

Haines Borough
Borough Assembly Meeting #230
AGENDA

August 28, 2012 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg

Stephanie Scott,
Mayor

Daymond Hoffman,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest
Borough Manager

Julie Cozzi,
Borough Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF ASSEMBLY AGENDA & CONSENT AGENDA**
[Approval of Consent Agenda passes all routine items indicated by an asterisk (). Consent Agenda items are not considered separately unless an Assembly Member so requests. Upon request, the item is returned to the Regular Agenda].*
- * 4. **APPROVAL OF MINUTES** – Regular: 8/14 Special: 7/31 BOE: 4/30
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR’S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**
 - A. **Ordinance 12-07-296** – Third Hearing
An Ordinance of the Haines Borough repealing Ordinance 08-09-189 and amending Borough Code Title 2 to add Section 2.06.035 to establish a Local Financial Disclosure Requirement and Process and add applicable definitions to Title 2 Section 2.990.010.
The Government Affairs and Services Committee recommends this. It was introduced on 7/10 and had a first public hearing on 7/24 and a second hearing on 8/14.
Suggested motion: Adopt Ordinance 12-07-296.
 - B. **Ordinance 12-07-298** – Second Hearing
An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 2, Sections 2.10.030, 2.10.200, and 2.12.110 to clarify the borough assembly consent agenda and to provide the option of including resolutions.
This agenda item was suggested by the mayor and drafted by the borough clerk. It was introduced on 7/24 and had a first public hearing on 8/14.
Suggested motion: Adopt Ordinance 12-07-298.
 - C. **Ordinance 12-07-299** – Second Hearing
An Ordinance of the Haines Borough Assembly approving the sale to the State of Alaska, Department of Transportation and Public Facilities (“ADOT&PF”) of Parcel 3, Parcel E-4 and Parcel TCE-4 as described and identified by ADOT&PF for the Haines Ferry Terminal Improvements project (state project #68433).
This is recommended by the borough manager and the planning commission and was introduced on 7/24 and had a first public hearing on 7/31. Negotiations are ongoing, so this is not yet ready for adoption, and the manager requests postponement.
Suggested motion: Postpone Ordinance 12-07-299 until the negotiations with ADOT are concluded.
 - D. **Ordinance 12-07-300** – Second Hearing
An Ordinance of the Haines Borough, Providing for the Addition or Amendment of Specific Line Items to the FY13 Budget.
This is recommended by the mayor and was introduced on 7/24 and had a first public hearing on 8/14. An additional amendment will be proposed.
Suggested motion: Adopt Ordinance 12-07-300.
 - E. **Ordinance 12-08-301** – First Hearing
An Ordinance of the Haines Borough Assembly adopting a major update of the Haines Borough Comprehensive Plan pursuant to Haines Borough Charter and Alaska Statute requirements.
This is recommended by the planning commission and was introduced on 8/14. The draft plan is available on the borough’s website or it may be requested from the borough clerk’s office in hard copy or CD form.
Suggested motion: Advance Ordinance 12-08-301 to a second public hearing on 9/11/12.

7. **PUBLIC HEARINGS** ---continued---

F. **Ordinance 12-07-297** – First Hearing

An Ordinance of the Haines Borough adopting a new water-sewer rate schedule to set rates, fees and charges for water and sewer services.

*On 7/10, an ordinance to increase the water-sewer rates was recommended by the manager and CFO and was referred to the Government Affairs & Services Committee; it was not introduced. That committee met on 7/17 and again on 8/2, and the result is an amended version of the original draft that was introduced on 8/14. **Suggested motion:** Advance Ordinance 12-07-297 to a second public hearing on 9/11/12.*

8. **STAFF/FACILITY REPORTS**

A. **Borough Manager** – 8/14 report

* B. **Library** – July 2012 report and board minutes

9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**

A. **Assembly Committees**

1. **Committee of the Whole**
2. **Commerce Committee**
3. **Finance & Budget**
4. **Personnel & Labor Relations**
5. **Government Affairs & Services**

* B. **Planning Commission** – Approved minutes: 7/12/12 Regular

10. **UNFINISHED BUSINESS** - None

11. **NEW BUSINESS**

A. **Resolutions**

1. **Resolution 12-08-398**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a construction contract with Whiterock LLC for the Sunshine Street and Piedad Road Water System Upgrades project for an amount not-to-exceed \$63,721.80.

*This is recommended by the borough manager and the director of public facilities. **Suggested motion:** Adopt Resolution 12-08-398.*

B. **Ordinances for Introduction**

1. **Ordinance 12-08-302**

An Ordinance of the Haines Borough amending Haines Borough Code Title 16, Sections 16.28.010 and 16.28.030 to prohibit verbal abuse, physical assault and threats against borough and harbor staff, physical assault and threats against members of the public while within the harbor, and refusing to comply with lawful directives by the harbormaster, and giving the harbormaster the authority to suspend or revoke the privilege of using borough port and harbor facilities.

*This ordinance is recommended by the manager. **Suggested motion:** Introduce Ordinance 12-08-302 and set a first public hearing for 9/11/12.*

C. **Other New Business**

1. **AMHS 2013 Summer Ferry Schedule**

*The comment period for the draft 2013 summer ferry schedule is 8/28, but the mayor was assured the borough may still submit comments on 8/29 to give the assembly an opportunity to weigh in. The mayor has drafted comments for assembly approval prior to submittal. **Suggested motion:** Approve the comments prepared by Mayor Scott for submittal on 8/29 regarding the draft 2013 ferry schedule.*

* 2. **Planning Commission Appointment**

*Planning Commission Seat B became vacant with the resignation of Roger Maynard. In response to a public notice, one appointment application was received. The commission reviewed the application at its 8/9/12 meeting and recommends appointment. The mayor intends to follow that recommendation and seeks assembly confirmation. **Suggested Motion:** Confirm the mayor's appointment of Robert W. Miller to Planning Commission Seat B with a term ending November 30, 2013.*

11. C. Other New Business ---continued---

* 3. **Liquor License Renewals**

Explanation/History: *The Alaska Alcohol Beverage Control Board has notified the Borough of pending liquor license renewals for the American Legion, Harbor Bar & Lighthouse Restaurant Fort Seward Lodge, Outfitter Liquor Store, Haines Brewing Company, Mountain Market and Captains Choice Motel. The Board, prior to its final approval, is giving the local government an opportunity to make statements, if so desired. Since these are preexisting liquor licenses, assembly action is optional.*

4. **Manager's Travel Approval**

In conformance with his contract and to keep the assembly informed, the manager has prepared a list of his planned borough business travel for the remainder of FY13. He seeks approval for any travel the assembly believes to be outside of that already authorized through the FY13 budget.

Suggested motion: Approve the manager's planned business travel for the remainder of FY13.

5. **Establish Subcommittee to Work on Federal Priorities**

The mayor proposes the creation of an ad hoc subcommittee to advise the assembly on federal legislative priorities and to work with the borough's Washington D.C. lobbyist Brad Gilman.

Suggested motion: Confirm the mayor's proposal for formation of an ad hoc federal priorities subcommittee.

6. **FY13 Federal Lobbying Services Agreement**

*During the FY13 budget work sessions and the 7/24 committee of the whole meeting with Brad Gilman via teleconference, the assembly discussed the topic of federal lobbying services. A draft agreement has been developed between the borough and the firm Robertson, Monagle & Eastaugh with whom Mr. Gilman is associated. **Suggested motion:** Authorize the FY13 agreement for federal lobbying services between the Haines Borough and Robertson, Monagle & Eastaugh, effective July 1, 2012.*

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT