

**Haines Borough**  
**Borough Assembly Meeting #301**  
**AGENDA**

October 13, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

*Jan Hill,*  
Mayor

*Dave Berry Jr.,*  
Assembly Member

*Diana Lapham,*  
Assembly Member

*Mike Case*  
Assembly Member

*Joanne Waterman,*  
Assembly Member

*George Campbell,*  
Assembly Member

*Ron Jackson,*  
Assembly Member

*David Sosa, MPA*  
Borough Manager

*Julie Cozzi, MMC*  
Borough Clerk

*Krista Kielsmeier*  
Deputy Clerk

**1. CALL TO ORDER/PLEDGE TO THE FLAG**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA & CONSENT AGENDA**

*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Museum Report
- 9A – Accept Parks & Recreation Advisory Committee Minutes
- 9B – Accept Port & Harbor Advisory Committee Minutes
- 9C – Accept Tourism Advisory Board Minutes
- 11A1 – Adopt Resolution 15-10-645
- 11B1 – Introduce Ordinance 15-10-423 & Schedule Public Hearings

**\* 4. APPROVAL OF MINUTES – 9/22/15 Regular**

**5. PUBLIC COMMENTS - Sign-up is NOT required**

*[This is for any topics not scheduled for public hearing.]*

**6. MAYOR'S COMMENTS/REPORT**

**7. PUBLIC HEARINGS**

***Important Reminder!** - Sign-up prior to or at the beginning of the assembly meeting is required in order to give testimony during a public hearing. It's as easy as contacting the Clerk's Office ahead of time to have your name added to the list or you can sign up yourself before the meeting starts. Written testimony is also welcome.*

**A. Ordinance 15-01-398 - Third Hearing**

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.60.020(H) to clarify the criteria for temporary residence permits.**

*This ordinance was recommended by the planning commission, and it was introduced on 1/27/15. It had public hearings on 2/10 and 2/24 after which it was referred to the GAS Committee. Following a meeting, that committee referred it back to the planning commission with a committee recommendation. The commission met on 5/14, 7/9, and 8/13 and worked with staff to prepare a substitute ordinance for consideration. On 9/22/15, the assembly accepted the substitute and scheduled this additional public hearing. **Motion:** Adopt Ordinance 15-06-398.*

**B. Ordinance 15-09-419 - Second Hearing**

**An Ordinance of the Haines Borough amending Title 11, Section 11.28.010 to change the ballot instructions to match the 2014 charter and code amendments that eliminated the requirement to get 40% of the vote in order to be elected.**

*This ordinance is recommended by the borough manager and was introduced on 9/8/15. The first public hearing was on 9/22. **Motion:** Adopt Ordinance 15-09-419.*

**C. Ordinance 15-09-420 - Second Hearing**

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.100.025 to allow a nonconforming lot when it is created as a result of the borough acquiring a portion of a lot to be used exclusively for public utility purposes in the best interest of the borough.**

*This ordinance is recommended by the borough manager and was introduced on 9/8/15. The first public hearing was on 9/22. **Motion:** Adopt Ordinance 15-09-420.*

## 7. PUBLIC HEARINGS ---continued---

### D. Ordinance 15-09-421 - First Hearing

**An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY15 budget.**

*This ordinance is recommended by the borough manager and was introduced on 9/22/15. The assembly already scheduled the second hearing for 10/27/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.*

### E. Ordinance 15-09-422 - First Hearing

**An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to extend the rate table and to allow for a cruise ship docking discount incentive.**

*This ordinance is recommended by the borough manager and was introduced on 9/22/15. The assembly already scheduled the second hearing for 10/27/15. No motion is needed now unless the second hearing date needs to change or some other action is desired.*

## 8. STAFF/FACILITY REPORTS

### A. Borough Manager – 10/13/15 Report

### \* B. Sheldon Museum – Director's Report for September 2015

## 9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

### \* A. Parks & Recreation Advisory Committee – Committee-Approved Minutes of 8/17/15

### \* B. Port & Harbor Advisory Committee - Committee-Approved Minutes of 7/23/15 & 8/27/15

### \* C. Tourism Advisory Board – Board-Approved Minutes of 8/28/15

### D. Assembly Board Liaison Reports

### E. Assembly Committee Reports

#### 1. Committee of the Whole – 9/23/15 (Noise Study)

## 10. UNFINISHED BUSINESS

## 11. NEW BUSINESS

### A. Resolutions

#### \* 1. Resolution 15-10-645

**A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Island Contractors for the Haines Senior Center Siding Replacement project for an amount not to exceed \$106,250.**

*This resolution is recommended by the manager. **Motion:** Adopt Resolution 15-10-645.*

### B. Ordinances for Introduction

#### \* 1. Ordinance 15-10-423

**An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Section 18.60.010(I) and 18.100.092(A) to be consistent with the State Department Of Environmental Conservation (DEC) on-site wastewater regulations.**

*This ordinance is recommended by the planning commission. Staff has reviewed it and has no concerns. **Motion:** Introduce Ordinance 15-10-423 and set a first public hearing for 10/27/15 and a second public hearing for 11/10/15.*

### C. Other New Business

#### 1. Board Appointments

*Appointment applications have been received for seats on the museum board. The mayor plans to make the appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointments to the Museum Board of Trustees: Kelleen Adams for a term ending 11/30/2017 and Gregg Richmond for a term ending 11/30/2016.*

#### 2. Economic Analysis of Harbor – Discussion Item (requested by Ron Jackson)

*This agenda item was requested by Assembly Member Jackson.*

#### 3. Summer 2016 Ferry Schedule

*AMHS is currently accepting comments. The assembly will draft a letter and compose language for a future resolution. The schedule can be accessed through a link at [FerryAlaska.com](http://FerryAlaska.com).*

## 12. CORRESPONDENCE/REQUESTS

### A. Citizen Request for Reconsideration of Ord. 15-06-413 Adopted 9/22/15 (400+ signatures)

## 13. SET MEETING DATES

## 14. PUBLIC COMMENTS

## 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

## 16. ADJOURNMENT