

Haines Borough
Borough Assembly Meeting #320
August 9, 2016
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.
2. **ROLL CALL**
Present: Mayor Jan **HILL**, and Assembly Members Diana **LAPHAM**, Ron **JACKSON**, Tresham **GREGG**, Mike **CASE**, Margaret **FRIEDENAUER** and George **CAMPBELL** (via telephone).
Staff Present: Bill **SEWARD**/Borough Manager, Julie **COZZI**/Borough Clerk, Brad **RYAN**/Director of Public Facilities, Jila **STUART**/Finance Director, Leslie **ROSS**/Tourism Director, Josh **DRYDEN**/Police Sergeant, Patty **BROWN**/Library Director, Heath **SCOTT**/Chief of Police, and Helen **ALTEN**/Museum Director.
Visitors Present: Karen **GARCIA**/CVN, Jillian **ROGERS**/KHNS, Debra **SCHNABEL**, Paul **NELSON**, Carol **TUYNMAN**, Bill **MCCORD**, Tim **HUBER**, Thom **ELY**, Don **TURNER** Jr., Sean **GAFFNEY**, Gerard and Jean **BALLANCO**, Mike **DENKER**, John **CARLSON**, Kelleen **ADAMS**, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*):

- 4 – Approve Assembly Meeting Minutes
- 9A – Accept TAB Minutes
- 9B – Accept Library Board Minutes
- 11A1 – Adopt Resolution 16-08-686

Motion: **LAPHAM** moved to “approve the agenda/consent agenda,” and the motion carried unanimously.

*4. **APPROVAL OF MINUTES** – 7/26/16

The motion adopted by approval of the consent agenda: “approve minutes of the 7/26/16 borough assembly meeting.”

5. **PUBLIC COMMENTS**

SCHNABEL – On behalf of the Chamber of Commerce, she invited the borough to participate in an upcoming meeting with the State Forester to discuss the closing of the local state forestry office.

ELY – Stated he does not believe Ordinance 16-08-441 has merit and thinks it is a waste of time and energy.

G.BALLANCO – Said staff members have always been helpful and courteous. He suggested if the assembly would publicly respond to public comments, it would go a long way to reducing rancor and discord.

6. **MAYOR’S COMMENTS/REPORT**

A. Proclamation – Commending Ralph Borders on His 27 Years of Borough Service

The mayor read aloud the proclamation that had been presented to Borders on his retirement.

B. Special Awards and Recognitions

HILL 1) read aloud an email she received from a visitor commending Harbormaster Shawn Bell and Assistant Harbormaster Gabe Thomas; 2) read aloud letters of commendation issued to Scott Bradford, Dennis Durr, and Ed Bryant for their extra efforts during the recent boil water situation; 3) read aloud and presented Sergeant Joshua Dryden a proclamation thanking him for his nine-month service as Interim Chief of Police; and 4) jointly with Police Chief Scott, presented an award to Don Turner Jr. for his exceptional service to the community.

7. **PUBLIC HEARINGS**

A. New Commercial Tour – Alaska Mountain Guides

Note: Alaska Mountain Guides applied to add a new tour activity to the company’s other permitted tour activities. They proposed to offer an ATV tour on established forestry roads and trails in the Lower Klehini River Area and Flower Mountain Area (Haines Forest/DNR land). HBC Title 5 requires a public hearing before the assembly for all new tour activities.

Mayor **HILL** opened and closed the public hearing at 6:53 pm; there were no public comments.

Motion: **LAPHAM** moved to "authorize the borough clerk to process the Alaska Mountain Guides application to add an ATV tour, as proposed, to the company's list of permitted commercial tour activities," and the motion carried unanimously in a roll call vote.

B. Ordinance 16-06-439 – Second Hearing

An Ordinance of the Haines Borough amending the Zoning Use Chart in Haines Borough Code Section 18.70.040 to allow multiple single-family residences as a conditional use in the light industrial/commercial zone.

Mayor **HILL** opened and closed the public hearing at 7:02 pm; there were no public comments.

Motion: **LAPHAM** moved to "adopt Ordinance 16-06-439," and the motion carried unanimously in a roll call vote.

C. Ordinance 16-07-440 – First Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY17 budget.

Mayor **HILL** opened the public hearing at 7:07 pm.

SCHNABEL – No comments. (She had signed up to speak but chose to save for the next meeting.)

Hearing no further comments, the mayor closed the hearing at 7:07pm.

LAPHAM said the Finance Committee recommends adoption, as presented.

Note: Since the assembly already scheduled the second hearing for 8/23/16, no motion was needed now unless the second hearing date needed to change or some other action was desired.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 8/9/16 Report

The manager summarized his written report and responded to a few questions from the assembly.

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

***A. Tourism Advisory Board – Minutes of 6/28/16**

***B. Library Advisory Board – Minutes of 6/15/16**

C. Assembly Board Liaison Reports

LAPHAM – Tourism Advisory Board

FRIEDENAUER – Port and Harbor Advisory Committee, Public Safety Commission

D. Assembly Standing Committee Reports

LAPHAM – The Finance Committee met on 8/8/16 and discussed the tax incentive program, economic stimulus proposal, and the budget amendment ordinance. She explained the committee's recommendations.

Motion: **GREGG** moved to "create the ad hoc economic stimulus committee as proposed by the Finance Committee."

Motion to Postpone: **CASE** moved to "postpone this until he and **GREGG** can meet with the Chamber of Commerce," and the motion carried 4-1 with **GREGG** opposed (Campbell was not on the line at the time)

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

***1. Resolution 16-08-686**

An Ordinance of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with Silver Bow Construction for the Tower Road Water Tank Roof Reconstruction project for an amount not to exceed \$45,400.

The motion adopted by approval of the consent agenda: "Adopt Resolution 16-08-686."

B. Ordinances for Introduction

1. Ordinance 16-08-441

An Ordinance of the Haines Borough amending Haines Borough Code Sub-section 5.18.080(I) to revise the process for non-temporary amendments to the Borough's Commercial Ski Tour Areas map.

Motion: **CASE** moved to "introduce Ordinance 16-08-441 and set a first public hearing for 8/23/16 and a second public hearing for 9/13/16."

Primary Amendment: **LAPHAM** moved to "replace paragraph g with the suggested amendment provided in the meeting folders," and it was amended to strike the words 'if circumstances warrant' and change the first 'schedule' to 'timeline', and the primary amendment motion, as amended, carried unanimously.

The main motion as amended carried unanimously.

C. Other New Business

1. Museum Operations Overview

Note: Museum Board assembly liaison Diana Lapham had suggested the assembly be provided an overview of museum operations.

Museum Director Helen **ALTEN** gave a PowerPoint presentation that was well-received.

2. Executive Session – Nelson-Waterhouse Attorney Letter

Motion: **CASE** moved to "go into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter Section 18.03 to consult with the borough's attorney regarding the recent letter received from an attorney representing Paul Nelson and Sue Waterhouse; this matter qualifies for executive session because a public discussion may adversely affect the borough's legal position; the borough manager, chief of police, and attorney are requested to attend."

CASE asked if the assembly comments portion could be moved up in the agenda. He thanked **G.BALLANCO** for making a formal request during Public Comments for assembly feedback. The assembly had a brief discussion about the pros and cons of permanently moving assembly comments in order to allow opportunities for responding to the public. **SEWARD** suggested staff could bring forward an ordinance to provide for that.

Motion: **CAMPBELL** moved to "refer this topic to the Government Affairs & Services Committee," and the motion **FAILED** 1-5 with **CASE, GREGG, JACKSON, LAPHAM,** and **FRIEDENAUER** opposed.

Primary Amendment to the Executive Session Motion: **FRIEDENAUER** moved to "amend to remove the inclusion of the police chief," and the motion **FAILED** 1-5 with **CASE, GREGG, JACKSON, LAPHAM,** and **CAMPBELL** opposed.

The main (Executive Session) motion carried unanimously.

Motion: **FRIEDENAUER** moved to "continue the meeting if necessary past 10:00 p.m. to complete the agenda," and the motion carried unanimously.

Present: Mayor Hill; Assembly Members Lapham, Jackson, Campbell, Friedenauer, Case, and Gregg; Manager Bill Seward; and Attorney Patrick Munson. The executive session convened at 8:58 p.m. and ended at 10:40 p.m.

Following the Executive Session **FRIEDENAUER** said while the details are not public right now, the assembly is being deliberate and responsive to the situation.

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

- A. Commerce Committee** – Meeting moved from 8/18 to Wednesday, 8/17, 6:30 p.m. - Topic: Solid Waste Management
- B. Personnel Committee** - Will meet jointly with the Public Safety Commission on Monday, 8/15 at 5:30pm - Topic: Who the EMTs Report to.
- C. Committee of the Whole** – Thursday, 9/8, 6:30pm, Public Library – Topic: Borough Manager Onboarding/Goal Setting with Richard Fursman.

14. PUBLIC COMMENTS - None

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

CASE – Recalled a rule in the former city code that said during meetings no member could speak more than twice on a subject and for no more than a total of 10 minutes. He believes it helped the meetings be more focused and succinct, and he will likely introduce an ordinance to reinstate it.

16. ADJOURNMENT – 10:47 p.m.

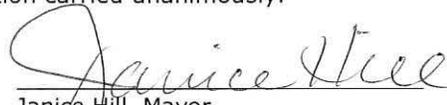
Motion: **LAPHAM** moved to “adjourn the meeting,” and the motion carried unanimously.

ATTEST:



Julie Cozzi, MMC, Borough Clerk

Deputy Clerk
for J. Cozzi



Janice Hill, Mayor

