

**SHELDON MUSEUM AND CULTURAL CENTER, INC**  
**Board of Trustees Meeting Minutes**  
**Wednesday, April 17, 2013, at the Sheldon Museum**

**CALL TO ORDER:** 1:03 p.m. by President Jim Heaton

**ATTENDANCE: BOARD** – Bob Adkins, Pam Randles, Jim Heaton, Anastasia Wiley (*by phone*), and Dave Pahl: **STAFF** – Jerrie Clarke, Blythe Carter: **BOARD LIAISON** – None

**ADDITIONS TO THE AGENDA:** MilePost advertisement under Old Business

**APPROVAL OF AGENDA:** M/S Michael & Pam - approved unanimously

**APPROVAL OF MINUTES:** M/S Michael & Pam. – approved as corrected

**CORRESPONDENCE/VISITORS:** No correspondence. John Hagen (*Jr.*) attended as a prospective Board member.

**STAFF REPORT:** See two page handout in packet.

- Jerrie is still working on Conference details.
- Alaska Power & Telephone will be making the Chilkat Center a wireless hotspot for the Conference.
- All dinnerware for the Conference will be compostable. Haines Friends of Recycling has offered to take care of disposal.
- Jerrie is resigning as of late June to take a museum position in Nevada.
- Jerrie is also working up different budget scenarios to alleviate proposed budget cuts.
- We have over a dozen applications for the position of SMCC Summer Intern.

**FINANCIAL REPORT:** Different budget scenarios will be presented and discussed at the SMCC Board Retreat this coming Saturday. Quarterly Profit and Loss statement was handed out and discussed.

**COMMITTEE REPORTS:** Eldred Rock Committee's next meeting is April 24. Boat trip to Eldred Rock is scheduled for Saturday, May 11. No word yet from the USCG on leasing application. Assessment plans are complete. Logo contest is in place. Dave volunteered to head a lead paint abatement program. Members going to Eldred Rock are reminded to take face masks and rubber gloves.

**OLD BUSINESS:** Totem Pole – deadline postponed until April 29.

- SMCC Retreat is scheduled for Saturday, April 20, in Anastasia's bomb shelter. Ten a.m. until ???. Bring a potluck dish for lunch.
- Strategic Plan meetings will be Friday April 26 from 9 a.m. until 3 p.m. (*Bomb shelter*) and Saturday April 27 from 10 a.m. until 1 p.m. (*Museum*)
- CVHS is averaging 4% on their investment in ACF. We have \$82K. Alaska Community Foundation takes over any endowment principal. However, we can't use the principal under any

conditions. We can only use generated interest. M/S Pam & Michael to invest \$40K with ACF. Motion carried 3 to 2.

- Michael showed us the latest issue of **The MilePost**, containing the “three museum ad” that he and Lorrie sponsored. Thank you, Michael and Lorrie.

**NEW BUSINESS:** A Store Committee was formed to help find products and books for the museum store. Lorrie, Jim H., Michael, Dave P. and Bob volunteered.

- Docent Training – Joe Ordonez (*Rainbow Glacier Adventures*) will be asked to provide a two hour training session for Board members. Jerrie offered to personally pay for this at a cost of \$100/hr. Dates will be discussed at the Board Retreat. Thank you, Jerrie.

- Grounds and Shed Cleanup – spring cleaning is necessary. Surplus tools and other materials need to be cleaned out of shed, sign on side of building repaired. No date set, as yet.

- Specs for the new front steps were supposed to be available from the City today. They weren't.

- Volunteer Appreciation Party – Will be held Saturday, May 18 from 12 noon until 1:30 p.m. at the Chilkat Center. It's a salad luncheon. Board members are asked to bring salad supplies.

**BOARD DISCUSSION:** It's critical that as many Board members as possible attend the next four Borough Assembly meetings (*budget, and budget cuts*)

**COMMITTEE MEETINGS:** None scheduled.

**NEXT BOARD MEETING:** Regular Board Meeting – Mon., May 13, 2013, at 1:00 p.m.

**SMCC RETREAT – Saturday, April 20, 2013 from 10 a.m. until ?? in Anastasia's bomb shelter.**

**MEETING ADJOURNED** at 2:31 p.m.

Respectfully submitted,

*Bob Adkins*, secretary