


Haines Borough
Borough Assembly Meeting #368
AGENDA

October 9, 2018 -6:30pm

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Sean Maily
Assembly Member

Heather Lende
Assembly Member

Stephanie Scott
Assembly Member

Tresham Gregg
Assembly Member

Tom Morphet
Assembly Member

Brenda Josephson
Assembly Member

Debra Schnabel
Borough Manager

Alekka Fullerton
Borough Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

2. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

3 – Approve Assembly Meeting Minutes

*** 3. APPROVAL OF MINUTES – 09/25/18 Regular**

4. 2018 BOROUGH ELECTION CANVASS

All absentee-by-fax/email ballots and any absentee-by-mail ballots postmarked no later than Election Day and received by October 9 will be considered, along with any qualified questioned or other uncounted ballots. The clerk will present an election report.

5. PUBLIC COMMENTS - Sign-up is NOT required

[For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

6. ASSEMBLY COMMENTS AND MAYOR'S REPORT

7. PUBLIC HEARINGS

[Individual comments are limited to 3 minutes]

A. Ordinance 18-09-511 – First Hearing

An Ordinance of the Haines Borough Amending Haines Borough Code Title 18 to Add Parking Dimensions for Compact Vehicles.

This ordinance was introduced on 9/25/18. No motion is needed at this time since this ordinance is already scheduled for a second hearing for 10/23/18.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 10/09/18 Report

B. Chilkat Center for the Arts – 9/18 Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Tourism Advisory Board – Minutes from 5/13/18

B. Ports and Harbor Advisory Committee – Minutes from 8/23/18 Meeting

C. Assembly Committee and Liaison Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

B. Ordinances for Introduction - None

Note: Five minutes allowed for the assembly to determine if a proposed ordinance has merit and should be advanced to a public hearing.

11. NEW BUSINESS ---continued---

C. Other New Business

1. Community Development Block Grant Proposals

Representatives from the organizations making the three CDBG proposals may present at this time.

12. CORRESPONDENCE/REQUESTS

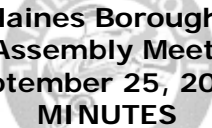
A. Letter Regarding Alaska Excursions Tour

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

16. ADJOURNMENT


Haines Borough
Borough Assembly Meeting #367
September 25, 2018
MINUTES

Draft

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**: Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor **HILL**, Assembly Members Tom **MORPHET**, Stephanie **SCOTT**, Heather **LENDE**, Tresham **GREGG**, Sean **MAIDY** and Brenda **JOSEPHSON**.

Staff Present: Debra **SCHNABEL**/Manager, Alekka **FULLERTON**/Borough Clerk, Jila **STUART** and others.

Visitors Present: Amanda **RANGLES**/KHNS, Henry **LEISA**/KHNS, Jenna **KUNZE**/CVN, Judy **ROGERS**, Paul **ROGERS**, John **HAGEN**, Margaret **FRIEDENAUER**, Tracey **HARMON**, Meredith **POCHARDT**, Sean **GAFFNEY**, Karen **HESS**, Jessie **BADGER**, Brad **BADGER**, Ray **STASKA**, Marie **ROSE**, Evelyn **VIGNOLA**, Barbara **MULFORD**, Dianna **LAPHAM**, Linda **PALMER**, George **FIGDOR**, Carol **TUYNMAN**, Jack **SMITH**, John **FLORESKI**, Jacob **BELL**, Pam **LONG**, Kari **JOHNSON**, JR **CHURCHILL**, John **WHITE**, Jessica **PLACHTA**, Brian **O'REILLY**, Ben **KIRKPATRICK**, Linda **BUCKLEY**, Elsa **SEBASTIAN**, Tim **MCDONOUGH**, Bill **THOMAS**, Bonnie Koch **KAISER**, Keith **KAISER**, Jojo **GOERNER**, Russ **LYMAN**, Terry **PARDEE**, Ellen **LARSON**, Pam **RANGLES**, Cheryl **STICKLER**, Liz **CORNEJO** and others.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*):
 3 – Approve Assembly Meeting Minutes

Motion: **LENDE** moved to “approve the agenda/consent agenda,” and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES** – 09/11/18 Regular.

Note: The motion adopted by approval of the consent agenda: “approve minutes of the 9/11/18 regular borough assembly meeting.”

4. **PUBLIC COMMENTS**: The following individuals made comments:

RANGLES, VIGNOLA, THOMAS, ROSE, MCDONOUGH, BELL

5. **ASSEMBLY COMMENTS**: None

6. **MAYOR’S REPORT AND COMMENTS**:

The Mayor summarized her Southeast Conference meeting in Ketchikan.

7. **PUBLIC HEARINGS**

- A. **Ordinance 18-08-507**– Third Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 3 to Clarify the Excise Tax on Marijuana Cultivation Facilities.

Mayor **HILL** opened and closed the public hearing at 6:55 pm since no member of the public signed up to speak

Motion: **MORPHET** moved to “Adopt Ordinance 18-08-507”.

Motion: **JOSEPHSON** moved to “Postpone the adoption of this Ordinance and refer it to the finance committee to change the excise tax to be borne by suppliers or for a special sales tax to be approved by the voters,” and the motion carried 5-1 with **SCOTT** opposed.

**B. Ordinance 18-08-508– Second Hearing
An Ordinance of the Haines Borough providing for the Addition or Amendment of Specific Line Items to the FY19 Budget.**

Mayor **HILL** opened and closed the public hearing at 7:13 pm since no member of the public signed up to speak.

Motion: **LENDE** moved to "Adopt Ordinance 18-07-508,"

Primary Amendment: **JOSEPHSON** moved to remove the appropriation of "\$1,500 of areawide general funds to conduct a promotional campaign for ballot initiatives in the municipal election,"

Secondary Amendment: **MAIDY** moved to replace the word "promotional" with "informational," and the motion carried 5-1 with **MORPHET** opposed.

The Primary amendment carried 5-1 with **MAIDY** opposed.

The main motion, carried 5-1 with **MORPHET** opposed.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 9/25/18 Report

SCHNABEL presented an addendum to her written report and responded to questions from the assembly.

Motion: **MORPHET** moved that "the Haines Borough Assembly request that there be a public review of the timber contract prior to consideration of the contract by the Board of Regents," and the motion carried 5-1 with **JOSEPHSON** opposed.

B. Clerk's Report – Upcoming Election

C. Finance Director's Report – FY18 Financial Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Tourism Advisory Board – Minutes from 5/13/18

B. Parks and Recreation Advisory Committee – Minutes from 7/18/18

C. Planning Commission – Minutes from 8/9/18

D. Public Safety Commission – Minutes from 7/26/18

E. Assembly Committee and Liaison Reports

SCOTT(Tourism Advisory Board and Personnel Committee)

MAIDY (Commerce Committee)

LENDE (Planning Commission)

JOSEPHSON (Parks and Recreation Advisory Committee)

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

1. Resolution 18-09-775

A Resolution of the Haines Borough Assembly in support of the Stand for Salmon Citizen's Initiative.

Public Comment:

LAPHAM, HESS, HARMON, MEINKE, J. BADGER, STICKLER, THOMAS, PARDEE, SMITH, HAGEN, KIRKPATRICK, CHURCHILL, KERMOIAN, FIGDOR, RAUBICHAUD, SEBASTIAN, O'REILLY, VIGNOLA, PLACHTA, K. KAISER

Motion: **LENDE** moved to "Adopt Resolution 18-09-775," and the motion carried 4-2 in a roll call vote.

2. Resolution 18-09-776

A Resolution of the Haines Borough Assembly in Opposition to the Stand for Salmon Ballot Initiative.

This resolution was withdrawn since it is inconsistent with the previous Resolution.

B. Ordinances for Introduction

1. Ordinance 18-09-511

An Ordinance of the Haines Borough Amending Haines Borough Code Title 18 to Add Parking Dimensions for Compact Vehicles.

Motion: **JOSPEHSON** moved to "refer this ordinance to the planning commission," and the motion FAILED 2-4 with **MAIDY** and **JOSEPHSON** in favor.

Motion: **LENDE** moved to "Schedule Ordinance 18-09-511 for its first public hearing 10/9/18 and a second public hearing for 10/23/18," and the motion carried 5-1 with **JOSEPHSON** opposed.

2. Ordinance 18-09-512- Amending Title 5

An Ordinance of the Haines Borough Amending Haines Borough Code Title 5.

Motion: **JOSEPHSON** moved to "refer this Ordinance back to TAB," and motion carried with **GREGG** and **MAIDY** opposed.

C. Other New Business

1. AC Pipe Replacement – Front Street & Mud Bay Road

12. CORRESPONDENCE/REQUESTS

A. Parks and Recreation Committee – Requests for Action

1. University of Alaska Timber Sale

Motion: **LENDE** moved to "Incorporate protection for established trails located in the Haines Borough which are also on the University of Alaska identified timber sale land," and the motion carried unanimously.

2. Support for Takshanuk Watershed Council

Motion: **LENDE** moved to "Authorize the Mayor to sign the letter of support for Takshanuk Watershed Council's grant application," and the motion carried unanimously.

13. SET MEETING DATES

A. GAS meetings will be held on the 1st Tuesday of the month and Finance meetings to the 2nd Tuesday of the month. The Committee meetings when there is no assembly meeting immediately following will start at 6:00 pm.

14. PUBLIC COMMENTS

GAFFNEY

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER

Motion: **MORPHET** moved to "Direct the Manager to ask Robert Murphy if he plans to renew his 2018 Canoe tour permit and if the answer is yes to convene a meeting with the attorney," and the motion FAILED 1-5 with **MORPHET** in favor.

Motion: **LENDE** moved to "Direct the Manager to look further into the Alaska Excursions matter and seek the advice of counsel," and the motion carried unanimously.

Assembly Comments: **GREGG, MAIDY**

16. ADJOURNMENT – 9:45 pm

ATTEST:

Janice Hill, Mayor

Alekkka Fullerton, Borough Clerk



Agenda Bill No.: 18-875
 Assembly Meeting Date: 10/09/18

Business Item Description:	Attachments:
Subject: Allowance for Compact Parking in code	1. Ordinance 18-09-511 2. Option 1 design chosen for sport ramp.
Originator: Assembly	
Originating Department: Assembly	
Date Submitted: 9/19/18	

Full Title/Motion:
 No motion is necessary since Ordinance 18-09-511 is already scheduled for another public hearing 10/23/18.

Administrative Recommendation:

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$	\$	\$	

Comprehensive Plan Consistency Review:
 Comp Plan Goals/Objectives: _____
 Consistent: Yes No

Summary Statement:
 At the September 11, 2018 assembly meeting, the assembly moved to amend the sport ramp design to allow for additional foliage in the parking lot. The option chosen by the assembly, to create an 8.5' landscaping strip along the street, requires an allowance for compact parking in code. This is the resulting code amendment drafted by staff.

Referral:
 Referred to: _____ Referral Date: _____
 Recommendation: _____ Meeting Date: _____

Assembly Action:
 Meeting Date(s): 9/25/18
 Public Hearing Date(s): 10/9/18, 10/23/18
 Postponed to Date: _____

An Ordinance of the Haines Borough Amending Haines Borough Code Title 18 to Add a Provision for Parking Dimensions for Compact Vehicles.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 4. Amendment of Chapter 18.80.040. Chapter 18.80.040 of the Haines Borough Code of Ordinances is amended to read as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED
STRIKETHROUGH ITEMS ARE DELETED

18.80.040 PARKING

Off-street parking facilities must be provided as hereinafter specified....

All parking, except that which serves residences...

Turning and maneuvering space shall be located...

Parking areas shall connect conveniently to surrounding pedestrian facilities and where practicable, shall be landscaped. The manager, subject to commission **or assembly** review, may require, as a condition of any permit issued, that buffering be provided. Buffering may consist of a fence, natural vegetation, or other aesthetically pleasing construction. **In order to provide necessary buffering, the manager may also reduce the required dimensions for parking (see Table of Minimum Parking Space Requirements) to substitute compact parking space dimensions for standard dimensions for compact vehicles for the purposes of buffering or safety (see Table of Parking Requirements).**

A. Minimum Standards. Parking required for a use must conform to the following:

...

8. Compact spaces (for cars not greater than 15 feet in length) shall be 8 feet wide. (See Table of Parking Requirements.)

B. Parking Chart. The minimum number of off-street parking spaces required and their dimensions are set out in the following tables:

Parking Tables

...

Table of Minimum Parking Space Dimensions
 (Stall length is measured perpendicular to curb.)

Angle →	30 degrees	45 degrees	60 degrees	90 degrees
STANDARD				
Aisle Width	11 feet	13 feet	18 feet	25 feet
Stall Length	18 feet	20 feet	21 feet	22 feet
Stall Width	10 feet	10 feet	10 feet	10 feet
HANDICAP				
Aisle Width	14 feet	16 feet	21 feet	28 feet
Stall Length	21 feet	23 feet	24 feet	25 feet
Stall Width	13 feet	13 feet	13 feet	13 feet
<u>COMPACT¹</u>				
<u>Aisle Width</u>	<u>11 feet</u>	<u>13 feet</u>	<u>16 feet</u>	<u>24 feet</u>
<u>Stall Length</u>	<u>18 feet</u>	<u>18 feet</u>	<u>18 feet</u>	<u>18 feet</u>
<u>Stall Width</u>	<u>8 feet</u>	<u>8 feet</u>	<u>8 feet</u>	<u>8 feet</u>

1. May be allowed only with approval from the Manager.

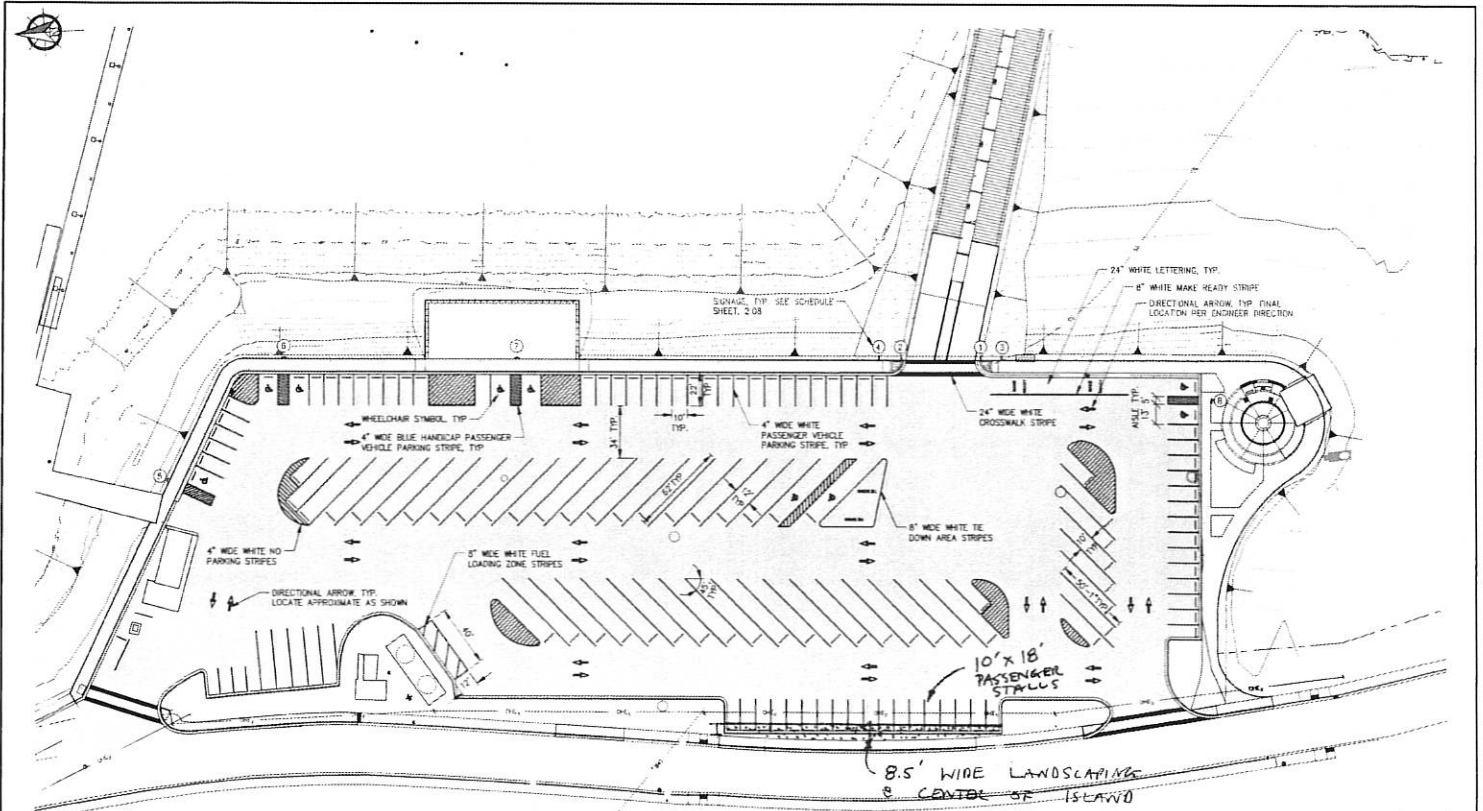
ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ____ DAY OF _____, 2018.

ATTEST:

 Jan Hill, Mayor

 Alekka Fullerton, Borough Clerk

Date Introduced 00/00/00
 Date of First Hearing 00/00/00
 Date of Second Hearing 00/00/00



OPTION 1
65% DESIGN REVIEW SUBMITTAL

	REV.	DATE	DESCRIPTION	DRAWN	CHECK	APP.
			33rd Glacier Highway, Ste. 130 Juneau, Alaska 99801 Phone: 907-586-0763 Fax: 907-586-2249 www.pndengineers.com			
DESIGN	SM	CHECKED	CSS	SCALE		DATE
DRAWN	SM	APPROVED		SCALE IN FEET 0 30 60 FT.		JULY 20, 2018 PND PROJECT NO: 172032
HAINES BOROUGH PORTAGE COVE HARBOR BOAT LAUNCH IMPROVEMENTS						SHEET TITLE SIGNAGE AND STRIPING PLAN SHEET 2.03 OF 28

To: Haines Borough Assembly

Fr: Debra Schnabel, Manager

Timeframe: September 26 -October 4, 2018

Meeting Packet: October 9, 2018

Departmental Reports:

General Administration/Assembly.

Alaska Marine Highway System Redesign. The Walker Administration is proposing a change to the plans for ferry service in the Lynn Canal: replace the day boat with a ferry equipped with crew quarters. Also, install side doors (rather than end-loading) and cancel the proposed renovations to the Haines Ferry Terminal. The Marine Transportation Advisory Board is meeting Thursday, October 4 at 1 pm. I will provide a report on Tuesday. A public meeting with AK Marine Highway Ex. Director Shirley Marquardt is scheduled Thursday, October 4 at 6 pm at the Assembly Chambers. If we identify needs for further engagement, we should discuss at the Tuesday night meeting.

UA Haines Timber Development. Correspondence requesting a public review of a proposed timber sale contract was sent to the Facilities and Land Management Committee; staff assured that it would be distributed to the Board of Regents.

Alaska Excursions Tour Permit. The Borough has received legal counsel in the matter of revoking or denying permits. It is recommended that the Borough act if and when an application for renewal is received. We are in receipt of correspondence from an AK Excursions employee detailing training and equipment provided for the 2018 season at Glacier Point.

Finance. Max Mertz has completed the onsite work for the annual audit. His final report will include recommendations to examine the Haines Sheldon Museum/Haines Borough relationship, to rebuild our fixed asset inventory and review our codified investment policies (Permanent Fund and Title 3). Mertz has also recommended that we consider Automated Data Processing and Pay Pool to realize efficiencies in human resource management (payroll) and accounts payable. We can expect the preliminary reports in mid December; Final Audit Report will be introduced to the Finance Committee and the full Assembly on January 8.

Water & Sewer. Pending issues include Mathias Avenue extension introduced at 9/25 mtg (referred to GAS and Finance). The GAS Committee reviewed the concept of sharing in costs on 10/2. It goes to Finance Committee 10/9, so I will be able to make final recommendations at the Tuesday meeting.

Public Works & Public Facilities. Culvert replacement, resurfacing and sidewalk renovation is complete. Replacing the stairs to Tlingit park will be undertaken in the spring. Staff is preparing for the winter, buttoning up and taking down.

Ports & Harbors. Harbor Master will be attending the Annual Harbor Master's Conference in Soldotna October 8-12.

Lutak Dock/RO-RO. We have contacted Kim Wold of Integra Realty Resources to perform a market rent appraisal of our tidelands and uplands in preparation of a long term lease with Alaska Marine Lines. The appraisal will be conducted in October with a final report issued in December. I will be seeking consultation to develop a solid lease.

Pool. Potential contractors for the budgeted pool project will conduct an onsite visit to the pool next week [replacing gutters, floors and installing lockers in public facility]. The project will go out to bid this winter with anticipated construction May-July.

School.

MANAGER'S REPORT TO THE ASSEMBLY

CYD/Parks & Recreation.

Planning/Lands/Assessment.

DOT Project Reviews. (1) SFHWY00057 Hns Hwy MP 0 – 3.5 gave notice of construction commencement October 2.

Museum. The museum has submitted for your consideration a CDBG grant application (Agenda 11.C.1.)

Tourism.

Police and Dispatch .

Fire & EMS. Chief Al Giddings attended the annual Alaska Fire Conference Alaska Firefighters Conference in Anchorage September 24-28.

Grants Planning :

(1) Tlingit Park Rehabilitation & Harbor Park Connection. This project is the first phase of a yet-to-be-completely-described Portage Cove Trail Project. The application to the **Lands Water Conservation Fund** will connect Harbor Park with the trail in Tlingit Park by way of a ramped trail from Front Street into the park. The gazebo will be replaced with a lightly larger, ADA-accessible gazebo. The project total cost is \$440K. We are requesting \$220K. Our costs include project management. We have identified the GO Bond (state funds) as our match: the Harbor Park Pavillion. Chilkoot Indian Association is named as a partner; it will construct the ramp and inner Tlingit Park trail. Alaska Arts Confluence is generating and documenting aspects of public engagement to include in the application packet.

(2) CDBG. Staff has prepared and is submitting for competition at the Tuesday Assembly meeting (Agenda item 11. C. 1.) a proposal for external upgrades and ADA-accessibility of the Public Safety Building. At this writing, the GAS committee has reviewed the concept and supports continued upgrades to this building as we seek funding for building replacement. The project cost is \$867K; we are requesting \$523K.

Pending Issues and Recommended Committee Assignments.

See Addendum.

	Chilkat Center for the Arts		
	9/30/2018		
Contact	Function		Amount
	Dance Studio		
Marilyn Harrold	Tai Chi	43	\$210.00
Chorus Bishop	Seibukan Jujutsu	50	\$195.00
	Lobby		
Mandy Ramsey	Yoga	62	\$90.00
St Michael's	Sunday Services	60	\$300.00
Alaska Nature Tours	Lunches	30	\$30.00
Haines Arts Council	Jason Feddy	225	\$75.00
Paul Rogers	Meet and Greet	40	\$75.00
KHNS	Candidate Forum	50	\$75.00
	Theater		
LCCP	Sinking of the Sophia	750	\$1,200.00
	In Kind Use		
KHNS	Board Meeting	7	in kind
CCA	Board Meeting	6	in kind
FCCA	Board Meeting	8	in kind
KHNS	Candidate Forum		-\$75.00
	Total September	1281	\$2,175.00

MINUTES

Tourism Advisory Board

Meeting Date: August 16, 2018

Date of Approval: September 25, 2018

Call to Order: A meeting of the Haines Borough Tourism Advisory Board was held at Assembly Chambers on August 16, 2018. The meeting started at 11:00 am., a quorum was present. Barbara Mulford presided.

Members in Attendance: Sean Gaffney, Alison Jacobson, Diana Lapham, Carol Tuynman, Sheleena Bott, Ex-officio member Carolann Wooton/Tourism Director was also present.

Members Not in Attendance: Rhonda Hinson, Kelleen Adams

Others in Attendance: Borough Clerk Alekka Fullerton, Mayor Jan Hill, Tracey Harmon/Chamber of Commerce, Sue Waterhouse, Carol Tuynman.

Approval of Excused/Unexcused Absences: Sean Gaffney moved to excuse Rhonda Hinson, Kelleen Adams and the motion carried unanimously.

Approval of Agenda/Consent Agenda: Sean Gaffney moved to “approve the agenda and consent agenda,” it was seconded and carried unanimously.

Public Comments: Sue Waterhouse.

Chair Report: Update on this season.

Tourism Director Update: Update on conference recently attended.

1. **Planner.** It will be sent out for a Request for Proposals (RFP) this year.

Unfinished Business: None.

New Business:

1. 2019 Increases, infrastructure

Public Comments:

Next Meeting: September 25, 2018 at 11:00 a.m in assembly chambers.

Adjournment: The meeting was adjourned at 12:20 pm.

Alekka Fullerton, Borough Clerk

DRAFT MINUTES

Ports and Harbors Advisory

Meeting Date: Aug 23, 2018 at 10:30 am

Date of Approval: September 27, 2018

1. Call to Order: A meeting of the Haines Borough Ports and Harbors Advisory

Committee was held at Assembly Chambers, 213 Haines Hwy on Aug 23, 2018 at

10:30 am. Terrance Pardee presiding.

2. Members in Attendance: Diana Lapham, Don Turner Jr., Terrance Pardee, Fred Gray

Members Not in Attendance: Brad Badger, Jim Studley, Norman Hughes

Others in Attendance: Shawn Bell/Harbormaster

3. Approval of Agenda: Don Turner moved to “approve the agenda” and it carried

unanimously.

4. Approval of Minutes: One change needed. Under attendance Shawn Bell was present at the meeting and not attending by phone. Diana Lapham moved to “approve the minutes of July 26, 2018 meeting,” and it carried unanimously.

5. Public Comment: None

6. Harbormaster’s report:

A. Harbor Expansion Dredge Claim Update

B. Sport Ramp 65% Assembly Action

C. Fuel Tank Maintenance/Cleaning

D. Aging Report

7. Unfinished Business: None

8. New Business: None

9. Public Comments: None

10. Next Meeting: September 27, 2018 at 10:30 am in the Assembly Chambers.

11. Adjournment: The meeting was adjourned at 10:50 am



Memo

Date: October 4, 2018
 To: Haines Borough Assembly and Mayor
 From: Krista Kielsmeier, Executive Assistant to the Manager
 Re: Community Development Block Grant Proposals

Part of the scoring for a Community Development Block Grant (CDBG) application includes a "Citizen Participation Plan." To improve our plan this year, we opened up the process to accept written proposals from the community. The public notice seeking proposals and the responses to that notice are attached: for the Haines Sheldon Museum, Haines Senior Village and Public Safety Building.

I verified that all three submissions are eligible to receive CDBG funding. The complete instructions for a grant application can be viewed under "Supporting Documents" at: www.hainesalaska.gov/publicfacilities/cdbg-meeting. I encourage the assembly to review the entire rating criteria on pages 28-32 when prioritizing projects. In an effort to condense the information, I have listed some of the most applicable points in the criteria below. The Citizen Participation Plan will be further developed after October 9th, including a required public hearing at an assembly meeting. Administrative Capabilities will be similar for all three projects, as the Borough still will be involved in project management.

Lastly, any proposal that is selected on the 9th should be given some flexibility in further updating its budget before the official CDBG public hearing when the assembly commits a firm dollar amount by resolution. I will be involved in helping with the submission of a selected proposal and understand that grant plans can evolve quickly as public awareness increases. If a substantial change in the funding picture occurs, I would recommend a proposal be withdrawn before the public hearing. Thank you for your consideration of these funding requests.

CRITERION #1 / Maximum Points Available 15
Project Description & Selection / Citizen Participation Plan

Does the applicant appear to have adopted a community development plan which identifies the proposed project as a community priority?

CRITERION #2 / Maximum Points Available 25
Project Plan / Readiness

Did the applicant identify specific time lines, goals, objectives, and expected outcomes? Do these appear to be reasonable and achievable?

Is the applicant ready to proceed with the proposed project upon notification of award?

Does the applicant describe in detail that substantial efforts have been made to identify and seek other resources besides CDBG to support this project?

CRITERION #3 / Maximum Points Available 25

Project Impact

Does the proposed project support activities that eliminate clear and imminent threats to public health and safety?

Does the applicant document the specific health and safety needs that will be addressed by this proposed project? Does the applicant identify and document how long these health and safety needs have existed and the extent of the need?

Does the applicant demonstrate that the proposed project is economically feasible and will have long-term viability?

CRITERION #4 / Maximum Points Available 25

Budget / Match / In-Kind

Is the overall Proposed Budget reasonable?

Has the applicant secured other funds which are needed to complete this project? Is documentation included?

Are matching funds at least 25% of the total project cost and has the applicant documented that this match is committed to the project? Has the applicant identified the source and type of this match?

Has the applicant identified costs and attached price quotes or cost estimates for materials, freight, equipment rental, equipment purchase, contractual, insurance, administration, and other line items for which CDBG funds are requested? Are the costs reasonable and appropriate?

Does it appear that the applicant can complete this project and provide a benefit to the residents of the area with the funds currently available?

Note: Matching funds are a percentage of the "Total Project Cost," so there will be slight adjustments in the numbers for the museum and Senior Village, which matched a percentage of the grant request, not the total project cost, in their initial proposals.

CRITERION #5 / Maximum Points Available 10

Administrative Capabilities

Has the applicant identified who will have the day-to-day management responsibility and oversight for this project?

Has the applicant noted any tax liens or judgments and addressed them?

HAINES BOROUGH

Community Development Block Grant

The Haines Borough is eligible to apply for a Community Development Block Grant (CDBG) as a municipal entity, and may submit an application in cooperation with a Native Village Council or nonprofit organization. **These instructions describe the general program and timeline (page 1) and the procedure for submitting a proposal for Haines Borough Assembly consideration (page 2).**

An applicant may apply for a maximum amount of \$850,000 in grant funds. The CDBG program requests a minimum 25% match to be provided from other sources. A nonprofit may request that the assembly commit matching funds out of the borough budget if sufficient match is not available.

Haines is not a low-income community under CDBG guidelines, and therefore must apply under the “limited clientele” category to benefit in particular: abused children; elderly persons; battered spouses; homeless persons; severely disabled adults; illiterate adults; migrant farm workers; or persons living with the disease AIDS.

The Borough also is eligible to apply for a project that removes “material and architectural barriers that restrict the mobility and accessibility of elderly or handicapped persons to publicly owned and privately owned non-residential buildings, facilities, and improvements, and common areas of residential structures containing more than one dwelling unit. The removal of material and architectural barriers must be in conjunction with a renovation project on the facility.”

Below is a proposed timeline for selecting a project and applying for the grant:

5 p.m. Wednesday, October 3rd: Project description, rationale and budget due for proposed projects (send to kkielsmeier@haines.ak.us) for inclusion in Haines Borough Assembly packet

6:30 p.m. Tuesday, October 9th: Assembly meeting to include selection of preferred project (this may also be discussed at a committee meeting)

6:30 p.m. Tuesday, October 23rd, or 6:30 p.m. Tuesday, November 6th: Proposed project to be presented at a public hearing, with adoption of a resolution authorizing the application

Friday, December 7th: Application due in Fairbanks (must be physically delivered to their office)

Project Description, Rationale and Budget

Due 5 p.m. Wednesday, October 3rd, to kkielsmeier@haines.ak.us.

No more than two pages (8.5 x 11) describing:

- 1. Title of Project**
- 2. Scope of Work**
- 3. Rationale/Community Benefits**
- 4. Eligibility for CDBG Program**
- 5. Budget** – *“The four components of the Proposed Budget (CDBG Request, Cash Match, In-Kind Contributions, and Total Project Cost) should identify specifically what funds are required, by line item, under each of the components. The Proposed Budget should reflect that the CDBG Request, in conjunction with Cash Match and In-Kind Contributions, is sufficient to ensure that the proposed project will be completed in a timely and efficient manner.”*
- 6. Matching Funds** – *“Ideally, a minimum 25% match will be provided from other sources. CDBG funds will be targeted toward projects which demonstrate, at the time of application, that adequate funding to complete the project is both available and documented.”*

Note: There is no page limit for supporting documents such as schematics, letters of support, etc.

Budget and Matching Funds instructions are pulled directly from the “CDBG Application Handbook FFY 2018,” which can be viewed in full at:

www.commerce.alaska.gov/web/dcra/grantssection/communitydevelopmentblockgrants.aspx

For more information, contact:

Krista Kielsmeier
Executive Assistant to the Manager
Haines Borough
Office: 907-766-6409
kkielsmeier@haines.ak.us

From: Helen Alten [director@sheldonmuseum.net]
Sent: Tuesday, October 02, 2018 2:48 PM
To: Krista Kielsmeier
Cc: Coordinator; Briana Wright; Austin Neal (Museum); SMCC EDUCATION; John Carlson; Kelleen Adams; Kelleen Adams at Lodge; Lora McCoy; Michael Marks/Lorrie Dudzik <kayakcove@att.net>; Sue Chasen; Tim Ackerman; Tresham Gregg
Subject: CDBG Proposal
Attachments: Lift Me Up Narrative (2 page).docx; 2016.03.27 Sheldon Museum Strategic Plan.pdf; 5.9.17 Prelim drawings.Sheldon.pdf; Board letter and petitions 10-2-18.pdf

Dear Krista,

Attached is a CDBG Proposal from the Haines Sheldon Museum. Please let me know that you received it. There should be:

Narrative

Strategic Plan from MRV

Drawings from MRV

Board Letter

Signatures of supporters as of October 2, 2018

I will be getting more signatures at our opening on Friday. And if the assembly decides to run with this plan, I am sure we can get more signatures showing community support.

Best,
Helen

Cc: Board and Staff of the Museum

Title of Project: Lift Me Up: Removing accessibility barriers at the Haines Sheldon Museum

Scope of Work: The grant will improve accessibility at the Haines Sheldon Museum by installing an elevator and handicap bathrooms. This is part of an expansion of the entrance of the museum, to better accommodate large numbers of visitors and visitors in wheelchairs or on mobility scooters.

Rationale/Community Benefits:

The museum has programs and exhibits that are significant assets to our community's quality of life. However, the elderly and disabled of our community have a difficult time accessing the museum and enjoying those exhibits and programs. The Haines Sheldon Museum has five levels and no elevator. Exhibits are accessible by steep stairs or a steep ramp. Bathrooms are small and not on the same level as the exhibits. The museum entrance is a single door, and the lobby is a tight squeeze if more than a couple people try to enter the facility. The Haines Sheldon Museum averages 12,000 visitors each year. Over 6,000 of these are from Haines. (Averaging the last three years, the number of Haines citizens who visit the Haines Sheldon Museum in a year is 6,288.)

The museum helps promote community well-being by making people feel valued and that they have worth. Volunteers provide important assistance to us, running our gift shop and entrance, providing security in our gallery, and helping us manage collections. However, there are Haines community members who cannot visit us anymore. Former volunteers Doris Ward, Joan Snyder, and Daphne Ormerod rarely visit the museum because of difficulty accessing the building's exhibits. Daphne Ormerod stated, "If I could get in, I would go more." Current volunteers with mobility issues include Rebecca Enos, Tim Huber, Art Woodard, Diane Sly, and Bob Adkins – all of whom have trouble entering our galleries because of the stairs. They manage it, but it is difficult. During the winter months we hold lunch and gallery tours for Seniors in the museum. Some Seniors do not come because of the steepness of our ramp.

The museum is an important part of the services we provide visitors, helping them understand and appreciate our community and its rich past. Every week during the summer, when visitors arrive on cruise ships or by ferry, there are people who decide that they can't visit the museum because our ramp is too steep/difficult and the stairs are impossible for them. Other times staff watch people labor up and down the stairs. When there are large cruise ships in town, the entrance and lobby are crammed when there are 6 visitors, the rest must stand in line outside the door. On the last Wednesday of the 2018 summer season, when a large cruise ship was in town, staff surveyed visitors about the museum's accessibility. 41% of the survey respondents rated us low on accessibility. Some comments included:

- "You need an elevator to the 3rd and 2nd floors!"
- "Need an elevator*"
- "The stairs are particularly steep. – Many travelers are older and not agile."
- "Accessible way to galleries." (under area titled Comments / Areas for Improvement)
- "Need Provision for Handicap Accessibility"
- "Stairs were a problem." (comment by more than one visitor)
- "No elevator or lift."
- "Great museum, but not accommodating for people with mobility issues."
- "Staff was excellent, but accessibility was definitely hindered for persons limited in their ability to walk."
- "An elevator would really help."
- "Older and less able visitors could use an alternative way to get upstairs."
- "Improvements on wheelchair plus an elevator would be nice to have."

Accessibility is an issue throughout the borough. However, given the numbers that access our building, it is a critical need for the museum.

Eligibility for CDBG Program:

This project removes material and architectural barriers that restrict the mobility and accessibility of elderly or handicapped persons to a publicly owned non-residential building – the Haines Sheldon Museum. The removal of material and architectural barriers is in conjunction with a proposed renovation project to improve the front entry area and windows of the museum. We also serve the Limited Clientele noted in the grant, in particular elderly persons and severely disabled adults, who are the bulk of our volunteers. Our goal is to be able to give people purpose and make them feel valued. We provide a safe learning environment for any person. Because we are open to every community member for no charge, we serve anyone from Haines. Being a safe community space makes us a space that is used more by those with limited funds or limited options. 2,000 people attended our special events in 2017. 607 local children visited the museum during the year.

Budget:

A 2016 memo from Paul Voelckers at MRV Architects (attached) suggested a three phase implementation for a complete upgrade to the building. The first phase would be to improve the entrance and add an elevator. The second phase would add handicap accessible bathrooms.

The Museum Board requests that the Haines Borough apply for a Community Development Block Grant of \$850,000 to fund the first phase of the museum’s facility upgrade project. The match for this would be \$212,500. The total grant project would be \$1,062,500.

Paul Voelckers estimates the first phase to cost \$940,000 to \$1,200,000. (The elevator manufacturer provided costs for an elevator at \$190,000. This does not include the structure to house the equipment.)

Matching Funds

For an \$850,000 grant, the matching funds required are \$212,500.

CIP funds are already allocated in the borough budget for the following:

- \$20,000 for museum windows FY19
- \$75,000 for museum heating FY20
- \$100,000 for museum exterior paint FY21

If these funds are used for the match, then the museum needs to raise \$17,500, which is feasible. The Museum Board is aware that the museum may have to raise more funds. If the project is at the upper end of Mr. Voelckers’ estimate, \$137,500 would need to be raised in addition to the CIP funds. For these funds we propose going to the Rasmuson Foundation, the Alaska Mental Health Trust, the Crossett Foundation and/or the Murdoch Foundation (depending on the full amount needed to meet the project proposal.)

Another part of the match would be staff time. Museum staff would spend time helping to secure the areas of the building where the collections are housed and protect collections from construction damage. The Facilities staff would be involved in helping to ensure the heat, air conditioning and mechanical systems continue to run in the building as construction occurs.

MRV ARCHITECTS, PC

1420 GLACIER AVENUE, JUNEAU, AK 99801 (907) 586-1371

Project: **Haines Sheldon Museum**
Subject: Strategic Plan
To: Helen Alten
From: Paul Voelckers
Date: March 27, 2016

MRV 1403

MRV Architects recently presented Conceptual studies for ADA upgrades and partial expansions to the Haines Sheldon Museum. This design work builds from, and takes advantage of, on-going reorganization of the current building spaces.

At our presentation of the Conceptual design, Acting City Manager Brad Ryan recommended that the museum develop a phased strategy for improvements to address the most critical items first, and break the project into affordable increments. This memo proposes a strategic plan, consistent with the Manager's recommendation.

As background, it is important to understand the improvements which are underway. Recent work includes consolidation of all collections storage and staff spaces to the lower level, and the installation of an efficient compacting storage system. The new compacting storage has allowed the consolidation of all collections within the building, and allows for future growth of collections.

Consolidating collections and staff space then allows the reorganization of upper museum levels to focus on public gallery space, with more logical flow and control. Collectively, these are important steps to optimize the visitor experience and increase museum operational efficiency.

That said, the museum still has several facility limitations. Based on MRV studies and space survey, we believe the following are the greatest deficits to the building operation, in rough order of priority:

- Lack of ADA access to various levels of the building
- Lack of ADA restrooms and associated visitor accommodations
- Un-inviting and poorly utilized public entry
- Deferred maintenance on the exterior envelope, with roof and siding problems
- Antiquated mechanical and electrical systems
- Lack of flexible event space
- Substandard gift sales area
- Undersized staff work rooms and collections management spaces
- High operating costs due to inefficient systems, and poorly insulated envelope

Each of these items can be explained in more detail. However, the focus here is on a general phasing strategy and budget allocation to address these items.

Proposed Phases and budgets:

Phase 1: Build new entry with Elevator. This phase would focus on the addition of an elevator and reworked stair, providing full ADA accessibility to all levels of the museum. This phase will also provide a more inviting and functional entry to the building, and new gift sales. Bathrooms, mechanical systems, halon fire protection, and electrical services would be maintained with very limited modification.

Detailed work steps would include partitioning off the existing entry, and developing a temporary alternate entrance from the south end. Limited portions of the northwest entry corner would be demolished, and new construction placed exterior to the existing lower level foundation walls. New wall framing and roof would abut retained portions.

Time duration is estimated at six months, with elevator lead time the governing factor.

Construction cost is estimated at \$940,000, or **\$1,200,000** with design, contingency, and admin costs included.

Phase 2: Replace and extend north end structure. This phase would focus on ADA restroom replacements, new mechanical systems, and space additions for flexible meeting space, and staff work areas.

Detailed work would include space additions abutting the new entry portions created in Phase 1, demolishing the existing sub-standard restrooms at entry, and mechanical spaces at the lower level. The halon room upstairs would be demolished and replaced with extended gallery space.

Non-compliant single-stall public restrooms would be replaced with two-fixture ADA-compliant restrooms. Mechanical systems would be replaced with new heating and ventilation systems. The oil-fired boiler would be replaced with an air-to-air heat exchange system. A mist-style "prevent" water sprinkler system would replace the halon system.

New spaces would include a 700 sq.ft. flexible meeting space accessed off of the main entry which could operate independently of the museum operation. 700 sq.ft. of additional staff space would be added at the lower level, along with a new mechanical room. Staff space would include exhibit preparation, conservation, and research. Overall, 3,500 sq.ft. of new or renovated space is added

Time duration is estimated at nine months, with mechanical system integration the governing factor.

Construction cost is estimated at \$1,990,000, or **\$2,550,000** with design, contingency, and admin costs included.

Phase 3: Renovate and upgrade existing portions. Work in this phase will renovate all remaining interior and exterior portions of the facility, and provide comprehensive new electrical systems.

Interior upgrade work will focus on gallery finishes, including new ceilings, floors, and wall finishes. Exterior work will renovate all existing exterior building walls with new glazing, new wall insulation upgrades, new siding, and new roof systems. Finally, comprehensive electrical system upgrades will be provided, with new service entrance, distribution panels, LED lighting, data infrastructure, and new low-voltage control systems, including security.

Work in Phase 3 will result in a completed facility, with substantial improvements in operating cost efficiency. Exterior upgrades will focus on extremely durable materials with low on-going maintenance requirements. Exhibit spaces will be freshened, with contemporary operating and security systems.

Time duration is estimated at nine months, with electrical system integration the governing factor.

Construction cost is estimated at \$1,300,000, or **\$1,650,000** with design, contingency, and admin costs included.

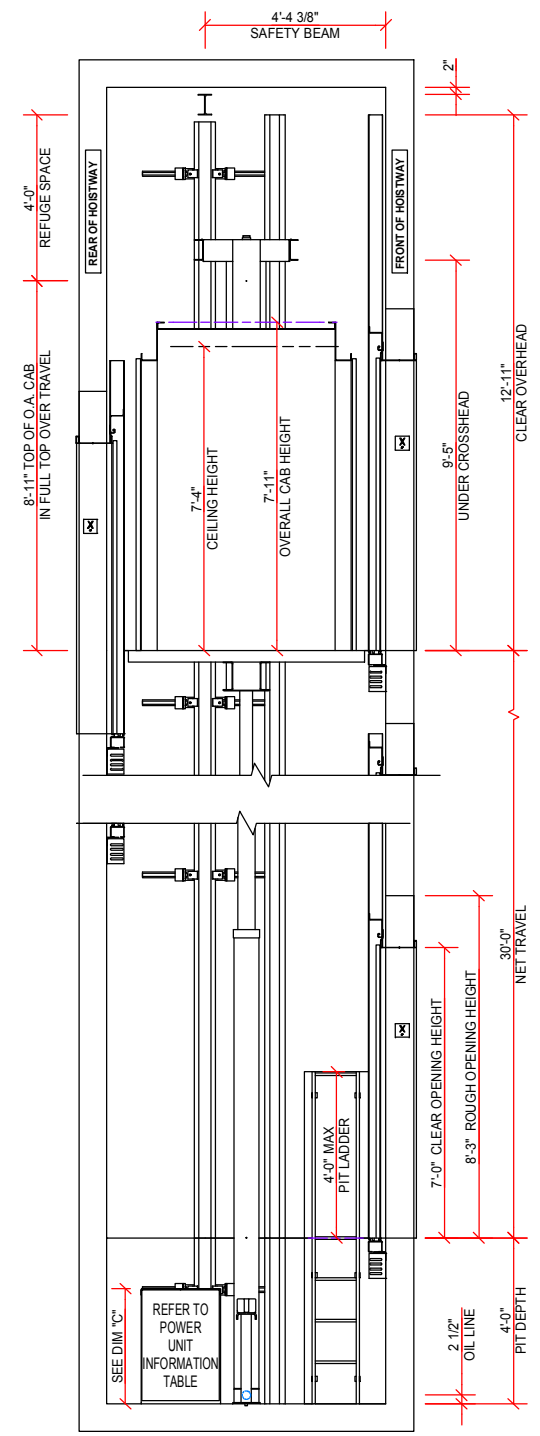
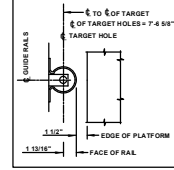
Discussion: The total budgets for each phase, including design, administration, and contingency, total \$5,400,000 in assumed 2017 dollars. Note that this budget does not include other potential Owner/museum costs such as FF&E (“fixtures, furniture, and equipment”), exhibit design, or on-site construction management.

In our initial budget memo of 3-8-2016 covering all Conceptual work, the total project cost, excluding Owner costs for FF&E, Exhibits, and Management, totaled \$5,255,000. This increase in cost reflects the increased inefficiency of a three-phase project.

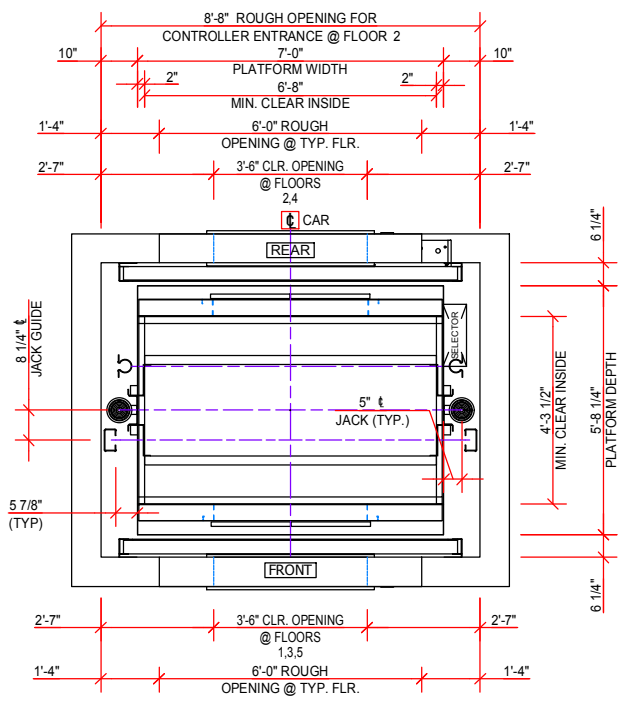
Finally, the proposed phasing and building project does lend itself reasonably well to a phased approach. The phasing proposed attacks the building deficiencies in a rough priority of need, and provides the ability to maintain summer operations through most or all of the construction activities.

POWER UNIT INFORMATION			
WIDTH	DEPTH	HEIGHT	WEIGHT W/OIL (LBS)
6'-0 1/2"	1'-10 15/16"	2'-9"	1,950
HYDRAULIC FLUID REQUIRED IN SYSTEM = 144 GALLONS			
HEAT PRODUCED BY ELEVATOR EQUIPMENT IN HOISTWAY = 7049 BTU/HR			

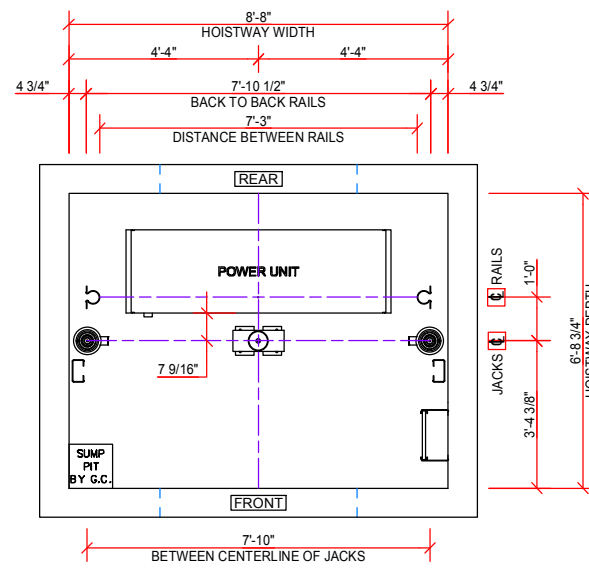
HYDRAULIC ELEVATOR CONTRACT DATA		
TYPE:	endura 25 II A	ELEVATOR DESIGNATION: 1
SPEED:	75 FPM UP / 100 FPM DOWN	CAPACITY: 2,500 LBS
CAR ENCLOSURE:	TKLP	DOOR HAND: Center Front, Center Rear
PLATFORM THICKNESS:	3 3/8"	FINISHED FLOOR: By Others
CAR WEIGHT:	2,820.00 LBS	
TELEPHONE:	By Elevator Company	PIT LADDER: By Elevator Company
POWER UNIT:	EM-95, 20 HP	POWER SUPPLY: 208 V 3 Phase 60 Cycles
STARTING:	Solid State Starting	OPERATION: TAC32
GLOJ:	5,320 LBS	GLOPU: 6,162 LBS
OVER TRAVEL:	BOTTOM: 8 1/2" TOP: 1'-0"	
JACK MODEL:	2.5T III TWIN/TELE	PLUNGER WEIGHT: 842.00 LBS
PLUNGER LENGTH:	UPPER: 14'-8" MDL: 12'-3 3/4" LOWER: 12'-1 7/8"	
PLUNGER WALL THK:	UPPER: 0.375" MDL: 0.25" LOWER: 0.25"	
PLUNGER O.D.:	UPPER: 2.5" MDL: 3.75" LOWER: 5.0"	
CYLINDER LENGTH:	12'-1 5/8" CYLINDER O.D.: 7 1/4" WALL THK: 1/4"	
NET AREA:	23.693 SQ.IN.	BETWEEN PIT FLOOR & CAR BOLSTER ON COMPRESSED BUFFER: 2'-3 7/8"
BOTTOM CAR RUNBY:	6"	
EST. WORKING PRESS:	286 PSI	CAR BUFFER STROKE: 2 1/2"
SPRING #:	780CB1	SPRING CAPACITY: 15,223 LBS
JACK REACTION (EA.):	6,825.00 LBS	CAR BUFFER REACTION: 12,842.00 LBS



SECTION J-J



HOISTWAY PLAN



PIT PLAN

CAR WEIGHT:	2,820.00 LBS	
TELEPHONE:	By Elevator Company	PIT LADDER: By Elevator Company
POWER UNIT:	EM-95, 20 HP	POWER SUPPLY: 208 V 3 Phase 60 Cycles
STARTING:	Solid State Starting	OPERATION: TAC32
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EST. WORKING PRESS:	286 PSI	CAR BUFFER STROKE: 2 1/2"
SPRING #:	780CB1	SPRING CAPACITY: 15,223 LBS
JACK REACTION (EA.):	6,825.00 LBS	CAR BUFFER REACTION: 12,842.00 LBS

CAR FRAME	S = 3.27 FORMED	S = 5.67 FORMED	S = 1.38 FORMED
I = 9.82 CROSSHEAD	I = 23.39 BOLSTER	I = 2.17 STILE	
A = 1.85 7GA x 6" x 2 1/2"	A = 2.40 7GA x 8 1/4" x 2 3/4"	R = 1.01 10GA	

RAIL FORCES	F1	F2	SEISMIC RAIL FORCES ZONE: 4	
	405 LBS	258 LBS	F1 = 1,624 LBS	F2 = 812 LBS

CAR STATION FEATURES: Traditional Fixtures, Tamper Resistant Stainless Steel Buttons, Telephone, Position Indicator

PUSH BUTTON MARKINGS: 1, 2, 3, 4, 5

CAR RIDING LANTERN: Strike

NOTE A: OIL PIPE LINES AND FITTINGS SHALL BE PROPERLY SUPPORTED TO RELIEVE STRAIN.

NOTE B: ALL REACTIONS INCLUDE ALLOWANCE FOR IMPACT.

NOTE C: THYSSENKRUPP ELEVATOR TO BE NOTIFIED OF ANY CHANGE TO ELEVATOR HOISTWAY OR MACHINE ROOM DESIGN.

NOTE D: ELEVATOR DESIGN & FABRICATION BASED ON ESTIMATED CAB WEIGHT SHOWN. LAYOUT APPROVAL WILL BE CONSTRUED AS FINAL CAR WEIGHT, UNLESS OTHERWISE NOTIFIED.

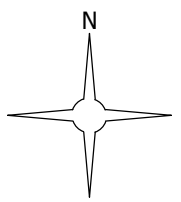
BY OTHERS

THE FOLLOWING CONDITIONS MUST BE MET BEFORE INSTALLATION IS COMPLETED AND ARE NOT INCLUDED IN THE ELEVATOR CONTRACT

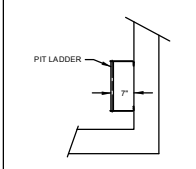
- ELECTRICAL DATA**
- GENERAL CONTRACTOR MUST FORWARD POWER REQUIREMENTS TO THE ELECTRICAL CONTRACTOR.
 - NOTE: A FOURTH WIRE OF SAME SIZE AS THREE PHASE WIRES IS REQUIRED FOR GROUNDING PURPOSES TO MINIMIZE ELECTRICAL NOISE INTERFERENCE. THE GROUNDING WIRE MUST BE CONNECTED TO THE BUILDING ELECTRICAL SYSTEM GROUND.
 - A MEANS TO AUTOMATICALLY DISCONNECT THE MAIN LINE PER POWER SUPPLY TO THE ELEVATOR PRIOR TO THE APPLICATION OF WATER IN THE ELEVATOR HOISTWAY WILL BE FURNISHED BY THE ELECTRICAL CONTRACTOR THIS MEANS SHALL NOT BE SELF RESETTING.
 - DEDICATED 120 VOLT, 15 AMP SERVICE, ALONG WITH TELEPHONE CIRCUIT WHEN REQUIRED TO TERMINALS OF EACH REQUIRED CONTROLLER (AS LOCATED ON ENTRANCE PAGE) FOR THE FOLLOWING: (ADA PHONE PROVIDED)
 - CAR LIGHT AND ALARM CIRCUIT WITH GFCI PROTECTION PER NEC.
 - GROUP CONTROL, WHEN REQUIRED.
 - ACCESS TO THESE COMPONENTS WILL BE FROM INSIDE THE HOISTWAY. THIS WILL REQUIRE THYSSENKRUPP ELEVATOR TO BE ON SITE.
 - NOTE: IF STANDBY POWER IS SUPPLIED TO ELEVATOR, CAR LIGHT AND ALARM CIRCUIT AND GROUP CONTROL SERVICE MUST BE STANDBY POWER BACKED.
 - LIGHTING (MINIMUM 200LUX/19FT. CANDLES) AND SWITCH, CONVENIENCE OUTLETS WITH GFCI PROTECTION PER NEC. LIGHTING IS REQUIRED AT THE PIT LEVEL AND THE CONTROLLER LANDING.
 - HEAT SENSOR REQUIRED AT CONTROLLER FLOOR TO ACTIVATE SHUNT. HEAT SENSOR IS TO BE LOCATED WITHIN 2'-0" OF THE SPRINKLER HEAD.
 - 3 WAY LIGHT SWITCH LOCATED 4'-0" ABOVE BOTTOM LANDING NEXT TO THE TOP RUNG OF THE LADDER.
 - 3 WAY LIGHT SWITCH LOCATED 4'-0" ABOVE THE CONTROLLER LANDING.
 - CONDUIT AND WIRING FROM HOISTWAY TO ELEVATOR MONITORING PANELS BY OTHERS.
 - PROVIDE A POWER TRANSFER WARNING CONTACT THAT CLOSSES 20 SECONDS PRIOR TO TRANSFER IN EITHER DIRECTION AND IT OPENS WHEN TRANSFER IS COMPLETE.
 - TOTAL FULL LOAD UP SPEED AMPS IS BASED ON 100% OF ELEVATOR CAPACITY. THE VALUE NEEDED FOR EMERGENCY POWER SIZING.
 - THE HYDRAULIC MOTORS ARE RATED FOR INTERMITTENT DUTY (SEC. 420-13 AND 430-33). BRANCH CIRCUIT CONDUCTORS CAN BE SIZED FOR AN AMPACITY 90% OF THE MOTORS NAMEPLATE RATING AS DETERMINED BY (SEC. 430-22 [E]).
 - IF BATTERY OPERATION LOWERING IS PROVIDED, A MECHANICAL AUXILIARY CONTACT SHALL BE INSTALLED ON THE DISC SWITCH FOR EACH CAR. THE AUXILIARY CONTACT SHALL BE CONFIGURED AS SPST AT 1A 110VAC (MIN). THE AUXILIARY CONTACT SHALL BE OPEN WHEN THE DISC SWITCH IS IN THE OPEN POSITION. IF A SHUNT TRIP CIRCUIT BREAKER IS PROVIDED, AN AUXILIARY CONTACT SHALL BE INSTALLED ON THE CIRCUIT BREAKER.
 - PRIMARY FIRE SERVICE LOCATED AT FLOOR: 1
 - ALTERNATE FIRE SERVICE LOCATION AT FLOOR: .
 - BREAKERS AND DISCONNECT PROVIDED BY THYSSENKRUPP ELEVATOR
 - 150 AMP CIRCUIT BREAKER PROVIDED IN CONTROLLER BY THYSSENKRUPP ELEVATOR

ELEVATOR DESIGNATOR	POWER SUPPLY	HORSE POWER	STARTING A.C. AMPS	TOTAL FULL LOAD UP SPEED MOTOR A.C. AMPS	RATED A.C. AMPS	SHORT CIRCUIT CURRENT RATINGS (AT 600V OR LESS)
1	208	20	195	95	65.1	10,000 AMPS

- GENERAL DATA**
- A PLUMB HOISTWAY BUILT ACCORDING TO CODE AND SIZES SHOWN.
 - ADEQUATE SUPPORT FOR JACK, GUIDE RAIL BRACKETS, AND BUFFERS (FOR REACTIONS SHOWN)
 - HOISTWAY BARRICADES AND ALL CUTTING AND PATCHING TO INSTALL HOISTWAY ENTRANCES, SILLS, HALL FIXTURES, OIL, AND ELECTRIC LINES.
 - PIT LADDER PER CAR (ACCORDING TO CODE) NOTE: MUST BE CLEAR OF ALL ELEVATOR EQUIPMENT.
 - LEAVE OFF WALL PER ROUGH OPENING DIMENSIONS WHERE ENTRANCE IS INCLUDED. SEE INSTALLATION PROCEDURES FOR FRAME-TO-WALL INTERFACE DETAILS TO ENSURE CONFORMANCE WITH LABELED ENTRANCE INTERFACE CONSTRUCTION.
 - AT CONTROLLER FLOOR, LEAVE OUT ENTIRE WALL. SEE ENTRANCE DRAWING FOR DETAILS. CONTROLLER @ FLOOR: 2
 - POCKETS IN CORRIDOR WALL FOR HALL FIXTURES. NOTE: MUST BE LOCATED AS DIRECTED BY ELEVATOR CONTRACTOR
 - SMOKE SENSORS (AS REQUIRED)
 - ELEVATOR MEETS ASME A17.1 2013 CODE.
 - A PROPERLY VENTED HOISTWAY AND MAINTAINED BETWEEN 32°F (0°C) AND 104°F (40°C) WITH NON-CONDENSING HUMIDITY OF 10-95% PER LOCAL BUILDING CODE.
 - SAFETY BEAM REQUIRED PER OSHA 1926 502 PROVIDED AND INSTALLED BY OTHERS, AS DIRECTED BY THYSSENKRUPP FIELD OFFICE DESIGN LOAD = 5,000 LBS (STATIC, NOT IMPACT)



SUMP PIT SIZE TO BE DETERMINED BY GENERAL CONTRACTOR



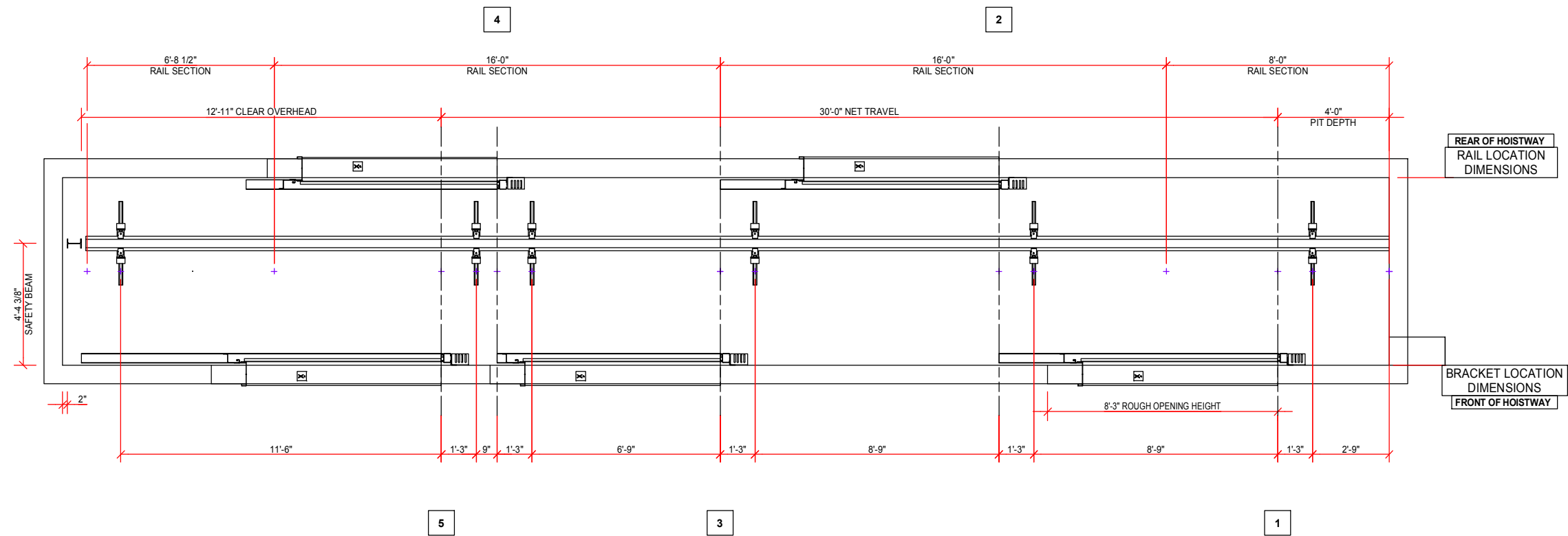
THIS DRAWING AND ALL INFORMATION THEREON IS THE PROPRIETARY PROPERTY OF THYSSENKRUPP ELEVATOR AND MUST NOT BE MADE PUBLIC OR COPIED. THIS DRAWING IS LOANED SUBJECT TO RETURN ON DEMAND AND IS NOT TO BE USED DIRECTLY OR INDIRECTLY, IN ANY MANNER DETRIMENTAL TO THE INTEREST OF THYSSENKRUPP ELEVATOR.

FOR: SHELDON MUSEUM - HAINES
 ADDRESS: 11 MAIN STREET
 CITY: HAINES, AK 99827

engineering.tomorrow.together.

DRAWN	REV	JOB NUMBER	DATE	SHEET
GC	A	1377-356-01A	5/9/2017	4 OF 8

IF A CUT STARTER RAIL IS CALLED FOR IN THE STACK, CONFIRM THE NUMBER OF SPLICES PRIOR TO CUTTING

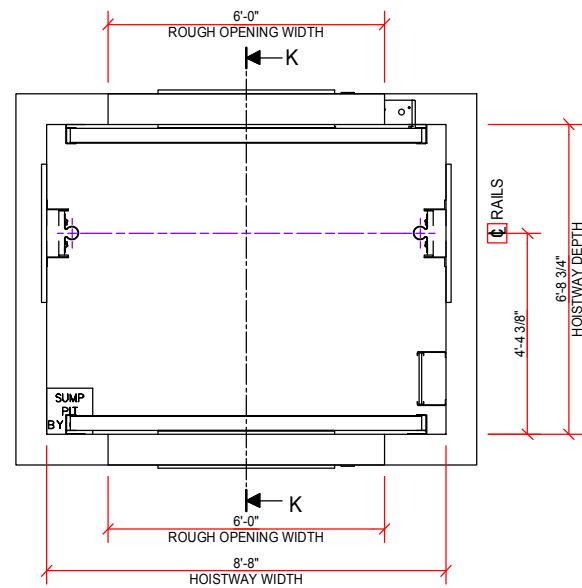


FOR ELEVATOR: 1

CAR RAIL LINE LENGTH QUANTITY (8)	
LENGTH	QUANTITY
8'-0"	2
16'-0"	4
6'-8 1/2"	2

FLOOR TO FLOOR TRAVEL	
FLOOR TO FLOOR	TRAVEL
4-5	2'-0"
3-4	8'-0"
2-3	10'-0"
1-2	10'-0"
NET TRAVEL	30'-0"

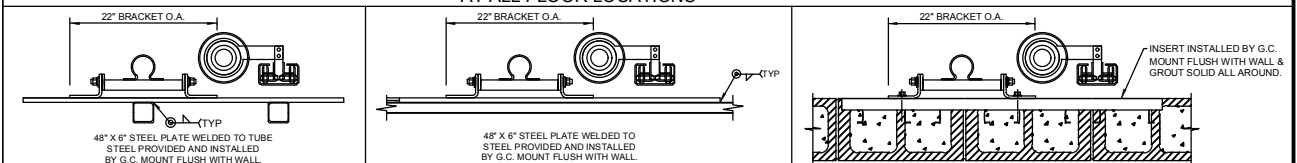
CAR RAIL LINE BRACKETS AND INSERT LOCATIONS REQ. AT :	
LOCATION	DESCRIPTION
15'-1 1/2"	MAX. UNSUPPORTED RAIL BRACKET SPACING
11'-6"	ABOVE TOP FLOOR
1'-3"	BELOW 1-5



"PLEASE REFERENCE ASME A17.1 (2.2.2) FOR SUMP PIT REQUIREMENTS"

WHERE DISTANCE BETWEEN FLOORS EXCEEDS THE MAXIMUM BRACKET SPAN, BRACKET SUPPORT MUST BE PROVIDED MIDWAY. BRACKET SUPPORT WILL NEED TO BE SUPPLIED BY OTHERS TO ALLOW FOR RAIL ATTACHMENT. INSIDE SUPPORT SHALL NOT BE RECESSED BEHIND WALL SYSTEM AND SHALL NOT BE PROUD BY MORE THAN 1/4" AT ANY POINT. COORDINATE WITH THE SUPPORT/OPERATIONS MANAGER

TYPICAL SURFACE MOUNTING DETAILS



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FOR: SHELDON MUSEUM - HAINES
 ADDRESS: 11 MAIN STREET
 CITY: HAINES, AK 99827

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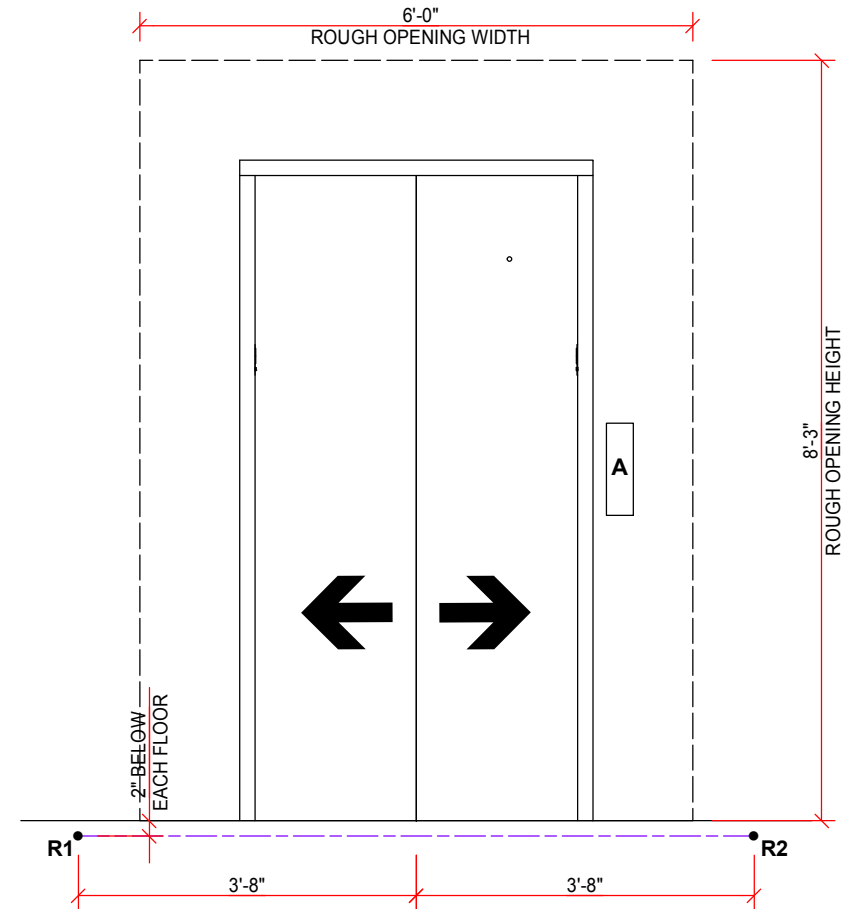
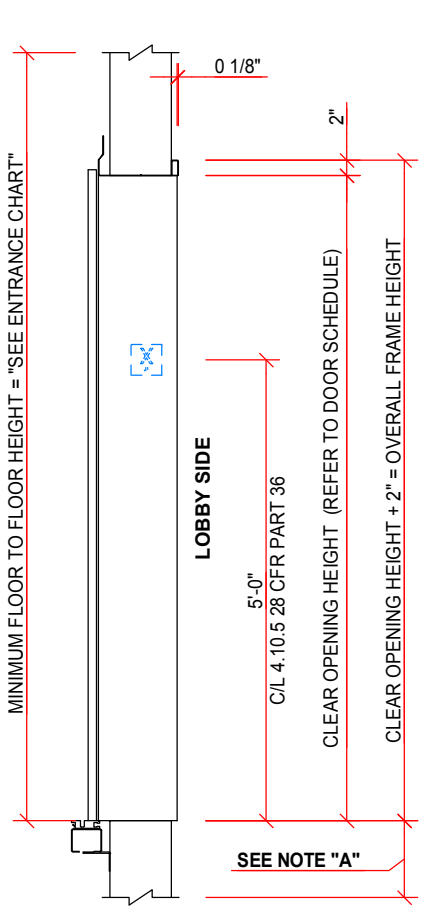
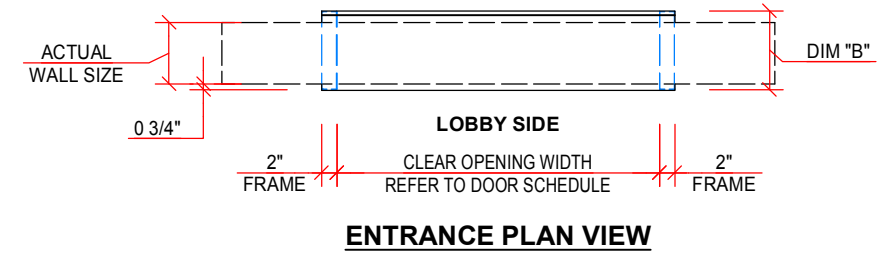


DRAWN	REV	JOB NUMBER	DATE	SHEET
GC	A	1377-356-01A	5/9/2017	5 OF 8

PLEASE REFERENCE THE RAIL STACK SHEET OF THIS PACKAGE FOR BUILDING LANDING MATRIX

ELEVATOR: 1 FRONT ENTRANCE SCHEDULE				
FLOOR	ENTRANCE DIMS.	WALL TYPE	WALL SIZE	
			ACTUAL	OA. FRAME "B" DIM.
5	7'-0" H X 3'-6" W	TBD	TBD	TBD
3	7'-0" H X 3'-6" W	TBD	TBD	TBD
1	7'-0" H X 3'-6" W	TBD	TBD	TBD

FOR ELEVATOR: 1



HALL FIXTURES ARE FOR REPRESENTATION ONLY. FOR ACTUAL LOCATION OF POCKETS FOR HALL FIXTURES, CONTACT ELEVATOR CONTRACTOR.

FRONT ENTRANCE HALL FIXTURES		
ITEM	DESCRIPTION	FLOOR
A	HALL STATION	TYPICAL

TOTAL WEIGHT	ELEVATOR 1	ELEVATOR
CAB AND HALL DOORS	352 LBS	

FEATURES OF YOUR ENTRANCES		
FEATURES	FINISH	LOCATION
DOOR OPEN STRUT BUMPERS:	N/A	@1,3,5
KICKPLATES:	---	@1,3,5
BINDERS:	---	@1,3,5
SILL FINISH:	N/A	
	ALUMINUM	@1,3,5

FEATURES OF ENTRANCES	DATA
SILL MAXIMUM WHEEL LOADS	625.00 LBS
KEYHOLES TO BE	INCLUDED
THIS FRAME HAS A WARNOCK HERSEY LABEL OF	2 HOURS
DUST COVERS	NOT INCLUDED

NOTES:
 GENERAL CONTRACTOR RESPONSIBLE FOR HOISTWAY REINFORCING AT FLOOR SLAB BEFORE INSTALLATION OF ENTRANCE FRAMES. MINIMUM OF 4" HIGH X 8" WIDE REINFORCED CONCRETE, REINFORCED OF OPENING REQUIRED FOR ANCHORING SILL SUPPORT ASSEMBLY, REINFORCING TO BE LOCATED WITH RESPECT TO REACTION POINTS, REFERENCE INSTALLATION DRAWINGS ARE AVAILABLE UPON REQUEST.

REACTIONS (LBS.) DUE TO LOADS ON DOOR PANELS, APPROX. HORIZONTAL LOADS AND LOCATION TO BUILDINGS SHOWN PER ASME A17.1 PART II, THE SPECIFIED LOADS ARE CONSIDERED IMPACTED.

NOTE "A":
 8" MINIMUM STRUCTURAL SUPPORT FOR SILL INSTALLATION

ENTRANCE CHART	
M721 ENTRANCE:	
CENTER OPENING AND 1 SPEED = FRAME OPENING + 1'-3"	
2 SPEED = FRAME OPENING + 1'-5"	

R2	286	465
R1	465	286
	CASE 1	CASE 2
DOOR REACTION		

ENTRANCE LEFT SIDE VIEW

ENTRANCE TYPE : M721
 FOR ELEVATOR 1

ENTRANCE ELEVATION VIEW AT TYPICAL FLOOR

1 SPEED
 CENTER HAND FRONT ENTRANCE
 FOR ELEVATOR 1

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FOR: SHELDON MUSEUM - HAINES
 ADDRESS: 11 MAIN STREET
 CITY: HAINES, AK 99827

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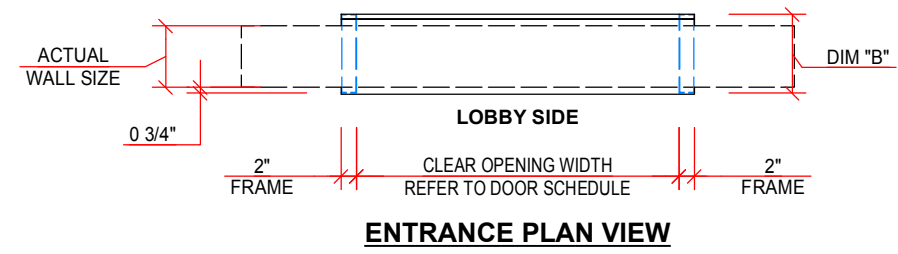


DRAWN	REV	JOB NUMBER	DATE	SHEET
GC	A	1377-356-01A	5/9/2017	6 OF 8

PLEASE REFERENCE THE RAIL STACK SHEET OF THIS PACKAGE FOR BUILDING LANDING MATRIX

ELEVATOR: 1		REAR ENTRANCE SCHEDULE		
FLOOR	ENTRANCE DIMS.	WALL TYPE	WALL SIZE	
			ACTUAL	OA. FRAME "B" DIM.
4	7'-0" H X 3'-6" W	TBD	TBD	TBD
2	7'-0" H X 3'-6" W	TBD	TBD	TBD

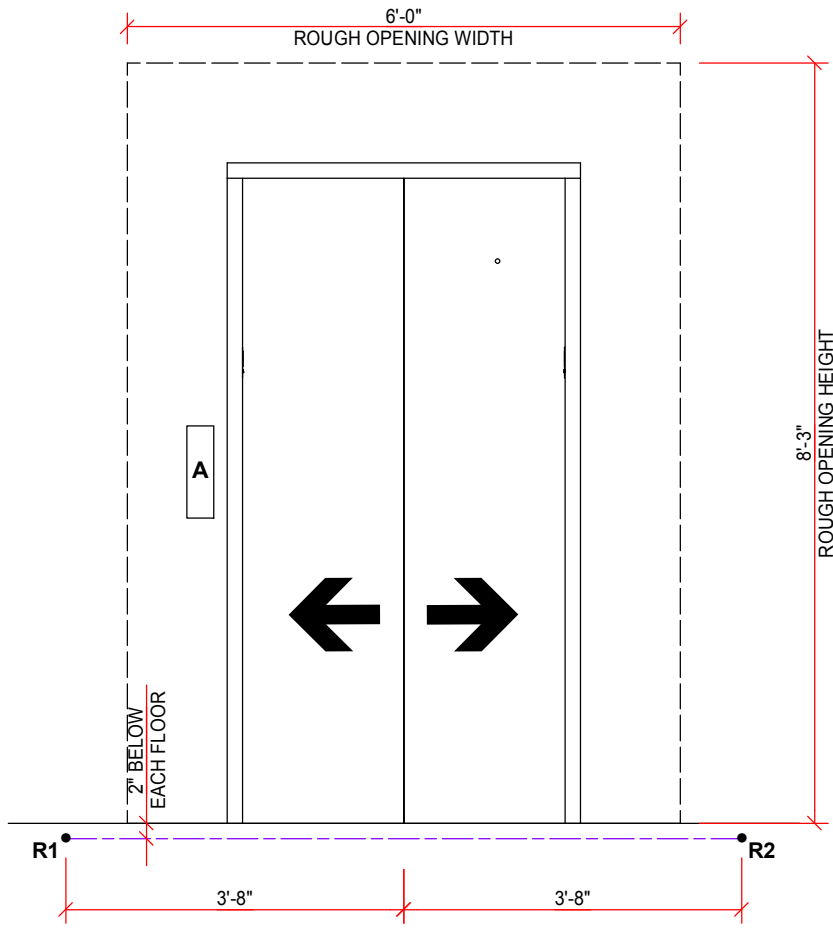
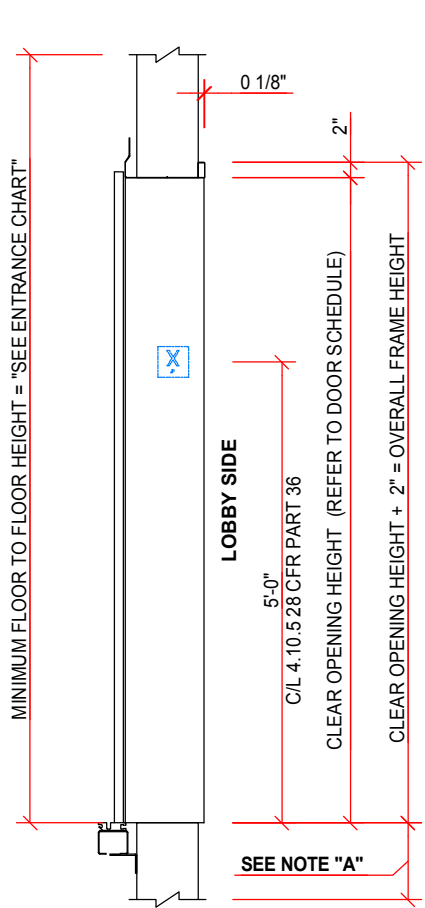
FOR ELEVATOR: 1



TOTAL WEIGHT	ELEVATOR 1	ELEVATOR
CAB AND HALL DOORS	352 LBS	

REAR FEATURES OF YOUR ENTRANCES		
FEATURES	FINISH	LOCATION
DOOR OPEN STRUT BUMPERS:	N/A	@2,4
KICKPLATES:		@2,4
BINDERS:		@2,4
SILL FINISH:	N/A	
	ALUMINUM	@2,4

FEATURES OF ENTRANCES	DATA
SILL MAXIMUM WHEEL LOADS	625.00 LBS
KEYHOLES TO BE	INCLUDED
THIS FRAME HAS A WARNOCK HERSEY LABEL OF	2 HOURS
DUST COVERS	NOT INCLUDED



HALL FIXTURES ARE FOR REPRESENTATION ONLY. FOR ACTUAL LOCATION OF POCKETS FOR HALL FIXTURES, CONTACT ELEVATOR CONTRACTOR.

REAR ENTRANCE HALL FIXTURES		
ITEM	DESCRIPTION	FLOOR
A	HALL STATION	TYPICAL

NOTES:
 GENERAL CONTRACTOR RESPONSIBLE FOR HOISTWAY REINFORCING AT FLOOR SLAB BEFORE INSTALLATION OF ENTRANCE FRAMES. MINIMUM OF 4" HIGH X 8" WIDE REINFORCED CONCRETE, REINFORCED OF OPENING REQUIRED FOR ANCHORING SILL SUPPORT ASSEMBLY, REINFORCING TO BE LOCATED WITH RESPECT TO REACTION POINTS, REFERENCE INSTALLATION DRAWINGS ARE AVAILABLE UPON REQUEST.

REACTIONS (LBS.) DUE TO LOADS ON DOOR PANELS, APPROX. HORIZONTAL LOADS AND LOCATION TO BUILDINGS SHOWN PER ASME A17.1 PART II, THE SPECIFIED LOADS ARE CONSIDERED IMPACTED.

NOTE "A":
 8" MINIMUM STRUCTURAL SUPPORT FOR SILL INSTALLATION

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M721 ENTRANCE:	
CENTER OPENING AND 1 SPEED = FRAME OPENING + 1'-3"	
2 SPEED = FRAME OPENING + 1'-5"	

R2	286	465
R1	465	286
	CASE 1	CASE 2
DOOR REACTION		

ENTRANCE LEFT SIDE VIEW

ENTRANCE TYPE : M721
 FOR ELEVATOR 1

ENTRANCE ELEVATION VIEW AT TYPICAL FLOOR

1 SPEED
 CENTER HAND REAR ENTRANCE
 FOR ELEVATOR 1

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FOR: SHELDON MUSEUM - HAINES
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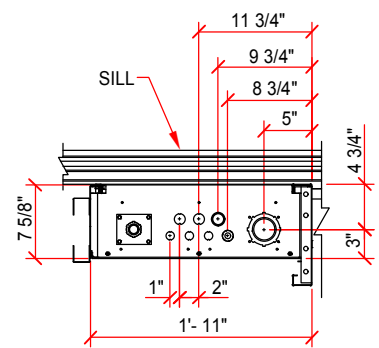
DRAWN	REV	JOB NUMBER	DATE	SHEET
GC	A	1377-356-01A	5/9/2017	7 OF 8

ENTRANCE WALL DIMENSIONS		
DIM "C" MIN. WALL THK. REQUIRED	DIM "D" WALL FACE TO FRAME FACE	DIM "E" SHAFT LINER THICKNESS
8"	3/4"	1"

PLEASE REFERENCE THE RAIL STACK SHEET OF THIS PACKAGE FOR BUILDING LANDING MATRIX

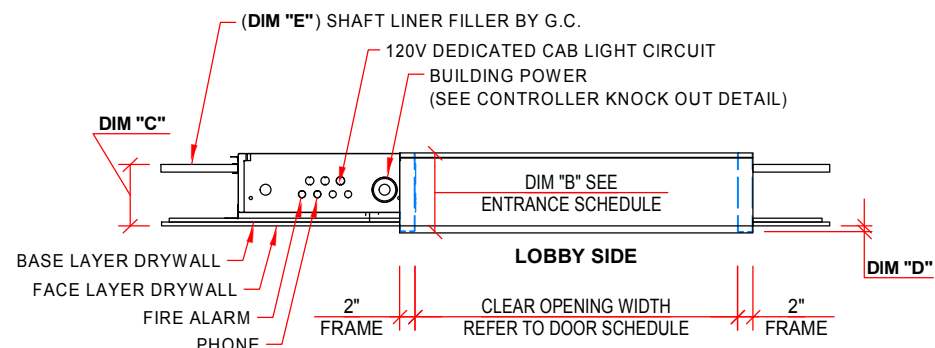
ELEVATOR: 1 REAR ENTRANCE SCHEDULE				
FLOOR	ENTRANCE DIMS.	WALL TYPE	WALL SIZE	
			ACTUAL	OA. FRAME "B" DIM.
4	7'-0" H X 3'-6" W	TBD	TBD	TBD
2	7'-0" H X 3'-6" W	TBD	TBD	TBD

FOR ELEVATOR: 1

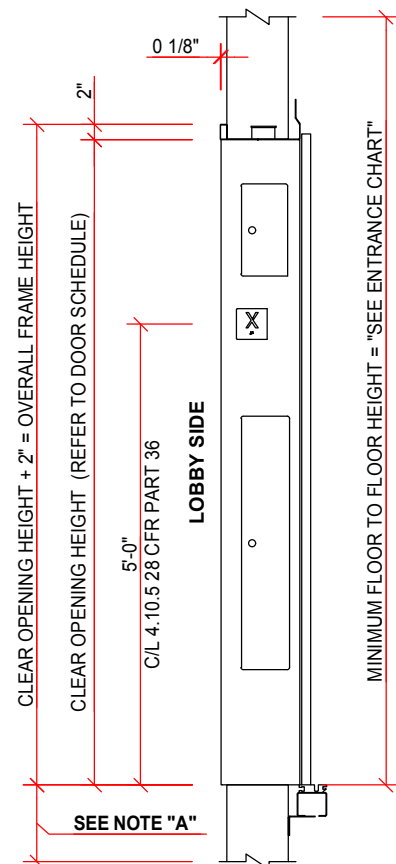


LOBBY SIDE

CONTROLLER KNOCKOUT DETAIL

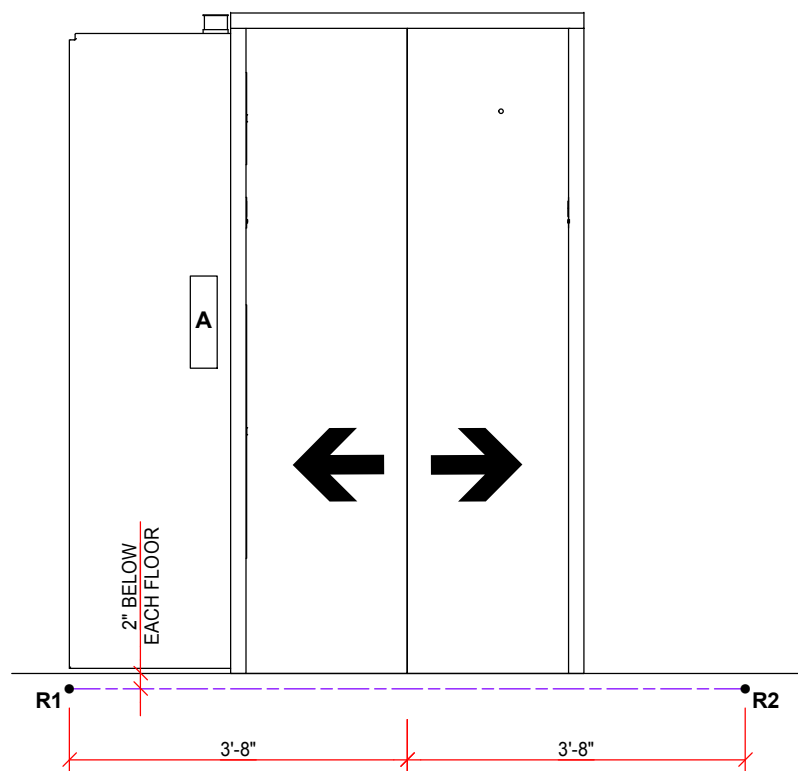


ENTRANCE PLAN VIEW



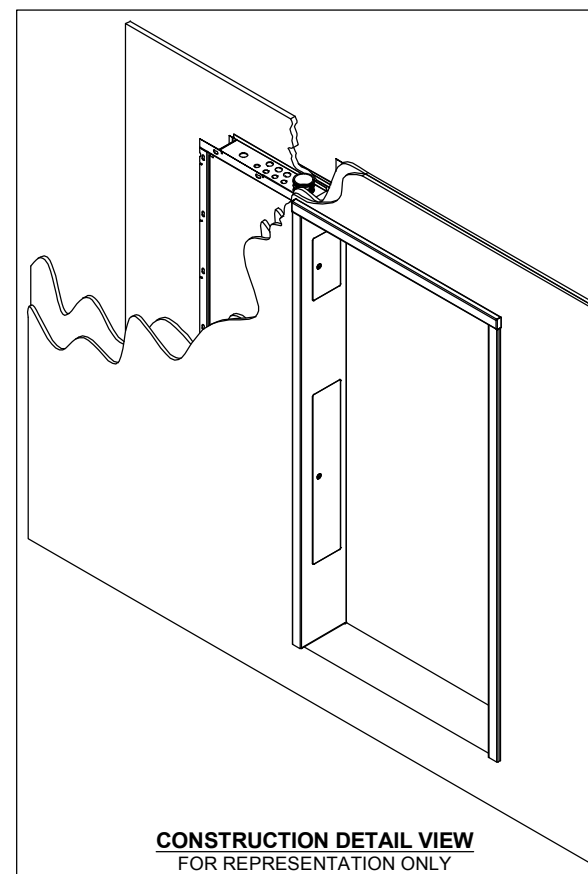
ENTRANCE SIDE VIEW

ENTRANCE TYPE : M721
FOR ELEVATOR 1



ENTRANCE ELEVATION VIEW

1 SPEED
CENTER HAND REAR ENTRANCE
FOR ELEVATOR 1
LEAVE OFF ENTIRE WALL AT FLOOR 2
FOR FRAME AND CONTROLLER INSTALLATION



NOTES:
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ELECTRICAL CONTRACTOR NOTE:
3 PHASE POWER, 120V 15 AMP CIRCUIT, FIRE ALARM AND PHONE TO BE ROUTED TO THE TOP OF THE CONTROLLER AT THE CONTROLLER LANDING LEVEL.

NOTE "A":
8" MINIMUM STRUCTURAL SUPPORT FOR SILL INSTALLATION

ENTRANCE CHART

M721 ENTRANCE:
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2 SPEED = FRAME OPENING + 1'-5"

R2	286	465
R1	465	286
	CASE 1	CASE 2
DOOR REACTION		

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FOR: SHELDON MUSEUM - HAINES

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CITY: HAINES, AK 99827

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DRAWN	REV	JOB NUMBER	DATE	SHEET
GC	A	1377-356-01A	5/9/2017	8 OF 8



PO Box 269 • Haines • Alaska • 99827

(907) 766-2366 Fax: (907) 766-2368

September 20, 2018

Dear Haines Borough staff,

We, the members of the Haines Sheldon Museum board, would like to urge you to submit an application to the Community Development Block Grant program for an elevator for the museum building. We have 12,000 visitors each year, 5,000 of them from the Haines Borough and 7,000 from outside the Haines Borough. Out of 39 visitors surveyed on the last Wednesday cruise ship of the 2018 season, 41% noted that accessibility to the museum was a major issue. Many commented that we need an elevator. We have noted that many of our elderly and handicapped volunteers avoid visiting our galleries because of the access difficulties.

We know that we do not meet Americans With Disabilities requirements. This is civil rights legislation that has been around for nearly 30 years. We know that we are a lawsuit waiting to happen.

We strongly support a community museum that is accessible to all. Please make the Haines Sheldon Museum a priority for grant submittal this year. It is beloved by our community and is a valuable asset for our community.

Sincerely,

The Haines Sheldon Museum Board of Directors

Liz Johnson
Kellean Adams
Lara McCoy
Austin

Lorrie Rudzik
John E. Carlson

We, the undersigned, strongly encourage the Haines Borough to submit a federal Community Development Block Grant proposal to **improve accessibility at the Haines Sheldon Museum** by installing an elevator and handicap bathrooms.

The museum has five levels and no elevator. Exhibits are accessible by steep stairs or a steep ramp. Bathrooms are small and not on the same level as the exhibits.

12,000 people visit the museum annually, 5,000 of them from Haines.

The elderly and disabled of our community have a difficult time accessing the museum. The museum has programs and exhibits that are significant assets to our community quality of life.

Name	Address
Joanna Egolf Johnson	PO Box 491 Haines, AK 99827
Dan Egolf DAN EGOLF	" " " "
Whiffy	MERRILL JORDAN 23035 GLACIER HWY JUNEAU 99907
Patrick	Patrick Cowart PO Box 447 Haines AK 99827
Josie	Josie Allen PO Box 1444 Haines, AK 99827
Suzanne	Suzanne Vukob-Spiel Box 5 Haines AK 99827
Helen Tengs Helen Tengs	P.O. Box 148 Haines, AK 99827
Tony Tengs Tony Tengs	139 W. 2nd St., Juneau AK 99801
Dean Lasi	P.O. Box 855 Haines AK
Cynthia Johnson	"
Anna Mulyca Anna Mulyca	P.O. Box 1553 Haines AK
Hammie R Rush	P.O. Box 663 Haines AK
Katya Totter	PO Box 842 Haines, AK 99827
Alle B	Hc 60 Box 6100 Haines, AK 99827

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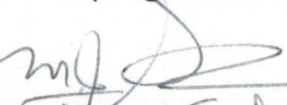
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Name

Address


Mary Jean Sebens

Box 863 Haines, AK 99827


Blythe Carter

Box 912 Haines, AK 99827


Daphne Omerod

Box 912 Haines AK 99827

Sandra Weiss

BOX 1145 HAINES, AK 99827

Jo Joenen

Box 105 Haines, AK 99827

Jeanette Baker

Box 573 Haines, AK 99827

Joan M Snyder

PB Box 442 Haines, AK 99827

Mary Mannell

PO Box 17 Haines, AK 99827

Pamela Randler

PO Box 1591 Haines, AK 99827

Marilyn Allen

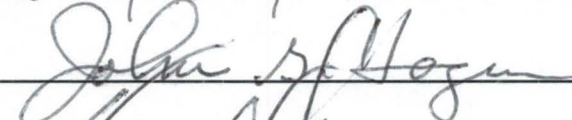
P.O. Box 147 " " "

Marjory J. Miller

PO Box 1181 Haines AK 99827

Betty Ewing-DeWitt

P.O. Box 336 Haines AK 99827


John J. Hogan

Box 224 HAINES AK


Ag Allen

Box 1518 Haines AK

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Name

Address

<i>Robert E. Plaker</i>	<i>153 S 1st Ave Scientist Village 99845</i>
<i>[Signature]</i>	<i>HC60 Box 2013 Haines, Alaska.</i>
<i>Brad Lucas</i>	<i>230 Main St. Haines Ak.</i>
<i>Gale Ann Thompson</i>	<i>PO Box 465 Haines, Ak</i>
<i>Josephine Johnson</i>	<i>HC60 Box 2209 Haines AK</i>
<i>Marilyn R. Wilson</i>	<i>P.O. Box 235 - Haines AK 99827</i>
<i>Georgia Haxler</i>	<i>Box 143 Haines, Alaska 99827</i>
<i>Curtis [Signature]</i>	<i>P.O. Box 354 Haines, AK 99827</i>
<i>Greg Gooden</i>	<i>PO Box 1254 Haines, AK. 99827</i>
<i>Cherif Katzeek</i>	<i>PO Box 997 Haines AK 99827</i>
<i>Bob Adkins</i>	<i>P.O. Box 455 Haines, AK 99827</i>
<i>Byron [Signature]</i>	<i>PO Box 547 Haines AK 99827</i>
<i>Rebekah L. McCoy</i>	<i>PO Box 1245 Haines, AK 99827</i>
<i>Helena [Signature]</i>	<i>PO Box 691 Haines, AK 99827</i>

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Name

Address

Timon Huber 5011, HAINES, AK 99827

Lorraine D Barker PO Box 158 HNS AK 99827

Paul Kelly Wilson HAINES

Lisa Schwartz Box 991 Haines AK 99827

Kelly Mitchell Box 538 HNS AK 99827

DIANE LIGHT Box 132 HNS, AK 99827

Diane La Course POB 961 HNS, AK "

Kimberly Darsey Haines " "

Carol Tynman PO Box 633 HNS AK,

Amelia Nash PO Box 1328 Haines AK 99827

Andrea Nelson PO Box 1681 Haines AK 99827

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Name

Address

<i>Masha [unclear]</i>	P.O. Box 338, Haines, AK 99827
<i>Ronald Davis</i>	PO Box 258 Haines, AK 99827
<i>Julie [unclear]</i>	P.O. Box 1471 Haines AK 99827
Lisa Shove	PO Box 1256 Haines AK 99827
Wendell Herron	Po Box 1772 Haines AK 99827
Melissa ARONSON	PO Box 416 Haines AK 99827
Joan Sizemore	PO Box 475 Haines AK 99827
Barbara Blood	Box 1092 Haines, AK 99827
Celia VALVERDE	916 ZARAGOZA ← DAVIS, CA 95618
Justin Starzynski Hatch	HC 60 Box 2221, Haines, AK 99827
Dena Selby	PO Box 185 Haines AK 99827
Marilyn J. Johnson	HC 60 Box 2645 Haines AK 99827
Lora McCoy	PO Box 1245 Haines AK 99827
Leanne Converse	PO Box 885 Haines, AK 99827

From: Helen Alten [director@sheldonmuseum.net]
Sent: Tuesday, October 02, 2018 3:04 PM
To: Krista Kielsmeier
Cc: Coordinator; Briana Wright; Austin Neal (Museum); SMCC EDUCATION; John Carlson; Kelleen Adams; Kelleen Adams at Lodge; Lora McCoy; Michael Marks/Lorrie Dudzik <kayakcove@att.net>; Sue Chasen; Tim Ackerman; Tresham Gregg
Subject: RE: CDBG Proposal
Attachments: Sheldon Museum Design 3.26.16.pdf; Phase I Floor Plans.pdf

Apologies, the attachment of drawings was for the elevator alone. I am attaching the drawings from MRV to this addendum.

Helen

From: Helen Alten
Sent: Tuesday, October 02, 2018 2:48 PM
To: 'Krista Kielsmeier'
Cc: Regi Johanos; Jeanette Baker; Austin Neal; SMCC EDUCATION; John Carlson; Kelleen Adams; Kelleen Adams at Lodge; Lora McCoy; Michael Marks/Lorrie Dudzik <kayakcove@att.net>; Sue Chasen; Tim Ackerman; Tresham Gregg boro liaison
Subject: CDBG Proposal

Dear Krista,

Attached is a CDBG Proposal from the Haines Sheldon Museum. Please let me know that you received it. There should be:

Narrative

Strategic Plan from MRV

Drawings from MRV

Board Letter

Signatures of supporters as of October 2, 2018

I will be getting more signatures at our opening on Friday. And if the assembly decides to run with this plan, I am sure we can get more signatures showing community support.

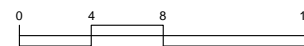
Best,
Helen

Cc: Board and Staff of the Museum



Sheldon Museum Expansion

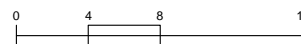
Ground Floor

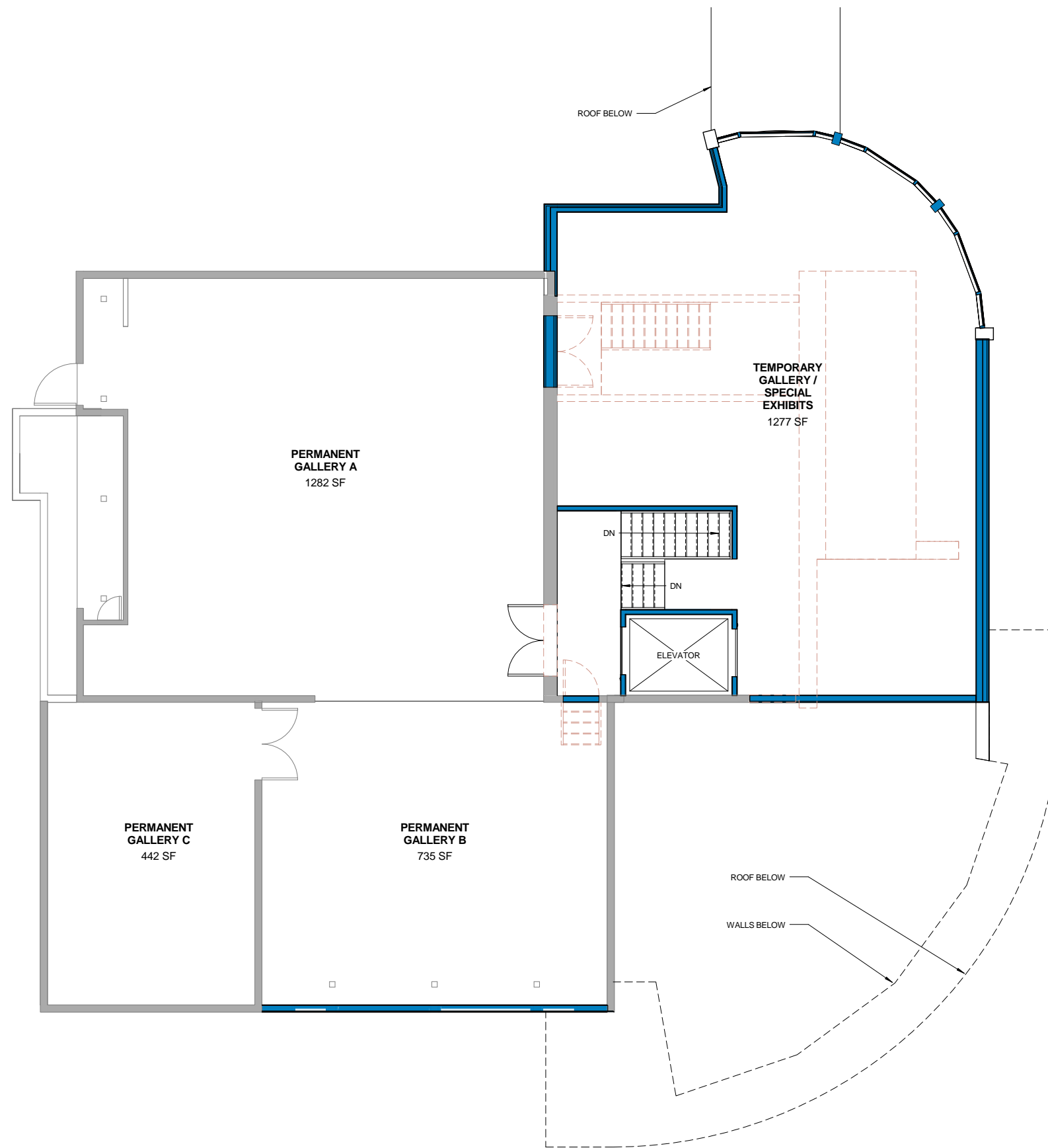




Sheldon Museum Expansion

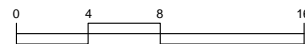
Main Floor





Sheldon Museum Expansion

Upper Gallery Level

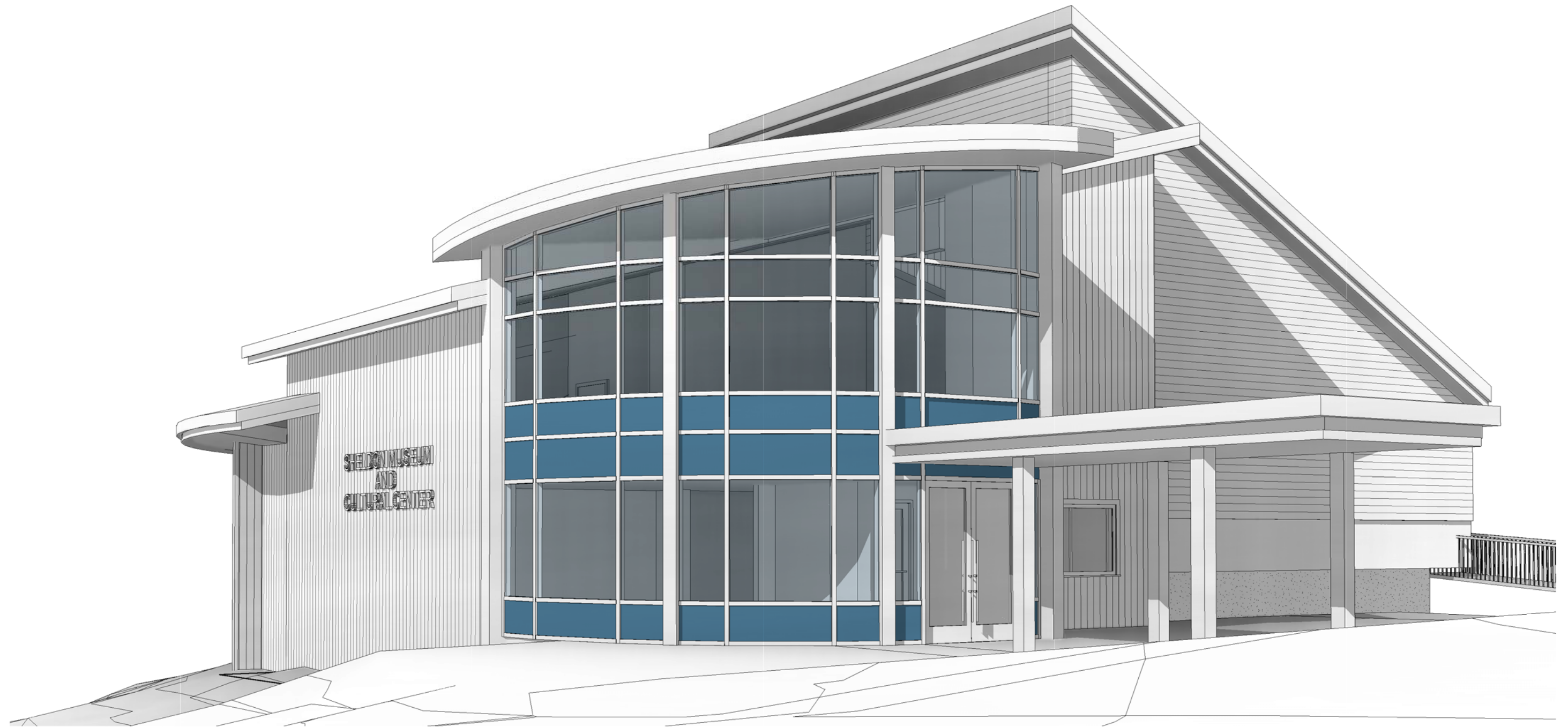




Sheldon Museum Expansion

3D View

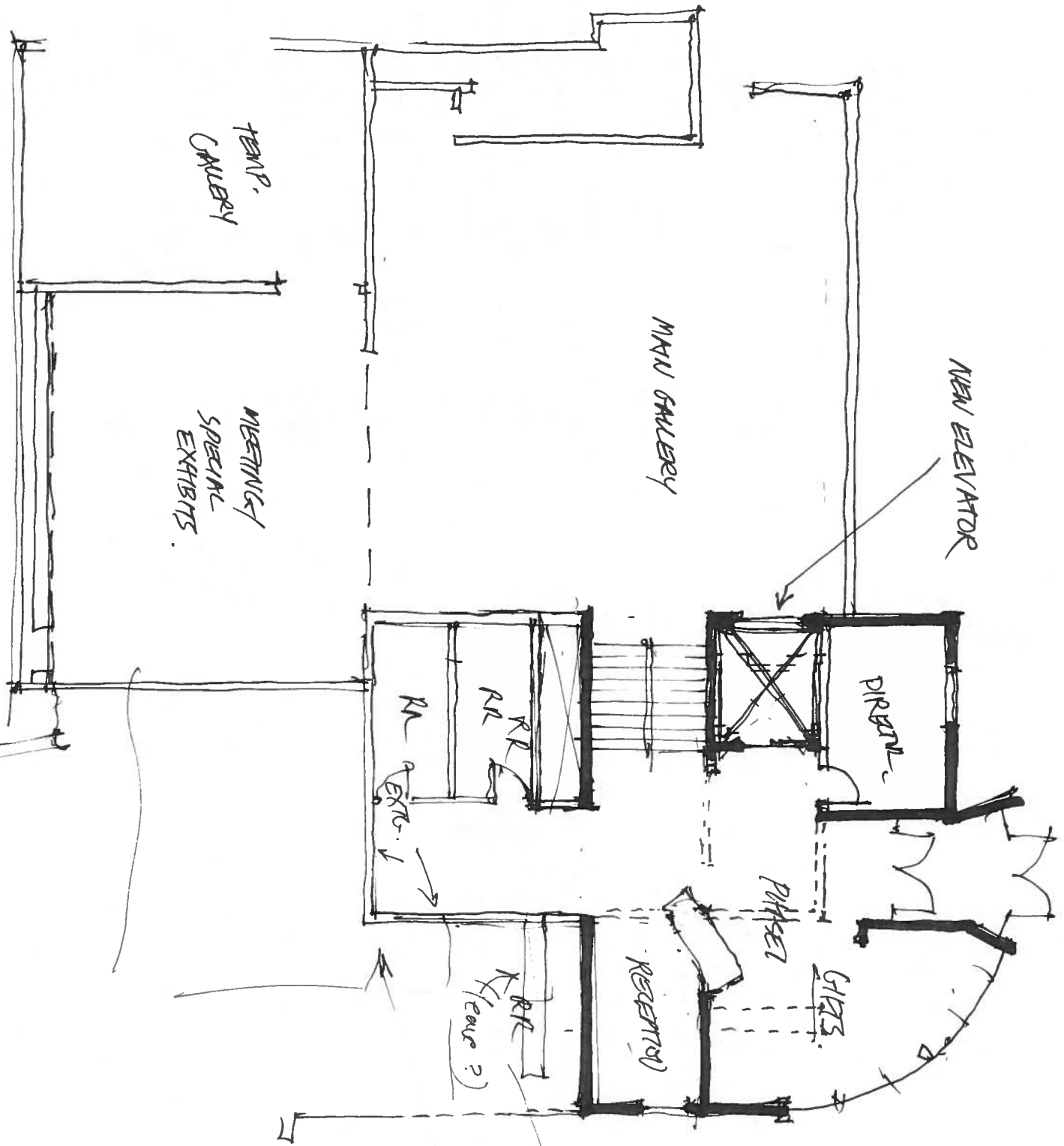
MRV ARCHITECTS
1420 GLACIER AVE. #101 907-586-1371
JUNEAU, AK 99801 mrv@mrvarchitects.com



Sheldon Museum Expansion

Entry 3D

MRV ARCHITECTS
1420 GLACIER AVE. #101 907-586-1371
JUNEAU, AK 99801 mrv@mrvarchitects.com

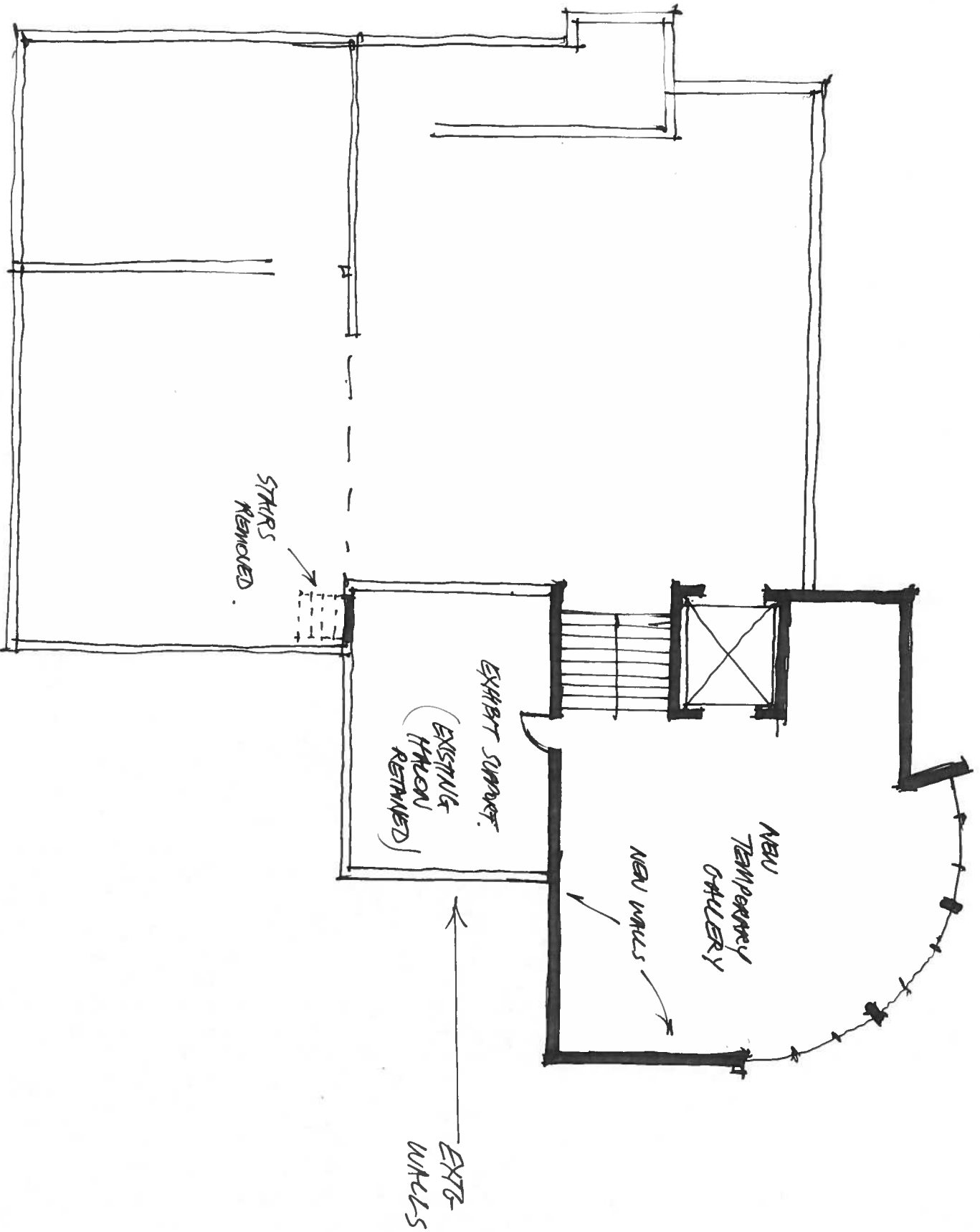


PHASE 1 - MAIN FLOOR

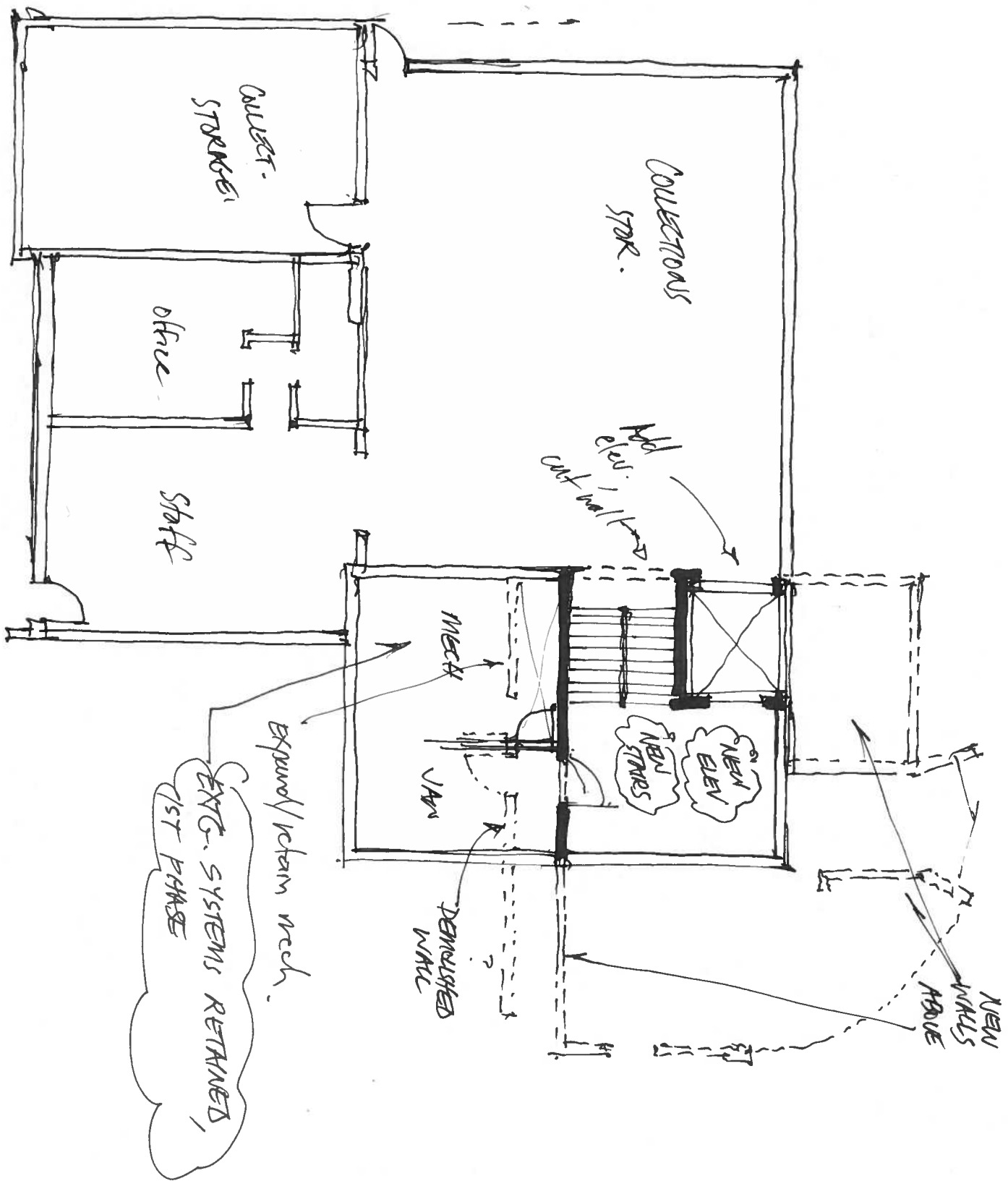
3/32" = 1'-0" 3-27-16

Future.
 → refurn exty, Restrooms,
 mech, halon

PHASE 1 - UPPER GALLERY LEVEL



PHASE 1 - LOWER LEVEL



From: CHERYL MCROBERTS [cherylmcroberts@yahoo.com]
Sent: Wednesday, October 03, 2018 3:50 PM
To: Krista Kielsmeier
Subject: Community Block Grant Proposal for Haines Senior Village
Attachments: Covered Carport for Haines Senior Village (1).pdf; Bob Adkins Letter of support.pdf; Charles Mitman Letter of support.pdf; Covered Parking Budget for Haines Senior Village.pdf; Diana Lapham Letter of Support .pdf; Grant request Letter of support Dan & JoAnn Egolf.pdf; HNS Senior Village Carport from Dawson.pdf; Joan Snyder Letter of Support.pdf; Lea Harris Letter of support.pdf; Carlos Jimenez Dawson Construction .pdf

Good Afternoon,
Please find our Proposal for the Community Block Grant for the Haines Senior Village. Thank you for your time and consideration.

Cheryl McRoberts
President, Haines Senior Village



Haines Senior Village

153 First Ave. South
PO Box 835
Haines, AK. 99827
Phone: 907-766-3199

A Haines Senior Citizens Center, Inc. Retirement Community

September 30, 2018

Haines Borough
P.O. Box 1209
Haines, Alaska 99827
Community Development Block Grant Proposal

Titled: Covered parking for Seniors

Dear Committee Members,

Please find our enclosed proposal for a Community Development Block Grant for the Haines Senior Village at 153 First Avenue Haines, AK 99827. Our Mission states: The Haines Senior Citizens Center Inc. has been organized exclusively to provide affordable housing & facilities to the Senior Citizens of Haines, Alaska. a Non Profit 501 c 3

Our scope of work is to provide the residents at the Haines Senior Village with a 14 space covered parking structure. A contractor will be hired to survey and construct the covered parking in the back of the Haines Senior Village. The structure would include snow stops to protect the seniors when in the parking area. The contractor would also be responsible to have the parking area paved with asphalt to made the area a stable place for them to park, and to help the seniors have a stable footing instead of the dirt and gravel they now have at each spot.

Our rational and community benefit would be we currently have 16 seniors living at the HSV ages 62-90 and 42 seniors on the waiting list. We have 12 of the 13 apartments with vehicles. Three of our residents are 90 years old. To have covered parking installed would help improve the quality of life for our residents.

Last winter when the town of Haines had a Tsunami warning, we had one of our 89-year-old residents out back at 2:00 am cleaning the snow off her car to be able to move to higher ground. We have had residents fall trying to clear snow off their vehicles, scrape the ice, and start their cars. Installing covered parking would greatly improve their quality of life which every senior deserves. The community would

benefit, as the Haines Senior village is a very desirable place to call home for seniors 55 and older.

Our Eligibility would fall under Community Development. We are addressing the needs of the Elderly and showing a potential for long-term positive impact and increase in community self-sufficiency. Installing the Covered parking would reduce the clear and imminent threats and conditions detrimental to the health and safety of local residents.

In our community, we have three low-income residents and approximately 75 % of the residents are moderate-income persons.

Proposed Budget comes in at \$58,062.50 for the Structure

Proposed Budget for the Asphalt as per Roger Schnabel at Southeast Roadbuilders comes in at \$10,320.00.

5% for Grant management \$3,419.00

The Proposed Budget consist of four parts:

- CDBG Request \$53,851.00
- + Cash Match \$13,675.00 @25%
- + In-Kind Contributions \$3419.00
- = Total Project Cost \$71,801.50

We have done our research and are confident that such a structure at this establishment would enhance the lives of any Senior living in this location. We currently have a portion of the funds to tackle some of the expenses and are securing in kind contributions and matching funds Our resources are limited. Enhancements to the building's parking will help with the safety and security of the Seniors residing at the Village. A covered parking structure would be very beneficial to the Haines Seniors. Thank you for your time and consideration.

Sincerely,

Cheryl McRoberts , President of the Haines Senior Village Board of Directors

PO Box 835 Haines, AK 99827

Please feel free to contact me if you have additional questions.

Hi Cheryl,

Please see attached spreadsheet with material and labor for the Haines Senior Village Carport Project. Because there are no structural details or drawings, I have prepared this as a conceptual budget only, based on 25 years of construction experience here in S.E. Alaska.

What is not in the spreadsheet is the contractor's fee, freight and contractor's insurance which I estimate would come in around \$9,312.50 total, bringing the total suggested budget to: \$58,062.50.

Feel free to call me if you have any questions.

Thank you,
Carlos

CARLOS JIMENEZ

C | 907.303.2633

T | 360.756.1000

F | 360.756.1001

www.dawson.com

Quality People, Quality Work

•

										(less allocated)
Description	Quantity	U/M	Unit Labor	Est. MH's	60.00 MH Dollars	Mat'l Dollars	Equip. Dollars	Plug (P)	#REF!	Line Subtotal
6"x6"x12' Pressure Treated Posts	20.00	EA		40	2,400	0				2,400
Concrete for Posts w/ 3'6" burial	2.50	CY		20	1,200	750				1,950
Pressure Treated Glue Lam Beam 6"x12"	360.00	LF		32	1,920	9,000				10,920
5/8" Plywood for Roof	3,840.00	SF		16	960	0				960
Underlayment	4,000.00	SF		8	480	1,000				1,480
Metal Roofing (Skyline)	3,840.00	SF		32	1,920	7,200				9,120
Metal Flashings	400.00	LF		24	1,440	800				2,240
Snow Stops x 5 Rows	600.00	LF		16	960	600				1,560
Trusses	60.00	EA		32	1,920	9,500				11,420
Site Layout	1.00	EA		16	960	0				960
Drilling Excavation	20.00	EA		32	1,920	0				1,920
Equipment (Forklift/Bobcat for material handling and drilling)	1.00	MO		0	0	0	1,200			1,200
Nails/Bolts/Fasteners	1.00	LS		0	0	750				750
Facia	300.00	LF		12	720	250				970
Rat Runs and Bracing	400.00	LF		16	400	500				900
				296	17,200	30,350	1,200			48,750

October 1, 2018
P.O. Box 455
Haines, Alaska 99827

HainesBorough Assembly
P.O. Box 1209
Haines, Alaska 99827

I am asking you to support funding to build a Covered Carport for the residents at the Haines Senior Village. There are currently 16 seniors living at the HSV ages 62-90 and 42 seniors on the waiting list. Twelve of the 13 apartments currently have vehicles. Two of the residents will be 90 years old this year. To have a carport installed would help improve the quality of life for the residents.

Residents have fallen while trying to clear snow off their vehicles, scrape the ice, and start their cars. Installing a covered carport would greatly improve their quality of life, which every senior deserves. I am also be asking you to include in the grant concrete or asphalt parking places to help the seniors have stable footing instead of the dirt and gravel they now have at each spot.

Sincerely,

A handwritten signature in cursive script that reads "Bob Adkins".

Bob Adkins

Charles Mitman <firehog@mac.com>

To: cherylmcroberts@yahoo.com

Oct 1 at 10:31 AM

To whom it may concern;

This carport project is a dream come true to all of the senior residents of Haines Senior Village. I personally have struggled to help my neighbors keep their vehicles shoveled out and windshields snow free for the last couple years. Unfortunately this task has become increasingly difficult as I have stage 4 lung cancer and just don't have the energy I used to have to continue to do this for my neighbors. The covered carport will be such a blessing for us all and allow us to continue to live independently and safely. As you know men cannot even ask for directions, yet alone help shoveling snow. It is very humbling for us old folks. This project is the answer to our prayers.

Thanks for your consideration.

Chuck Mitman; resident, Firefighter/EMT retired.

From: Diana <lapham@aptalaska.net>
Date: September 30, 2018 at 4:19:29 PM AKDT
To: lapham@aptalaska.net
Subject: Sr housing

It is my honor to be asked to write a letter of support for The Haines Senior Village. This facility has greatly enhanced independent living for elders.

In past winters residents have fallen while trying to clear snow from their vehicles. By having a covered carport and paved parking area, it will greatly enhance their living, as well as give a more secured feeling of protection from the sometimes brutal weather of winter. It will also give a better walking surface both in Summer and Winter.

Thank you for your consideration to this grant request. And thank you for your attention to this wonderful group of the Haines community.

Respectfully

Diana Lapham

To: Grant Committee


October 3, 2018

RE: The Community Development Block Grant

This letter is to express our support for funding to assist the Haines Senior Village in Haines, AK make needed improvements to the existing residence. We have many deserving seniors who have contributed in countless ways to our community and it would improve their quality of life to have a carport and improved ground surface.

As seniors, with our name on the list, we would find this improvement a big plus. Our growing senior population would be able to benefit from the improvement in the years to come. Please consider dispersing these funds to allow the facility to provide safe access to/from the resident's vehicles.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dan and Jo Anna Egolf". The signature is written in dark ink and is positioned above the typed name.

Dan and Jo Anna Egolf
PO Box 491
Haines, AK 99827

-----Original Message-----

From: Joan M Snyder [mailto:joanms@aptalaska.net]

Sent: Sunday, September 30, 2018 3:04 PM

To: hainesseniorvillage@aptalaska.net

Subject: Carport for Haines Senior Village

To whom it may concern:

I am a relatively healthy, alert, octogenarian. My vision is fairly good...I need reading glasses only...Keeping active within the community of Haines is important to me, and helps to keep me well physically and mentally. I do this by exercising at the swimming pool; attending public functions; dining out; and even assisting another Senior by driving her to a group activity...I could not do this without my car. Fortunately, my parking space is just outside my back door. The only difficulty I find is clearing the snow off the car in the winter - especially at 6:30 in the morning when I'm headed for the pool..

It would make my life easier – and insure my getting to the pool - if we had a carport to keep all that snow from burying our cars!...

Thank You...Joan M. Snyder,
#14, Haines Senior Village =

-----Original Message-----

From: Lea Harris [mailto:plentypaws1@icloud.com]

Sent: Sunday, September 30, 2018 10:53 PM

To: hainesseniorvillage@aptalaska.net

Subject: Covered parking

I think that covered parking is very important for the seniors at senior village. The snow gets trampled down around the cars then turns into ice, so walking up to the car doors can be abnormally slippery. Since the residents are all senior citizens, a slip and fall can cause broken bones very easily, from which recovery is very difficult. We hope we can solve this problem.

Thank you for your consideration of this matter.

Lea Harris, HC 60 box 3271 Haines, Ak99827

plentypaws1@icloud.com

Sent from my iPad"=

From: Krista Kielsmeier
Sent: Wednesday, October 03, 2018 4:59 PM
To: Krista Kielsmeier
Cc: Alekka Fullerton; Brad Ryan; Debra Schnabel
Subject: Public Safety Building Proposal
Attachments: Public Safety Building.pdf

Here is the PSB proposal.

Thank you,

Krista Kielsmeier
Executive Assistant to the Manager
Haines Borough
Office: 907-766-6409



HAINES BOROUGH, ALASKA

P.O. BOX 1209

HAINES, AK 99827

(907) 766-6400 * FAX (907) 766-2716

Project Description, Rationale and Budget (CDBG)

1. Title of Project – Public Safety Building Accessibility Improvements

2. Scope of Work

There is not a single entrance or restroom facility at the Haines Borough's Public Safety Building that meets Americans with Disabilities Act (ADA) requirements. On the Assembly Chambers wing, there are two non-compliant entrances and no restroom. Even if people with disabilities manage to make it into the chambers, they would have to climb stairs and travel the length of the building to access two non-compliant restrooms. The fire, police and dispatch wing of the building also does not have a single ADA-compliant entrance.

To address the needed ADA upgrades, this project will remove the non-ADA compliant entrances, ramps, stairs, and awnings on both ends of the building and replace them with ADA-compliant entrances. On the Assembly wing, we will construct a 320-square-foot addition that includes a lobby and two ADA-compliant restrooms. The addition will be accessed by an ADA-compliant concrete ramp and stairs covered by a new awning to allow year-round unobstructed access. The existing ramp (160 square feet) that does not meet ADA standards will be removed. On the police and fire wing, the existing ramp and stairs will be removed and replaced with an ADA-compliant concrete ramp and stairs. In addition, the restrooms will be remodeled to be ADA compliant and accessible without having to travel through dispatch to access them. The police and fire entrance will also be covered for unobstructed year-round access.

3. Rationale/Community Benefits

Improvements to the Public Safety Building have ranked as a top community priority for the past several years. The Haines Borough's current comprehensive plan was adopted in 2012 after a series of community meetings and a scientific, statistically valid survey of 208 households. Objective 16D of the comprehensive plan aims to "Accomplish deferred maintenance on Public Safety Building and/or construct new Public Safety facility." The plan states, "If Public Safety Building will continue its use as Assembly Chambers, install ADA compliant bathroom on 1st floor and refurbish entry." The timeframe for achieving the ADA-compliant restroom on the first floor and refurbished entry was one to two years. The comprehensive plan also calls for replacement of the ramp to the entrance of the police and fire wing of the building within five years.

Despite all the interest in Borough meetings, the Assembly Chambers at the Public Safety Building continue to be non-ADA compliant. On multiple occasions in recent years, Assembly

meetings have extended to a second night due to lengthy deliberations and agendas hitting that midnight deadline. To break up the meeting, the Assembly may call for a recess that often serves as a restroom break for the audience, but the restrooms on the second floor pose even more of an accessibility problem than entering the building in the first place. This project promotes long-term positive solutions to continuing or reoccurring problems and promotes self-sufficiency and diversification (a grant goal for “project impact”). This could be the start of a systemic approach by the Borough to improve ADA access at multiple facilities.

Along with serving people with disabilities, accessibility improvements will benefit Haines' elderly population. The community has a median age hovering at about 50 years old, among the highest in the state. The Borough allocates funding to nonprofit organizations each year, with Southeast Senior Services and Southeast Alaska Independent Living (SAIL) among the organizations receiving funding in the past. Debates about this funding occur in a room that is not ADA accessible. This project promotes self-sufficiency by making the Assembly Chambers more welcoming to the people most knowledgeable about the impacts of that funding, and by expanding opportunity for them to weigh in on the future of their own government in general.

4. Eligibility for CDBG Program

The project removes “material and architectural barriers that restrict the mobility and accessibility of elderly or handicapped persons to publicly owned and privately owned non-residential buildings, facilities, and improvements, and common areas of residential structures containing more than one dwelling unit. The removal of material and architectural barriers must be in conjunction with a renovation project on the facility.” The renovation project has been underway since August of 2017, when the Haines Borough issued an RFP to select a design firm to provide designs and cost estimates to upgrade the siding, entrances and windows at the Public Safety Building, including energy efficiency improvements. The RFP also called for a single, ADA-accessible restroom incorporated into designs for a boxed-in porch in the new entryway adjacent to the Assembly Chambers. The Borough's design selection team selected MRV Architects as the winning firm.

5. Budget

The total project cost for the Haines Borough's Public Safety Building upgrades is estimated at \$844,613.13. This includes design, local permitting, environmental review, fire marshal review, and construction (with a 10% contingency). The upgrades necessary to make the building meet the standards of the Americans with Disabilities Act (ADA) are estimated at \$25,035.20 for administrative costs (5% of the CDBG request) and \$497,635 in construction costs. The Borough's CDBG application is requesting \$522,670.20.

6. Matching Funds

The Borough would provide the additional \$321,942.93 in cash match (38.1%) to complete the project. This exceeds the 25% recommended minimum match for the CDBG program and could be reduced if the assembly prefers to trim the scope for renovation work. The Borough's matching funds contribution includes the cost for design from MRV Architects for both the initial design of siding, windows, and doors as well as the design for the ADA upgrades. The Borough would also commit to funding the fire marshal's plan review and remaining construction costs. The Borough allocated \$50,000 in its FY16 and FY17 capital improvement budget for Public Safety Building exterior renovation. The Haines Borough Assembly recently adopted an FY19 budget amendment to appropriate \$59,600 of CIP sales tax funds for improvements to the Public Safety Building, including the replacement of bay doors.

Table 1. Budget detail for upgrades to the Haines Borough's Public Safety Building.

CONTRACTUAL				
Description	Funding Allocation			
	CDBG	Cash Match	In-Kind	Total
MRV Architects was selected in August of 2017 to design upgrades to the Haines Borough Public Safety Building and is currently under contract for design.	0.00	33,438.00	0.00	33,438.00
MRV will need an additional design contract for the addition of the ADA improvements (estimated at 8% of construction cost).	0.00	39,810.82	0.00	39,810.82
Competitive sealed bids will be used to select a responsive low bidder for the construction of the total project, including siding, doors, and ADA upgrades.	497,635.00	244,732.80	0.00	742,367.80
Total Contractual	497,635.00	317,981.62	0.00	815,616.62
OTHER				
Description	Funding Allocation			
	CDBG	Cash Match	In-Kind	Total
Fire Marshal Plan Review	0.00	3,961.31	0.00	3,961.31
Total Other	0.00	3,961.31	0.00	3,961.31
ADMINISTRATION				
Description	Funding Allocation			
	CDBG	Cash Match	In-Kind	Total
The Executive Assistant to the Manager will provide grant administration, including reporting, grant agreements, etc. for 300 hours at \$24.52/hr. and \$15.31/hr. in fringe.	11,949.00	0.00	0.00	11,949.00
The Chief Fiscal Officer will provide grant oversight for all funds received and paid for this grant and project. The CFO will work 120 hours at \$32.78/hr. and \$18.66 in fringe.	6,439.20	0.00	0.00	6,439.20
The Haines Borough Manager will provide grant and project oversight for 100 hours at \$45.00/hr. and \$21.47 in fringe.	6,647.00	0.00	0.00	6,647.00
*Total Administration	25,035.20	0.00	0.00	25,035.20
*Note: Employee step increases go into effect on July 1 of each fiscal year, so the Borough is requesting the full 5% for administrative costs (\$24,881)	25,035.20	0.00	0.00	25,035.20
Total	522,670.20	321,942.93	0.00	844,613.13
Total CDBG Request	522,670.20			
Total Cash Match from the Haines Borough	321,942.93			
Total In-Kind	0.00			
Total Project	844,613.13			
Percent Match	38.1%			

MRV Concept

August 2017



HAINES PUBLIC SAFETY BUILDING - PROPOSAL CONCEPT

MRV ARCHITECTS

1420 GLACIER AVENUE #101
JUNEAU, ALASKA 99801

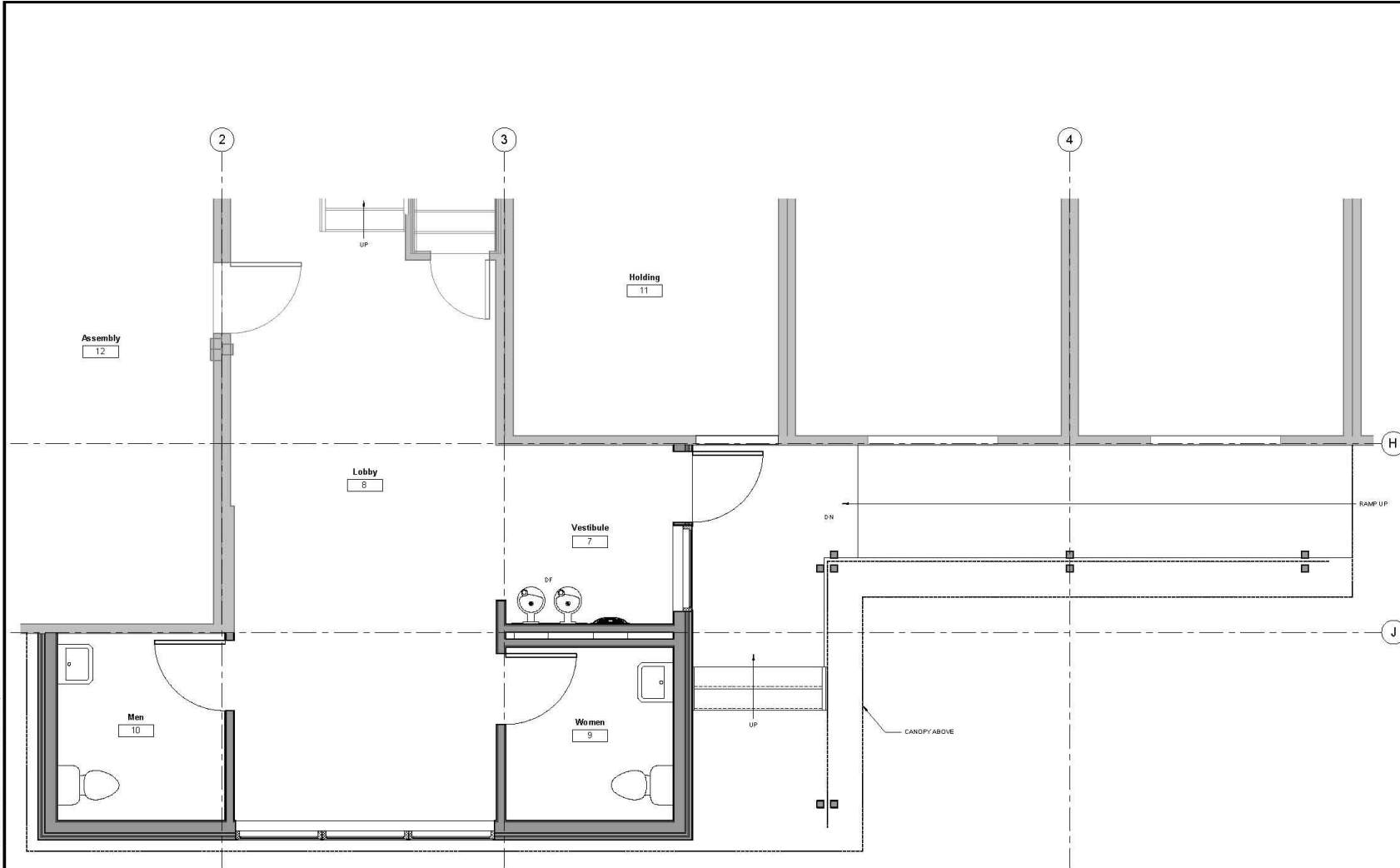
907-586-1371
mrv@mrvarchitects.com

Assembly Chambers



ADA Upgrades

Assembly Chambers



1 Floor 1 - Enlarged Assembly
1/2" = 1'-0"

NOTE: 11"x17" PRINT IS HALF SIZE



MRV
ARCHITECTS
ARCHITECTURE PLANNING INTERIORS

MRV ARCHITECTS
1420 GLACIER AVE. #101
JUNEAU, AK 99801
907-586-1371
FAX 907-463-5544
mrv@mrvarchitects.com

1726

Conceptual Drawings

Haines Public Safety Building Exterior Upgrade

No.	Description	Date

SHEET TITLE:

Enlarged Plan -
Assembly

DATE: 11/13/2017

DRAWN: Author
CHECKED: PV

SHEET NO.

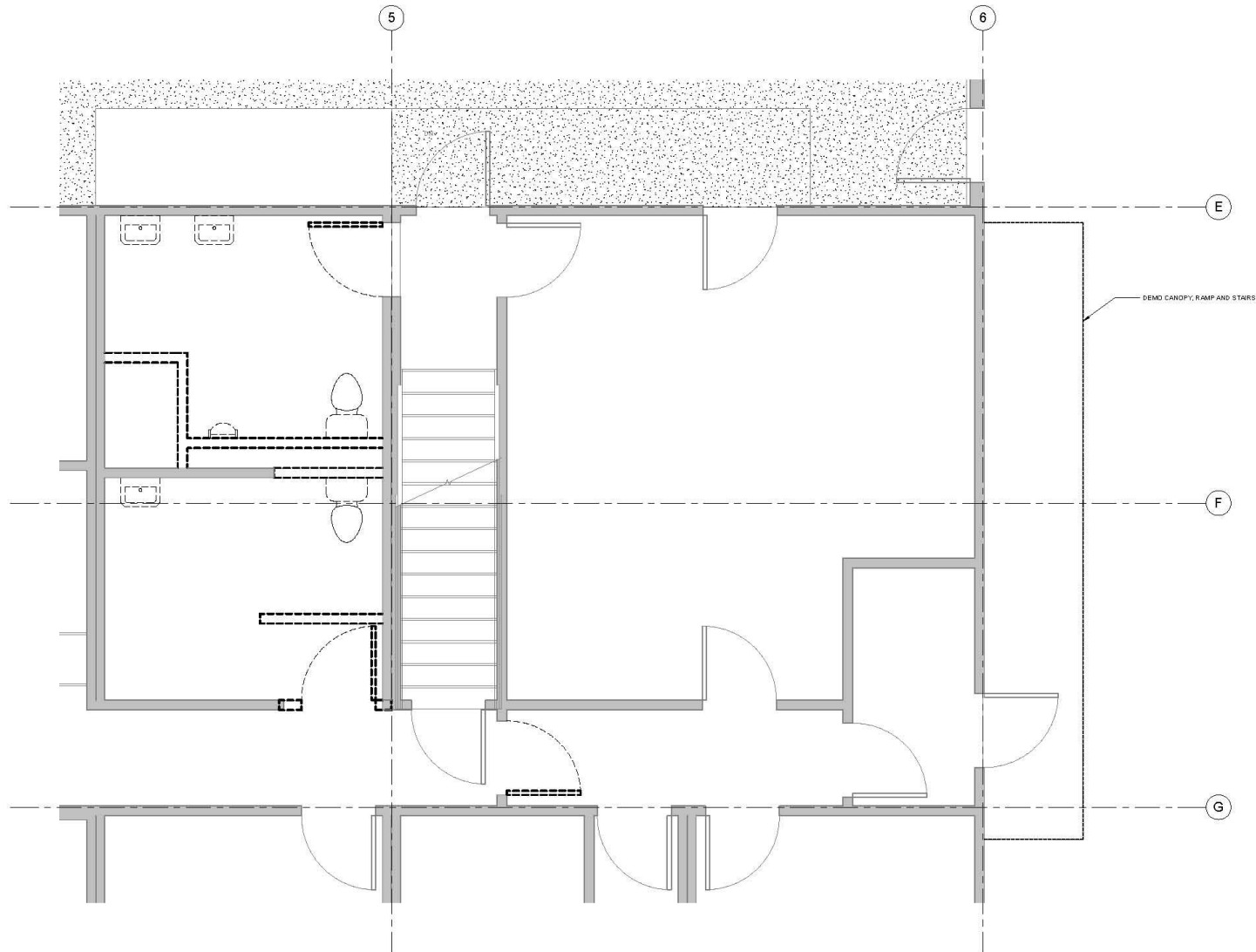
A2.2

Police/Fire



ADA Upgrades

Police/Fire



1 Floor 1 - Enlarged Police Demo
1/2" = 1'-0"



MRV
ARCHITECTS
ARCHITECTURE PLANNING INTERIORS

MRV ARCHITECTS
1420 GLACIER AVE. #101
JUNEAU, AK 99801
907-586-1371
FAX 907-463-5544
mrv@mrvarchitects.com

Conceptual Drawings
**Haines Public Safety Building
Exterior Upgrade**

No.	Description	Date

SHEET TITLE:
Enlarged Plan -
Police Demo

DATE: 11/13/2017

DRAWN: Author

CHECKED: PV

SHEET NO.

NOTE: 11"x17" PRINT IS HALF SIZE

A1.3

11/13/2017 4:41:39 PM C:\projects\3501191236_Haines Public Safety Building Exterior Upgrade\011317.dwg: Multiplot.plt

1726

From: [Robert Murphy](#)
To: [Alekka Fullerton](#)
Subject: Fwd: Letter
Date: Wednesday, October 03, 2018 10:33:42 AM

Please submit the attached email for public comment and copy the Assembly and Mayor and Manager.

Thank you

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Callie Snyder <calliemsnyder@gmail.com>
Date: 9/24/18 11:58 AM (GMT-09:00)
To: Alaska X Glacier Point Management <GlacierPointManager@AlaskaX.com>
Subject: Letter

Dear Haines Assembly,

I write this letter to weigh in on the matter of Alaska Excursions maintaining their permits for the Glacier Point tours. I am a guide from the 2018 season, but I know and I am close friends with guides from previous years, which gives me a unique perspective on this matter. Before signing a contract with AE, I heard rumors about neglect at Glacier Point. However, I loved the area so much, that I signed my contract to be a guide this season. I am glad that I did. I cannot speak to the experiences of previous guides and I will not. However, I will speak to my experiences at Glacier Point and the terrible accident that occurred this summer.

Robert Murphy has done almost everything within his power this summer to ensure that Glacier Point tours (ATV and Canoe) are as safe as they can be.

When I signed my contract, I was told that if I completed the agreed upon end date for the season, I would be reimbursed 75% of the costs for my Wilderness First Responder course. Because of this incentive, many other guides completed this training for the 2018 season. Alaska Excursions as provided, free of charge, Whitewater Rescue Technician training for the guides present at the beginning of the season. All of the guides passed this training and the course instructor provided different ropes, pulleys, and lashings to the guides at the end of the training.

Robert Murphy came out to train the canoe guides on delta landing procedures when he realized that a former manager had been remiss in his duties. Also, at the beginning of the season, Robert Murphy provided Glacier Point with two fully stocked EMT bags with oxygen and a vacuum litter. I know that former guides complained about a lack of medical equipment in the past, but these items were provided to the current guides and the Whitewater Instructor went through the bags with current guides to ensure everyone (even those without WFRs) understood what they contained and how to use the BLS items.

At the beginning of the season, the motors were older and the current guides ran tours with them. When using motors in glacial melt off, mechanical issues are bound to occur. However, the protocol when a guide realized a motor was having mechanical problems was to pull the canoe (and its motor) out of rotation until maintenance could come out and fix it. This process typically took a week. Robert decided to replace all of the old motors with new ones this season and it was completed before July this summer.

Even with all of this training and new equipment, the accident this summer happened. I do not believe this to be

the fault of the company or Robert Murphy; it was simply a tragic accident.

The motor involved in the incident was brand new and had worked the day prior to the accident. The guide that was in the canoe that malfunctioned was one of the most experienced out of the Glacier Point guides. She has two years of experience as a rafting guide and she did everything possible ensure the safety of the guests. The company provided us with all of the medical equipment we could need in an emergency. All of the guides responded to the incident in the ways that our certifications trained us to respond. The accident still happened.

I do not believe that revoking the permits for Glacier Point is an appropriate course of action for this incident.

Sincerely,
Callie Snyder