

**Haines Borough
Borough Assembly Meeting #282
December 16, 2014
MINUTES**

Approved

1. CALL TO ORDER/PLEDGE TO THE FLAG: Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. ROLL CALL

Present: Mayor Jan **HILL**; and Assembly Members Joanne **WATERMAN**, Diana **LAPHAM**, Ron **JACKSON**, Mike **CASE**, and George **CAMPBELL** (via telephone). Absent: Dave **BERRY**.

Staff Present: David **SOSA**/Borough Manager, Julie **COZZI**/Borough Clerk, Jason **RETTINGER**/Police Officer, Jeremy **GROVES**/Police Officer, Carlos **JIMENEZ**/Director of Public Facilities, Phil **BENNER**/Harbormaster, and Jila **STUART**/Finance Director.

Visitors Present: Karen **GARCIA**/CVN, Margaret **FRIEDENAUER**/KHNS, Debra **SCHNABEL**, Dana **HALLETT**, Mike **DENKER**, Matt **WHITMAN**, Molly **WILSON**, Nick **TRIMBLE**, and others.

3. APPROVAL OF AGENDA & CONSENT AGENDA

The following Items were on the published consent agenda:

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Fire Dept Report
- 8C – Finance Report
- 9A – Museum Board Minutes
- 9B – Parks & Rec Committee Minutes
- 11A1 – Adopt Resolution 14-12-601
- 11A2 – Adopt Resolution 14-12-602
- 11A6 – Adopt Resolution 14-12-606
- 11B1 – Introduce Ordinance 14-12-393
- 11B2 – Introduce Ordinance 14-12-394
- 11B3 – Introduce Ordinance 14-12-395
- 11C1 – Assembly Committee/Liaison Appts
- 11C3 – Fireweed Liquor License Transfer
- 11C4 – 2015 Agenda Meeting Prep Schedule
- 11C5 – CFO and Clerk Employment Contracts

Motion: **WATERMAN** moved to “approve the agenda/consent agenda,” and it was amended to remove items 11B2, 11C4, and 11C5 from the consent agenda. **CAMPBELL** noted for the record that after discussion with the borough clerk, the 11/12/14 minutes will be amended to reflect the name of the organization that awarded the Haines Harbor Employee of the Year to Tina Olsen. There was no objection to that change. The motion to approve the agenda, as amended, carried unanimously.

***4. APPROVAL OF MINUTES** – 11/12/14 Regular Meeting

5. PUBLIC COMMENTS - None

6. MAYOR’S COMMENTS/REPORT

A. Oath of Office – Newest Police Officer Jeremy Groves

Mayor **HILL** administered the oath of office.

The mayor reported on the Alaska Municipal League conference, the Lutak Dock “strategic doing” sessions, and her work on the state’s Title 4 steering committee for the ABC Board. She also spoke of recent correspondence from the borough’s sister city, Dunbar, Scotland, concerning the centenary of John Muir’s death and also wishing us a Merry Christmas and Happy New Year. She would like to work with staff to send them a reciprocal letter, and there was no objection. She noted the Dunbar Council encourages people to go to their favorite natural spots on December 24 (the day of his passing) for moments of John Muir remembrance.

7. PUBLIC HEARINGS - None

8. STAFF/FACILITY REPORTS

A. Borough Manager – 12/16/14 Report

SOSA summarized his written report. **CAMPBELL** asked if the borough should get a Juneau lobbyist in place to assist with securing funding for much-needed projects like the waste-water treatment facility, and **CASE** questioned the value given the state's challenging, if not dire, economic forecast. Mayor **HILL** noted **CAMPBELL**'s comments and offered to chat with him about it at another time.

- * **B. Fire Department** – Report of November 2014
- * **C. Finance Director** – Five-Year Summer Sales Tax History

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * **A. Museum Board of Trustees** – Minutes of 10/21/14
- * **B. Parks and Recreation Advisory Committee** – Minutes of 9/18/14
- C. Assembly Standing Committee Reports** - None

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

*1. **Resolution 14-12-601**

A Resolution of the Haines Borough Assembly certifying that the municipality did experience significant effects during the program base year from fisheries business activities that occurred within the FMA 17: Northern Southeast Fisheries Management Area.

The motion adopted by approval of the consent agenda: "adopt Resolution 14-12-601."

*2. **Resolution 14-12-602**

A Resolution of the Haines Borough Assembly authorizing and designating certain persons to sign and endorse checks pertaining to the borough's First National Bank Alaska accounts, and authorizing certain persons as signatories for the borough's security cash accounts and investments.

The motion adopted by approval of the consent agenda: "adopt Resolution 14-12-602."

3. Resolution 14-12-603

A Resolution of the Haines Borough Assembly adopting the Alaska Capital Project Submission and Information System priorities (CPSIS) and legislative priorities for FY 2016.

Motion: **LAPHAM** moved to "adopt Resolution 14-12-603," and the motion carried unanimously in a roll call vote.

4. Resolution 14-12-604

A Resolution of the Haines Borough Assembly adopting the borough's 2015 federal priorities.

Motion: **CASE** moved to "adopt Resolution 14-12-604," and the motion was seconded by **LAPHAM**.

Motion to Postpone: **CAMPBELL** moved to "postpone this agenda item to the next assembly meeting," and the motion carried unanimously.

Motion to Refer: **CASE** moved to "also refer this resolution to the Government Affairs & Services Committee," and the motion carried unanimously.

5. Resolution 14-12-605

A Resolution of the Haines Borough Assembly approving the temporary addition of territory to the Commercial Ski Tour Areas map to allow for a 2015 special ski competition event to take place in an out-of-bounds area.

Motion: **WATERMAN** moved to "adopt Resolution 14-12-605," and the motion carried unanimously in a roll call vote.

*6. **Resolution 14-12-606**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Murray and Associates, P.C. in the amount of \$70,590 for engineering design, bid and construction services for the Vocational Education Building Upgrades project.

The motion adopted by approval of the consent agenda: "adopt Resolution 14-12-606."

B. Ordinances for Introduction

*** 1. Ordinance 14-12-393**

- An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.70.040 to allow vacation rentals in a light industrial/commercial zone with a conditional use permit.**

The motion adopted by approval of the consent agenda: "introduce Ordinance 14-12-393 and set a first public hearing for 1/13/15.

2. Ordinance 14-12-394

- An Ordinance of the Haines Borough amending Haines Borough Code Title 2 Chapter 2.98 to reflect the Public Library's designation as a Borough Department.**

Motion: CASE moved to "introduce Ordinance 14-12-394 and set a first public hearing for 1/13/15," and the motion carried unanimously.

3. Ordinance 14-12-395

- An Ordinance of the Haines Borough providing for the addition or amendment of specific line items to the FY15 budget.**

The motion adopted by approval of the consent agenda: "introduce Ordinance 14-12-395 and set a first public hearing for 1/13/15.

C. Other New Business

*** 1. Assembly Committee/Liaison Appointments**

The motion adopted by approval of the consent agenda: "confirm the mayor's appointment of standing committee and advisory board liaison assignments, and appointment of Diana Lapham as Deputy Mayor.

2. Board Appointments

Note: (Re)appointment applications and reapplications were received for seats on various advisory boards, and the mayor sought assembly confirmation.

Motion: WATERMAN moved to "confirm the mayor's appointments of Tresham Gregg to the Chilkat Center Advisory Board for a term ending 11/2017; Sage Thomas to the Fire Service Area No. 3 Board for a term ending 11/2016; Leonard Banaszak to the Historic Dalton Trail RMSA Board for a term ending 11/2017; Tom Ganner and Dennis Geasan to the Letnikof Estates RMSA Board for terms ending 11/2017; Meredith Pochardt to the Parks and Recreation Advisory Committee for a term ending 11/2017; Don Turner III to the Planning Commission for a term ending 11/2017; Brad Badger, Fred Gray, Norman Hughes, and Bill Rostad to the Port and Harbor Advisory Committee for terms ending 11/2016; Marianne Rasmussen to the Riverview Drive RMSA Board for a term ending 11/2017; Lorraine Dudzik/Michael Marks to the Museum Board of Trustees for a shared term ending 11/2017; and Michael Marks and Sean Gaffney to the Tourism Advisory Board for terms ending 11/2017," and the motion carried unanimously.

The mayor said the clerk brought to her attention that the other three Port and Harbor Advisory Committee members (Jacobson, Pardee, and Turner) were each appointed in January 2014 to terms ending November 2016. The terms actually end in 2015, and she asked for assembly confirmation of that correction. It is necessary to maintain staggered terms as required by the borough code.

*** 3. Liquor License Transfer - Fireweed Restaurant**

Note: the Alaska Alcohol Beverage Control (ABC) Board has notified the Borough of a pending liquor license transfer to the new owner of Fireweed Restaurant. The ABC Board's decision is pending local government review. The motion adopted by approval of the consent agenda: "the Assembly does not object to the transfer of the liquor license to the new owner of Fireweed Restaurant.

4. 2015 Assembly Meeting/Agenda Preparation Schedule

Note: this schedule was recommended by the clerk's office after conference with the mayor. It established the assembly regular meeting schedule for 2015 and the agenda & packet deadlines. Special meetings may still be scheduled, as needed.

Motion: LAPHAM moved to "approve the 2015 Haines Borough Assembly Meeting Agenda Preparation Calendar," and the motion carried unanimously.

5. Borough Officer Employment Contracts

Note: the assembly's Personnel Committee met with the clerk and CFO on 10/23, 11/10, and 11/21 to consider proposed employment agreements. The committee, including the borough manager, recommended assembly approval.

Motion: **LAPHAM** moved to "approve new employment contracts as recommended by the personnel committee for Julie Cozzi as borough clerk and Jila Stuart as chief fiscal officer," and the motion carried unanimously in a roll call vote.

12. CORRESPONDENCE/REQUESTS

A. Juneau Access Road – John Schnabel

Note: Mr. Schnabel requested a survey to gauge current community support for or disapproval of the Juneau Access Road.

During discussion, general support was expressed for a survey provided it contains multiple questions about various topics of community concern and is conducted by a survey professional.

SOSA said it is important to take the community's pulse using a variety of ways, including elections, public participation in meetings, and surveys. No specific action was taken, at this time.

13. SET MEETING DATES

The standing committees will set meeting dates and inform staff for public notice. The Government Affairs & Services Committee needs to meet prior to the next meeting to discuss the federal priorities resolution referred to it this evening. The Commerce Committee should meet soon to continue work on a tax incentive program.

Mayor **HILL** chose not to assign chair persons for the standing committees but rather to leave that up to the members to decide amongst themselves.

14. PUBLIC COMMENTS

DENKER was disheartened the Government Affairs & Services Committee did not report on the meeting it held to consider his question of the constitutionality of making committee appointments based on property qualifications. There should have been a report this evening, and he would like to know why the issue is being ignored. Committee members **LAPHAM** and **CAMPBELL** responded it was an unintentional oversight. It is not for lack of concern but simply because the previous committee chair (Berry) is not here and the other two members did not think to report in his stead. They will inquire into the status of **DENKER's** request.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

CASE raised the issue of stolen property recovered and held by the Haines Police Department and not yet returned to the owners. He also commented on community policing. **SOSA** reminded that the police chief reports to him and, thus, issues should be brought to him. The borough has a competent police department he believes has been diligent in conducting crime investigations. He acknowledged there is room for improvement to make sure crime victims are appropriately taken care of.

JACKSON had a great time in Anchorage attending the Newly Elected Officials training and the Alaska Municipal League conference. The sessions were eye-opening and informative, and he was able to network with fellow officials from various parts of the state.

CAMPBELL said he has been lobbied very hard to reconsider his vote on the APC rate case. The assembly did its best, and he's hoping more information can be released soon without legally damaging the borough.

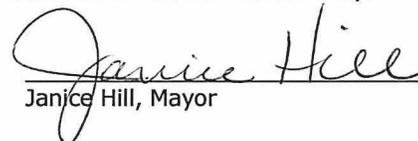
16. ADJOURNMENT – 8:01 p.m.

Motion: **WATERMAN** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:


Julie Cozzi, MMC, Borough Clerk




Janice Hill, Mayor