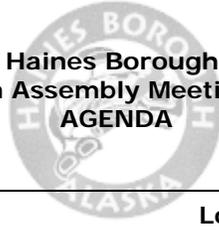


Haines Borough
Borough Assembly Meeting #267
AGENDA



April 22, 2014 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Debra Schnabel,
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Jerry Lapp,
Assembly Member

David Sosa,
Borough Manager

Julie Cozzi,
Borough Clerk

Michelle Webb,
Interim Clerk

Krista Kielsmeier,
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approval of Assembly Meeting Minutes
- 8B – Chilkat Center Report
- 8C – Fire Department Report
- 9A – Sheldon Museum Board of Directors Minutes
- 9B – Parks and Recreation Advisory Committee Minutes
- 11A2 – Adoption of Resolution 14-04-553
- 11A4 – Adoption of Resolution 14-04-555
- 11B1 – Introduction of Ordinance 14-04-377

***4. APPROVAL OF MINUTES – 4/8/14 Regular Meeting**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Ordinance 14-02-370 - Second Public Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 3 to remove Haines Senior Assisted Living Inc. Property from the list of community purpose exemptions because it has been determined to be a required exemption under HBC 3.70.030(A) (3).

*This ordinance is recommended by the interim borough manager, the contract assessor, and the assistant assessor. It was set for a first public hearing on 3/25/14 and additional correspondence was requested from the state assessor at this meeting. A second public hearing was set on 4/8/14 with this correspondence still pending. The state assessor has contacted the borough and this correspondence may not be received in time for the 4/22/14 meeting. **Suggested Motion:** Postpone Ordinance 14-02-370 to the 5/13/14 borough assembly meeting.*

B. Ordinance 14-03-372 - Second Public Hearing

An Ordinance of the Haines Borough amending Borough Code Title 3 section 3.60.080 to update the Borough Manager's purchasing authorization limits.

*This ordinance is recommended by the finance committee, the interim manager, and the finance director. It was introduced on 3/25/14 and received a first public hearing on 4/8/14. **Motion:** Adopt Ordinance 14-03-372.*

C. Ordinance 14-04-373 - First Public Hearing

An Ordinance of the Haines Borough repealing Chapter 2.68 of the Haines Borough Code and reenacting Chapter 2.68 as Title 11 with amendments to certain borough election and election contest procedures.

*This ordinance was discussed by the assembly committee-of-the-whole on 3/5/14 and again on 3/25/14. It was introduced on 4/8/14. **Motion:** Advance Ordinance 14-04-373 to a second public hearing on 5/13/14.*

7. PUBLIC HEARINGS ---continued---

D. Ordinance 14-04-374 - First Public Hearing

An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to provide for a 5% annual increase to the lightering facility flat fee and to clarify terms of facility use.

*This ordinance is recommended by the harbor master, manager, and finance director. This ordinance was introduced on 4/8/14. **Motion:** Advance Ordinance 14-04-374 to a second public hearing on 5/13/14.*

E. Ordinance 14-04-375 - First Public Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 Section 2.08.030 and 2.16.020 to modify the starting date of assembly member's and mayor's regular terms of office.

*This ordinance is recommended by the borough clerk and was introduced on 4/8/14. **Motion:** Advance Ordinance 14-04-375 to a second public hearing on 5/13/14.*

F. Ordinance 14-04-376 - First Public Hearing

A non code ordinance of the Haines Borough approving the sale to Aspen Management LLC of lots 6 and 7 Primary School Subdivision plat No. 2008-21, Haines Recording District, First Judicial District, State of Alaska.

*This ordinance is recommended by the administration and was introduced on 4/8/14. **Motion:** Advance Ordinance 14-04-376 to a second public hearing at the special meeting on 4/29/14.*

8. STAFF/FACILITY REPORTS

A. Borough Manager – 4/22/14 Report

*B. Chilkat Center for the Arts – Facility Report of March 2014

*C. Fire Department – Report of March 2014

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

*A. Sheldon Museum Board of Directors – Minutes of 3/20/14

*B. Parks and Recreation Advisory Committee – Minutes of 3/31/14

C. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

A. Heliport Study

Motion on the Table: “Direct the Borough Manager to formally monitor the physical, social, and economic impacts of locating a heliport on the subject property, from Feb. 1-28, 2015, and report the assessment to the assembly by April 15, 2015.”

However, there was a following motion to “postpone the previous motion to the next assembly meeting on 4/22/14 and to direct the manager to present the estimated costs of the study.” The motion carried unanimously. This motion suspended the previous motion. The borough manager's estimated costs of the study are included in the packet.

11. NEW BUSINESS

A. Resolutions

1. Resolution 14-04-552

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a contract with Meridian Systems for the Haines Borough Library Building Controls Conversion project for an amount not-to-exceed \$45,455.

*This resolution is recommended by the director of public facilities. **Motion:** Adopt Resolution 14-04-552.*

* 2. Resolution 14-04-553

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Murray and Associates, P.C. in the amount of \$16,604 for construction services for the Haines School fans replacement project.

*This resolution is recommended by the director of public facilities. **Motion:** Adopt Resolution 14-04-553.*

3. Resolution 14-04-554

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to pay for the operation and maintenance of a sauna at the Haines pool if the sauna is purchased with private funds.

*This resolution was requested by the assembly at the 4/8/2014 borough assembly meeting after Resolution 14-04-547 failed. **Motion:** Adopt Resolution 14-04-554.*

11. NEW BUSINESS

A. Resolutions ---continued---

*4. Resolution 14-04-555

A Resolution of the Haines Borough Assembly supporting waived port fees for the adopted "Alaska BackRoads" marketing concept for both Celebrity and Princess committed cruise ship dockings in FY 15.

This resolution was recommended by the tourism department. Motion: Adopt Resolution 14-04-555.

5. Resolution 14-01-530

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a Cooperative Road Agreement with the Chilkoot Indian Association.

This resolution was on the 1/14/14 assembly agenda, but was removed at the administration's request for further review. Review by the borough attorney is now complete. This resolution is recommended by the interim manager. Motion: Adopt Resolution 14-01-530.

B. Ordinances for Introduction

*1. Ordinance 14-04-377

An Ordinance of the Haines Borough, providing for the additions or amendment of specific line items to the FY14 budget.

Motion: Introduce Ordinance 14-04-377 and set a first public hearing for 5/13/14.

C. Other New Business

1. Board Appointments

Appointment applications have been received for seats on the Parks and Recreation Advisory Committee. The mayor plans to make appointments and seeks assembly confirmation. Motion: Confirm the mayor's appointment of Jon Hirsch and Ron Jackson to the Parks and Recreation Advisory for terms ending 11/2017, and Rich Chappell to the Parks and Recreation Advisory Committee for a term ending 11/2015.

2. Alaska Power Company Rate Intervention

Motion: "Go into executive session as allowed by AS 44.62.310(c)(2) to give direction to the borough attorney regarding the legal matter of the pending litigation - Alaska Power Company (APC) Rate Intervention; this matter qualifies for executive session because it is being held to give direction to an attorney regarding the handling of this specific legal matter; and the assembly request Borough Manager Sosa and the borough attorney to join the assembly in this session."

3. Haines Borough Energy Round Table Proposal

Mayor Scott has proposed a Haines Borough Energy Round Table meeting to discuss optimal energy rates. Motion: Accept the mayor's concept of a Haines Borough Energy Round Table and authorize invitations to the proposed participants.

12. CORRESPONDENCE/REQUESTS

A. Letter - Medical Service Area Fund from R. Ahrens

13. SET MEETING DATES

A. Governmental Affairs and Services Committee – On 1/9/14 the Planning Commission requested to develop a policy allowing exemptions and/or deferral to participate in local improvement districts (LIDs). This item was postponed to April.

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT