

Haines Borough
Borough Assembly Meeting #250
AGENDA

July 23, 2013 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest,
Borough Manager

Julie Cozzi,
Borough Clerk

Michelle Webb,
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Fire Department Report
- 8C – Chilkat Center Facility Report
- 9A – Planning Commission Minutes
- 9B – Riverview RMSA Board Correspondence
- 11A1 – Adoption of Resolution 13-07-473
- 11A2 – Adoption of Resolution 13-07-474
- 11B1 – Introduction of Ordinance 13-07-336
- 11B2 – Introduction of Ordinance 13-07-337
- 11B3 – Introduction of Ordinance 13-07-338
- 11B4 – Introduction of Ordinance 13-07-339
- 11C1 – Advisory Board Appointment
- 11C2 – Adopt Resolution 13-06-469

*** 4. APPROVAL OF MINUTES – July 9 Regular**

5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS

A. Resolution 13-07-472 – Public Hearing

A Resolution of the Haines Borough Assembly amending the Haines Borough Approved Commercial Ski Tour Areas Map.

*This resolution would amend the current map based on recommendations made by the 2013 Heli Map Amendment Committee. Although not required by code, this resolution was scheduled for a public hearing due to the controversial nature of the topic. **Motion:** Adopt Resolution 13-07-472.*

B. Ordinance 13-07-333 – First Hearing

An Ordinance of the Haines Borough authorizing the issuance of general obligation bonds in an amount not to exceed \$5,050,000 to finance a plan of capital improvements to school facilities of the Borough; authorizing submission to the qualified voters of the Borough at the regular election to be held on October 1, 2013, of a proposition approving this ordinance and ratifying the authorization of the Bonds; appropriating funds for the projects; and providing for an effective date.

*This ordinance requires introduction to appear on the 2013 October ballot for Haines Borough voters. It was introduced on 7/9. **Motion:** Advance Ordinance 13-07-333 to a second public hearing on 8/13/13.*

C. Ordinance 13-07-334 – First Hearing

An Ordinance of the Haines Borough amending Borough Code Title 2, Section 2.68.510 to change runoff election procedures in cases of candidates receiving less than 40% votes.

*This ordinance was recommended by Assembly Member Schnabel. It was introduced on 7/9. This ordinance in its current form would not comply with Haines Borough Charter Section 16.04. Therefore, a substitute ordinance has been prepared based on wording recommended by the mayor. **Motion:** Advance Ordinance 13-07-334 to a second public hearing on 8/13/13.*

7. **PUBLIC HEARINGS** ---continued---

D. **Ordinance 13-07-335** – First Hearing

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY14 budget.

*This ordinance originated from a motion made by the borough assembly on 6/25 to fund the replacement of sidewalks on Front Street. A memo from the manager and finance director asks for additional amendments, including: (1) higher than expected community jails contract revenue, (2) proposed changes to payroll, and (3) Front St. underdrain. It was introduced on 7/9. **Motion:** Advance Ordinance 13-07-335 to a second public hearing on 8/13/13.*

8. **STAFF/FACILITY REPORTS**

A. **Borough Manager** – 7/23/13 Report

*B. **Fire Department** – Staff Report of June 2013

*C. **Chilkat Center** – Facility Report of June 2013

9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**

*A. **Planning Commission** – Minutes of 6/13/13

*B. **Riverview RMSA Board** – Correspondence

C. **Assembly Standing Committee Reports**

1. **Government Affairs & Services** – Corporate Personhood

10. **UNFINISHED BUSINESS** - None

11. **NEW BUSINESS**

A. **Resolutions**

* 1. **Resolution 13-07-473**

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract change order with Pacific Pile & Marine, LP for the Port Chilkoot Dock and Letnikof Cove Harbor Renovations project for an amount not to exceed \$242,370.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-07-473.*

* 2. **Resolution 13-07-474**

A Resolution of the Haines Borough Assembly designating the acquisition of State of Alaska, Department of Environmental Conservation (ADEC) grant funds for the project entitled Sewer Treatment Plant Health and Safety Upgrades as the number one local state funding priority for fiscal year 2015.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-07-474.*

3. **Resolution 13-07-475**

A Resolution of the Haines Borough Assembly correcting a manifest clerical error involving real property account C-SEC-26-0200 for tax years 1998-2012 and authorizing a refund in the amount of approximately \$7,850.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-07-475.*

4. **Resolution 13-07-476**

A Resolution of the Haines Borough Assembly ratifying and adopting the Collective Bargaining Agreement between the Haines Borough and Public Employees Local 71.

*This resolution is recommended by the borough's union negotiating team. **Motion:** Adopt Resolution 13-07-476.*

B. **Ordinances for Introduction**

* 1. **Ordinance 13-07-336**

An Ordinance of the Haines Borough amending Borough Code Section 2.10.010 to limit the length of borough assembly meetings.

*This ordinance was requested by Assembly Member Lapp. **Motion:** Introduce Ordinance 13-07-336 and set a first public hearing for 8/13/13, and refer it to the Government Affairs & Services Committee for review prior to adoption.*

11.B. NEW BUSINESS/Ordinances for Introduction ---continued---

*2. **Ordinance 13-07-337**

An Ordinance of the Haines Borough approving the conveyance by quitclaim deed of Tract B of Alaska Tideland Survey ("ATS") 1464 to the state of Alaska, Department of Transportation and Public Facilities ("ADOT&PF") for the Haines Ferry Terminal Improvements project (state Project #68433) and amending Haines Borough Ordinance No. 12-07-299 to authorize the conveyance of Parcel 3 (Tract C of ATS 1464) to ADOT&PF by quitclaim deed rather than warranty deed.

*This is recommended by borough manager. The planning commission reviewed the matter on 7/11 and unanimously supports it. **Motion:** Introduce Ordinance 13-07-337, set a first public hearing for 8/13/13.*

*3. **Ordinance 13-07-338**

An Ordinance of the Haines Borough, providing for the addition or amendment of specific line items to the FY13 budget.

*This ordinance is recommended by the borough manager and will be reviewed by the finance committee just prior to this meeting. **Motion:** Advance Ordinance 13-07-338 to a first public hearing on 8/13/13.*

*4. **Ordinance 13-07-339**

An Ordinance of the Haines Borough amending Borough Code Section 5.18.080 to change the procedure for amending the Commercial Ski Tour Areas Map.

*This ordinance was drafted by the mayor. **Motion:** Introduce Ordinance 13-07-339 and refer it to the Government Affairs & Services Committee.*

C. Other New Business

*1. **Board Appointment**

*An appointment request has been received for a seat on the Historic Dalton Trail RMSA Board. The mayor plans to make the appointment and seeks assembly confirmation. **Motion:** Confirm the mayor's appointment of John Schnabel to the seat representing sub-zone three (Porcupine) on the Historic Dalton Trail RMSA Board for a term ending 11/2015.*

*2. **Resolution 13-06-469**

A Resolution of the Haines Borough Assembly Authorizing an Early Retirement Incentive Program during the period of July 15, 2013 through November 30, 2013.

*On 6/25, this resolution was referred to the Personnel and Finance Committees. The Finance met and recommends a few minor changes that are reflected in a substitute ordinance. The Personnel Committee has not yet met. **Motion:** Adopt Resolution 13-06-469.*

3. **Changes to Heliskiing GPS Policy**

*Changes are proposed by the mayor. **Motion:** Refer to the Government Affairs & Services Committee the mayor's proposed changes to the Heliskiing GPS Policy.*

12. SET MEETING DATES

13. PUBLIC COMMENTS

14. ANNOUNCEMENTS/ASSEMBLY COMMENTS

15. ADJOURNMENT