

Haines Borough  
Borough Assembly Meeting #282

AGENDA

December 16, 2014 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,  
Mayor

Dave Berry Jr.,  
Assembly Member

Diana Lapham,  
Assembly Member

Mike Case  
Assembly Member

Joanne Waterman,  
Assembly Member

George Campbell,  
Assembly Member

Ron Jackson,  
Assembly Member

David Sosa, MPA  
Borough Manager

Julie Cozzi, MMC  
Borough Clerk

Krista Kielsmeier  
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Fire Dept Report
- 8C – Finance Report
- 9A – Museum Board Minutes
- 9B – Parks & Rec Committee Minutes
- 11A1 – Adopt Resolution 14-12-601
- 11A2 – Adopt Resolution 14-12-602
- 11A6 – Adopt Resolution 14-12-606
- 11B1 – Introduce Ordinance 14-12-393
- 11B2 – Introduce Ordinance 14-12-394
- 11B3 – Introduce Ordinance 14-12-395
- 11C1 – Assembly Committee/Liaison Appts
- 11C3 – Fireweed Liquor License Transfer
- 11C4 – 2015 Agenda Meeting Prep Schedule
- 11C5 – CFO and Clerk Employment Contracts

\* 4. APPROVAL OF MINUTES – 11/12/14 Regular

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

A. Oath of Office – Newest Police Officer Jeremy Groves

7. PUBLIC HEARINGS - None

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 12/16/14 Report
- \* B. Fire Department – Report of November 2014
- \* C. Finance Director – Five-Year Summer Sales Tax History

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- \* A. Museum Board of Trustees – Minutes of 10/21/14
- \* B. Parks and Recreation Advisory Committee – Minutes of 9/18/14
- C. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

\* 1. Resolution 14-12-601

A Resolution of the Haines Borough Assembly certifying that the municipality did experience significant effects during the program base year from fisheries business activities that occurred within the FMA 17: Northern Southeast Fisheries Management Area.

This is part of the annual application process for receiving fish tax revenue from the State of Alaska. Motion: Adopt Resolution 14-12-601.

## 11. NEW BUSINESS ---continued---

\* 2. **Resolution 14-12-602**

A Resolution of the Haines Borough Assembly authorizing and designating certain persons to sign and endorse checks pertaining to the borough's First National Bank Alaska accounts, and authorizing certain persons as signatories for the borough's security cash accounts and investments.

*This resolution is re-designating signers for borough bank, security, and investment accounts to include the newly-elected mayor and the new deputy mayor. **Motion:** Adopt Resolution 14-12-602.*

3. **Resolution 14-12-603**

A Resolution of the Haines Borough Assembly adopting the Alaska Capital Project Submission and Information System priorities (CPSIS) and legislative priorities for FY 2016.

*A similar resolution is adopted annually in advance of submitting legislative funding requests for capital projects and is recommended by the borough manager. **Motion:** Adopt Resolution 14-12-603.*

4. **Resolution 14-12-604**

A Resolution of the Haines Borough Assembly adopting the borough's 2015 federal priorities.

*A similar resolution is adopted annually and is recommended by the borough manager. **Motion:** Adopt Resolution 14-12-604.*

5. **Resolution 14-12-605**

A Resolution of the Haines Borough Assembly approving the temporary addition of territory to the Commercial Ski Tour Areas map to allow for a 2015 special ski competition event to take place in an out-of-bounds area.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 14-12-605.*

\* 6. **Resolution 14-12-606**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Murray and Associates, P.C. in the amount of \$70,590 for engineering design, bid and construction services for the Vocational Education Building Upgrades project.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 14-12-606.*

### B. Ordinances for Introduction

\* 1. **Ordinance 14-12-393**

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.70.040 to allow vacation rentals in a light industrial/commercial zone with a conditional use permit.

*This ordinance is recommended by the planning commission and the borough manager. **Motion:** Introduce Ordinance 14-12-393 and set a first public hearing for 1/13/15.*

\* 2. **Ordinance 14-12-394**

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 Chapter 2.98 to reflect the Public Library's designation as a Borough Department.

*This ordinance is recommended by the borough manager and reviewed by the library board. **Motion:** Introduce Ordinance 14-12-394 and set a first public hearing for 1/13/15.*

\* 3. **Ordinance 14-12-395**

An Ordinance of the Haines Borough providing for the addition or amendment of specific line items to the FY15 budget.

*This ordinance is recommended by the borough manager and finance director. **Motion:** Introduce Ordinance 14-12-395 and set a first public hearing for 1/13/15.*

**11. NEW BUSINESS** ---continued---

**C. Other New Business**

**\* 1. Assembly Committee/Liaison Appointments**

*The mayor plans to make appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of standing committee and advisory board liaison assignments, and appointment of Diana Lapham as Deputy Mayor.*

**2. Board Appointments**

*(Re)appointment applications and reapplications have been received for seats on various advisory boards. Each board has recommended the appointments. The mayor plans to make them and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of: Tresham Gregg to the Chilkat Center Advisory Board for a term ending 11/2017; Sage Thomas to the Fire Service Area No. 3 Board for a term ending 11/2016; Leonard Banaszak to the Historic Dalton Trail RMSA Board for a term ending 11/2017; Tom Ganner and Dennis Geasan to the Letnikof Estates RMSA Board for terms ending 11/2017; Meredith Pochardt to the Parks and Recreation Advisory Committee for a term ending 11/2017; Don Turner III to the Planning Commission for a term ending 11/2017; Brad Badger, Fred Gray, Norman Hughes, and Bill Rostad to the Port and Harbor Advisory Committee for terms ending 11/2016; Marianne Rasmussen to the Riverview Drive RMSA Board for a term ending 11/2017; Lorraine Dudzik/Michael Marks to the Museum Board of Trustees for a shared term ending 11/2017; and Michael Marks and Sean Gaffney to the Tourism Advisory Board for terms ending 11/2017.*

**\* 3. Liquor License Transfer - Fireweed Restaurant**

*The Alaska Alcohol Beverage Control (ABC) Board has notified the Borough of a pending liquor license transfer to the new owner of Fireweed Restaurant. The ABC Board's decision is pending local government review. **Motion:** The Assembly does not object to the transfer of the liquor license to the new owner of Fireweed Restaurant.*

**\* 4. 2015 Assembly Meeting/Agenda Preparation Schedule**

*This schedule is recommended by the clerk's office after conference with the mayor. It establishes the assembly regular meeting schedule for 2015 and the agenda & packet deadlines. Special meetings may still be scheduled, as needed. **Motion:** Approve the 2015 Haines Borough Assembly Meeting Agenda Preparation Calendar.*

**\* 5. Borough Officer Employment Contracts**

*The assembly's Personnel Committee met with the clerk and CFO on 10/23, 11/10, and 11/21 to consider proposed employment agreements. The committee, including the borough manager, recommends assembly approval. **Motion:** Approve new employment contracts as recommended by the personnel committee for Julie Cozzi as borough clerk and Jila Stuart as chief fiscal officer.*

**12. CORRESPONDENCE/REQUESTS**

**A. Juneau Access Road – John Schnabel**

*Mr. Schnabel has requested a survey to gauge current community support for or disapproval of the Juneau Access Road.*

**13. SET MEETING DATES**

**14. PUBLIC COMMENTS**

**15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**

**16. ADJOURNMENT**