

**Haines Borough
Borough Assembly Meeting #306
January 12, 2016
MINUTES**

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG:** Deputy Mayor **LAPHAM** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.
2. **ROLL CALL**

Present: Mayor Jan **HILL** (via telephone), Deputy Mayor Diana **LAPHAM**, and Assembly Members George **CAMPBELL**, Mike **CASE**, Margaret **FRIEDENAUER**, Tresham **GREGG**, and Ron **JACKSON**.

Staff Present: Krista **KIELSMEIER**/Deputy Clerk, Jila **STUART**/Finance Director, Helen **ALTEN**/Museum Director, Brad **RYAN**/Interim Borough Manager, Shawn **BELL**/Harbormaster, Josh **DRYDEN**/Interim Police Chief, and Patty **BROWN**/Library Director.

Visitors Present: Karen **GARCIA**/CVN, Jillian **ROGERS**/KHNS, Paul **NELSON**, Bill **MCCORD**, Tim **HOLM**, Don **TURNER Jr.**, Carol **TUYNMAN**, Debra **SCHNABEL**, Sierra **JIMENEZ**, Susan **TANDY**, Valery **MCCANDLESS**, Kathleen **MENKE**, Sarah **ELLIOTT**, Melissa **GANEY**, Kathryn **CHENEY**, Ann **MYREN**, Mike **DENKER**, Gershon **COHEN**, Burl **SHELDON**, Tracey **HARMON**, Norman **HUGHES**, Bill **MILLS**, Jordan **WELCH**, and others.
3. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda:

 - 4 – Approve Assembly Meeting Minutes
 - 8B – Accept Chilkat Center Report
 - 9A – Accept Parks & Recreation Advisory Committee Minutes
 - 9B – Accept Port & Harbor Advisory Committee Meeting Summary
 - 11C2 – No statement regarding pending liquor license renewals
 - 11C3 – No objection to Fireweed Restaurant’s liquor license premises extension

Motion: **CASE** moved to “approve the agenda/consent agenda,” and it was amended to 1) remove item 4 from the consent agenda, and 2) move item 8A to 6B. The motion to approve the agenda/consent agenda, as amended, carried unanimously.
4. **APPROVAL OF MINUTES** – 12/15/15 Regular, 12/29/15 Special

Motion: **CASE** moved to “approve the minutes as amended by Ron,” and the motion carried unanimously.

Clerk’s note: This motion corrected the table showing the membership of the Personnel Committee in the 12/15/15 minutes.
5. **PUBLIC COMMENTS**

HUGHES spoke on behalf of the Port and Harbor Advisory Committee and its recommendation to budget funds for lobbying of federal officials for South Portage Cove Harbor Expansion.

SCHNABEL said few issues in 2015 were more contentious than the design of the proposed harbor expansion, specifically the relationship of Lookout Park to the overall facility purpose. She acknowledged a \$5,000 gift from Lucy Harrell for relocating the park and asked how this would be addressed.

NELSON asked what the advantage is to the borough of granting a sales tax exemption to The NRA Foundation.
6. **MAYOR’S COMMENTS/REPORT**

Mayor **HILL** commented on upcoming meetings with legislators and “Operation Warm,” which will donate coats to children in Alaska.

Mayor **HILL** read aloud the following proclamation:

 - A. **Proclamation – Recognizing January as Mentoring Month**
 - B. **Interim Borough Manager – 1/12/16 Report (moved here during agenda approval)**

RYAN summarized his written report and responded to a few questions from the assembly. He also recognized Lt. Bill **MILLS** and officer Jordan **WELCH** from the Hoonah Police Department, who were assisting the Haines police while they were short-staffed.

7. PUBLIC HEARINGS

A. Ordinance 15-12-426 - First Hearing

An Ordinance of the Haines Borough authorizing a one-year extension of a lease of the Human Resources Building by Chilkat Valley Preschool for the purpose of providing preschool educational services and waiving the monthly rent amount scheduled to start in 2016.

Deputy Mayor **LAPHAM** opened the public hearing at 7:11 p.m.

TUYNMAN stated she raised three children in New York City and all three said nursery school was the most important part of their education.

HARMON requested rent-free support from the borough to assist the preschool in having a safe, licensed home in the next school year. The preschool has provided education for more than 500 families. Increased rent would significantly impact their budget and mission.

GANEY said the maintenance costs to the borough have gone down significantly with a new boiler at the Human Resources Building. The preschool will need every dime to help pay expenses of the expansion project, including architects and engineers, grant writing services and inspections.

ELLIOTT reported the Presbyterian Church basement is no longer an option to temporarily host the preschool due to a fire marshal requirement to install a sprinkler system before starting classes.

MCCANDLESS urged the assembly to extend the lease. Moving from one location to another takes a tremendous amount of time and energy. In order to move this project forward, it would be extremely helpful if the preschool could focus energy on raising funds.

Hearing no further comments, the deputy mayor closed the hearing at 7:21 p.m.

Motion: FRIEDENAUER moved to "amend the ordinance to include the attorney's recommendations from today's e-mail, dated January 11," and the motion carried unanimously.

Note: The assembly already scheduled the second hearing for 1/26/16.

8. STAFF/FACILITY REPORTS

***B. Chilkat Center** - December 2015 Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

***A. Parks & Recreation Advisory Committee** - Committee-Approved Minutes of 11/4/15

***B. Port & Harbor Advisory Committee** - Meeting Summary of 12/17/15

C. Assembly Board Liaison Reports

LAPHAM - Planning Commission

FRIEDENAUER - Port & Harbor Advisory Committee

D. Assembly Standing Committee Reports

JACKSON - Government Affairs & Services Committee

CASE - Personnel Committee

LAPHAM - Finance Committee

Motion: JACKSON moved to "set a first public hearing for 1/26/16 and a second public hearing for 2/9/16 for Ordinance 15-12-425," and the motion carried unanimously.

10. UNFINISHED BUSINESS

A. Sales Tax Exemption Request - The NRA Foundation

The NRA Foundation, a 501(c)3 organization, applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations. On 12/15/15, the assembly postponed this item to this meeting to give the foundation an opportunity to provide information regarding Haines activities.

Motion: CASED moved to "approve the request from The NRA Foundation for sales tax exemption status, and authorize the borough clerk to issue an exemption certificate," and the motion carried 5-1 in a roll call vote with **JACKSON** opposed.

11. NEW BUSINESS

A. Resolutions - None

B. Ordinances for Introduction

1. Ordinance 16-01-427

An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to adjust dockage, wharfage rates, and per-gallon water flow-through rates at dock facilities.

Motion: CAMPBELL moved to "introduce Ordinance 16-01-427 and set a first public hearing for 1/26/16 and a second public hearing for 2/9/16," and the motion carried unanimously.

2. Ordinance 16-01-428

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY16 budget.

Motion: CASE moved to "introduce Ordinance 16-01-428 and set a first public hearing for 1/26/16 and a second public hearing for 2/9/16," and the motion carried unanimously.

Motion: CAMPBELL moved to "repeal Ordinance 12-10-308 and have it on our next agenda for introduction," and the motion carried 4-2 in a roll call vote with LAPHAM and CASE opposed.

C. Other New Business

1. Board Appointments

(Re)appointment applications have been received for seats on the Museum Board of Trustees and the Parks and Recreation Advisory Committee. The mayor sought assembly confirmation.

Motion: FRIEDENAUER moved to "confirm the mayor's appointment of John Carlson to the Museum Board of Trustees for a term ending 11/30/18; Patricia Peters to the Parks and Recreation Advisory Committee for a term ending 11/30/17; and Richard Chapell to the Parks and Recreation Advisory Committee for a term ending 11/30/18," and the motion carried unanimously.

*** 2. Liquor License Renewals**

The Alaska Alcohol Beverage Control Board has notified the borough of pending liquor license renewals for the Pioneer Bar, Fogcutter Bar and Halsingland. The Board, prior to its final approval, is giving the local government an opportunity to make a statement, if so desired. Since these are pre-existing liquor licenses, assembly action is optional.

*** 3. Liquor License Premises Extension – Fireweed Restaurant**

*The Alaska Alcohol Beverage Control (ABC) Board has notified the borough of a pending liquor license premises extension request from the Fireweed. The business wants to add alcohol storage areas, beer coolers/taps and a counter. The ABC Board's final decision is pending local government review of the diagram included in the packet. **Motion:** The Assembly does not object to the ABC Board's approval of the liquor license premises extension for Fireweed Restaurant.*

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

A. Government Affairs & Services Committee – Thursday, January 28, 5pm – Committees, Communications and Code

14. PUBLIC COMMENTS

TUYNMAN suggested Southeast Alaska tourism departments come together to promote the Alaska Marine Highway System and its economic benefits.

MCCORD said he was encouraged to hear the assembly raise questions about confidentiality in reports prepared by the borough lobbyist.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

FRIEDENAUER said she contacted local government specialists regarding the mayor voting but not chairing the last meeting. It was unusual but there was no impropriety. She recommended a better explanation be given at meetings to alleviate questions when there are unusual circumstances.

GREGG asked about the procedure for communicating with the borough lobbyist and setting priorities and strategy. He also requested a total assessment of the harbor expansion project and its financial impact to the borough, potentially as a town hall meeting.

CASE stated the assembly members and mayor were elected to represent the community's interests. Elected officials have done, individually and collectively, that to the best of their ability. There will be those who disagree with the results.

LAPHAM said there have been many public meetings discussing the harbor project. The timeline of those meetings was posted on the borough website. There were times when no one was in the audience, but work has to progress.

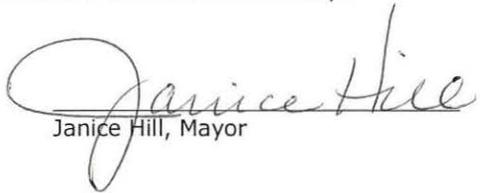
JACKSON referred to the concept of expanding the Senior Center to share space with the Chilkat Valley Preschool. It is difficult to approve a concept before knowing, totally, what it is. There is some work being done to pull that together, such as the business case and projected revenues.

CAMPBELL reported the Alcan 200 is this weekend and there also will be a snowmachine race at Mosquito Lake. He also credited **RYAN** for his first week as interim manager and the police department for bringing in officers from Hoonah.

HILL thanked the assembly for taking care of the borough while she is out of town.

16. ADJOURNMENT - 8:30 p.m.

Motion: **CAMPBELL** moved to "adjourn the meeting," and the motion carried unanimously.


Janice Hill, Mayor

ATTEST:



Julie Cozzi, MMC, Borough Clerk
Deputy Clerk for
J. Cozzi

