

HAINES BOROUGH
HAINES, ALASKA
PUBLIC NOTICE

POSITION OPENING

Tourism Director



The Haines Borough is accepting applications for a full-time, year-round Tourism Director. This position is under the direct supervision of the Borough Manager and is mainly responsible for the operation and management of the Borough's Tourism Department.

Minimum Qualifications: High school graduate or equivalent; minimum of four years of work experience in the visitor or marketing industry, preferably with management experience involving supervision of employees; valid Alaska Driver's license or the ability to acquire one within 30 days of hire; computer literacy and the ability to work well with word processing programs; excellent communication and people skills.

Wage & Benefits: Starting wage is \$21.25 with full benefits, including medical insurance. Also, SBS (in lieu of Social Security). This is a union position subject to an initiation fee, union dues, and a PERS percentage. All new employees are subject to a 6-month probationary period.

Application Deadline: Deadline for first review of applications is 5:00pm, March 17, 2014, or thereafter until filled.

Application Procedure: Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at www.hainesalaska.gov or by contacting:

Borough Clerk
P.O. Box 1209, Haines, AK 99827
Haines Borough Administration Building, 103 S. Third Ave.
Phone: 907-766-2231 Fax: 907-766-2716
mwebb@haines.ak.us