


Haines Borough
Borough Assembly Meeting #326
AGENDA

November 8, 2016 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill
Mayor

Margaret Friedenauer
Assembly Member

Heather Lende
Assembly Member

Mike Case
Assembly Member

Tresham Gregg
Assembly Member

Tom Morphet
Assembly Member

Ron Jackson
Assembly Member

Bill Seward
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Alekka Fullerton
Deputy Clerk

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**
[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*
Consent Agenda:
 - 3 – Approve Assembly Meeting Minutes
 - 8B – Accept Finance Director’s Report
 - 8C – Accept Museum Director’s Report
 - 9A – Accept Library Advisory Board Minutes
 - 11A1 – Adopt Resolution 16-11-691
- * 3. APPROVAL OF MINUTES – 10/25/16 Regular and 11/1/16 Special**
- 4. PUBLIC COMMENTS - Sign-up is NOT required**
[This is for any topics not scheduled for public hearing.]
Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.
- 5. ASSEMBLY COMMENTS**
- 6. MAYOR’S REPORT/COMMENTS**
- 7. PUBLIC HEARINGS**
 - A. Ordinance 16-10-446 – First Hearing**
An Ordinance of the Haines Borough amending Haines Borough Code Title 18 Subsection 18.30.040(L) to adjust the comprehensive plan review frequency.
This ordinance is recommended by the borough manager and was introduced on 10/25/16. The assembly already scheduled the second hearing for 11/29/16. No motion is needed now unless the second hearing date needs to change or some other action is desired such as amendments.
- 8. STAFF/FACILITY REPORTS**
 - A. Borough Manager – 11/8/16 Report**
 - *B. Finance Director – FY17 General Fund First Quarter Summary**
 - *C. Museum Director – Report for July-October 2016**
- 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**
 - *A. Library Advisory Board – Minutes of 8/17/16 Meeting**
 - B. Assembly Board Liaison Reports**
 - C. Assembly Standing Committee Reports**
- 10. UNFINISHED BUSINESS – None**

11. NEW BUSINESS

A. Resolutions

*1. **Resolution 16-11-691**

A Resolution of the Haines Borough authorizing and designating certain persons to sign and endorse checks pertaining to the borough's First National Bank Alaska accounts, and authorizing certain persons as signatories for the Borough's security cash accounts and investments.

*This resolution is necessary whenever there is a change in borough officers. In this case, a new deputy mayor has been appointed. **Motion:** Adopt Resolution 16-11-691.*

2. **Resolution 16-11-692**

A Resolution of the Haines Borough authorizing the Borough Manager to execute a contract with Pacific Pile & Marine for the Portage Cove Harbor Expansion project for an amount not to exceed \$13,202,938.

*This resolution is recommended by the director of public facilities and the borough manager. **Motion:** Adopt Resolution 16-11-692.*

3. **Resolution 16-11-693**

A Resolution of the Haines Borough authorizing the Borough Manager to execute a contract with Corvus Design for the Portage Cove Interpretive Trail and Harbor Park Conceptual Designs project for an amount not to exceed \$39,341.

*This resolution is recommended by the director of public facilities and the borough manager. **Motion:** Adopt Resolution 16-11-693.*

B. Ordinances for Introduction - None

C. Other New Business - None

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT