Ordinance of the Haines Borough Alaska amending Haines Borough Code Title 18, Section 18.90.050 and 18.90.070 to allow the placement of off-premises signs as a conditional use.

The mayor opened and closed the public hearing at 6:43pm; there were no public comments.

Motion: **WATERMAN** moved to "advance Ordinance 11-06-270 to a second public hearing on 7/26/11," and the motion carried unanimously. There was no discussion.

8. STAFF REPORTS

A. Borough Manager

The manager summarized his written report that included the following items:

- Haines Area FY 2012 Capital Projects and Supplemental Operating Summary
- Overview of 1% Sales Tax for Tourism and Economic Development
- Heliski Season-End Report
- Personnel Changes
- Sheinberg & Associates and the Comprehensive Plan Update
- Port Chilkoot Dock Trestle and Main Dock Improvements
- Lutak Dock Development

ROSSMAN said some of the \$4.5 million legislative grant to the borough for roads needs to go out to the RMSA roads such as Riverview Drive and Chilkat Lake Road. He would like to be involved in looking at the roads and helping to prioritize the work along with the Interim Director of Public Facilities, and then have a Commerce Committee meeting.

VICK mentioned the extra community revenue sharing money and would like the majority of it, if not all, to go toward deferred maintenance including repair of the Chilkat Center roof. **ROSSMAN** agreed that the money should go toward deferred maintenance. **EARNEST** said he has some ideas and will bring them back for discussion. **VICK** asked for a brief timeline on the port development plan. **EARNEST** said the idea of the plan is to have something appropriation-ready NOT dependent on a gas pipeline or a mining operation. Concurrent to that is to develop options for larger scale operations such as mining and transportation companies that would require a bigger facility. The planning could take place over a year. His goal is to get something ready for the next legislative session to take advantage of a G.O. Bond or other funding opportunities.

WATERMAN said she asked the manager quite a while ago for an assessment on the Chilkat Center roof repair and related costs and hasn't heard anything so she is asking again

- * B. Borough Clerk
- * C. Chief Fiscal Officer
- * D. Chief of Police
- * E. Museum
- * F. Library
- * G. Chilkat Center

9. COMMITTEE/COMMISSION/BOARD REPORTS

- A. Commerce Committee
- B. Finance & Budget
- C. Personnel & Labor Relations
- D. Government Affairs & Services
- * E. Planning Commission
- * F. School Board
- * G. Chilkat Center Advisory Board
- * H. Parks & Recreation Advisory Board
- * I. Tourism Advisory Board
- * J. Boat Harbor Advisory Committee
- * K. Public Safety Commission
- * L. Service Area Boards
- * M. Ad-Hoc Boards & Committees

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

1. Resolution 11-07-286

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services contract with Haines Animal Rescue Kennel to provide animal control services for an amount not to exceed \$47,340.

Motion: **WATERMAN** moved to "adopt Resolution 11-07-286," and the motion carried unanimously in a roll call vote.

During discussion, **WATERMAN** said she likes the changes that were made to this year's contract. **VICK** wondered if he has a conflict of interest in the matter since he is the Executive Director of HARK, and the mayor ruled he does not. **WATERMAN** agreed with that opinion saying that this is a contract and not a discussion of **VICK's** salary.

2. Resolution 11-07-287

A Resolution of the Haines Borough Assembly authorizing the borough manager to process applications for loans from the State of Alaska to finance the purchase of Crystal Cathedrals Water and Sewer System.

Motion: **VICK** moved to "adopt Resolution 11-07-287," and the motion carried unanimously in a roll call vote.

During discussion, it was clarified that this loan would enable the borough to recoup funds that were used to purchase the facility.

3. Resolution 11-07-288

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into an agreement with Dave Pahl to restore the historic Keystone Driller owned by the Haines Borough for an amount not to exceed \$18,800.

Motion: WATERMAN moved to "adopt Resolution 11-07-288," and it was amended as follows:

WHEREAS, \$10,000 is budgeted in Fund 34 for this project and the balance will also be funded out of available ~~property maintenance funds within the General Fund~~ 34 pending approval of a budget amendment.

The motion carried unanimously in a roll call vote.

During discussion, **ROSSMAN** said he would like this equipment to be restored and remembers authorizing \$10K in the FY12 budget. He doesn't understand the extra \$8,800 and is against using maintenance funds for it. **EARNEST** agreed with him and said the budget amendment will include using Fund 34 (head tax) for that balance. However, the work needs to get started so the thought was to use available property maintenance funds until the budget amendment authorizes the head tax. **WATERMAN** said she appreciates Dave Pahl's attention to the necessary materials and can understand the reason for the extra expense. She agreed it should be paid for out of head tax monies.

4. Resolution 11-07-289

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Sheinberg Associates for \$54,124 to provide assistance with the Haines Borough Comprehensive Plan Update – Phase II.

Motion: WATERMAN moved to "adopt Resolution 11-07-289," and the motion carried unanimously in a roll call vote. There was no discussion.

5. Resolution 11-07-290

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into an agreement with PND Engineers, Inc. to provide engineering design services for the Port Chilkoot Dock Trestle and Main Dock Improvements – Option 3, on a time and expenses reimbursable basis per the attached fee and rate schedule for Task 1 with an estimated cost of \$89,170, and on a not-to-exceed basis for Tasks 2-4 in the amount of \$255,940.

Motion: HOFFMAN moved to "adopt Resolution 11-07-290," and the motion carried unanimously in a roll call vote.

During discussion, **VICK** said he appreciates that the source of funding is included in the resolutions and thanked staff. **EARNEST** briefly explained the project and funding.

B. Ordinances for Introduction - None

C. Other New Business

1. Advisory Board Appointments

Motion: VICK moved to "confirm the mayor's appointments of Marnie Hartman and Darsie Culbeck to the Parks and Recreation Advisory Committee; and Sage Thomas to the Fire Service Area #3 Board," and the motion carried unanimously.

2. 1% Sales Tax Dedicated to Tourism/Economic Development – Discussion Item

During discussion, **WATERMAN** said the ballot question wording is confusing as written. She would like the assembly to keep in mind that they know what's going on, but someone stepping into the voting booth isn't necessarily going to understand the question. **VICK** agreed. There should be more emphasis on the fact that a yes vote would only take away the dedication of 1% of the sales tax to tourism. It wouldn't do away with 1% of the sales tax or do away with the tourism budget. **EARNEST** said the ballot question needs to be rewritten to be more clear but there is time to make that adjustment prior to adoption. **COZZI** explained the APOC rules in the event this question gets on the ballot and the assembly decides to educate the public through advertising.

3. Community Center Feasibility Study – Discussion Item

VICK thinks the voters should be asked if they want a community center. **WATERMAN** believes the comprehensive plan survey gave a good indication of where the community stands on this matter and is not sure what more a vote would accomplish. **VICK** offered that if the community

likes the idea of it, it might be good for them to vote on what the next step should be. **EARNEST** said there is a programming effort underway and some preliminary information has come back. Unfortunately, it didn't include the needed cost estimates, as requested. He will check with MRV to find out where they're at on them. It comes down to affordability. The borough can expect to recover about 10% of the cost of a recreation center from user fees although it might be more for a community center. Grant funds are virtually impossible to get for this type of thing. The assembly needs to presume that it would have to be financed by the community. **ROSSMAN** asked for information about other community centers such as the one in Skagway...how much to build, how much to operate, etc. He believes the voters should be informed of the likely cost and given an opportunity to say whether or not they want to pay for it. **EARNEST** said he will do some research and bring an ordinance to the next meeting. **WATERMAN** would like more information. If residents of the borough really want this, they will need to realize it will come from their own pockets. She asked for a discussion item on the agenda for the 7/26 meeting pertaining to the remaining portion of the old school building. She would like to know the cost to tear it down.

4. **AEDs at the PC Dock** - Discussion Item added during approval of the agenda
HOFFMAN wondered if it would be feasible to put an AED at the Port Chilkoot Dock. The manager will research the matter to determine the best location since it must be locked up.

12. **CORRESPONDENCE**

- A. Comments about ATV Ordinance 11-06-269 - Jim Shook
B. Comments about ATV Ordinance 11-06-269 - Dale Cobb
C. Comments about 1% Tourism Sales Tax - Sally McGuire

13. **SET MEETING DATES**

7/26 5:30pm Committee-of-the-Whole meeting - The State of Alaska is conducting a regional energy integrated resource plan (IRP). As part of that planning process the state, its contractor and an advisory work group of about 25 individuals have been meeting in many Southeast communities. The work group will be in Haines on July 26 and will meet with the assembly to discuss the group's findings to date and hear the borough's interests and concerns for its energy future.

8/23 5:30pm Committee-of-the-Whole meeting - The Boat Harbor Advisory Committee has proposed comprehensive amendments to Haines Borough Code Title 16 - Harbors, and the assembly will consider them.

14. **PUBLIC COMMENTS**

SCHNABEL said she believes the Well & Fit Committee submitted an extensive report containing data on community fitness facilities in five different locations. She asked the status of the library bond, whether it has ended or will end soon. Perhaps that might be a way to fund a recreation center. **STUART** said the bond is still being paid and represents a very small percentage of the mill rate. It wouldn't free up a lot of income for additional debt service.

15. **ANNOUNCEMENTS/ASSEMBLY COMMENTS**

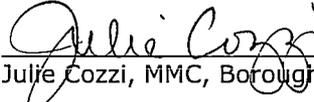
Regarding the ATV ordinance, **WATERMAN** said she would like to see an estimate of the time it's going to take to process the permits and do the inspections, and who will do the work. She believes the permit fees should cover the costs.

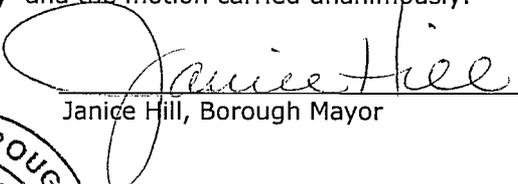
EARNEST announced his daughter is getting married in California, and he will be on vacation status from 7/28 through 8/15.

16. **ADJOURNMENT** - 8:16 p.m.

Motion: **WATERMAN** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:


Julie Cozzi, MMC, Borough Clerk


Janice Hill, Borough Mayor

