

Haines Borough
Borough Assembly Meeting #321
AGENDA

August 23, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg

Jan Hill,
Mayor

Margaret Friedenauer,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Tresham Gregg,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

Bill Seward
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 9A – Accept Planning Commission Minutes and Meeting Summary
- 11B1 – Introduce Ordinance 16-08-442 and Set Public Hearings
- 12A – Correspondence, Harbor
- 12B – Correspondence, HAC Report

*** 4. APPROVAL OF MINUTES – 8/9/16 Regular**

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.

6. MAYOR'S COMMENTS/REPORT

A. Special Award

B. State Forestry Management

The State Forestry Director Chris Maisch will make a brief presentation to the borough assembly regarding planned management changes to be implemented concerning the Haines State Forest.

7. PUBLIC HEARINGS

A. Ordinance 16-07-440 – Second Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY17 budget.

*This ordinance is recommended by borough manager and finance committee. It was introduced on 7/26/16 and had a first hearing was on 8/9. **Motion:** Adopt Ordinance 16-07-440.*

B. Ordinance 16-08-441 – First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Sub-section 5.18.080(I) to revise the process for nontemporary amendments to the Borough's Commercial Ski Tour Areas map.

This ordinance is recommended by the tourism advisory board and was introduced on 8/9/16. The assembly already scheduled the second hearing for 9/13/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 8/23/16 Report

B. Chief of Police – Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

*** A. Planning Commission – Minutes of 7/7/16 & Summary of 8/11/16 Meeting**

B. Assembly Board Liaison Reports

C. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS

A. Resolution 16-06-681 – Discussion Only

A Resolution of the Haines Borough Assembly authorizing the borough manager to convene a heliski map committee to consider proposed amendments according to HBC 5.18.080(I).

On 6/28/16, following a public hearing, it became very apparent the existing heli map amendment timeline was unworkable, and the assembly passed the following motion: "Postpone Resolution 16-06-681 until staff brings an ordinance to correct the code," and the motion carried unanimously.

Ordinance 16-08-441 is currently having public hearings before the assembly and, if adopted, will provide for a workable timeline for the future. However, the ordinance will also provide the assembly an ability to adopt a resolution allowing a map review outside of the normal timeline (provided it does not stray from the three-year map review cycle policy).

Staff intends to bring forward a substitute resolution on 9/13/16 for assembly consideration that would allow the map amendment proposals received by May 31st to still be considered during 2016. It would set a temporary timeline to deal with these timely proposals. The proposers are still interested in having their requests considered even if decisions are not made until December. Note: Both SEABA and Alaska Heliskiing submitted map amendment requests by May 31. They have been included in this meeting packet for information purposes.

11. NEW BUSINESS

A. Resolutions

1. Resolution 16-08-687

A Resolution of the Haines Borough Assembly requesting the Alaska Department of Natural Resources' Division of Forestry to maintain an office and local staff in Haines to manage the Haines State Forest.

This resolution was requested by the borough manager in response to an 8/17/16 Commerce Committee recommendation. A previous resolution was adopted by the assembly in March 2015 regarding local management of the Haines State Forest. Motion: Adopt Resolution 16-08-687.

B. Ordinances for Introduction

* 1. Ordinance 16-08-442

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to add feedback instructions for the public comments portion of the order of business for borough assembly meetings.

This ordinance is in response to an 8/9/16 assembly discussion about responding to public comments during assembly meetings. Motion: Introduce Ordinance 16-08-442 and set a first public hearing for 9/13/16 and a second public hearing for 9/27/16.

C. Other New Business

1. Workplace Violence Policy

Local 71 bargaining unit reviewed the policy and concurs.

2. Budgeted Assembly Appropriations

In the FY17 budget, there is \$32,500 for assembly appropriations. In the manager's budget transmittal letter, those funds were identified as being intended for the "community chest," however the adopted budget does not specify that. Assembly Member Friedenauer would like the assembly to clarify the purpose for the funds by passing a motion. She suggests the following Motion: Identify the \$32,500 assembly appropriations as being for grants to community non-profit organizations, advertise for applications for those grants, and establish an ad hoc committee to evaluate the grant requests.

12. CORRESPONDENCE/REQUESTS

*A. **Request for Redesign of Harbor Parking** – T.Jacobson

*B. **Annual Report 2016** – Haines Avalanche Center

13. SET MEETING DATES

A. Schedule ACMP Investment Presentation

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT