


Haines Borough
Borough Assembly Meeting #223
AGENDA

May 8, 2012 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Daymond Hoffman,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest
Borough Manager

Julie Cozzi,
Borough Clerk

Jamie Heinz,
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF ASSEMBLY AGENDA & CONSENT AGENDA**
[Approval of Consent Agenda passes all routine items indicated by an asterisk (). Consent Agenda items are not considered separately unless an Assembly Member so requests. Upon request, the item is returned to the Regular Agenda].*
- * 4. **APPROVAL OF MINUTES** – None (4/10, 4/24, & BOE will be in the 5/22 packet)
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR'S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**
 - A. **Ordinance 12-04-284** – Second Hearing
An Ordinance of the Haines Borough Assembly amending Haines Borough Code Chapter 18.100 Section 18.100.050(A) to revise procedures for plats.
*This is recommended by the Planning Commission. It was introduced on 4/10 and had a first public hearing on 4/24. **Suggested motion:** Adopt Ordinance 12-04-284.*
 - B. **Ordinance 12-04-285** – Second Hearing
An Ordinance of the Haines Borough Assembly repealing Haines Borough Code Chapter 2.54 Department of Economic Development and amending Section 2.84.160 to remove the Economic Development Director from the list of department directors eligible for Executive Leave.
*Mayor Scott asked the Assembly to consider removing the Department of Economic Development and its director. On 3/27, the assembly passed a motion calling for repeal of HBC Chapter 2.54. This ordinance was introduced on 4/10 and had a first public hearing on 4/24. **Suggested motion:** Adopt Ordinance 12-04-285.*
 - C. **Ordinance 12-04-286** – First Hearing
An Ordinance of the Haines Borough, Alaska, providing for the establishment and adoption of the budget of the Haines Borough for the period July 1, 2012 through June 30, 2013.
*The borough manager submitted a proposed budget to the assembly on 4/3/12, and the assembly has conducted various budget meetings/work sessions. Per borough charter 9.01(D), the budget must be adopted by 6/15/12. Two public hearings must be held prior to June 1st. This ordinance was introduced on 4/24. **Suggested motion:** Advance Ordinance 12-04-286 to a second public hearing on 5/22/12.*
 - D. **Ordinance 12-04-287** – First Hearing
An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 2 Sections 2.10.200 and 2.10.250 to clarify the procedure for filling a vacancy occurring in the Borough Assembly.
*This ordinance was introduced on 4/24/12. **Suggested motion:** Advance Ordinance 12-04-287 to a second public hearing on 5/22/12.*
8. **STAFF/FACILITY REPORTS**
 - A. **Borough Manager** – 5/8 Report
 - * B. **Sheldon Museum** – Staff Report of 3/2012, Board Meeting Minutes 3-22-12
9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**
 - A. **Assembly Committees**
 1. **Committee of the Whole**
 2. **Commerce Committee**
 3. **Finance & Budget**
 4. **Personnel & Labor Relations**
 5. **Government Affairs & Services**

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES ---continued---

B. Planning Commission – 3/22 approved minutes & Recommendation re. Old School Lots

* C. School Board

D. Advisory Boards

* 1. Tourism Advisory Board – 3/29/12 approved meeting minutes

* E. Service Area Boards

* F. Ad Hoc Boards & Committees

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

1. Resolution 12-05-353

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a special docking and moorage services agreement with Haines-Skagway Fast Ferry, LLC for the 2012 summer tourism season.

*The harbormaster has drafted a 2012 agreement for the assembly's consideration. The borough has entered into a special docking agreement each year since 2009. **Suggested motion:** Adopt Resolution 12-05-353.*

2. Resolution 12-05-354

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services agreement with Carson Dorn, Inc. to prepare an update for the Haines Borough Water and Sewer Master Plan for an amount not to exceed \$33,500.

*This resolution is recommended by the manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-05-354.*

3. Resolution 12-05-355

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into an agreement with Southeast Road Builders, Inc. for the Haines Street Improvements Phase 3 project for an amount not to exceed \$1,358,225.75.

*This resolution is recommended by the manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-05-355.*

4. Resolution 12-05-356

A Resolution of the Haines Borough Assembly approving a proposed Memorandum of Agreement with the State of Alaska Department of Transportation and Public Facilities for the Beach Road Widening & Front Street Intersection Improvements project.

*This resolution is recommended by the manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-05-356.*

B. Ordinances for Introduction

1. Ordinance 12-05-288

An Ordinance of the Haines Borough Assembly authorizing the borough manager to accept loans from the Alaska Department of Environmental Conservation for water system improvements.

*The Assembly, through Resolution 11-07-287, authorized the manager to apply for these loans. This ordinance is necessary for the manager to execute the loans and he recommends adoption. **Suggested motion:** Introduce Ordinance 12-05-288 and set a first public hearing for 5/22/12.*

2. Ordinance 12-05-289

An Ordinance of the Haines Borough Assembly amending Section 2.04 of the Haines Borough Charter pursuant to a vote of the people at the October 2, 2012 Haines Borough General Election to provide the option of filling an assembly vacancy by special election.

*This is recommended by the mayor. **Suggested motion:** Introduce Ordinance 12-05-289 and set a first public hearing for 5/22/12.*

3. Ordinance 12-05-290

An Ordinance of the Haines Borough Assembly placing on the October 2, 2012 Election ballot the question of exemption from the Alaska Public Official Financial Disclosure law (AS 39.50).

*This was identified as one of the assembly priority tasks in the 2012 strategic planning document. **Suggested motion:** Introduce Ordinance 12-05-290 and set a first public hearing for 5/22/12.*

11. B. Ordinances for Introduction ---continued---

4. Ordinance 12-05-291

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Sections 18.20.020, 18.30.010, 18.30.060, 18.40.030, 18.50.030, 18.60.010, and 18.90.030 to revise the types of permits and their uses, and the timeframes associated with acceptance and approval of permits.

*This Ordinance is recommended by the Planning Commission. **Suggested motion:** Introduce Ordinance 12-05-291 and set a first public hearing for 5/22/12.*

5. Ordinance 12-05-292

An Ordinance of the Haines Borough Assembly adopting, by ordinance, a revised fee schedule including rates, fees and penalties for harbor facility usage.

*This ordinance is recommended by the Port and Harbor Advisory Committee. **Suggested motion:** Introduce Ordinance 12-05-292 and set a first public hearing for 5/22/12.*

C. Other New Business

1. Request Alaska Power and Telephone install pay phones – Committee Referral

Mayor Scott, in response to a citizen request, would like the Assembly to consider referring this topic to Committee.

- 12. CORRESPONDENCE/REQUESTS**
- 13. SET MEETING DATES**
- 14. PUBLIC COMMENTS**
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS**
- 16. ADJOURNMENT**