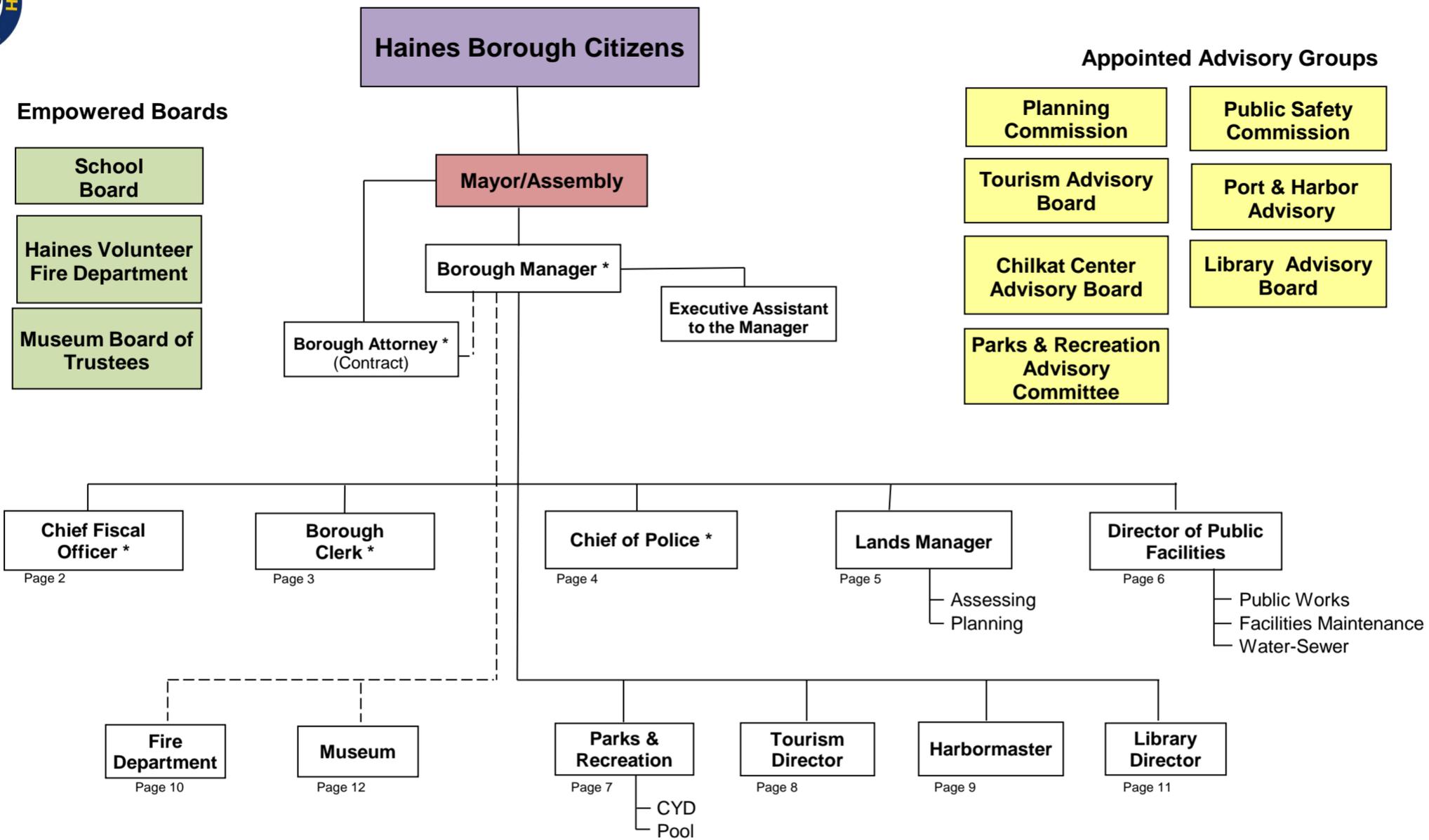


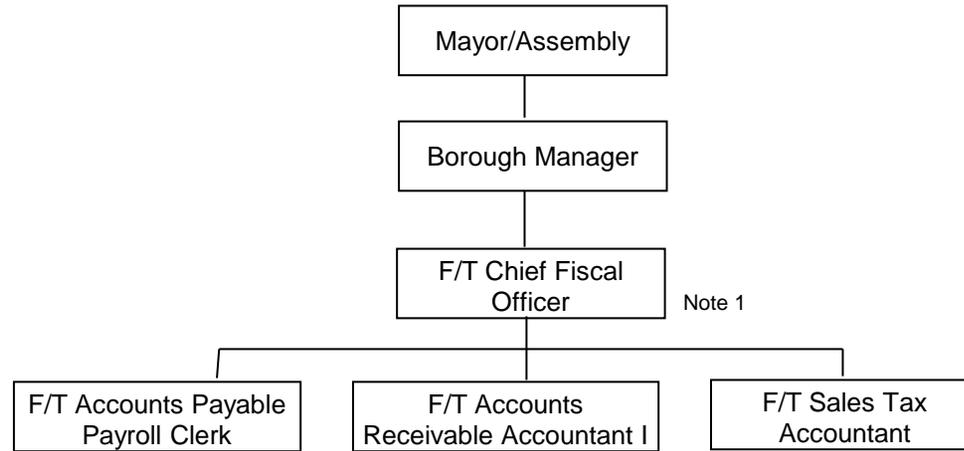
**Haines Borough Organization Chart** - adopted 6/14/16 by Borough Assembly as part of FY17 Budget



**Notes:**

1. The term "Empowered Boards" is explained on Page 13.
2. Advisory Groups and their duties are mandated by ordinance. Members serve at the pleasure of the mayor. Appointments are by the mayor subject to assembly confirmation.  
Note: From time to time, ad hoc Groups are created for a specific purpose and are intended to have a limited timeframe and scope. These are typically created by resolution or motion.
3. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship
4. An asterisk (\*) indicates that the position is a borough officer. Officers are appointed by and serve at the pleasure of the assembly. However, each one works under the direct supervision of the Borough Manager.
5. In the Borough Manager's absence, the Borough Clerk will act as manager followed by other borough officers in order of seniority.

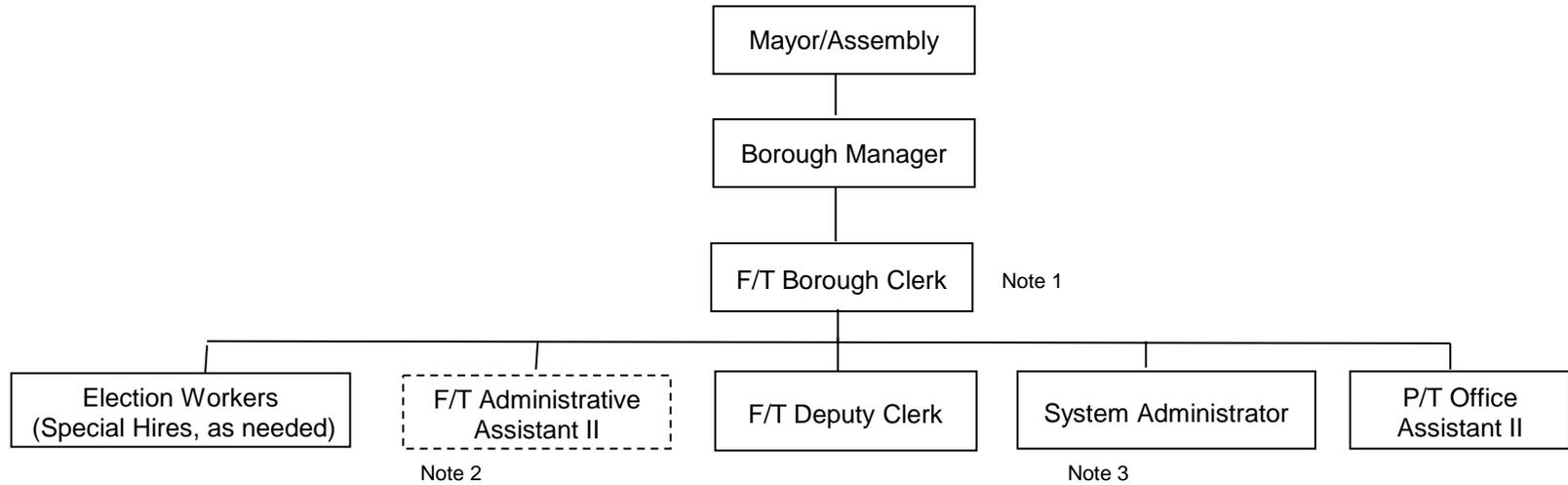
## FINANCE DEPARTMENT



Notes:

1. The Chief Fiscal Officer is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly. This position is more commonly known as Finance Director.

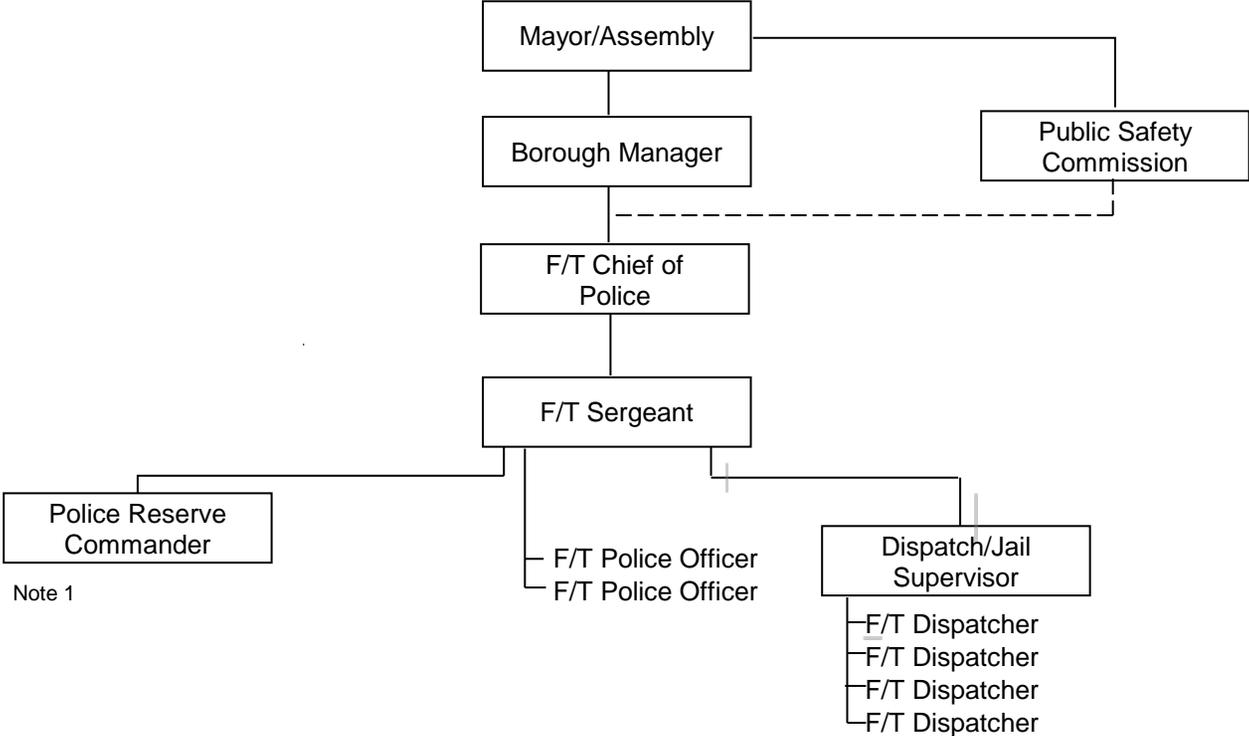
## CLERK'S OFFICE



### Notes:

1. The Borough Clerk is a borough officer who reports directly to the Manager but is appointed by, and serves at the pleasure of, the Borough Assembly.
2. This position reports directly to the borough clerk but is part of the Lands Dept.; this position splits time between these two departments.
3. Currently a contract position.

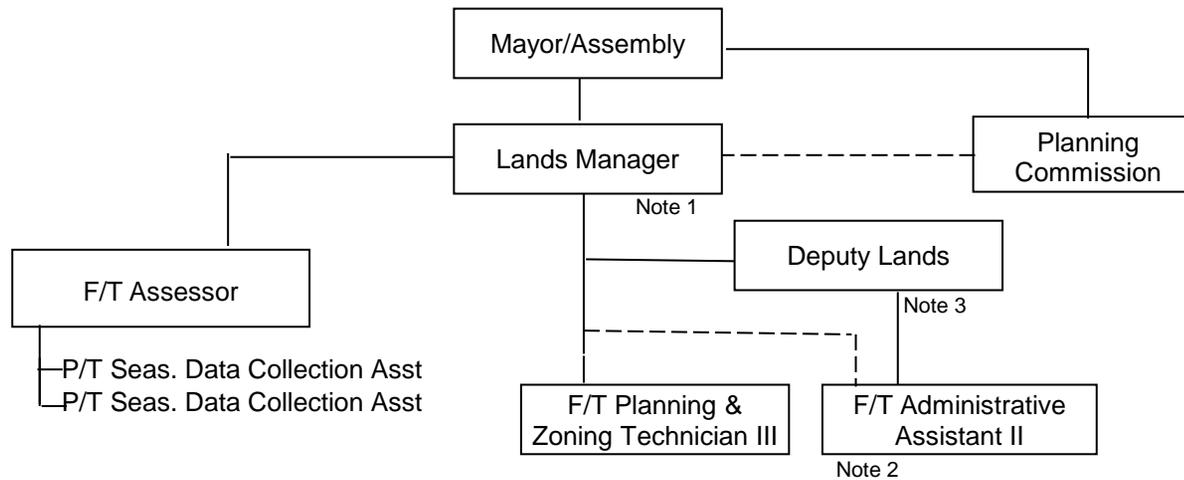
# POLICE DEPARTMENT



Notes:

- 1. The Police Reserve Commander position is normally held by one of the police officers.
- 2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

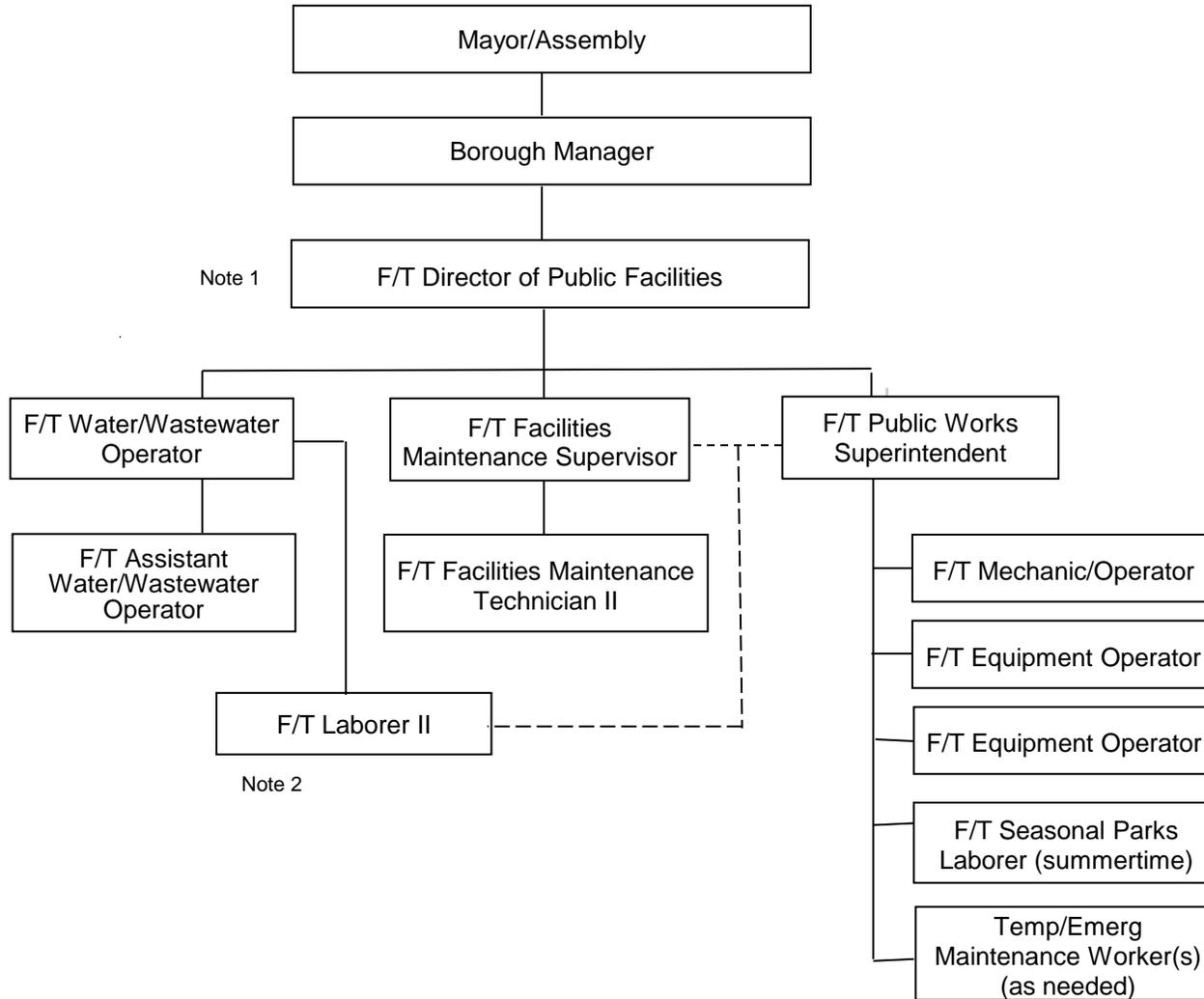
## LANDS MANAGEMENT / ASSESSMENT DEPARTMENT



### Notes:

1. The borough manager serves as Lands Manager.
2. This position reports to the borough clerk but splits time between this department and administration.
3. The Borough Clerk serves as the Deputy Lands Manager

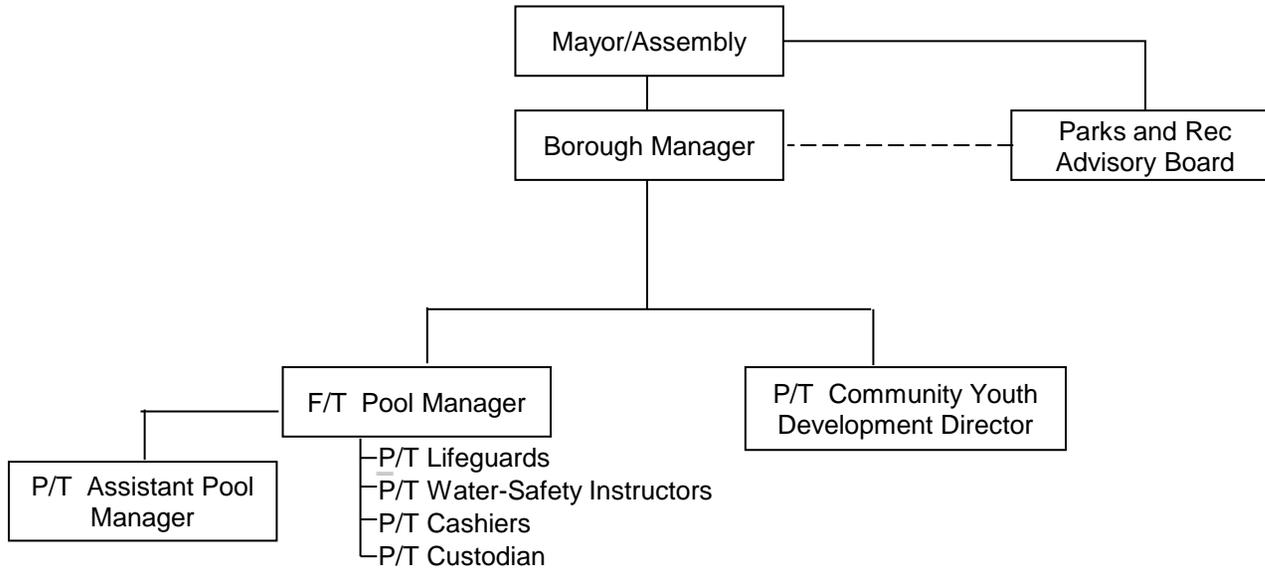
# DEPARTMENT OF PUBLIC FACILITIES



**Notes:**

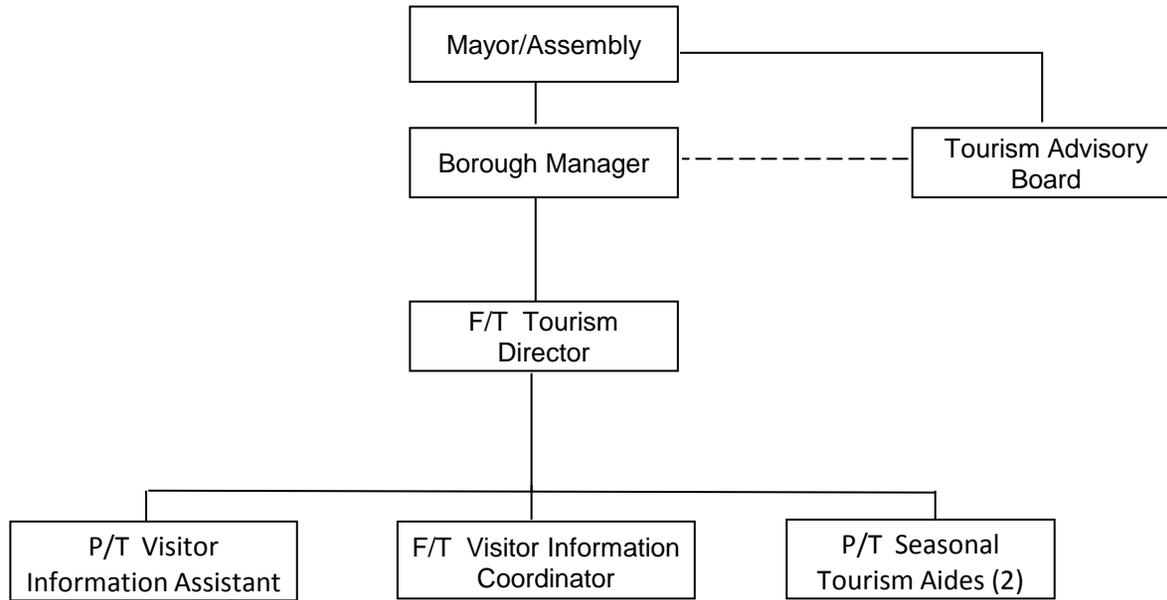
1. The Executive Assistant to the Manager provides part-time administrative support for the Director.
2. This position reports to the W/S Operator but splits time between water/wastewater, public works, and facilities maintenance.

# PARKS AND RECREATION DEPARTMENT



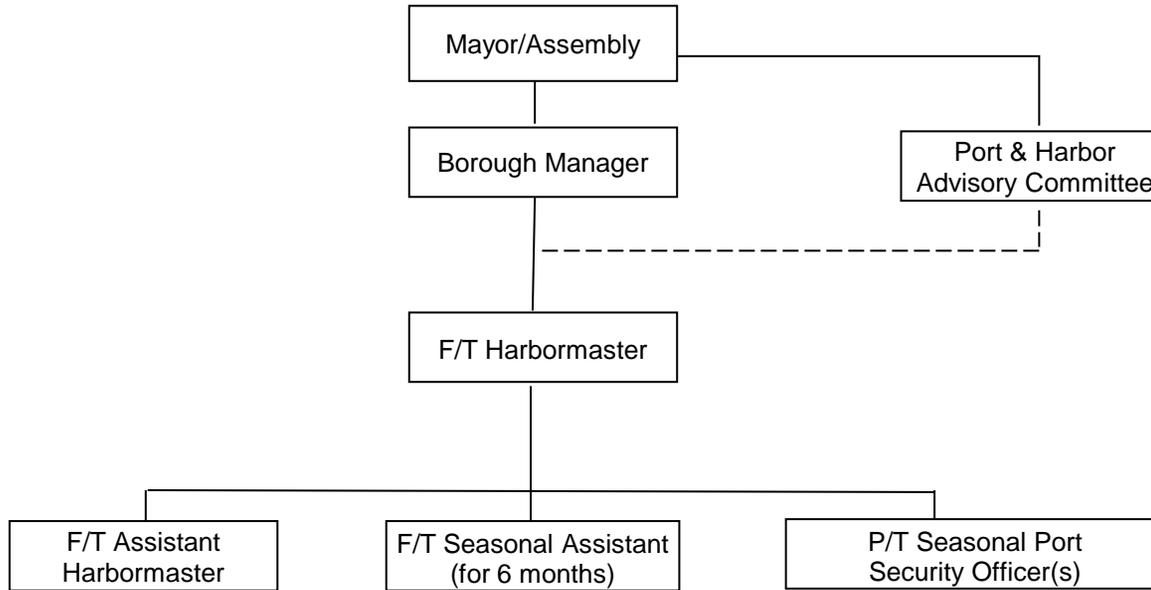
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

# TOURISM



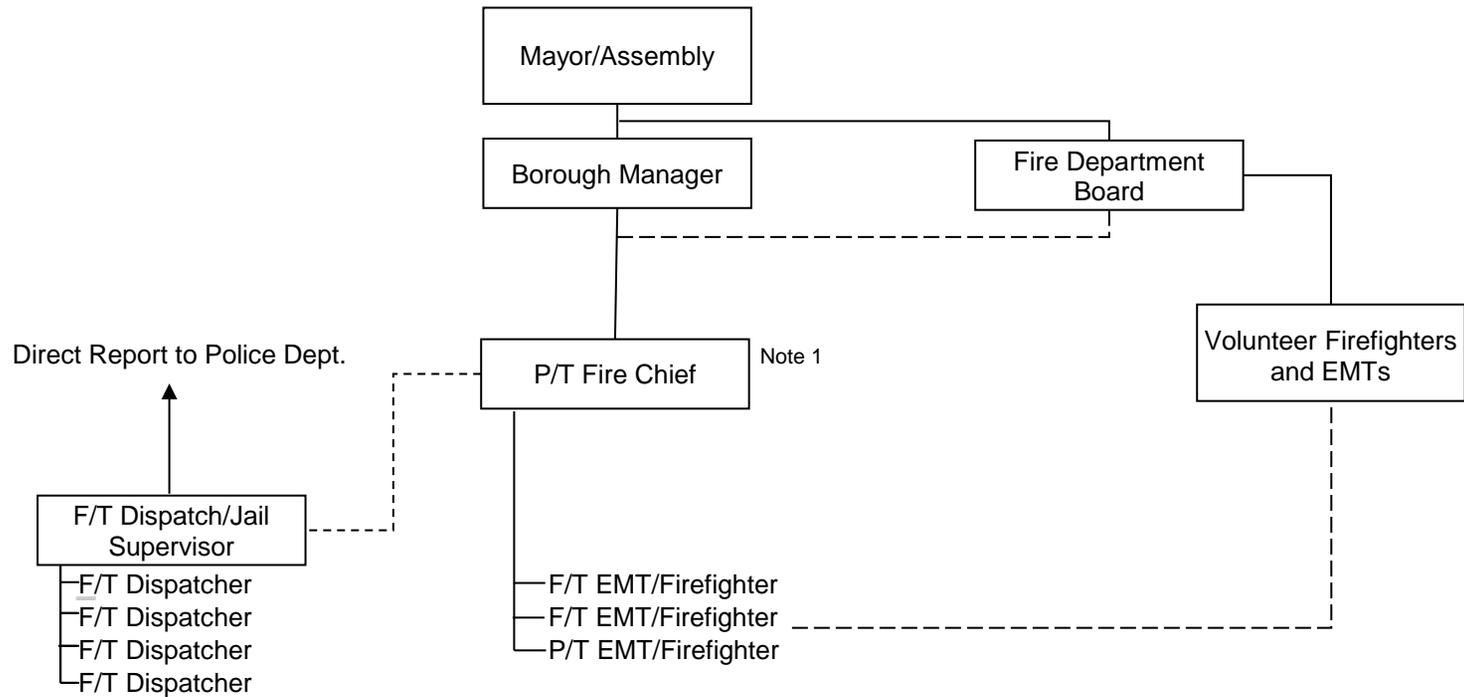
1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

## PORTS & HARBORS



1. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

# FIRE DEPARTMENT

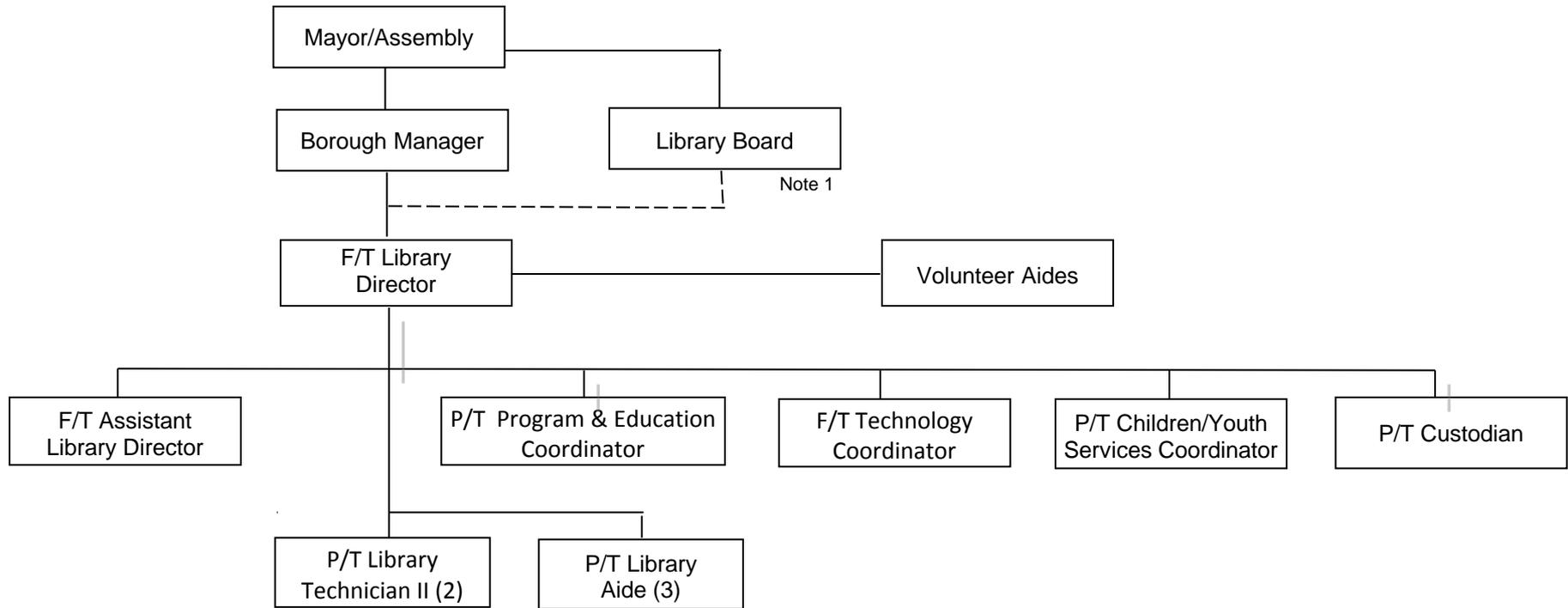


**Notes:**

1. Fire Chief reports directly to both the Manager and the Fire Department (per code).
2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.



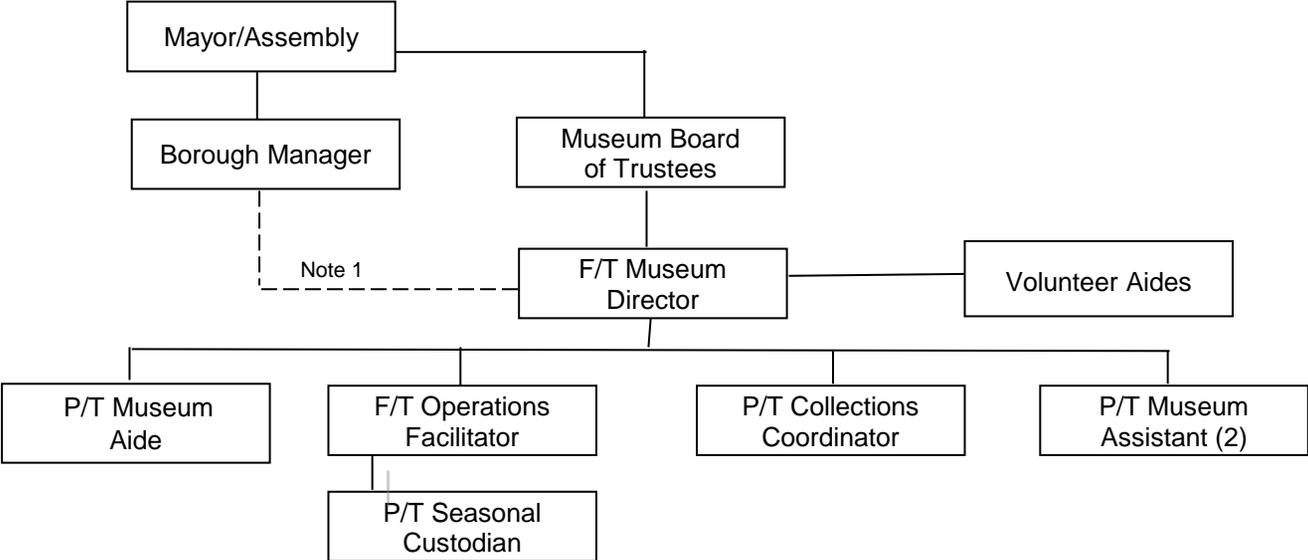
# LIBRARY



## Notes:

1. The library staff members are Borough Employees. The Library Director reports directly to the Borough Manager. The library is a department of the borough with a somewhat empowered board per HBC 2.98.

# MUSEUM



**Notes:**

1. The museum staff members are Borough Employees. The Museum Director reports directly to the Museum Board of Trustees but has a functional support relationship with the manager (and the manager's staff as so delegated for payroll and accounting services). Funds for the operation of the museum are appropriated by the assembly each year. To the extent the museum's expenses exceed such appropriations, the deficit is made up from unrestricted grants and income to the museum.
2. A solid line indicates a direct reporting relationship; a dotted line indicates an information flow or advisory relationship.

# Empowered Boards

The Museum Board of Trustees and, to a certain extent, the Library Board and Fire Department Board are designated as "empowered" boards although the respective enabling codes do not use that term. Members are appointed.

The School Board is an "empowered" board, as well, but its members are elected during the Haines Borough General Municipal Election.

An empowered board has overall authority to...

- Assume responsibility and stewardship over assets
- Promulgate regulations, fees, charges, and policies
- Negotiate and enter into contracts and grant agreements
- Apply for and administer funds from state and federal agencies (as well as from the borough assembly)