

Haines Borough  
**Special Borough Assembly Meeting**  
**JOINT SESSION WITH THE HAINES BOROUGH SCHOOL BOARD**  
December 4, 2012 – 6:30pm

**Approved**

**MINUTES**

- A. Call to Order/Pledge to the Flag:** Mayor **SCOTT** called the meeting to order at 6:30 p.m. in the Haines Borough High School Commons and led the pledge to the flag.
- B. Assembly Roll Call: Present** –Mayor Stephanie **SCOTT**, and Assembly Members Steve **VICK**, Debra **SCHNABEL**, Jerry **LAPP**, Norm **SMITH**, and Dave **BERRY**. Absent: Joanne **WATERMAN**.

**Borough Staff Present:** Mark **EARNEST**/Borough Manager, Julie **COZZI**/Borough Clerk, Michelle **WEBB**/Deputy Clerk, Jila **STUART**/Chief Fiscal Officer, and Carlos **JIMENEZ**/Director of Public Facilities.

- C. School Board Roll Call: Present** - President Brenda **JONES** and members Sara **CHAPPELL**, Brian **CLAY**, Ardy **MILLER**, Ann Marie **PALMIERI**, Royal **HENDERSON**, Sarah **SWINTON**, Brenda **JONES**, and student member Royal **HENDERSON**. **Absent** – Chris **TURNER**/Student Representative.

**School District Staff Present:** Michael **BYER**/School Superintendent and Ashley **SAGE**/District Secretary, and Cheryl **STICKLER**/Principal, and Nevada **BENTON**/Instructor.

**Visitors Present:** Tom **MORPHET**/CVN, Margaret **FRIEDENAUER**/KHNS, Bill **KURZ**, Jim **STANDFORD**, Laverne **BRYANT**, and others.

- D. Approval of Agenda**

**Motion:** **LAPP** moved to "approve the meeting agenda," and the motion carried unanimously.

- E. Public Comments** – There were no comments

- F. Business**

**1) FY14 School District Legislative Priorities**

**Motion:** **VICK** moved to "adopt the School District's major maintenance list." The motion carried unanimously.

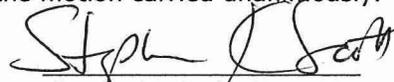
During discussion, **SCHNABEL** asked if there is a process for dealing with something else that might occur in the future and when the most appropriate time would be to evaluate the priority list. **SCOTT** responded that this would be reviewed annually, and multiple years are reflected in this list. **BYER** explained the school district and borough have been meeting regularly to discuss maintenance items. Anything new would make its way through that meeting process and come to the assembly and school board. **LAPP** asked if the items are listed in priority order. **BYER** said there was an attempt to put them in order, but things do change. **VICK** asked about the suppression system that runs from the commons area to the pool. At the time it was discussed at a previous joint meeting, that system was about to fail and he is not sure if it has been corrected. **EARNEST** said this project will also appear on the list of legislative priorities for the borough assembly. There are several issues that impact both the school and borough, including pool leaks and mechanical issues. **SCOTT** suggested it might be helpful for people to understand how things are prioritized through the Department of Education (DEED) major maintenance funding program. It is a process for getting points for projects. **BYER** said occasionally DEED audits the custodial and maintenance plan, and the District can get points for that. Additionally, points are added for those projects with completed engineering, etc. The points are added up and the total determines where the project falls on the list of projects applied for statewide. This year, there were 111 projects on the list. Being on the list does not mean full-funding. If it gets funded, the state covers 65% and the municipality 35%. **SCOTT** said there has been some discussion about what constitutes major maintenance. It is defined in statute as: "a project that must be undertaken in order to protect the structure of existing school facilities or correct building code deficiencies that required major repair or rehabilitation in order for the facility to be continued to be used for educational purposes." There is provision in statute for the school board and assembly to come to an agreement. It is important to identify the projects and the funding sources. There are several sources of funding: DEED major maintenance fund, Legislative, School District's CIP fund, Borough CIP, Borough general fund, and bonding.

**SCHNABEL** asked for the total project estimate for the pool/locker room project and which part is school responsibility and which the borough's? **JIMENEZ** said the borough is waiting for a break down from Jenson Yorba & Lott. **EARNEST** explained this could be submitted in CAPSIS either as one combined project or separately. There are some issues with separate entries, because to isolate the two systems, it would bring up a whole additional discussion of the status of the pool. He recommends the project be considered as a single project and see where things go. The assembly will ultimately make the decision as to how to proceed. **SCHNABEL** asked for an explanation of the Vocational Education building mechanical upgrades. **BYER** said it involves the heating system, air circulation, plumbing, and fire suppression. These are things that were recommended by the mechanical engineers that never got done. **SCHNABEL** believes surveys and assessments should be local responsibilities and only seek funding for construction. **BERRY** understands but he looks at it the other way. The opportunity to get the funding for even an assessment would free up funds for other things. **EARNEST** said on December 11, the assembly will consider legislative priorities borough-wide that will include the gamut: school projects, harbor, water, etc. A master list will be formed, and there will be much more discussion. The list will be prioritized only for the purpose of entering the projects into the CAPSIS system because it requires a priority assignment. He noted the school district can send resolutions and letters to the legislature independently in support of the requests. **SCOTT** said if this school district list is approved this evening, the projects will show up in the master list. **MILLER** asked if the priorities are locked in. **EARNEST** said a project is not bound by the 5 or 6 projects above it. If there is a compelling reason to move up to the top, it can be done. He reiterated that this is just for the purpose of entering projects into a system that requires priorities. **SCOTT** cautioned everyone to be realistic about the amount of money these projects add up to and the possibility that it may be harder to get funding this year.

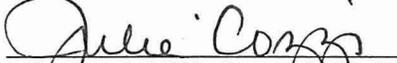
**G. Closing Comments**

**H. Adjournment - 7:03pm**

**Motion:** **BERRY** moved to "adjourn the meeting," and the motion carried unanimously.

  
Stephanie Scott, Mayor

ATTEST:

  
Julie Cozzi, MMC, Borough Clerk

