

Haines Borough
Borough Assembly Meeting #314
May 10, 2016
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. **ROLL CALL**

Present: Mayor Jan **HILL**, and Assembly Members Diana **LAPHAM**, Margaret **FRIEDENAUER**, Ron **JACKSON**, Tresham **GREGG**, Mike **CASE**, and George **CAMPBELL** (via telephone).

Staff Present: Brad **RYAN**/Interim Borough Manager, Julie **COZZI**/Borough Clerk, Leslie **ROSS**/Tourism Director, and Jila **STUART**/Finance Director.

Visitors Present: Karen **GARCIA**/CVN, Jillian **ROGERS**/KHNS, Susan **TANDY**, Mike **DENKER**, Pam **RANGLES**, Brenda **JOSEPHSON**, Jeremy **STEPHENS**, Darsie **CULBECK**, Sierra **JIMENEZ**, Kyle **GRAY**, Paul **NELSON**, Norm **HUGHES**, Dan **EGOLF**, Bill **MCCORD**, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*):

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Chilkat Center Report
- 9A – Accept Port & Harbor Advisory Committee Minutes
- 9B – Accept Parks & Recreation Advisory Committee Minutes & Meeting Summary
- 11A1 – Adopt Resolution 16-05-672
- 11A2 – Adopt Resolution 16-05-673
- 11A3 – Adopt Resolution 16-05-674
- 11A4 – Adopt Resolution 16-05-675
- 11A5 – Adopt Resolution 16-05-676

Motion: **LAPHAM** moved to "approve the agenda/consent agenda," and it was amended to remove items 11A1, 11A2, 11A3, and 11A5 from the consent agenda," and the motion as amended carried unanimously.

*4. **APPROVAL OF MINUTES** – 4/26/16 Regular, 4/27/16 Special (with School Board)
The motion adopted by approval of the consent agenda: "approve minutes of the 4/26/16 borough assembly regular meeting and the 4/27/16 special joint meeting with the school board."

5. **PUBLIC COMMENTS**

NELSON and **JOSEPHSON** – Expressed support for a code review commission being established.

VOGT – Noted the Minor Offenses Committee recommended a standing code review commission as opposed to an ad hoc group.

RANGLES and **EGOLF** – Spoke in favor of the resolution to fund a bear monitor.

MCCORD – Asked the borough to structure the upcoming candidate public reception to give citizens a reasonable opportunity to interact with the candidates.

6. **MAYOR'S COMMENTS/REPORT**

Mayor **HILL** said the ad hoc trailer committee will consist of Heather Lende, PC, Nelle Greene-Jurgeleit, Kyle Gray, and Diana Lapham. She said it was a limited pool, and everyone who put their name forward was appointed.

The mayor also reported Governor Walk and Southeast Conference have entered into a memorandum of understanding to develop a 25-year strategic plan for the Alaska Marine Highway System. Southeast Conference will be looking for funding and participation from all communities served by the ferry system.

7. **PUBLIC HEARINGS**

A. **Ordinance 16-04-434** – First Hearing

An Ordinance of the Haines Borough, Alaska, providing for the establishment and adoption of the operating budget, capital budget, and capital improvement plan of the Haines Borough for the period July 1, 2016 through June 30, 2017.

Mayor **HILL** opened the public hearing at 6:48 pm.

NELSON – Reminded the assembly to cautiously spend borough money in light of declining state revenues.

Hearing no further comments, the mayor closed the public hearing at 6:50 pm.

Note: the assembly already scheduled the second hearing for 5/24/16. No motion was needed now unless the second hearing date needed to change or some other action was desired. No motion was made.

Motion: CASE moved to "amend the budget by amending the organization chart, as follows: the EMTs will report directly to the Chief of Police with a dotted line to the Fire Chief for work coordination."

Motion to Postpone: CAMPBELL moved to "postpone the motion until the Personnel Committee reviews it and brings it back to the assembly," and the motion to postpone carried unanimously.

Motion: GREGG moved to "amend the manager's budget to include \$300K special projects fund in economic development for community proposals for projects to enhance local business, create new jobs, and approach community betterment. This would be handled by a special committee composed of two assembly members, two chamber of commerce members and two non-profit representatives," and the motion **FAILED** 1-5 with **FRIEDENAUER, JACKSON, LAPHAM, CASE, and CAMPBELL** opposed.

Motion: JACKSON moved to "refer Tresham Gregg's economic stimulus proposal/concept to the finance and commerce committees, and the motion carried unanimously.

Motion: FRIEDENAUER moved to "amend the budget to keep the deputy clerk full-time," and the motion carried unanimously.

Motion: JACKSON moved to "amend the budget by directing the manager to create a 3-year action plan to get all property reassessed and to reflect that in the budget."

Motion to Amend: CAMPBELL moved to "amend the motion by changing 3-year to 6-year."

Motion to Table: CASE moved to "table the topic," and the motion to table carried unanimously.

8. STAFF/FACILITY REPORTS

A. Interim Manager – 5/10/16 Report

The manager summarized his written report and responded to a few questions from the assembly.

CAMPBELL asked why the residing of the Senior Center is moving ahead at this time given the proposed preschool addition. **RYAN** explained the call for bids was already out, it's grant funded, and the addition would affect a very short section of an exterior wall.

***B. Chilkat Center – Facility Report of April 2016**

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

***A. Port & Harbor Advisory Committee – Minutes of 4/7/16**

***B. Parks & Recreation Advisory Committee – Minutes of 3/16/16, Summary of 4/20/16**

C. Assembly Board Liaison Reports

LAPHAM – Museum Board, Tourism Advisory Board

JACKSON – Port and Harbor Advisory Committee

D. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

A. Ordinance 15-06-413

An Ordinance of the Haines Borough amending various provisions of the Haines Borough Code to designate certain violations of Borough law as minor offenses and to establish a fine schedule for certain offenses and to provide for other penalties for violations.

Note: On 10/13/15, the assembly postponed adoption of this ordinance and established an ad hoc committee to review it and make recommendations for the assembly's consideration. That committee had been meeting for several months and, with borough attorney assistance, prepared a substitute ordinance. The committee also recommended two public hearings on the new draft to give the community and assembly ample time to consider the recommended changes.

Motion already on the table: Adopt Ordinance 15-06-413.

Motion to Amend: LAPHAM moved to "substitute Ordinance 15-06-413 in its entirety with the substitute ordinance recommended by the Minor Offenses ad hoc Committee, and schedule a public hearing for 5/24/16 and a second public hearing for 6/14/16," and the motion carried 5-1 with **CAMPBELL** opposed.

B. Code Review Committee

Note: On 4/26/16, the assembly postponed a motion to create a code review committee so that it would come up the same time as the minor offenses ordinance. The Minor Offense Ad Hoc Committee recommends creation of an ad hoc Code Review Commission to allow the community time to focus on the appropriateness of individual violations to our community. During the 4/12/16 assembly meeting, Mayor Hill announced her intention to assign the work of reviewing the code to the Government Affairs & Services Committee. The assembly had an opportunity to decide which way to handle this work. One member of the Minor Offenses Committee (D.Vogt) recommended a code review commission be established by ordinance and presented a draft in the meeting packet along with an explanatory memo.

Motion already on the table: Create an ad hoc code review committee.

Motion to Amend: CASE moved to "replace the term *ad hoc* with the word *standing*," and the motion carried unanimously.

Motion: JACKSON moved to "introduce on 5/24/16 a draft ordinance creating a code review commission," and the motion carried unanimously.

11. NEW BUSINESS

A. Resolutions

1. Resolution 16-05-672

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with NC Machinery of Juneau to purchase a Caterpillar 2016 Model 950M Wheel Loader for Public Works for an amount not-to-exceed \$298,302.38.

NELSON - Asked why a new loader is needed. **RYAN** said one of the loaders is very old and it needs to be replaced before it becomes problematic. We need to ensure we have four for snow removal.

Motion: LAPHAM moved to "adopt Resolution 16-05-672," and the motion carried 5-1 in a roll call vote with CAMPBELL opposed.

2. Resolution 16-05-673

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a purchase order with Cal Worthington Ford of Anchorage to purchase a pickup for Public Works for an amount not-to-exceed \$36,699.

NELSON - Asked if the borough get other bids. **RYAN** explained the state got bids; the borough participated in the state's procurement process.

Motion: FRIEDENAUER moved to "adopt Resolution 16-05-673," and the motion carried unanimously in a roll call vote.

3. Resolution 16-05-674

A Resolution of the Haines Borough Assembly supporting a Rasmuson Foundation grant application for the Chilkat Valley Preschool addition to the Haines Senior Center.

JIMENEZ - Reported the Preschool has raised a total of \$189K, and there is only \$10K to go. They have entered into an agreement with ProHNS (Jeremy Stephens) for engineering.

Motion: FRIEDENAUER moved to "adopt Resolution 16-05-674," and the motion carried 5-1 in a roll call vote with CAMPBELL opposed.

***4. Resolution 16-05-675**

A Resolution of the Haines Borough Assembly authorizing the extension and increased size of 450-feet of water main along Bear Trails Lane at a borough cost of approximately \$28,000.

The motion adopted by approval of the consent agenda: "adopt Resolution 16-05-675."

5. Resolution 16-05-676

A Resolution of the Haines Borough Assembly authorizing funding collaboration with the Alaska Department of Natural Resources for an additional Division of Parks staff member in the Chilkoot River Corridor for June through September 2016.

RANGLES – Spoke as a member of the Chilkat Bear Foundation board. There are serious congestion problems during the tourism and salmon seasons, and it would make a big difference to have a full-time monitor. The Foundation is willing to put forward some money, as well.

EGOLF - Spoke in support of a monitor. Visitor volume has greatly increased.

ROSS, tourism Director - Explained this request is coming from the tourism Advisory Board and the Tourism Department. She reminded this is not just for visitors. The area is also heavily used by residents and it's a cultural area, as well. The Alaska Department of Natural Resources has taken over managing the road rather than the borough, and this is a way we can provide support.

GAFFNEY said this is a special opportunity to get out in front of the situation. In the short term, placing additional monitors will really help out there.

Motion: **LAPHAM** moved to "adopt Resolution 16-05-676," and the motion carried 5-1 in a roll call vote with **CAMPBELL** opposed.

B. Ordinances for Introduction - None

C. Other New Business

1. Board Appointments

Note: appointment applications were received for seats on the Public Safety Commission and a non-voting advisory position on the Tourism Advisory Board. The mayor planned to make the appointments and sought assembly confirmation.

Motion: **LAPHAM** moved to "confirm the mayor's appointment of Kay Clements and Judy Erekson to the Public Safety Commission for terms ending 11/30/18; and Kelleen Adams to the Tourism Advisory Board for a non-voting advisory position," and the motion carried unanimously.

12. CORRESPONDENCE/REQUESTS

- A. Record of Decision Reaffirming Support for Lookout Park Demolition per 95% Plans** – PHAC
- B. Request for Assembly Action to Amend Harbor Fee Schedule** - PHAC

13. SET MEETING DATES

- A. Special Meeting – Saturday, 5/14, 2:00pm, Public Library** – Purpose: Final Selection of Borough Manager and Discuss Contract Parameters
- B. Commerce Committee** – Topic: Economic Stimulus Proposal. The chairperson will call the meeting.

14. PUBLIC COMMENTS

HUGHES – Asked the assembly's intention regarding the Port and Harbor Advisory Committee's request in Item 12B to amend the harbor fee schedule. Mayor **HILL** said it can be added to the next meeting agenda.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

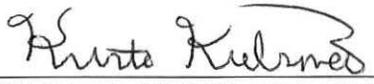
CAMPBELL – Said it is the assembly's job to establish and eliminate policy. It's the assembly's job to look out for the citizens.

LAPHAM – Said she is looking forward to meeting with all of the candidates. It will be a busy but good weekend. She also expressed support for borough staff; they are exemplary.

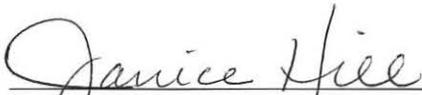
16. ADJOURNMENT – 9:03 p.m.

Motion: **LAPHAM** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:


Julie Cozzi, MMC, Borough Clerk
Deputy Clerk for
J. Cozzi




Janice Hill, Mayor