

Haines Borough
Borough Assembly Meeting #321
August 23, 2016
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. **ROLL CALL**

Present: Mayor Jan **HILL**, and Assembly Members Diana **LAPHAM**, Ron **JACKSON**, Tresham **GREGG**, Mike **CASE**, Margaret **FRIEDENAUER**, and George **CAMPBELL** (via telephone).

Staff Present: Bill **SEWARD**/Borough Manager, Krista **KIELSMEIER**/Executive Assistant, Brad **RYAN**/Director of Public Facilities, Jila **STUART**/Finance Director, Leslie **ROSS**/Tourism Director, Patty **BROWN**/Library Director, Heath **SCOTT**/Chief of Police, Greg **PALMIERI**/Fire Chief, and Holly **SMITH**/Planner I.

Visitors Present: Natalie **HELMS**/CVN, Jillian **ROGERS**/KHNS, Debra **SCHNABEL**, Fred **EINSPRUCH**, Carol **TUYNMAN**, Bill **MCCORD**, Don **TURNER** Jr., Sean **GAFFNEY**, Gerard and Jean **BALLANCO**, Anne Marie **PALMIERI**, Sue **WATERHOUSE**, Liz **CORNEJO**, Kay **CLEMENTS**, Burl **SHELDON**, George **FIGDOR**, Chris **MAISCH**, Tim **DABNEY**, Greg **STAUNTON**, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*):

- 4 – Approve Assembly Meeting Minutes
- 9A – Accept Planning Commission Minutes and Meeting Summary
- 11B1 – Introduce Ordinance 16-08-442 and Set Public Hearings
- 12A – Correspondence, Harbor
- 12B – Correspondence, HAC Report

Motion: **Lapham** moved to "approve the agenda/consent agenda," and it was amended to remove items 11B1 and 12A from the consent agenda, and the motion, as amended, carried unanimously.

*4. **APPROVAL OF MINUTES** – 8/9/16

The motion adopted by approval of the consent agenda: "approve minutes of the 8/9/16 borough assembly meeting."

5. **PUBLIC COMMENTS**

TUYNMAN – The Alaska Arts Confluence would like to partner with the borough on a National Endowment for the Arts grant for planning and design of the waterfront from Portage Cove to Picture Point.

EINSPRUCH – Requested the harbor project have more of a focus on aesthetics. He does not understand spending \$20 million without gaining one boat slip. The parking lot seems to be far out of scale compared to what is there now. The project should go to a vote of the people.

SCHNABEL – Spoke as a business owner and owner of the Gateway Building; she was made aware that during a meeting with representatives from the forestry office, an offer was made to host the forestry office at the borough. She would like an opportunity as the provider of leased space to the forestry service to at least be competitive with her government in giving space to that office.

SMITH – Introduced herself as the new borough planner. She encouraged assembly and audience members to visit her at the borough office.

HELMS – Introduced herself as a new reporter for the Chilkat Valley News who will be covering the assembly.

BALLANCO – Commented on Ordinance 16-08-442 up for introduction at the meeting. As drafted, the proposed ordinance seems cumbersome and at times confusing. He made recommendations to simplify the wording.

SHELDON – Voiced support for **TUYNMAN** and the National Endowment for the Arts grant effort.

6. **MAYOR'S COMMENTS/REPORT**

A. **Special Award**

Mayor **HILL** said 1) the special award will be presented at the next assembly meeting due to circumstances beyond her control, and 2) she attended the Alaska Municipal League and Conference of

Mayors meetings in Wasilla, with the overwhelming message being that leaders have to think about ways to increase revenue, as cuts will not be enough.

B. State Forestry Management

State Forestry Director Chris Maisch made a brief presentation to the borough assembly regarding planned management changes to be implemented concerning the Haines State Forest.

7. PUBLIC HEARINGS

A. Ordinance 16-07-440 – Second Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY17 budget.

Mayor **HILL** opened and closed the public hearing at 7:05 pm; there were no public comments.

Motion: **LAPHAM** moved to "adopt Ordinance 16-07-440," and the motion carried 5-1 with **CAMPBELL** opposed.

B. Ordinance 16-08-441 – First Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Sub-section 5.18.080(I) to revise the process for non-temporary amendments to the Borough's Commercial Ski Tour Areas map.

Mayor **HILL** opened the public hearing at 7:08 pm.

FIGDOR – Stated he understands the intent of this revised ordinance and thinks the Tourism Advisory Board did a good job of creating a more workable schedule. He recommended changes to three parts of the ordinance to avoid confusion.

Hearing no further comments, the mayor closed the hearing at 7:12pm.

Note: Since the assembly already scheduled the second hearing for 9/13/16, no motion was needed now unless the second hearing date needed to change or some other action was desired.

Motion #1: **JACKSON** moved to "under number one in the ordinance, strike the phrase 'Unless otherwise authorized by the borough assembly,'" and the motion carried unanimously.

Motion #2: **JACKSON** moved to "add language so number one reads: 'The Haines Borough Approved Commercial Ski Tour Areas map shall only be considered on a three year cycle beginning in 2016. The process to review and amend the map shall be according to the following procedures,'" and the motion carried 4-2 with **CAMPBELL** and **LAPHAM** opposed.

Motion #3: **FRIEDENAUER** moved to "amend language under 1(a) to read: 'At least 30 days prior to May 15 of every third year after 2016, the manager will solicit proposals for possible map amendments. Proposals are due by May 15 of that year and will contain illustrations of the specific areas and justification for the proposed amendments,'" and the motion carried 5-1 with **LAPHAM** opposed.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 8/23/16 Report

The manager summarized his written report and responded to a few questions from the assembly.

B. Chief of Police – Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

***A. Planning Commission – Minutes of 7/7/16 & Summary of 8/11/16 Meeting**

B. Assembly Board Liaison Reports

LAPHAM – Planning Commission

CASE – Library Advisory Board

JACKSON – Parks and Recreation Advisory Committee

C. Assembly Standing Committee Reports

FRIEDENAUER – The Commerce Committee met on 8/17/16 to discuss solid waste management and prioritize items currently with the committee.

CASE – The Public Safety Commission and Personnel Committee had a joint meeting on 8/15/16 and discussed whether full-time fire department employees should report to the police chief.

JACKSON – The Government Affairs and Services Committee met on 8/17/16 and discussed making borough policies more visible and accessible. The committee also discussed the exemption process for local improvement districts.

10. UNFINISHED BUSINESS

A. Resolution 16-06-681 – Discussion Only

A Resolution of the Haines Borough Assembly authorizing the borough manager to convene a heliski map committee to consider proposed amendments according to HBC 5.18.080(I).

Note: On 6/28/16, following a public hearing, it became apparent the existing heli map amendment timeline was unworkable, and the assembly passed the following motion: "Postpone Resolution 16-06-681 until staff brings an ordinance to correct the code," and the motion carried unanimously. Resolution 16-06-681 was an item for discussion only at the 8/23/16 meeting, and no action was taken.

11. NEW BUSINESS

A. Resolutions

1. Resolution 16-08-687

A Resolution of the Haines Borough Assembly requesting the Alaska Department of Natural Resources' Division of Forestry to maintain an office and local staff in Haines to manage the Haines State Forest.

Motion: **LAPHAM** moved to "adopt Resolution 16-08-687," and it was amended to "remove the word 'all' from the second 'whereas.'" The motion, as amended, carried unanimously in a roll call vote.

B. Ordinances for Introduction

1. Ordinance 16-08-442

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to add feedback instructions for the public comments portion of the order of business for borough assembly meetings.

Motion: **FRIEDENAUER** moved to "introduce Ordinance 16-08-442 and set a first public hearing for 9/13/16 and a second public hearing for 9/27/16," and the motion carried unanimously.

C. Other New Business

1. Workplace Violence Policy

Motion: **CASE** moved to "direct the borough manager to implement the workplace policy as presented to us," and the motion carried unanimously.

2. Budgeted Assembly Appropriations

Note: In the FY17 budget, there is \$32,500 for assembly appropriations. In the manager's budget transmittal letter, those funds were identified as being intended for the "community chest," however the adopted budget did not specify that.

Motion: **FRIEDENAUER** moved to "identify the \$32,500 assembly appropriations in the general fund and the \$15,000 assembly appropriations in the medical service area fund and the \$17,500 assembly appropriations in the tourism and economic development fund as being for grants to community nonprofit organizations, advertise for applications for those grants, and establish an ad hoc committee to evaluate the grant requests."

Motion to Table: **CASE** moved to "table this for three months and then bring it back to see what our fiscal situation is," and it carried 4-3 with **FRIEDENAUER**, **GREGG**, and **JACKSON** opposed and the mayor breaking the tie in the affirmative.

12. CORRESPONDENCE/REQUESTS

A. Request for Redesign of Harbor Parking – T. Jacobson

Motion: **GREGG** moved to "put this to the voters in a special election on the harbor design," and the motion **FAILED** 2-4 with **CASE**, **FRIEDENAUER**, **JACKSON**, and **LAPHAM** opposed.

***B. Annual Report 2016 – Haines Avalanche Center**

13. SET MEETING DATES

- A. Committee of the Whole** – Tuesday, October 11, 5:30pm – 1) Meet with Borough’s Permanent Fund Manager
- B. Commerce Committee** – Thursday, September 15, 6pm – 1) Solid Waste Management and 2) Limiting Number of Tour Permits in the Chilkoot River Corridor

14. PUBLIC COMMENTS

TURNER – Stated he supports the harbor project; it is an economic development need. There is a wait list for slips and the boat ramp is antiquated.

SCHNABEL – Said opposing the current harbor design is not the same as being opposed to economic development.

WATERHOUSE – Stated she is not opposed to the harbor project but has concerns about the design and lack of public hearings and cost-benefit analysis. She asked how the borough would bring in more money without more slips.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

CASE – Agreed with **SCHNABEL** that the borough should not compete with private business.

FRIEDENAUER – Stated nonprofit organizations were expecting a similar funding process to previous years following adoption of the budget. She does not want to leave them in a lurch.

CAMPBELL – Thanked assembly for discussing and bringing up points in a positive way. He agreed with **CASE** that government should not go into business against taxpayers. Regarding nonprofits, he said the budget deficit signaled that organizations should not expect grants from the borough.

JACKSON – Said he was impressed by forestry officials visiting Haines rather than writing a memo.

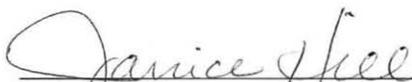
16. ADJOURNMENT – 9:35 p.m.

Motion: **LAPHAM** moved to “adjourn the meeting,” and the motion carried unanimously.

ATTEST:



Krista Kielsmeier, Executive Assistant


Janice Hill, Mayor

