

  
**Haines Borough**  
**Borough Assembly Meeting #284**  
**AGENDA**

**January 27, 2015 - 6:30 p.m.**

**Location: Assembly Chambers, Public Safety Bldg.**

**Jan Hill,**  
Mayor

**Dave Berry Jr.,**  
Assembly Member

**Diana Lapham,**  
Assembly Member

**Mike Case**  
Assembly Member

**Joanne Waterman,**  
Assembly Member

**George Campbell,**  
Assembly Member

**Ron Jackson,**  
Assembly Member

**David Sosa, MPA**  
Borough Manager

**Julie Cozzi, MMC**  
Borough Clerk

**Krista Kielsmeier**  
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA & CONSENT AGENDA**  
*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*  
Consent Agenda:
  - 4 – Approve Assembly Meeting Minutes
  - 8B – Finance Director Report
  - 9A – Planning Commission Minutes
  - 9B – Tourism Advisory Board Minutes
  - 11A1 – Resolution 15-01-609
  - 11A2 – Resolution 15-01-610
  - 11B2 – Ordinance 15-01-397
  - 11B3 – Ordinance 15-01-398
- \* 4. **APPROVAL OF MINUTES – 1/13/15 Regular**
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR’S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**
  - A. **Appeal of Administrative Foreclosure Action** – Charolett Baker  
*On 9/25/14, the borough issued Notices of Breach of Contract for Lots 7 & 8, Four Winds Subdivision. Each lot involves a separate contract. Subsequently, the landowner’s mother, Charolett Baker, presented documentation of legal power of attorney and appealed to the lands manager. A hearing was held on 12/1/14. Following that hearing, the lands manager issued a decision to foreclose on and terminate both contracts. As provided for in HBC 14.20.110(F), Ms. Baker timely-exercised a right of appeal to the borough assembly. Following this hearing, the assembly may uphold or reverse the land manager’s decision. The motion must include rationale for the assembly’s decision.*
  - B. **Ordinance 14-12-393** – Second Hearing  
**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.70.040 to allow vacation rentals in a light industrial/commercial zone with a conditional use permit.**  
*This ordinance is recommended by the planning commission and the borough manager. It was introduced on 12/16/14 and had a first hearing on 1/13/15. **Motion:** Adopt Ordinance 14-12-393.*
  - C. **Ordinance 14-12-394** – Second Hearing  
**An Ordinance of the Haines Borough amending Haines Borough Code Title 2 Chapter 2.98 to reflect the Public Library’s designation as a Borough Department.**  
*This ordinance is recommended by the borough manager and the library board. It was introduced on 12/16/14 and had a first hearing on 1/13/15. **Motion:** Adopt Ordinance 14-12-394.*
8. **STAFF/FACILITY REPORTS**
  - A. **Borough Manager – 1/27/15 Report**
  - \* B. **Finance Officer – Permanent Fund Report – period ending 12/31/14**
9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**
  - \* A. **Planning Commission – Minutes of 12/18/14**
  - \* B. **Tourism Advisory Board – Minutes of 9/23/14 and 11/20/14**
  - C. **Assembly Standing Committee Reports**
    1. **Finance Committee – Report of 1/19/15 Meeting**

## 10. UNFINISHED BUSINESS

## 11. NEW BUSINESS

### A. Resolutions

\* 1. **Resolution 15-01-609**

**A Resolution of the Haines Borough Assembly supporting full funding for the State of Alaska Harbor Facility Grant Program in the FY 2016 state capital budget.**

*A resolution requested by the Haines Harbormaster on behalf of the Alaska Association of Harbormasters and Port Administrators (AAHPA). **Motion:** Adopt Resolution 15-01-609.*

\* 2. **Resolution 15-01-610**

**A Resolution of the Haines Borough Assembly supporting the addition of port and harbor employees to the list of employees covered by AS 12.55.135.**

*A resolution requested by the Haines Harbormaster on behalf of the Alaska Association of Harbormasters and Port Administrators (AAHPA). **Motion:** Adopt Resolution 15-01-610.*

### B. Ordinances for Introduction

1. **Ordinance 15-01-396**

**An Ordinance of the Haines Borough authorizing a one-year extension of a lease of the Human Resources Building by Chilkat Valley Preschool for the purpose of providing preschool educational services.**

*The preschool (CVP) has leased the Human Resources Building on a year-to-year basis since the year 2000, and the current lease was authorized by the assembly on 2/11/14 for a period ending 6/30/15. The CVP has requested a one-year extension for a new term date of 6/30/16. The manager proposes an amended lease with changes to the term and rent sections. Borough Charter (Sec. 3.03(8)) states the leasing of borough property must be approved by the assembly by ordinance. **Motion:** Introduce Ordinance 15-01-396 and set a first public hearing for 2/10/15.*

\* 2. **Ordinance 15-01-397**

**An Ordinance of the Haines Borough determining whether a foreclosed property deeded to the borough shall be retained for a public purpose or sold.**

*This ordinance is recommended by the planning commission and staff. **Motion:** Introduce Ordinance 15-01-397 and set a first public hearing for 2/10/15.*

\* 3. **Ordinance 15-01-398**

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.60.020(H) to clarify the criteria for temporary residence permits.**

*This ordinance is recommended by the planning commission and staff. **Motion:** Introduce Ordinance 15-01-398 and set a first public hearing for 2/10/15.*

4. **Ordinance 15-01-399**

**An Ordinance of the Haines Borough adopting a new water-sewer rate schedule to set rates, fees and charges for water and sewer services.**

*This ordinance is recommended by the Government Affairs & Services Committee and staff. **Motion:** Introduce Ordinance 15-01-399 and set a first public hearing for 2/10/15.*

### C. Other New Business

1. **Board Appointments**

*Three appointment applications were received for two vacancies on the planning commission. One application was subsequently withdrawn. The commission met with the remaining applicants and recommends appointment of both individuals. The mayor is prepared to make those appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointments of Brenda Josephson and Rob Miller to the planning commission for terms ending 11/30/17.*

## 12. CORRESPONDENCE/REQUESTS

## 13. SET MEETING DATES

A. Annual Joint Assembly/School Board Meeting – Wed., 2/11/15, 6:30pm, Location: TBD

## 14. PUBLIC COMMENTS

## 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

## 16. ADJOURNMENT