

Haines Borough Public Library
Approved Meeting Minutes
2/19/13

Call to Order: 4:06pm

Present: James Alborough, Meredith Pochardt, Anne Marie Palmieri, Stacey Gala, Patty Brown, Heather Lende, Lorrie Dudzik, Dick Flegel, Cecily, Jo-Ann Ross Cunningham

Additions to Agenda and Consent agenda

No additions.

M/S Dudzik/Pochardt to approve the consent agenda

Financial Report

Treasurer's report

Checking: \$49,728.35

Savings: \$14,202.46

CD: \$20,503.81

Report was passed around for signatures.

Items for Discussion

Legislative information update:

Follow up to Stephanie's visit at the last meeting about using the library as a LIO. The tricky part is coming up with a staffer to run the LIO.

FY 14 Budget Draft:

Patty presented the draft budget with two funding options: flat and with a 2.5% increase (insurance and union increases). Recommendation to ask for the 2.5% increase. Some discussion about the library fund balance and the intent is still to have the borough cut a check to the Friends.

M/S Alborough/Flegel to present the budget with the 2.5% increase. All approved.

FY 14 CIP Request

Patty submitted the CIP request on the 15th. Patty request that the Borough combine the past year's CIP requests into one request. Patty also submitted a request for a new phone system for conference calls. Carlos put the boiler system on his emergency CIP list.

Director Evaluation

Anne Marie took all of the input from all the board members and consolidated it into a single evaluation document. All numbers were averaged. Personnel committee met to review and Anne Marie met with Patty on 2/19/13 and reviewed the evaluation. In summary, Patty is doing a fantastic job. A particular highlight is the way the staff is a cohesive and motivated team, thanks to Patty's leadership. Praise also for the energy infused into the institution.

M/S Lende/Dudzik to approve the evaluation. All approved.

Staffing: timeline for new hire

Deadline has been extended to Feb 20 due to some changes to the job description and application. Any interviewer who is also a reference for an individual will need to recuse themselves.

Radio:

March 8 - Heather, March 15 - Meredith , March 22 - Stacey

Board comments

Thanks to Patty.

Commendation on smooth budget and evaluation process.

Jim Heaton's art installation is still in the works.

Director's Comments

Patty reported on the cleaning. The carpets were filthy and Nishon recommended more frequent cleaning (once a year). It costs approximately \$2200 to clean.

Patty thanked the board for the board support.

Next meeting:

March 13 4pm

Adjournment: 4:50pm

James Alborough