

Haines Borough Public Library
Approved Meeting Minutes
1/25/13

Present: Cecily Stern, Lorrie Dudzik, Stacey Gala, Patty Brown, James Alborough,
Heather Lende

Excused: Anne Marie Palmieri, JoAnn Ross-Cunningham, Dick Flegel.

Call to Order: 4:25 pm

Additions or Revisions to Agenda

Consent Agenda Items

The following items are consent items for final action to be taken on all by a single vote.
Any item may be removed for separate consideration if necessary.

Approval of Agenda

Approval of Minutes 12/11/2012

Director's Report

No additions:

M/S Stern/Alborough to approve the consent agenda. All approved.

Information Items from Mayor Stephanie Scott

Mayor Scott joined the meeting.

Legislative Information Office (LIO) and the Library
Stephanie briefed us on the formation of a Legislative Information Office in Haines potentially using the library as a location for their activities. Asked the board to consider basing that LIO at the library instead of some other venue in town. Some discussion around options and ideas, but the board was generally in support of the idea.

Component/Department issue

A component unit is independent and receives a substantial amount of government support.

According to the legal opinion, the library is not a component unit. It is a department. This only impacts how our budget is laid out.

One difference between the old and the new methods is that extra funds are re-absorbed at the end of the year. It is still possible to have a fund balance.

Our existing fund balance could be handled by being donated to the Friends. Stephanie recommended that Patty work with Jila to ensure that the transfer the Friends happens.

Financial Report

Treasurer's Report for December (Patty)

Checking account balance = \$34,008.50

Savings account balance = \$14,202.19

CDs = \$20,503.81

Items for Discussions

Building committee update (James)

The building committee met with James, JoAnn, Carlos and Patty to review the latest plans from Larry. Discussed when a suitable point would be to roll things over to a firm that could do all the necessary reports, plans, etc. Carlos was going to chat with Larry. Carlos and Patty are going to set up a meeting with borough officials to get their buy-off before taking next steps.

Staffing – timeline for new hire, Education/Cultural Coordinator

Jolanta is leaving Feb. 15. The goal is to hire a new person by February 11. Interviews to be scheduled during the first week of February.

Budget committee update and new Enhancement grant (Anne Marie & Patty)

Budget committee discussed not doing an enhancement grant this year. After further research and information came to light, Patty was considering pursuing an enhancement grant after all. The deadline is very tight. Cecily mentioned that it is a good idea to take a year off from applying, but that she is very supportive if we decide to move forward. Not applying has advantages and disadvantages.

Applying and getting the grant would make the library's financial situation easier.

Cecily pointed out that it is ultimately the director's responsibility.

Anne Marie and Dick indicated that they would be in favor of waiting a year, too.

M/S Alborough/Lende to not apply for the enhancement grant this year. Some discussion of Cecily's need to recuse herself due to her involvement in the project (all agreed that it is not needed in this case because she is voting against her own involvement). All approved.

FY14 Budget Draft

The budget draft will change now that we are a Borough department.

Personnel committee date – Director evaluation

Anne Marie will organize via email.

Budget committee meeting date

Anne Marie will organize via email.

Other

Radio

February 8 (Stacey), February 15 (James), February 22 (Heather)

Board Comments

Cecily to be out of town for the next one or two board meetings. Will be able to Skype when she is away.

Director's Comments

John Carlson finished the video console. He is working on the next storage unit.

Next Meeting: Wed 20th Feb. at 4pm

Adjournment: 5:45 pm

James Alborough