


Haines Borough
Borough Assembly Meeting #296
AGENDA

July 28, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor

Dave Berry Jr.,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Joanne Waterman,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA & CONSENT AGENDA**
[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Finance Director Memo
- 8C – Chilkat Center Report
- 9A – Planning Commission Minutes
- 9B – Port & Harbor Advisory Committee Minutes
- 9C – Parks & Recreation Advisory Committee Minutes
- 9D – Tourism Advisory Board Minutes
- 11A1 – Resolution 15-07-636

- * 4. **APPROVAL OF MINUTES – 7/14/15 Regular**
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR’S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**

Important Reminder! - Sign-up prior to or at the beginning of the assembly meeting is required in order to make comments during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself at the start of the assembly meeting. Written comments are also welcome.

- A. **Ordinance 15-06-415** - Second Hearing
An Ordinance of the Haines Borough adopting a revised fee schedule for harbor facility usage.
*This ordinance is recommended by the borough manager and was introduced on 6/23/15. The first hearing was on 7/14/15. **Motion:** Adopt Ordinance 15-06-415.*
- B. **Ordinance 15-07-416** - First Hearing
An Ordinance of the Haines Borough amending Haines Borough Code Title 16 Section 16.08.010 to change the composition of the Port and Harbor Advisory Committee.
This ordinance is recommended by the borough manager and was introduced on 7/14/15. The assembly already scheduled the second hearing for 8/11/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.
- C. **Ordinance 15-07-417** - First Hearing
An Ordinance of the Haines Borough amending Borough Code Chapter 2.76; Subsection 2.82.050(b); Chapters 2.84, 2.86, and 2.88; and Section 2.92.010 to change to a combined leave system and clarify various other requirements and descriptions.
This ordinance is recommended by the borough manager and was introduced on 7/14/15. The assembly already scheduled the second hearing for 8/11/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.

8. STAFF/FACILITY REPORTS

- A. Borough Clerk / Acting Manager – 7/28/15 Report
- *B. Finance Director – Memo re. Property Tax Billing
- *C. Chilkat Center – Facility Report of June 2015

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- *A. Planning Commission – Minutes of 5/14/15 and 6/11/15
- *B. Port & Harbor Advisory Committee – Minutes of 6/25/15
- *C. Parks & Recreation Advisory Committee – Minutes of 5/27/15
- *D. Tourism Advisory Board – Minutes of 5/15/15
- E. Assembly Board Liaison Reports
- F. Assembly Standing Committee Reports
 - 1. Government Affairs & Services – Minor Offenses Ordinance

10. UNFINISHED BUSINESS

A. Appeal of Nuisance Abatement Order – Eagle’s Nest Trailer Park

On May 6, 2015, the borough issued a nuisance abatement order to Eagle’s Nest Trailer Park regarding unlawful accumulation of trash around two of the trailers. As is her right under HBC 8.12.130, owner Janis Horton submitted a timely written appeal. The hearing took place on 7/14/15. During deliberations, a motion to uphold the manager’s abatement order was made. At one point, the assembly recessed and visited the subject property. After returning and after further discussion, two assembly members offered to assist with the clean-up. A motion to postpone to this meeting was made and passed to provide two more weeks for clean-up. At this meeting, the assembly will resume deliberation (the hearing is done) and then take action to decide whether or not to affirm the manager’s determination that a nuisance existed/exists and his order to abate. Written findings that formalize the reasons for the assembly’s decision will be drafted for assembly approval by resolution at the next meeting.

Motion already on the Table: Uphold the manager’s nuisance abatement order.

11. NEW BUSINESS

A. Resolutions

* 1. Resolution 15-07-636

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to dispose of a mobile office trailer, tilt bed trailer, brush cutter, riding lawn mower, and 11 dump truck tires by public sealed bid auction to the highest bidder as specified in Haines Borough Code 14.24.010 (Disposal of personal property).

This resolution is recommended by the Interim Director of Public Facilities. **Motion:** Adopt Resolution 15-07-636.

B. Ordinances for Introduction - None

C. Other New Business

1. Board Appointments

An appointment application has been received for a seat on the Parks & Rec Committee. The mayor plans to make the appointment and seeks assembly confirmation. **Motion:** Confirm the mayor’s appointment of George Figdor to the Parks & Recreation Advisory Committee for a term ending 11/30/16.

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT