


Haines Borough
Borough Assembly Meeting #253
AGENDA

September 10, 2013 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Stephanie Scott,
Mayor

Dave Berry Jr.,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Debra Schnabel,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norman Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest,
Borough Manager

Julie Cozzi,
Borough Clerk

Michelle Webb,
Deputy Clerk

1. **CALL TO ORDER/PLEDGE TO THE FLAG**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA & CONSENT AGENDA**

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Police Department Report
- 9A – Tourism Advisory Board Minutes
- 11A1 – Adoption of Resolution 13-09-493
- 11A2 – Adoption of Resolution 13-09-494
- 11A3 – Adoption of Resolution 13-09-495
- 11A4 – Adoption of Resolution 13-09-496
- 11A5 – Adoption of Resolution 13-09-497
- 11C1 – Committee Appointments
- 11C2 – Haines Rail Access Assessment

- * 4. **APPROVAL OF MINUTES** – August 27 Regular
5. **PUBLIC COMMENTS** [Any topics not scheduled for public hearing]
6. **MAYOR'S COMMENTS/REPORT**
7. **PUBLIC HEARINGS**

A. **Ordinance 13-07-334** – Third Hearing

An Ordinance of the Haines Borough amending Borough Code Title 2, Section 2.68.510 to change runoff election procedures in cases of candidates receiving less than 40% votes.

*This ordinance was recommended by Assembly Member Schnabel and was introduced on 7/9. In its original form, it would not comply with Charter Section 16.04. Therefore, a substitute ordinance was prepared based on wording recommended by the mayor. On 7/23, following the first public hearing, it was referred to the Government Affairs & Services Committee for further review. On 8/13, the assembly scheduled it for a second public hearing. On 8/27 the assembly amended the ordinance and scheduled it for a third public hearing. **Motion:** Adopt Ordinance 13-07-334.*

B. **Ordinance 13-08-340** – Second Hearing

An Ordinance of the Haines Borough amending Borough Code Section 3.70.030 to extend the application deadline for senior and disabled veterans property tax exemptions and to remove the provision for late applications.

*This is recommended by the finance committee and was introduced on 8/13. The first public hearing was 8/27. **Motion:** Adopt Ordinance 13-08-340.*

C. **Ordinance 13-08-341** – Second Hearing

An Ordinance of the Haines Borough amending Borough Code Section 18.90.060(I) to add a size limitation for small informational signs.

*This is recommended by the planning commission and was introduced on 8/13. The first public hearing was 8/27. **Motion:** Advance Ordinance 13-08-341 to a third public hearing on 9/24/13.*

7. **PUBLIC HEARINGS** ---continued---

D. **Ordinance 13-08-342** – Second Hearing

An Ordinance of the Haines Borough amending Borough Code Section 18.60.010(I) to remove the requirement for a wastewater disposal system to be inspected every two years by the Alaska Department of Environmental Conservation.

*This is recommended by the planning commission and was introduced on 8/13. The first public hearing was 8/27. **Motion:** Advance Ordinance 13-08-342 to a third public hearing on 9/24/13.*

E. **Ordinance 13-08-343** – Second Hearing

An Ordinance of the Haines Borough amending Borough Code Section 18.80.030(B) to add setback regulations to the General Use Zone.

*This is recommended by the planning commission and was introduced on 8/13. The first public hearing was 8/27. **Motion:** Advance Ordinance 13-08-343 to a third public hearing on 9/24/13.*

F. **Ordinance 13-08-346** – Second Hearing

An Ordinance of the Haines Borough authorizing the borough manager to enter into a loan agreement in the amount of up to \$787,500 with the Alaska Department of Environmental Conservation for the Muncaster Road Asbestos Cement Pipe Replacement project.

*This is recommended by the borough manager and was introduced on 8/13. The first public hearing was 8/27. **Motion:** Adopt Ordinance 13-08-346.*

G. **Ordinance 13-08-348** – First Hearing

An Ordinance of the Haines Borough amending the Port of Haines Terminal Tariff No. 3 to adjust water rates at Haines port facilities, adjust dockage rates at the Port Chilkoot Dock, add logs to the wharfage rates, and move text from one tariff page to another.

*On 9/11/12, the assembly adopted an ordinance revising the water-sewer rates including an increase to the commercial bulk water rate. The port tariff must be revised to provide for that rate change, and the assembly authorizes tariff revisions by non-code ordinance. Additionally, the port and harbor advisory committee met jointly with the tourism advisory board on 10/11/12 to discuss possible increases to the PC Dock dockage rates, and they recommend incremental increases. On 10/23/12, a draft tariff amendment ordinance was referred to the finance committee. Since that time, staff has drafted a new ordinance essentially the same but with the addition of a wharfage rate for logs at Lutak Dock. The assembly is asked to, once again, consider these amendments, and this ordinance was introduced on 8/27. **Motion:** Advance Ordinance 13-08-348 to a second public hearing on 9/24/13.*

8. **STAFF/FACILITY REPORTS**

A. **Borough Manager** – 9/10/13 Report

* B. **Police Department** – 9/6/13 Report

9. **COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES**

* A. **Tourism Advisory Board** – Minutes of 6/24/13 and 7/22/13

B. **Assembly Standing Committee Reports**

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

A. **Resolutions**

* 1. **Resolution 13-09-493**

A Resolution of the Haines Borough Assembly appointing election officials for the regular Election to be held October 1, 2013, and establishing the wages.

*This resolution complies with HBC 2.68.330. **Motion:** Adopt Resolution 13-09-493.*

* 2. **Resolution 13-09-494**

A Resolution of the Haines Borough Assembly creating a five-member ad hoc committee to assist in the development of the Picture Point Wayside Project.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-09-494.*

* 3. **Resolution 13-09-495**

A Resolution of the Haines Borough Assembly supporting application for a design and construction grant through the Alaska Energy Authority for installing wood pellet boilers in borough facilities.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-09-495.*

11.A. NEW BUSINESS/Resolutions ---continued---

***4. Resolution 13-09-496**

A Resolution of the Haines Borough Assembly supporting a feasibility grant application through the Alaska Energy Authority Round VII Renewable Energy Fund for hydroelectric power in Excursion Inlet.

*This resolution is recommended by the borough manager. **Motion:** Adopt Resolution 13-09-496.*

***5. Resolution 13-09-497**

A Resolution of the Haines Borough Assembly authorizing a renewed "sister city" relationship with the town of Dunbar, Scotland, to recognize a mutual association with John Muir.

*This resolution is brought forward by the borough clerk. **Motion:** Adopt Resolution 13-09-497.*

B. Ordinances for Introduction - None

C. Other New Business

***1. Committee Appointments**

*With the adoption of Resolution 13-09-494 creating a five-member ad hoc committee to assist in the development of the Picture Point Wayside project, members have been identified and assembly confirmation is requested. **Motion:** Confirm the appointments of Brad Ryan (Takshanuk Watershed Council), Rob Goldberg (Planning Commission), Barbara Mulford (Chamber of Commerce), Judy Heinmiller (Tourism Advisory Board), and John Hirsh (Parks & Recreation Advisory Committee) to the Picture Point Wayside Project ad hoc Committee.*

***2. Haines Rail Access Assessment**

*This agenda item was requested by the borough manager. **Motion:** Direct the Manager to negotiate: (1) a grant agreement with the Alaska Department of Transportation and Public Facilities for the purpose of conducting a Preliminary Assessment for Rail Access to the Port of Haines; and (2) a sole source contract with ALCAN RaiLink/PROLOG Canada to perform said work.*

12. CORRESPONDENCE/REQUESTS

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT