


Haines Borough
Borough Assembly Meeting #233
AGENDA

October 9, 2012 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Daymond Hoffman,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest,
Borough Manager

Julie Cozzi,
Borough Clerk

Michelle Webb,
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve 9/25/12 Assembly Meeting Minutes
- 8B – Chilkat Center Facility Report
- 8C – Museum Staff Report
- 9A – Museum Board of Trustees Minutes
- 11A1 – Adoption of Resolution 12-10-406
- 11A2 – Adoption of Resolution 12-10-407
- 11A3 – Adoption of Resolution 12-10-408
- 11B1 – Introduction of Ordinance 12-10-305
- 11B2 – Introduction of Ordinance 12-10-306
- 11C3 – Appointments to Federal Priorities Committee
- 11C4 – Confirm Letter of Support for TWC grant application

*** 4. APPROVAL OF MINUTES** - September 25, 2012 Regular Meeting

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT – 10/09 Report

A. Employee Recognition: Brian Lemcke

B. Southeast Conference Report

7. PUBLIC HEARINGS

A. Ordinance 12-09-303 – Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18, Sections 18.80.030 and 18.90.050 to clarify the allowance of incidental items with setbacks.

*This ordinance is recommended by the planning commission and was introduced on 9/11. The first public hearing was on 9/25. **Motion:** Adopt Ordinance 12-08-302.*

B. Ordinance 12-09-304 – First Hearing

An ordinance of the Haines Borough Assembly amending Haines Borough Code Title 3, Section 3.70.040(D) to remove from the list of community purpose-exempted properties the parcels owned by Lynn Canal Human Resources, Inc.

*This is recommended the State Assessor and Lynn Canal Counseling has been notified of revocation of tax exempt status by the Borough Assistant Assessor on September 19th, 2012. This was introduced on 9/25. **Motion:** Advance Ordinance 12-09-304 to a second public hearing on 10/23/12.*

8. STAFF/FACILITY REPORTS

A. Borough Manager – October 9th, 2012 Report

*** B. Chilkat Center Facilities Report** – August and September 2012 Report

*** C. Museum Staff Report**– August 2012 Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

*** A. Museum Board of Trustees Minutes**– Minutes of August 23, 2012 Meeting

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

* 1. **Resolution 12-10-406**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a construction contract with Southeast Road Builders for the Chilkat Lake Road project for an amount not-to-exceed \$691,418.50.

*This is recommended by the Borough Manager. **Motion:** Adopt Resolution 12-10-406.*

* 2. **Resolution 12-10-407**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with PND Engineers, Inc. for design services related to Oceanview / Lutak Slope Movement mitigation measures in the amount of \$52,234.

*This is recommended by the Borough Manager. **Motion:** Adopt Resolution 12-10-407.*

* 3. **Resolution 12-10-408**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into an agreement with PND Engineers, Inc. to provide contract administration and inspection services for the for the Chilkat Lake Roads project for a not-to-exceed amount of \$52,640.

*This is recommended by the Borough Manager. **Motion:** Adopt Resolution 12-10-408.*

B. Ordinances for Introduction

* 1. **Ordinance 12-10-305**

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 3, Chapter 3.25 to clarify the purpose of the Medical Services Fund.

A code amendment is needed to allow for the funding being provided to Lynn Canal Counseling from the Medical Services Fund. While researching the matter, the clerk found no evidence the post-consolidation assembly intended to limit the medical services funds to ambulance service.

Motion: Introduce Ordinance 12-10-305 and set a first public hearing for 10/23/12.

* 2. **Ordinance 12-10-306**

An Ordinance of the Haines Borough Assembly amending Haines Borough Code Title 5 to increase the fine for violations of business permits up to \$1,000 per violation per day, to amend the approved commercial ski tour area map and to adopt a fee for allocated skier days.

The manager recommends a combination of policy and code changes for the 2013 heliskiing season, and his recommendations were "approved" by on 9/11. Some changes require code amendments. **Motion:** Introduce Ordinance 12-10-306 and set a first public hearing for 10/23/12.

C. Other New Business

1. **Presentation - Ice Rink Proposal by Haines Hockey**

*Assemblyman Hoffman requested this agenda item. **Motion:** Refer to committee.*

2. **Manager's Transition Plan and Options for Hiring Process**

*The personnel committee met on 9/21 to discuss the manager transition plan and hiring process and recommends a "traditional" recruitment method. **Motion #1:** Use a traditional recruitment method to hire the next borough manager. **Motion #2:** Refer development of a selection matrix to the Personnel Committee.*

* 3. **Advisory Board Appointments**

*On 8/28, a 2013 Federal Priorities ad hoc Steering Committee was established to be made up of one member each from the school board, assembly, planning commission, and chamber of commerce. The manager and school district superintendent will be ex officio members. The mayor is ready to make the appointments listed in the following motion and seeks assembly confirmation. **Motion:** Confirm the mayor's appointments of Allen Turner (Chamber of Commerce), Member-elect Royal Henderson (School Board), Robert Venables (Planning Commission), and Jerry Lapp (Assembly) Federal Priorities ad hoc Steering Committee.*

* 4. **Letter of Support for Takshanuk Watershed Council (TWC)**

*TWC asked for a letter of support for a grant application. A draft letter has been prepared for the mayor's signature with assembly approval. **Motion:** Approve the draft letter of support for the Takshanuk Watershed Council's Community Transformation grant application through SEARHC.*

12. SET MEETING DATES

13. PUBLIC COMMENTS

14. ANNOUNCEMENTS/ASSEMBLY COMMENTS

15. ADJOURNMENT