

Haines Borough
Borough Assembly Meeting #294
AGENDA

June 23, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Fire Department Report
- 8C – Museum Report
- 8D – Library Report
- 9A – Library Board Minutes
- 11A1 – Adopt Resolution 15-06-630
- 11A2 – Adopt Resolution 15-06-631
- 11C1 – Distillery License Transfer (controlling interest only)
- 11C2 – Reschedule hearings for Ordinance 15-06-413

*** 4. APPROVAL OF MINUTES – 6/9/15 Regular**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

Important Reminder! - Sign-up prior to or at the beginning of the assembly meeting is required in order to make comments during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself at the start of the assembly meeting. Written comments are also welcome.

A. Resolution 15-06-633

A Resolution of the Haines Borough Assembly Supporting a Marketing Initiative that includes Cruise Ship Docking Fee Waiver Incentives.

*As part of the public participation plan, a public hearing on this resolution is being conducted. **Motion:** Adopt Resolution 15-06-633.*

B. Ordinance 15-05-411 – Second Hearing

An Ordinance of the Haines Borough authorizing the Borough Manager to enter into a loan agreement in the amount of up to \$1,715,000 with the Alaska Department of Environmental Conservation for the Sewer Treatment Plant Health and Safety Upgrades project.

*This ordinance is recommended by the borough manager and was introduced on 5/26/15. The first hearing was on 6/9/15. **Motion:** Adopt Ordinance 15-05-411.*

C. Ordinance 15-06-414 - First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 3 Sections 3.60.100 and 3.60.130 to require a Haines Borough business license prior to contract award rather than at the time of bid submission and to require a noncollusion affidavit when submitting a bid.

This ordinance is recommended by the borough manager and was introduced on 6/9/15. The assembly already scheduled the second hearing for 7/14/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 6/23/15 Report
- * B. Fire Department – Report of May 2015
- * C. Sheldon Museum – Report of May 2015
- * D. Public Library – Report of May 2015

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- A. Library Advisory Board – Minutes of 5/20/15
- B. Assembly Standing Committee Reports
 - 1. GAS Committee – Agenda Preparation Code vs. Policy

10. UNFINISHED BUSINESS

11. NEW BUSINESS

A. Resolutions

* 1. Resolution 15-06-630

A Resolution of the Haines Borough Assembly designating the acquisition of State of Alaska, Department of Environmental Conservation (ADEC) grant funds for the project entitled Sewer Treatment Plant Health and Safety Upgrades as the number one local state funding priority for fiscal year 2017.

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-06-630.*

* 2. Resolution 15-06-631

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Alaska Clean Water Fund for the project entitled Sewer Treatment Plant Health and Safety Upgrades (Phase 2).

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-06-631.*

3. Resolution 15-06-632

A Resolution of the Haines Borough Assembly approving a written administrative policy setting forth community purpose standards and requirements as authorized by HBC 3.70.040(D)(1).

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-06-632.*

B. Ordinances for Introduction

1. Ordinance 15-06-415

An Ordinance of the Haines Borough adopting a revised fee schedule for harbor facility usage.

*This ordinance is requested by the Port & Harbor Advisory Committee and recommended by the borough manager and harbormaster. **Motion:** Introduce Ordinance 15-06-415 and set a first public hearing for 7/14/15 and a second public hearing for 7/28/15.*

C. Other New Business

* 1. Distillery License Transfer – Port Chilkoot Distillery

*The Alaska Alcohol Beverage Control (ABC) Board has notified the Borough of a pending distillery license transfer involving controlling interest of the Port Chilkoot Distillery. The two owners have changed from owning 50% each to one owning 75% and the other 25%. This requires ABC Board approval, and their decision is pending local government review. **Motion:** The Assembly does not object to the transfer involving controlling interest of the distillery license belonging to Port Chilkoot Distillery.*

* 2. Minor Offenses Ordinance 15-06-413 – Reschedule Public Hearings

*On 6/9/15, the assembly introduced the ordinance, referred it for review by the Government Affairs & Services Committee and the Public Safety Commission with recommendations to be received no later than 10am on 7/8/15, and scheduled the hearings for 7/14/15 and 7/28/15. It has been determined more time is needed for committee and commission review, so the mayor and manager recommend the assembly reschedule the public hearings and provide for a new deadline for committee/commission recommendations. **Motion:** 1) Reschedule the first public hearing for Ordinance 15-06-413 for 8/25/15 and the second hearing for 9/8/15 and 2) set 10am 8/7/15 as the deadline for receiving recommendations from the committee and commission.*

11C. NEW BUSINESS/Other New Business ---continued---

3. Executive Session – UPDATE ON NELSON LAWSUIT

Motion: Move into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter Section 18.03 to receive a update from the borough attorney on the Nelson administrative appeal; this matter qualifies for executive session because a public discussion may adversely affect the finances of the borough and/or the borough's legal position; the borough manager and borough attorney are requested to attend.

12. CORRESPONDENCE/REQUESTS

A. Citizen Comments in support of Harbor Expansion Project – submitted in petition form

B. Citizen Comment re. Harbor Expansion Design – J. Wenner

C. Citizen Request re. Selection of Next Chief of Police – B. McCord

Note: This included a request to make a brief presentation of no more than ten minutes.

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT