

  
**Haines Borough**  
**Borough Assembly Meeting #306**  
**AGENDA**

**January 12, 2016 - 6:30 p.m.**

**Location: Assembly Chambers, Public Safety Bldg.**

*Jan Hill,*  
Mayor

*Margaret Friedenauer,*  
Assembly Member

*Diana Lapham,*  
Assembly Member

*Mike Case*  
Assembly Member

*Tresham Gregg,*  
Assembly Member

*George Campbell,*  
Assembly Member

*Ron Jackson,*  
Assembly Member

*Brad Ryan*  
Interim Manager

*Julie Cozzi, MMC*  
Borough Clerk

*Krista Kielsmeier*  
Deputy Clerk

- 1. CALL TO ORDER/PLEDGE TO THE FLAG**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA & CONSENT AGENDA**  
*[The following Consent Agenda items are indicated by an asterisk (\*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*  
Consent Agenda:
  - 4 – Approve Assembly Meeting Minutes
  - 8B – Accept Chilkat Center Report
  - 9A – Accept Parks & Recreation Advisory Committee Minutes
  - 9B – Accept Port & Harbor Advisory Committee Meeting Summary
  - 11C2 – No statement regarding pending liquor license renewals
  - 11C3 – No objection to Fireweed Restaurant's liquor license premises extension
- \* 4. APPROVAL OF MINUTES – 12/15/15 Regular, 12/29/15 Special**
- 5. PUBLIC COMMENTS - Sign-up is NOT required**  
*[This is for any topics not scheduled for public hearing.]*
- 6. MAYOR'S COMMENTS/REPORT**
  - A. Proclamation – Recognizing January as Mentoring Month**
- 7. PUBLIC HEARINGS**
  - A. Ordinance 15-12-426 - First Hearing**  
**An Ordinance of the Haines Borough authorizing a one-year extension of a lease of the Human Resources Building by Chilkat Valley Preschool for the purpose of providing preschool educational services and waiving the monthly rent amount scheduled to start in 2016.**  
*This ordinance is recommended by the borough manager and was introduced on 12/15/15. The assembly already scheduled the second hearing for 1/26/16. No motion is needed now unless the second hearing date needs to change or some other action is desired.*
- 8. STAFF/FACILITY REPORTS**
  - A. Interim Borough Manager – 1/12/16 Report**
  - \* B. Chilkat Center – December 2015 Report**
- 9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**
  - \* A. Parks & Recreation Advisory Committee – Committee-Approved Minutes of 11/4/15**
  - \* B. Port & Harbor Advisory Committee – Meeting Summary of 12/17/15**
  - C. Assembly Board Liaison Reports**
  - D. Assembly Standing Committee Reports**
- 10. UNFINISHED BUSINESS**
  - A. Sales Tax Exemption Request – The NRA Foundation**  
*The NRA Foundation, a 501(c)3 organization, applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations. On 12/15/15, the assembly postponed this item to this meeting to give the foundation an opportunity to provide information regarding Haines activities. Staff made contact and explained what was needed, but to-date no additional information has been received. There is no motion yet on the table. **Suggested motion from the 12/15/15 meeting:** Approve the request from The NRA Foundation for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate.*

## 11. NEW BUSINESS

### A. Resolutions - None

### B. Ordinances for Introduction

#### 1. Ordinance 16-01-427

**An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to adjust dockage, wharfage rates, and per-gallon water flow-through rates at dock facilities.**

*This ordinance is recommended by the harbormaster and the port and harbor advisory committee. **Motion:** Introduce Ordinance 16-01-427 and set a first public hearing for 1/26/16 and a second public hearing for 2/9/16.*

#### 2. Ordinance 16-01-428

**An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY16 budget.**

*This ordinance is recommended by the borough manager. **Motion:** Introduce Ordinance 16-01-428 and set a first public hearing for 1/26/16 and a second public hearing for 2/9/16.*

### C. Other New Business

#### 1. Board Appointments

*(Re)appointment applications have been received for seats on the Museum Board of Trustees and the Parks and Recreation Advisory Committee. The mayor plans to make the appointments and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of John Carlson to the Museum Board of Trustees for a term ending 11/30/18; Patricia Peters to the Parks and Recreation Advisory Committee for a term ending 11/30/17; and Richard Chapell to the Parks and Recreation Advisory Committee for a term ending 11/30/18.*

#### \* 2. Liquor License Renewals

*The Alaska Alcohol Beverage Control Board has notified the borough of pending liquor license renewals for the Pioneer Bar, Fogcutter Bar and Halsingland. The Board, prior to its final approval, is giving the local government an opportunity to make a statement, if so desired. Since these are pre-existing liquor licenses, assembly action is optional.*

#### \* 3. Liquor License Premises Extension – Fireweed Restaurant

*The Alaska Alcohol Beverage Control (ABC) Board has notified the borough of a pending liquor license premises extension request from the Fireweed. The business wants to add alcohol storage areas, beer coolers/taps and a counter. The ABC Board's final decision is pending local government review of the diagram included in the packet. **Motion:** The Assembly does not object to the ABC Board's approval of the liquor license premises extension for Fireweed Restaurant.*

## 12. CORRESPONDENCE/REQUESTS

## 13. SET MEETING DATES

## 14. PUBLIC COMMENTS

## 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

## 16. ADJOURNMENT