

**Haines Borough**  
**REAL PROPERTY TAX APPEAL FORM**

103 Third Avenue S.  
P.O. Box 1209, Haines AK 99827  
PH: 907-766-2231 FAX: 907-766-2716

**For Official Use Only**

Property ID #: \_\_\_\_\_  
Appeal #: \_\_\_\_\_  
Date Rcvd: \_\_\_\_\_  
Appt: Date \_\_\_\_\_ Time \_\_\_\_\_

**Appeal Deadline: MONDAY, APRIL 20, 2015**

**Appeal Authority:** Per AS 29.45.210(b): The appellant bears the burden of proof. The only grounds for adjustment of assessment are proof of unequal, excessive, improper, or under valuation based on facts that are stated in a valid written appeal or proven at the appeal hearing. If a valuation is found to be too low, the Board of Equalization (BOE) may raise the assessment.

**Appeal Process:** **1)** Taxpayer files timely appeal; **2)** Assessor's staff reviews the assessment; **3)** assessor renders decision based on evidence; **4)** Taxpayer accepts/rejects assessor decision; **5)** (if taxpayer rejects assessor decision), Appeal proceeds to BOE for resolution.

**IMPORTANT: This form is required for making an appeal and must be postmarked no later than the appeal filing deadline.**

**1. Property Owner:** \_\_\_\_\_

**2. Property ID#** \_\_\_\_\_

**3. Legal Description of Property:** \_\_\_\_\_

**4. Contact Information for all Correspondence Related to this Appeal**

**(Please provide email address & phone number, if possible):**

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Contact Phone#(s): Home \_\_\_\_\_, Work \_\_\_\_\_, Cell \_\_\_\_\_

Email: \_\_\_\_\_

**5. Reason for Appeal:**

**NOTE:** These two things are **NOT** grounds for appeal: 1) *TAXES TOO HIGH* or 2) *VALUE CHANGED TOO MUCH IN ONE YEAR*  
Please check your reason(s) below and provide detailed explanation supporting your grounds for appeal.

- My Property value is excessive (valued in excess of fair market value).
- My property value is unequal to similar properties.
- My property was valued improperly (in error/incorrectly).
- My property has been undervalued.

**6. Detailed Explanation for the Above-cited Grounds for Appeal** (please attach additional information and data if more space is needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Information Attached?  Yes  No

**6. Assessed Value from Notice:** (Site) \_\_\_\_\_ (Building) \_\_\_\_\_ (Total) \_\_\_\_\_

**7. Owner's Estimate of Value:** (Site) \_\_\_\_\_ (Building) \_\_\_\_\_ (Total) \_\_\_\_\_

**8. Sales, Listing and Appraisal Information:**

a. Purchase Price of Property: \$ \_\_\_\_\_ Purchase Date: \_\_\_\_\_

b. Is the Property currently listed for sale?  Yes  No

If yes, listing amount/date/time on market: \_\_\_\_\_

**9. Has the property been appraised by a licensed appraiser within the last 3 years?**  Yes  No

If yes, please provide entire copy of appraisal, date and final appraised value.

<b>Declaration:</b>	I declare that I have examined this document, and to the best of my knowledge, it is true, correct, and complete. I understand that I must provide evidence supporting the appeal.	
Signature and name of property owner or property owner's authorized representative: <b>X</b> Sign name	Print or type name	Date

