

Haines Borough
Borough Assembly Meeting #215
January 10, 2012
MINUTES

Approved

1. CALL TO ORDER/PLEDGE TO THE FLAG: Mayor **SCOTT** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. ROLL CALL

Present: Mayor Stephanie **SCOTT** and Assembly Members Jerry **LAPP**, Joanne **WATERMAN**, Daymond **HOFFMAN**, Debra **SCHNABEL**, Steve **VICK**, and Assembly Member Norm **SMITH** (via teleconference)

Staff Present: Mark **EARNEST**/Borough Manager, Julie **COZZI**/Borough Clerk, Gary **LOWE**/Chief of Police, Brian **LEMCKE**/Director of Public Facilities, and Jila **STUART**/Chief Fiscal Officer.

Visitors Present: Krista **KIELSMEIER**/CVN, Bill **KURZ**, Deborah **VOGT**, Paul **NELSON**, Scott **CAREY**, Heidi **ROBICHAUD**, Scott **HANSEN**, Jack **WENNER**, Laverne **BRYANT**, Leslie **ROSS**, Annette **SMITH**, Kay **CLEMENTS**, Tom **HALL**, Brad **RYAN**, Pam **RANGLES**, Tom **HEYWOOD**, Burl **SHELDON**, Dave **BERRY**, Pam **LONG**, and others.

Motion: **VICK** moved to "excuse Assembly Member Smith from this meeting," and it was seconded. The motion carried 5-0. **SMITH** phoned into the meeting shortly thereafter.

3. APPROVAL OF AGENDA & CONSENT AGENDA (Items with the *asterisk are on the consent agenda)

Motion: **WATERMAN** moved to "approve the Agenda/Consent Agenda," and it was seconded and amended to remove the 12/13/11 minutes from the consent agenda and to remove items 7A, 7B, 10A, and 11C8 from the agenda. The amended motion carried 4-1 with **VICK** opposed. (**SMITH** was disconnected from the phone call and unable to vote.)

4. APPROVAL OF MINUTES – Regular: 12/13/11

Motion: **WATERMAN** moved to "approve the minutes of the 12/13/11 meeting," and it was seconded.

SCHNABEL challenged the vote recorded in Item 11A3, Resolution 11-11-318. She asked that it be double-checked, because it states the resolution pertains to the replacement of the High School gymnasium floor and that she voted against it. She does not believe she was opposed.

Motion to postpone: **VICK** moved to "postpone approval of the 12/13/11 minutes until the next meeting," and it was seconded. The motion carried unanimously.

5. PUBLIC COMMENTS

KURZ thanked the borough's road crews for the good job keeping the roads clear.

RYAN distributed a Community Waste Solutions Water Quality Sampling report.

HEYWOOD urged the assembly to fund repair of the Chilkat Center roof and continue to fund the maintenance and operation of the facility. He is opposed to transfer of ownership. Haines has a reputation as an arts center, and the cost is worth it.

SHELDON spoke concerning Community Waste Solutions (CWS). AK-DEC compliance and public health questions are important and the company intends to work toward best practices management. Financially, the company has cut costs and has raised rates effective 1/15/12. CWS has submitted a request to acquire borough property adjacent to the landfill through a negotiated land sale in order to comply with the AK-DEC issues.

CAREY spoke against Ordinance 12-01-279 regarding GPS data confidentiality. He disagrees that this qualifies as a trade secret. If it's a borough permit requirement, it should be public information. He believes this ordinance is ridiculous. The public has a right to access this data.

ROBICHAUD concurred with **HEYWOOD** regarding the Chilkat Center and **CAREY** about the GPS data. She said it baffles her that Ordinance 12-01-279 is even being considered, and she asked the assembly to not even introduce it.

BERRY distributed more information about Resolution 12-01-327 pertaining to the Chilkoot Indian Association's application for a CAPSIS grant. The assembly's support would be much appreciated.

A.SMITH is a member of the Chilkat Center Advisory Board (CCAB) and Lynn Canal Community Players. The stage floor needs to be refinished. It's not an expensive project, but it needs to be addressed in a

timely manner. She is dismayed that the assembly is considering transferring ownership of the Chilkat Center. The CCAB has never discussed this idea. It's an important facility that should be seen as an asset, not a liability. She asked the assembly to please direct the manager to develop a plan for management and maintenance of the Center.

WENNER wondered where the idea of transferring Chilkat Center ownership to a *third party* came from.

CLEMENTS, KHNS Manager, said the Chilkat Center is a wonderful building and well worth preserving.

ROSS works at KHNS and is astounded at the Chilkat Center's potential. She urged the assembly to take great care in its discussions of it.

RANGLES echoed the comments about preserving and maintaining the Chilkat Center. She also agreed the borough's road crews have done a great job. Additionally, she asked the assembly to please make Picture Point a park and also stated that GPS data is necessary in order for the public to know what's going on.

LONG represented Chilkat Valley Preschool (CVP). CVP would like to maintain status quo and continue to use the Human Resource Building, but they understand the need for facility evaluation. They would like to be part of the discussions and have been looking at other facility options.

VOGT spoke about the Senior Center as a member of that board of directors. Absent some immediate changes, they are going to have to close the program for financial reasons. The Center has been surviving on a surplus that came in many years ago and every year has dipped into the reserves that are now nearly gone. They are doing their best to address the financial issues but may need to come to the borough for some assistance. On a different matter, she believes GPS data should not be considered proprietary. The heliski operators are running a public business. Accountability is the recurring theme and also the data is useful for those that are interested in wildlife impacts.

6. **MAYOR'S COMMENTS/REPORT**

Mayor **SCOTT** asked Chief **LOWE** to report on the first annual New Year's Eve party sponsored by the Haines Alcohol Task Force. He said approximately 100 people attended with the majority staying for the duration. There were kids playing games, and people dancing and singing karaoke. It was a successful event.

The mayor reported that verbatim minutes are not practical at this time, because existing software technology is unreliable. The borough will be looking into ways to make other changes including rewiring the assembly chambers, adding individual microphones, upgrading digital recording software and equipment, etc. These are things the assembly may consider during the FY13 budget meetings.

On the matter of solid waste management, **SCOTT** has reviewed the 2000 Solid Waste Management Plan and has participated in two teleconferences. She fully supports the manager's decision to consult with Jeff Brown on this issue.

There seems to be a perception in the community that the borough does not provide for the management and marketing of the Chilkat Center. On the contrary, in 2005, the borough entered into a management agreement with Lynn Canal Broadcasting for that purpose in lieu of rent. She met with KHNS Director Kay Clements, Assembly Member Schnabel, and past director Judy Erekson to review and update the agreement and expects an amended document to come to the Commerce Committee shortly.

With respect to the Human Resource Building, the borough is requesting that the U.S. Department of the Interior waive the conditions on the deed that currently prevent the sale of the building to another entity for less than full market value.

7. **PUBLIC HEARINGS**

A. **Ordinance 11-10-274** - First Hearing

An Ordinance of the Haines Borough adding Haines Borough Code Title 12 Chapter 12.40 to establish a public park at Picture Point.

This item was removed during approval of the agenda.

B. **Ordinance 11-10-275** - First Hearing

An Ordinance of the Haines Borough adding Haines Borough Code Title 12 Chapter 12. 30 to generally provide for the governance of borough parks.

This item was removed during approval of the agenda.

C. Ordinance 11-11-277 - Second Hearing

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 2 Sections 2.10.040(D), 2.10.050, 2.10.060(D-E), and 2.12.110 to modify assembly procedures.

Mayor **SCOTT** opened the public hearing at 7:24 pm.

VOGT believes the quality minutes the borough has had have served the public well and should not be changed to action-only. She read aloud a portion of the Alaska Open Meetings law, AS 44.62.312.

Hearing no further comments, the mayor closed the public hearing at 7:26 pm.

Motion: WATERMAN moved to "adopt Ordinance 11-11-277," and it was seconded. The motion was amended to add Sections 2.10.030 and 2.10.050 and reword the text as recommended in the January 10, 2012 memo from the clerk, with the exception of lines 5 and 6 in Section 2.10.030 in which it was decided to retain the existing code regarding agenda preparation (*the mayor with assistance from the clerk shall arrange a list of matters*). Additionally, the ordinance was amended to remove the proposed change to 2.10.040(D) pertaining to action-only minutes. The main motion, as amended, carried unanimously in a roll call vote.

COZZI reminded the mayor of the 11/15/11 action directing the clerk to do action-only minutes until further notice. The mayor asked the assembly if they had any objection to the clerk returning to minutes containing a synopsis of the discussion. There was no objection.

D. Ordinance 11-11-278 - Second Hearing

An Ordinance of the Haines Borough repealing Haines Borough Code Title 3 Section 3.04.050 to remove the requirement for assembly review and approval of invoices.

Mayor **SCOTT** opened and closed the public hearing at 7:15 pm. There were no public comments.

Motion: LAPP moved to "adopt Ordinance 11-11-278," and the motion carried unanimously in a roll call vote.

8. STAFF/FACILITY REPORTS**A. Borough Manager – 1/10 Report**

WATERMAN asked if there is a problem getting water up the hill in the Crystal Cathedrals Water-Sewer System area. **LEMCKE** responded the pumps run fairly constantly now. The fire hydrants up on Hooter Lane are not going to work, because there is not enough pressure. There are three different options that the borough needs to explore, and Jim Dorn of Carson Dorn Inc. is willing to come to Haines to explain them to the assembly and the community.

SMITH inquired about the status of the harbormaster. **EARNEST** said the harbormaster is on leave, and beyond that it is a personnel matter. The management of the harbor is being taken care of by Assistant Harbormaster Joe Parnell with Brian Lemcke providing management assistance.

*** B. Public Library – 10/11 Staff Report, 10/17 Approved Board Meeting Minutes****9. COMMITTEE/COMMISSION/BOARD REPORTS AND MINUTES****A. Assembly Committees**

1. Committee of the Whole
2. Commerce Committee
3. Finance & Budget – 1/10/12 Meeting Report

LAPP said the committee recommends introducing Ordinance 12-01-280.

4. Personnel & Labor Relations – 12/28 Meeting Report

WATERMAN said the committee recommends approval of the Planning & Zoning Technician III job description and advertising the position as soon as possible. The committee also discussed the position that would provide assistance to the manager.

5. Government Affairs & Services – 12/27 Meeting Report

The committee recommends repairing the Chilkat Center roof.

*** B. Planning Commission***** C. School Board****D. Advisory Boards**

1. Chilkat Center Advisory Board – Request for Assembly Action: Refinish Stage Floor

LEMCKE said there is concern about the current finish, and he is discussing it with the engineers. The old finish may contain lead, and he is not comfortable with borough staff sanding on it. If there is lead, it will require a haz-mat contractor. As a first step, he has taken paint samples from several places and is still awaiting results. The project is more complicated than just a coat of paint. The gouges, cracks, and holes need to be addressed and it needs to be sanded. It may or may not be done by the date requested. Also, he's unsure how it would be paid for.

Motion: **VICK** moved to "place this item on an agenda immediately following receipt of paint sample test results along with a cost estimate," and it was seconded. The motion carried unanimously. (**SMITH** was disconnected from the phone call and unable to vote.)

During discussion, **SMITH** said he wants this to happen. **VICK** agreed and said it would hopefully be a minor expense, provided there is no lead in the paint.

★ **E. Service Area Boards**

F. Ad Hoc Boards & Committees

1. Haines Port Development Steering Committee – 12/21 Meeting Report

The mayor said the next meeting is scheduled for 1/18/12 when a committee chair will be elected. It was decided that members Debra Schnabel and Roger Maynard will attend the minerals conference in Vancouver.

10. UNFINISHED BUSINESS

A. 2012 Capital Projects in the Haines Borough

The assembly decided on 11/15 to discuss this item on 12/13 and subsequently postponed it to this meeting. It was removed during approval of the agenda.

11. NEW BUSINESS

A. Resolutions

1. Resolution 12-01-323

A Resolution of the Haines Borough Assembly supporting development of a veterans home in Haines.

BERRY emphasized that this town has a tremendous number of veterans, and this would be a good addition.

Motion: **VICK** moved to "adopt Resolution 12-01-323," and it was seconded. The motion carried unanimously in a roll call vote.

2. Resolution 12-01-324

A Resolution of the Haines Borough Assembly supporting the recreation of an Alaska Coastal Management Program.

Motion: **SMITH** moved to "adopt Resolution 12-01-324," and it was seconded. The motion carried 4-2 in a roll call vote with **WATERMAN** and **SCHNABEL** opposed.

The mayor recommended referring this to the planning commission, and **SCHNABEL** agreed. **SMITH** suggested a letter be sent to the Alaska Municipal League, as well.

3. Resolution 12-01-325

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with The Professional Development Company to provide strategic planning facilitation services for a not-to-exceed price of \$3,750.

WENNER asked who the strategic planner is and when they would come on board. The mayor explained that the assembly serves as the strategic planners and the proposal is for a facilitator.

Motion: **WATERMAN** moved to "adopt Resolution 12-01-325," and it was seconded. The motion carried unanimously in a roll call vote.

SMITH doesn't understand why the manager didn't just make this decision since it's within his spending limit. **SCHNABEL** explained that the assembly's professional & contractual services budget is already expended, so it is appropriate for this to come to the assembly. Mayor **SCOTT** asked the assembly to consider this as an important step to the budget process. **LAPP** said he would like to have a strategic plan that is laid out in steps that are frequently referred to.

4. **Resolution 12-01-326**

A Resolution of the Haines Borough Assembly requesting that the Takshanuk Watershed Council be named as grantee for the Brown parcel acquisition and conservation grant (Alaska Coastal Impact Assistance Program AK, 10868296).

RYAN explained there were some misunderstandings about the grant requirements at the time of application and award. This is simply a request of the legislature to change the grantee from the borough to Takshanuk Watershed Council (TWC). TWC holds the deed to the property and is making the payments. The grant provides funds to complete the purchase. **EARNEST** said he has been working with Representative Thomas' office to align the grant and the property owner so the funds can be used for the intended purpose.

Motion: HOFFMAN moved to "adopt Resolution 12-01-326," and it was seconded. The motion carried unanimously in a roll call vote.

2. **Resolution 12-01-327**

A Resolution of the Haines Borough Assembly supporting Chilkoot Indian Association's (CIA) application for state capital funding to construct a community services center to house CIA programs and staff.

BERRY said the average age of the CIA tribal membership is 46 years old. It's frustrating to hear how many cannot go up the stairs to the tribal offices, and the tribal council is concerned that important services may be denied to those members. CIA has \$650K of funds set aside for this project and hopes they will get this additional grant funding. They would appreciate the borough's support for their application.

Motion: WATERMAN moved to "adopt Resolution 12-01-327," and it was seconded. The motion carried unanimously in a roll call vote.

3. **Resolution 12-01-328**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with aHa! Consulting, Inc. to provide website redesign and development services for an amount not to exceed \$19,300.

Motion: LAPP moved to "adopt Resolution 12-01-328," and it was seconded. The motion carried 5-1 in a roll call vote with **SMITH** opposed.

SMITH went on record opposing the idea of spending money to replace the existing website.

B. Ordinances for Introduction

1. **Ordinance 12-01-279**

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Section 5.18.080(f)(4) to provide that global positioning data submitted by ski tour operators is confidential.

Motion: WATERMAN moved to "introduce Ordinance 12-01-279 and set a first public hearing for 1/24/12," and it was seconded. The motion carried 4-2 with **SCHNABEL** and **SMITH** opposed.

During discussion, **WATERMAN** said this was a topic of conversation for the Heliskiing Work Group, and her understanding is that it was always intended that the GPS data would be confidential. **EARNEST** said the borough attorney drafted the ordinance and patterned it after other proprietary business information, such as sales tax records. It would be treated the same way. To the extent it can be confidential, that is what this ordinance would do. **HOFFMAN** was also under the same impression as **WATERMAN** during the Heliskiing Work Group meetings. It was also his understanding that this was not a legal requirement but the operators were willing to submit the data. He sees it as proprietary. **SCHNABEL** asked what information is gained with the GPS other than location. It seems to her that a company being permitted to operate in a public place should prevent the GPS from being proprietary. The industry will function much better in the community with disclosure. She doesn't know what harm would come from the data being made available. **VICK** said tracking is important. He would like to know what the borough's process is for dealing with violation complaints. He would also like to know what the GPS data requirements are. He's not sure about the proprietary information. Government agencies that are doing studies should at least have access to it, in his opinion. **WATERMAN** said in the Heliskiing Work Group, the operators were more than happy to work with the AK-F&G in their goat studies. For her, it comes down to trust. If there was a complaint the borough could go to the GPS data and determine what was going on that day in that area. She believes

that in the Heliskiing Work Group, one of the things talked about, and to a certain extent promised, was the confidentiality of the GPS. It was important to the operators. The rest is a trust issue. **LAPP** believes that the data should be confidential. If hunting guides had to submit GPS data, would they have to release to other guides? If there is a question, the borough would have the record and be able to use it to verify an alleged violation. The data should not be available to everyone. **HOFFMAN** said the other part of the issue was that with the GPS data, the borough could be tracking and getting patterns. One idea was for the Heliskiing Work Group to come back together to review it. The spirit of that was to see what worked and what didn't work and how it could be made better. Mayor **SCOTT** clarified it is a condition of the permit to provide the borough with GPS data on a bi-weekly basis, so it is not optional. She is attempting to find out how the GPS data is handled in other areas. The operators bear the burden of proving the data is a trade secret and that they would be harmed by its release. The public hearings would provide the venue for the operators to make their arguments. **VICK** noted one of the operators threatened to sue the borough for release of GPS data. **SCHNABEL** said she sees it more akin to the fishing industry. Where the net is put in is not proprietary and the fishermen have figured out how to make it work. She does, however, have respect for the process so if there was general understanding in the Heliskiing Work Group that the data would not be released to the public, then that idea should at least be examined. **WATERMAN** said if the State of Alaska required the fishermen to have GPS to make sure the boats weren't over boundaries, she would guarantee the fishermen would fight it. **SMITH** does not like this ordinance and believes it would perpetuate heliskiing violations.

2. Ordinance 12-01-280

An Ordinance of the Haines Borough Assembly providing for the addition or amendment of specific line items to the FY12 budget.

Motion: **LAPP** moved to "introduce Ordinance 12-01-280 and set a first public hearing for 1/24/12," and it was seconded. The motion carried unanimously.

C. Other New Business

***1. Liquor License Renewals**

Note: The Alaska Alcohol Beverage Control Board had notified the Borough of pending liquor license renewals for Mosey's, the Fogcutter, and The Klondike. The Board, prior to its final approval, was providing the local government an opportunity to make a statement, if so desired. In its approval of the consent agenda, the assembly chose not to make a statement.

2. Composition of Task Force to Review Community Center RFQ

Motion: **VICK** moved to "approve the borough manager's proposed composition of Community Center RFQ Task Force," and it was seconded. The motion carried unanimously. (**SMITH** was disconnected from the phone call and unable to vote.)

3. Planning & Zoning Technician III Position

Motion: **WATERMAN** moved to "approve the job description for a new Planning & Zoning Technician III position, and authorize the manager to recruit for this position in place of the current P&Z staff position," and it was seconded. The motion carried unanimously. (**SMITH** was disconnected from the phone call and unable to vote.)

During a brief discussion, **EARNEST** explained that this new position is an upgrade of the existing position.

4. Facilities Maintenance Technician II Position

Motion: **HOFFMAN** moved to "approve the Borough Manager's request to convert Andus Hale's Facilities Maintenance Technician II position from temporary to permanent with the wage to be Range N Step 1," and it was seconded. The motion carried unanimously.

During a brief discussion, **LAPP** said the Finance Committee discussed this and Mr. Hale would be a valuable addition to the regular borough staff.

5. Acquisition of Fair Drive Right of Way

Motion: **SMITH** moved to "direct the manager to begin the Title 14 process of purchasing the CIA property along East Fair Drive that is being encroached upon, including an updated value assessment, survey, and draft resolution containing the purchase method and terms," and it was seconded. The motion carried unanimously.

EARNEST said this motion initiates the process and involves the planning commission. It will come back to the assembly. **LEMCKE** said this is more cost-effective than moving the road. Additionally, the CIA is very interested in providing a sidewalk, curb and gutter, and a bike lane. Also, this ties in perfectly with Safe Routes to School efforts. All things considered, it's a good deal.

6. Chilkat Center Transfer of Ownership

Motion: VICK moved to "direct the manager to investigate ways of transferring ownership of the Chilkat Center to a third party within a two-year time period," and it was amended to strike the words "to a third party within a two-year time period." All motions were seconded.

During discussion, **VICK** explained that during a Government Affairs & Services (GAS) Committee meeting, it became clear that all the information needed to make an informed decision is not readily available. This motion is about fact-finding. It's an opportunity to make informed management, ownership, and maintenance decisions. **WATERMAN** asked staff if this can be completed by 1/31/12 as proposed by **VICK** and suggested more time for a deadline. **SCHNABEL** said the assembly has already initiated the issue of roof repair and doesn't believe this issue is an administrative project. This is a community development project, and she would like it to stay within the GAS Committee. However, she would be supportive if the mayor would like a task force to develop alternatives. She believes the building and the programs it houses are near and dear to the community, and she would rather not see it assigned to the manager. **LAPP** agreed, and said if there is a strategic planning session, this could be discussed at that time. He does not like the idea of throwing additional tasks on the manager at this time. **WATERMAN** said if this is discussed during strategic planning, the information **VICK** is asking for would be important for making decisions. **EARNEST** said he understands the proposal to mean that he would gather information, not make recommendations. He can provide options.

HOFFMAN also believes the GAS should play a role in this, and KHNS, the Arts Council, and other Chilkat Center users should come with ideas about how it can be done better. This is a similar situation to the Human Resource Building where the Chilkat Valley Preschool is taking part in their own "rescue." The parties involved with the Chilkat Center need to help out. **VICK** agreed that discussions can continue, but this motion is simply asking for specific information. He thinks this should go to a Committee of the Whole because it touches on Finance and Commerce, as well.

Motion to Postpone to a Time Certain: SMITH moved to "postpone this matter to the 1/24/12 assembly meeting," and it was seconded. The motion carried 4-3 with **VICK**, **LAPP**, and **SCHNABEL** opposed and Mayor **SCOTT** breaking the tie in the affirmative.

7. Solid Waste Management

The mayor and manager summarized the administration's activities on this issue since the assembly met as a Committee of the Whole on 12/6/11. **SMITH** believes Community Waste Solutions has had 10 years to make it good, and hasn't. He doesn't believe that is what the community needs and recommends a municipal waste solution. Mayor **SCOTT** said that idea is being looked at. **SMITH** said the borough needs to seek alternatives for solid waste including the sludge. The mayor responded that the borough is moving in that direction.

8. Recurring Assembly Standing Committee Dates

This item was removed during approval of the agenda.

9. Items for Future Assembly Meetings

VICK will submit an updated agenda bill for the Chilkat Center item.

There was no objection to moving **Item 14-Public Comments** ahead of the Executive Session; no comments were made.

10. Borough Manager's Contract & Evaluation – Executive Session

Note: the mayor and manager requested the assembly to, by motion, move into executive session in order to discuss with the manager the results of his performance evaluation (he waived his right to request discussion in open session). This matter qualified for executive session as allowed by AS 44.62.310(c)(2) and Haines Borough Charter Section 18.03.

Motion: WATERMAN moved to "go into Executive Session to discuss the manager's evaluation & contract because discussion in open session may tend to prejudice the reputations of those involved," and it was seconded. The motion carried unanimously.

Present: Mayor Scott; Assembly Members Lapp, Waterman, Vick, Hoffman, and Schnabel; and Borough Manager Mark Earnest. The executive session convened at 10:05pm and ended at 11:17pm.

Motion: WATERMAN moved to "renew the manager's contract for 18 months with a 2% salary increase," and it was seconded. The motion carried unanimously in a roll call vote.

Motion: WATERMAN moved that "the assembly is going to release the composite numerical and comment documents (pertaining to the manager's evaluation)," and it was seconded. The motion carried unanimously.

Motion: WATERMAN moved the following goals be set for the manager:

1. Hire an assistant.
2. Work on taking direction from the assembly as a whole.
3. Provide clear, brief, and concise reports.
4. Nurture and rebuild relationships with the press.
5. Coordinate with the mayor on press comments (press releases).
6. Provide a transition plan by July 24, 2012.

Motion to amend: SCHNABEL moved to "replace the word 'press' with the word 'media' and add that the assistant should be hired as soon as possible," and it was seconded. The amendment motion carried unanimously.

The main motion, as amended, carried unanimously.

12. CORRESPONDENCE/REQUESTS

A. Request for Snow Removal Policy – K. Menke

B. Concern about Snow Removal & Berms – J. Brower

C. Request for Introduction of Ordinance to Amend Title 16 – N. Hughes

The assembly decided that this item should be placed on the 1/24/12 agenda for consideration.

13. SET MEETING DATES - None

14. PUBLIC COMMENTS - None (This item was moved ahead of Item 11C10.)

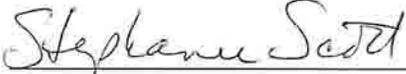
15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT – 11:31 p.m.

Motion: VICK moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST


Julie Cozzi, MMC, Borough Clerk


Stephanie Scott, Mayor

