

HAINES BOROUGH  
HAINES, ALASKA  
PUBLIC NOTICE  
POSITION OPENING  
**ASSISTANT POOL MANAGER**



The Haines Borough is accepting applications for a permanent, part-time *Assistant Pool Manager* to assist in managing daily pool operations and assuming responsibility for the facility, as needed. This position works a flexible schedule (20 hours) each week and must be available to work evenings and weekends. This position reports directly to the Pool Manager.

**Minimum REQUIRED Qualifications:** Must hold a valid Alaska drivers license or have the ability to obtain one within 30 days of hire. **Must be at least 16 years old with the following certifications:**

1. American Red Cross (ARC) Lifeguard
2. ARC Water Safety Instructor
3. ARC CPR for the Professional Rescuer (or equivalent)
4. Certified Pool Operator certificate (or must be obtained within one year)

The following additional certifications are desirable:

- ARC Lifeguard Instructor
- ARC CPR for the Professional Rescuer Instructor
- ARC Water Safety Instructor Trainer

**Wage & Benefits:** \$15.33 per hour DOE and eligible for all union benefits except medical insurance. Employment is subject to a union initiation fee, union dues, and a PERS percentage. This position is also subject to a 6-month probationary period.

**Application Deadline:** 5:00pm, **December 29, 2014**, or thereafter until filled.

**Application Procedure:** Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Borough Clerk's Office  
P.O. Box 1209, Haines, AK 99827  
Haines Borough Administration Building, 103 Third Ave S  
907-766-2231, ext. 31 or 36  
Fax: 907-766-2716  
[jcozzi@haines.ak.us](mailto:jcozzi@haines.ak.us) -or- [kkielsmeier@haines.ak.us](mailto:kkielsmeier@haines.ak.us)

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