

Haines Borough
Borough Assembly Meeting #228

AGENDA

July 24, 2012 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Daymond Hoffman,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest
Borough Manager

Julie Cozzi,
Borough Clerk

TBD
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF ASSEMBLY AGENDA & CONSENT AGENDA

[Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless an Assembly Member so requests. Upon request, the item is returned to the Regular Agenda].

* 4. APPROVAL OF MINUTES – Regular: 6/12, 6/26, 7/10

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Ordinance 12-06-294 – Second Hearing

An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY13 Budget.

The manager and the Finance Committee recommend adoption. It was introduced on 6/26 and had a first public hearing on 7/10. **Suggested motion:** Adopt Ordinance 12-06-294.

B. Ordinance 12-07-295 – First Hearing

An Ordinance of the Haines Borough authorizing the issuance and sale to the Alaska Municipal Bond Bank of a sewer revenue refunding bond of the Borough in a principal amount not to exceed \$1,400,000 to refund an outstanding sewer revenue bond of the City of Haines; authorizing the date, form and terms of the refunding bond and a plan of refunding; and providing the terms under which the Borough may issue future sewer revenue bonds on a parity with the refunding bond.

The manager and chief fiscal officer recommend this. The Finance Committee met on 7/10 and recommend adoption. This Ordinance was introduced on 7/10. **Suggested motion:** Advance Ordinance 12-07-295 to a second public hearing on 8/14/12.

C. Ordinance 12-07-296 – First Hearing

An Ordinance of the Haines Borough repealing Ordinance 08-09-189 and amending Borough Code Title 2 to add Section 2.06.035 to establish a Local Financial Disclosure Requirement and Process and add applicable definitions to Title 2 Section 2.990.010.

The Government Affairs and Services Committee met on 6/19/12 and recommends this. It was introduced on 7/10. **Suggested motion:** Advance Ordinance 12-07-296 to a second public hearing on 8/14/12.

8. STAFF/FACILITY REPORTS

A. Borough Manager – 7/24 Report

* B. Chilkat Center – June 2012 Facility Report

* C. Sheldon Museum – June 2012 Facility Report and 6/14/12 Board Meeting Minutes

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

A. Assembly Committees

* 1. Committee of the Whole

2. Commerce Committee

3. Finance & Budget

4. Personnel & Labor Relations

5. Government Affairs & Services - Manager & CFO Comments re. 7/17 meeting

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES ---continued---

- * B. Planning Commission – *Approved minutes: 6/14 Regular, 6/21 Special*
- * C. School Board
- * D. Advisory Boards
- * E. Service Area Boards
- * F. Ad Hoc Boards & Committees

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

1. Resolution 12-07-387

A Resolution of the Haines Borough Assembly designating the acquisition of State of Alaska, Department of Environmental Conservation (ADEC) grant funds for the project entitled *Haines Asbestos Cement Pipe Replacement* as the number one local state funding priority for fiscal year 2014 and authorizing the Borough Manager to apply to the ADEC for a loan from the Alaska Drinking Water Fund for Muncaster Road asbestos cement pipe replacement.

*This is recommended by the borough manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-07-387.*

2. Resolution 12-07-388

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services agreement with Chilkat Environmental to conduct an Alaska Department of Environmental Conservation approved work plan to characterize two diesel contaminated UST sites at the former Haines Borough Elementary and Primary School Sites with an estimated cost of \$17,850.

*This is recommended by the borough manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-07-388.*

3. Resolution 12-07-389

A Resolution of the Haines Borough Assembly authorizing the manager to execute a contract change order with North Pacific Erectors, Inc. for the High School Gymnasium Floor Replacement project to add additional asbestos abatement and associated repairs to the project for an amount not to exceed \$159,479.00.

*This is recommended by the borough manager and director of public facilities. **Suggested motion:** Adopt Resolution 12-07-389.*

4. Resolution 12-07-390

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with McCool Carlson Green in the amount of \$36,984 to provide consulting services in support of the Haines Community Facility Master Plan – Phase I.

*This is recommended by the borough manager. **Suggested motion:** Adopt Resolution 12-07-390.*

5. Resolution 12-07-391

A Resolution of the Haines Borough Assembly objecting to the August 1, 2012 Implementation of the Environmental Protection Agency's (EPA) Emission Control Area Rule.

*This agenda item was suggested by the mayor. **Suggested motion:** Adopt Resolution 12-07-391.*

B. Ordinances for Introduction

1. Ordinance 12-07-298

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 2, Sections 2.10.030, 2.10.200, and 2.12.110 to clarify the borough assembly consent agenda and to provide the option of including resolutions.

*This agenda item was suggested by the mayor. **Suggested motion:** Introduce Ordinance 12-07-298 and set a first public hearing for 8/14/12.*

11B. Ordinances for Introduction ---continued---

2. Ordinance 12-07-299

An Ordinance of the Haines Borough Assembly approving the sale to the State of Alaska, Department of Transportation and Public Facilities ("AKDOT&PF") of Parcel 3, Parcel E-4 and Parcel TCE-4 as described and identified by AKDOT&PF for the Haines Ferry Terminal Improvements project (state project #68433).

*This is recommended by the borough manager and the planning commission. **Suggested motion:** Introduce Ordinance 12-07-299 and set a first public hearing for 8/14/12.*

3. Ordinance 12-07-300

An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY13 Budget.

*This is recommended by the mayor. **Suggested motion:** Introduce Ordinance 12-07-300 and set a first public hearing for 8/14/12.*

C. Other New Business

1. Request for Reconsideration – Ordinance 12-07-290 (Financial Disclosure)

Ordinance 12-07-290 was unanimously adopted on 7/10. While preparing it for codification, the clerk discovered an error in the ballot language: It references Ordinance 08-09-189 which will be repealed when Ordinance 12-07-296 is adopted on 8/14. The clerk's recommendation is to reconsider the motion to adopt and then postpone it to the 8/14 meeting when it could be amended to replace "Ordinance 08-09-189" with "Ordinance 12-07-296."

2. Request for Reconsideration – Resolution 12-07-383 (Boat Harbor Grant)

*Resolution 12-07-383 was unanimously adopted on 7/10. The resolution was presented to the assembly with \$15m as the amount of the boat harbor upgrades grant. Prior to adoption, the assembly amended it to change the amount to \$4.5m. There are actually two different grants, and on 6/26/12, the assembly had already adopted Resolution 12-06-375 accepting the \$4.5m harbor grant. Resolution 12-07-383 was intended for the \$15m grant, and **the clerk's recommendation is to reconsider the motion to adopt and then vote it down.** Not only are there now two resolutions accepting the same \$4.5m grant, but apparently it is premature to accept the \$15m grant because it is contingent upon state voter approval of a bond in November. Should that be approved, a new resolution will be brought forward for the assembly's consideration.*

3. Renaming of the Community Center RFQ Selection Committee and Project Title

*The Community Center RFQ Selection Committee has been working on the facility planning process and is very interested in continuing under a new title and project scope. The borough manager recommends this and requests assembly authorization. **Suggested motion:** Change the name of the Community Center RFQ Steering Committee to "Borough Facility Master Plan Steering Committee," and expand the project scope to encompass a Borough Facility Master Plan.*

* 4. Endorsement of the CIA's Application for Rural Business Opportunity Grant

The Chilkoot Indian Association (CIA) is initiating a program to encourage and develop agricultural pursuits in the Chilkat Valley. They are applying for a USDA Rural Business Opportunity Grant that will help fund technical training and planning efforts to augment the larger agricultural vision. The CIA has asked for borough endorsement of their application. The mayor prepared a letter of support and seeks assembly concurrence.

12. CORRESPONDENCE/REQUESTS

* A. Fast Ferry and Klukwan Dock - Karen Hess

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT