


Haines Borough
Borough Assembly Meeting #239
AGENDA

January 22, 2013 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest,
Borough Manager

Julie Cozzi,
Borough Clerk

Michelle Webb,
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Chilkat Center Facility Report
- 8C – Fire Department Reports
- 8D – Police Department Report
- 11A1 – Adoption of Resolution 13-01-433
- 11A2 – Adoption of Resolution 13-01-434
- 11A3 – Adoption of Resolution 13-01-435
- 11A4 – Adoption of Resolution 13-01-436
- 11A5 – Adoption of Resolution 13-01-437
- 11A6 – Adoption of Resolution 13-01-438
- 11A7 – Adoption of Resolution 13-01-439
- 11B1 – Introduction of Ordinance 13-01-312
- 11B2 – Introduction of Ordinance 13-01-313
- 11C1 – Advisory Board Appointments
- 11C3 – Amend Previously Adopted Resolution 12-12-428

***4. APPROVAL OF MINUTES – 1/8/13 Regular Meeting and 1/15/13 Special Meeting**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT – oral report

7. PUBLIC HEARINGS

A. Ordinance 13-01-311 – First Hearing

An Ordinance of the Haines Borough Assembly amending Borough Code Title 2, Section 2.105.020 to add an ex officio seat to the Parks and Recreation Advisory Committee to be filled by an Alaska Department of Natural Resources Employee.

*The parks and recreation advisory committee (PRAC) met with the government affairs & services (GAS) committee on 12/18 to discuss PRAC's request to add an ex officio seat to the committee to be filled by an AK-DNR employee. The GAS recommends assembly consideration of this code change. This was introduced on 1/8/13. **Motion:** Advance Ordinance 13-01-311 to a second public hearing on 2/12/13.*

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 1/22/13 Report**
- *B. Chilkat Center – 12/2012 Facility Report**
- *C. Fire Department – 12/2012 Monthly and 2012 Year-end Report**
- *D. Police Department –2012 Year-end Report**

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

A. Assembly Standing Committee Reports

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

A. Resolutions

* 1. **Resolution 13-01-433**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a professional services agreement with Kingfisher Consulting, LLC to provide comprehensive IT/computer support services for the borough.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-433.*

* 2. **Resolution 13-01-434**

A Resolution of the Haines Borough Assembly supporting additional funding for regulation and research in the Alaska Chilkat Bald Eagle Preserve, Haines, Alaska.

*This resolution is recommended by the mayor. **Motion:** Adopt Resolution 13-01-434.*

* 3. **Resolution 13-01-435**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute contract change order number two with North Pacific Erectors, Inc. for the Haines School Vocational Education Building Improvements project for an amount not to exceed \$16,039.11.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-435.*

* 4. **Resolution 13-01-436**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to dispose of the old Barnett Drive water tank by public sealed bid auction to the highest bidder.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-436.*

* 5. **Resolution 13-01-437**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a short-term professional services agreement with Alaska Assessment Services to provide tax assessment services for the borough.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-437.*

* 6. **Resolution 13-01-438**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to contract with Ferguson Waterworks for an amount not to exceed \$26,000 for the purchase and installation of radio-read equipment, water meters and modules.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-438.*

* 7. **Resolution 13-01-439**

A Resolution of the Haines Borough Assembly Adopting the Borough's 2013 Federal Priorities.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-01-439.*

B. Ordinances for Introduction

* 1. **Ordinance 13-01-312**

An Ordinance of the Haines Borough amending Borough Code Sections 2.06.035 and 2.990.010 to clarify the local financial disclosure reporting process.

*Subsequent to voter ratification of local financial disclosure reporting, the clerk's office developed a form and instructions. As a result of working with the new code, the clerk has recommended amendments to bring more clarity to the procedure. **Motion:** Introduce Ordinance 13-01-312 and set a first public hearing for 2/12/13.*

* 2. **Ordinance 13-01-313**

An Ordinance of the Haines Borough authorizing renewal of a lease of the Human Resources Building with Chilkat Valley Preschool for the purpose of providing preschool educational services.

*The preschool has leased the Human Resources Building on a year-to-year basis since the year 2000, and they have requested a renewed lease for calendar year 2013. Borough Charter states the leasing of borough property must be approved by the assembly by ordinance. **Motion:** Introduce Ordinance 13-01-313 and set a first public hearing for 2/12/13.*

11. NEW BUSINESS ---continued---

C. Other New Business

* 1. **Board Appointments**

*Reappointment requests have been received for seats on the Port and Harbor Advisory Committee and the Historic Dalton Trail RMSA Board. The mayor plans to appoint and seeks assembly confirmation. **Motion:** Confirm the mayor's reappointments of Dean Risley and Bill Rostad to the Port and Harbor Advisory Committee for new two-year terms ending 11/30/2014 and John Hunt to the Historic Dalton Trail RMSA Board for a new three-year term ending 11/30/2015.*

2. **Appoint the Borough's Union Bargaining Team**

The borough has received notice from the Local 71 Union regarding negotiations for a new Collective Bargaining Agreement (CBA). The existing agreement expires 6/30/13. The borough's bargaining team has typically consisted of the mayor, a representative of the assembly (personnel committee chair), and members of the administration. The manager recommends himself, Chief Lowe, and Finance Director Stuart as the administration part of the team.

* 3. **Amend a Previously Adopted Resolution – 12-12-428 (FY 2014 Legislative Priorities)**

*On 12/11/2012, the assembly adopted Resolution 12-12-428 setting the FY 2014 legislative priorities. The borough manager recommends including a funding request for the south harbor expansion project. The additional funding would be used for the drive down dock and vehicle transfer bridge, including related uplands improvements, and would not be in direct competition for funding with the borough's other legislative priority projects. Roberts Rules of Order allows a motion to amend something previously adopted. **Motion:** Amend Resolution 12-12-428 adopted at the 12/11/12 meeting by inserting "South Portage Cove Harbor Expansion" as item number 14.*

4. **Borough Manager's Contract**

*The assembly recently evaluated the manager's performance and, following a discussion in executive session prior to this meeting, they will take action concerning the evaluation and consider the terms of the contract. **Motion:** Refer contract revision to the Personnel Committee.*

12. SET MEETING DATES

13. PUBLIC COMMENTS

14. ANNOUNCEMENTS/ASSEMBLY COMMENTS

15. ADJOURNMENT