

**Haines Borough Public Library Board**  
**Approved Meeting Minutes**  
**March 19, 2014**  
**4:00 PM**

*The mission of the Haines Borough Public Library is to be responsive to community needs by assembling, preserving and providing access to materials, information, and technology. Therefore, the Library will offer an environment conducive to providing programs, sharing information and stimulating ideas. The library will be a community gathering place where all ages are welcome.*

Present: Cecily Stern, James Alborough, Patty Brown, Dick Flegel, Heather Lende, Diana Lapham, Anne Marie Palmieri, Lorrie Dudzik

Excused: Meredith Pochardt, Stacey Gala, Joann Ross-Cunningham

**Call to Order - 4:12pm**

**Additions or Revisions to Agenda - none**

**Consent Agenda Items**

The following items are consent items for final action to be taken on all by a single vote. Any item may be removed for separate consideration if necessary.

1. Approval of Agenda
2. Approval of Minutes 2/19/2014
3. Director's report

Approved as written. M/S Anne Marie/James

**Treasurer's Report - Dick**

1st Rate Checking                      \$8,830.36

    This account should be closed but there are 3 outstanding items.

        \$30.00 written 6/2012

        \$10.00 written 6/2012

        \$25.00 written 8/2013

    Patty will work with Kathy to see how to handle the outstanding items and close this acct.

Savings held by Friends              \$34,727.69

We still have not been given any accounting on how the Library's funds are being spent by the Borough.

Patty is working on this with Kathy.

We received a \$15,000+ reimbursement for grant-funded activities as part of our current IMLS Grant. It is reimbursement for money we have already spent. There is some question about how these funds will be handled by the Borough.

Dick Flegel, Treasurer

There was some discussion about checks that were written by the library and had never been cashed. The fact that they have not been cashed makes it impossible to close the bank account on which the checks were written.

**Items for Discussions**

- FY15 Draft Budget - This budget reflects the increases in salary, therefore, there have been cuts in every area, except utilities, in order to maintain a budget that is the same as last year's. Patty pointed out that we have not increased any expenses for six years. Anne Marie stated that we are the only borough department that needs to apply for grants in order to operate.

- Policy changes and approval - Amended bylaws concerning board of trustees were approved without changes. M/S Heather/Cecily

- Party policy - There was considerable discussion on whether or not to allow private functions during library hours. It was determined that the issue should be passed on to the policy committee.

- National Library Week & Volunteer dinner - There was discussion about the dinner and whether there might be a better way to thank the volunteers. We will possibly have a beach party in July and thank the volunteers in the newspaper during National Library Week.

- Director's evaluation - Heather is waiting for a few evaluation forms in order to compile the evaluation.

### **One fun thing**

- National Library Week Events, April 13-19, *Lives Change @ Your Library*  
Janine gave a short overview of the many activities planned for the week.

### **Other**

- Radio  
March 21 -Dick, March 28 - James, April 11-Barb

### **Board Comments**

Cecily stated that a new grant application has been submitted to the Institute for Museum and Library Services' Native American Library Services Enhancement Grants program. Heather said that Don Rearden did an excellent presentation that she and other board members enjoyed. It was very well attended.

### **Director's Comments**

none

**Next Meeting - April 16, 2014 4:00pm**

**Adjournment - 5:30pm**