

**SHELDON MUSEUM AND CULTURAL CENTER, INC**  
**Board of Trustees Meeting Minutes**  
**Monday, May 12th, 2015 at the Sheldon Museum**

**CALL TO ORDER:** 2:05 pm by Board President Jim Heaton

**Approved**

**ATTENDANCE:**

**Board:**

**Present:** Jim Shook, Vice President, Anastasia Wiley, Secretary, Dave Pahl, Diana Kelm

**Absent:** Michael Marks Treasurer, Lorrie Dudzik, Ginger Jewell (resigned)

**Excused:** John Hagen

**Staff:** Helen Alten

**Borough Liaison:** Diana Lapham

**Guests:** Borough Manager, David Sosa

**ADDITIONS/CHANGES TO THE AGENDA:** New Business first, then Unfinished Business

**APPROVAL OF AGENDA [as Amended]** M/S Shook/Pahl; motion carried

**APPROVAL OF MINUTES [May 12, 2015]:** M/S Pahl/ Diana Kelm to approve minutes of last meeting - approved unanimously.

**STAFF REPORT:** A Staff Report was included in the Board's packet. Helen emphasized:

- A How-To-Manual is being compiled due to open positions at SMCC
- Technical changes to computer system are being made by Eli White, college student, computer specialist.
- Cash Register fixed.
- Advertising Blythe's position as outreach/marketing
- Entrance has new exhibit presentation: Museum-Town-Fort flow
- Collection Management Grant for large format materials which will be scanned.
- Store storage has been cleaned
- Art Acquisition Fund grant received for John Hagen photos
- Volunteer Luncheon was very successful
- 'Portraits: People in Paint' is next exhibit, opening next Friday.
- Sheldon Museum Totem Pole raising to be scheduled with 'Totem Trot'

**PRESIDENT'S REPORT**

- SMCC Public Non-profit Corporation
- Board Training with Borough emphasized laws involved in decision making; i.e. Sunshine Clause
- Emphasized no discussion between board members outside meetings
- Possibility of 2<sup>nd</sup> week meetings; discussed Director's independent decision making ability vs Board special meetings
- Minutes need to be action items only; can have other detail but not mandatory
- Fundraising responsibilities
- Gardens/tables Director's option- no monetary gain items, not in 'collection' items

**NEW BUSINESS**

- Ground Squirrel Robe loaned without Board approval- not enough time to ask; Svenson watercolor also
- Director's discretion is in force since we have a professional director; Helen to prepare a draft loan policy.
- Board needs to be informed of actions
- Used Compact Storage containers from Juneau discussed; \$15,000. limit placed on project (from Unrestricted Funds) to dismantle, move and install M/S Pahl/Shook

## **UNFINISHED BUSINESS**

- Vacant Board positions- Greg Richmond? No
- Kim Chetney (her daughter Sara is a 20 hrs/week intern) Yes; she was fundraiser at Chicago Art Museum; 4.2 million for Boys/Girls Club, etc
- State Fair- Bridge display will be in glass cases; Shook to work with them
- New Pathways Anchorage week immersion for \$20,000 grant 2015-2016- 4 Board members, 2-3 staff, local artists
- Tours 2016 problem is no handicap buses; liability which affects insurance
- Totem Trot- posters ready; need to get faces on website for sponsors at \$200/runner; Can have teams as walking groups
- Anastasia and Michael/Lorrie to work with Kim Chetney to help handle this for the Museum

**NEXT MEETING: Tuesday, July 7<sup>th</sup> at 2:00pm**

**MEETING ADJOURNED:** approximately 3:45pm

Respectfully submitted,

*Anastasia Wiley*, Secretary