Haines Borough Borough Assembly Meeting #303 AGENDA

November 10, 2015 - 6:30 p.m.

1.

2.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill, Mayor

Margaret Friedenauer, Assembly Member

Diana Lapham, Assembly Member

Mike Case, Assembly Member

Tresham Gregg, Assembly Member

George Campbell, Assembly Member

Ron Jackson, Assembly Member

David Sosa, MPA Borough Manager

Julie Cozzi, MMC Borough Clerk

Krista Kielsmeier Deputy Clerk

CALL TO ORDER/PLEDGE TO THE FLAG

ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an <u>asterisk</u> (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

- 4 Approve Assembly Meeting Minutes
- 8B Finance Director Memo
- 9A Accept Planning Commission Minutes
- 12A Correspondence Senior Center Management
- *** 4.** APPROVAL OF MINUTES 10/27/15 Regular
 - 5. **PUBLIC COMMENTS** Sign-up is NOT required [This is for any topics <u>not</u> scheduled for public hearing.]
 - 6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

Important Reminder! - <u>Sign-up prior to or at the beginning of the assembly meeting is</u> required in order to give testimony during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself before the meeting starts. Written testimony is also welcome.

A. Ordinance 15-09-422 - Second Hearing

An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to extend the rate table and to allow for a cruise ship docking discount incentive.

This ordinance is recommended by the borough manager and was introduced on 9/22/15. The first public hearing was on 10/13, and the assembly rescheduled the second hearing to this meeting to provide staff an opportunity to clarify the tariff text pertaining to the cruise ship docking fee waiver. <u>Motion</u>: Adopt Ordinance 15-09-422 as amended.

B. Ordinance 15-10-423 - Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.60.010(I) and 18.100.092(A) to be consistent with the State Department Of Environmental Conservation (DEC) on-site wastewater regulations.

This ordinance is recommended by the borough manager and was introduced on 10/13/15. The first public hearing was on 10/27. <u>Motion</u>: Adopt Ordinance 15-10-423.

8. STAFF/FACILITY REPORTS

- A. Borough Manager 11/10/15 Report
- *** B.** Finance Director FY16 First Quarter General Fund Financial Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * A. Planning Commission Minutes of 9/10/15
 - B. Assembly Board Liaison Reports
 - C. Assembly Standing Committee Reports
 - 1. Commerce Committee 10/21/15 re. Economic Development Position

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

1. <u>Resolution 15-11-649</u>

A Resolution of the Haines Borough Assembly authorizing the allocation of FY16 Budgeted Funds to Non-profit Organizations.

This resolution is recommended by the FY16 ad hoc Non-profit Funding Committee. <u>Motion</u>: Adopt Resolution 15-11-649.

B. Ordinances for Introduction - None

C. Other New Business

1. Letter of Support for State Parks Assuming Management Responsibility for the Chilkoot River Corridor Right of Way

This is in response to a request from the Tourism Advisory Board included in the 10/27/15 assembly meeting packet. **Motion:** Authorize the letter to be sent to State Parks.

2. <u>Skier Day Limit</u> – Discussion Item Following the skier day allocation appeal on 10/27, assembly member Campbell requested this item be placed on this agenda.

3. Executive Session – Borough Manager Resignation

Motion: Move into executive session as allowed by AS 44.62.310(c)(2) and Haines Borough Charter Section 18.03 to discuss the Borough Manager's resignation; this matter qualifies for executive session because it involves contract negotiations and a discussion of job performance that could prejudice character if held in an open meeting.

12. CORRESPONDENCE/REQUESTS

- * A. Citizen Comment re. Senior Center Management D. Ward
- 13. SET MEETING DATES
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS
- 16. ADJOURNMENT