

SHELDON MUSEUM AND CULTURAL CENTER, INC
Board of Trustees Meeting Minutes
Monday, May 13, 2013, at the Sheldon Museum

CALL TO ORDER: 1:05 p.m. by President Jim Heaton

ATTENDANCE: BOARD – Michael Marks, Lorrie Dudzik, Bob Adkins, Jim Heaton, Anastasia Wiley, Jim Shook (*by phone*), Jan Hill and Dave Pahl: **STAFF** – Jerrie Clarke, Blythe Carter: **BOARD LIAISON** – None

ADDITIONS TO THE AGENDA: Under New Business - Discuss Rasmuson Acquisition Fund. Also discuss disposal of extra carpet from last year's re-carpeting project.

APPROVAL OF AGENDA: M/S Michael & Jim S. - approved unanimously

APPROVAL OF MINUTES: M/S Michael & Dave – approved unanimously

CORRESPONDENCE/VISITORS: John Hagen (*Jr.*) attended as a prospective Board member.

- Carlos Jiminez, head of Borough Maintenance, attended to address the issue of replacing the front steps and railing. The project will be funded from Borough deferred maintenance funds. Request for quotes has gone out. Volunteers will be needed to help with the handrails. Dave P. will look over the proposals also. Contract should be awarded by June 1, with work to start ASAP. Thanks to Carlos and to Dave.
- SMCC received a thank you letter from Jesse Morgan, Ed. Coordinator for HBPL, for letting her borrow a carving and a tunic for a library display.
- Bill McRoberts wants to attend borough meetings to support SMCC budget requests.

STAFF REPORT: See two page handout in packet.

- A personnel issue was brought up, but could not be discussed due to state law.

FINANCIAL REPORT: See handout – Quarterly Budget-Actual Statement in packet

COMMITTEE REPORTS: Eldred Rock Committee had a good trip to Eldred Rock. Much work is needed. Pam is coordinating, and will take a priority list to Fairbanks later. Photos were taken of needed work. When Pam returns, we will have three months to complete our restoration plan. There was good participation from non-SMCC committee members. Gary Gillette, a civil engineer from Juneau was on the trip and will share his report with the committee. Lead paint will be a problem. That would be USCG's responsibility, but they have no money. Need to check for fuel oil contamination. Eldred Rock historically had a native Otter Clan Looking Out House on it. Smith Katzeek may have more information. It was the southern border of the Chilkats.

OLD BUSINESS: Totem Pole log is ordered. It may ship as early as next week from Kake. Work will begin on the pole ASAP.

- Volunteer Appreciation Luncheon is next Saturday (5/18/13) at noon at the Chilkat Center.

- Reviewed forms for ACF donation. If the Board approves it, when SMCC dissolves, funds will go to Chilkat Valley Historical Society (*first*) or Chilkat Valley Endowment Funds (*second*).
- **Docent Training session with Joe Ordonez is scheduled for Thursday, May 16, at 3 p.m.** This two hour session is a gift from Jerrie Clarke. Thank you, Jerrie.

NEW BUSINESS: Neil Einsbruch has volunteered to give SMCC free investment advice. If we use his services, he will charge for them.

M/S Anastasia & Dave – Table signing ACF agreement until the new director arrives and we hear Neil Einsbruch’s advice at the next Board meeting. Passed unanimously.

- **Thursday May 23, from noon until 5 p.m. is a work day to clean shed, railings, and yard.**
- M/S Michael & Dave to approve John Hagen as new Board member. Passed unanimously.
- Michael suggested that we consider acquiring “Earthing Inner Sunlight”, a wood carving by Tresham Gregg, with Rasmuson Acquisition Fund grant money. Asking price is \$3200.
- Museum will give majority of the carpet back to the Borough, Keep enough to replace high wear areas.

BOARD DISCUSSION: It’s critical that as many Board members as possible attend the next three Borough Council meetings (*budget, and budget cuts*). The June 11, 6:30 p.m. meeting is crucial.

- We need to align our bylaws with Board policies.
- We also need to establish a “Friends of SMCC” to gain extra funds, and to enhance our grant status. Need a minimum of 25 members. Jerrie will make a presentation at the Volunteer Appreciation Luncheon this Saturday.
- Need to remind Carlos about replacing the missing letters on the outside of the building.
- Jerrie’s Farewell Party will be Sunday, June 9, from 4 to 6 p.m. at the museum.
- June 7 is Donna Catotti’s exhibit opening.
- Director application deadline is 5 p.m. today. Jerrie will make two copies. One set can go out on loan, the other set to be reviewed in the museum. **Hiring Committee (*committee of the whole*) will meet Monday, May 20, at noon to consider the applications.**

COMMITTEE MEETINGS: Conference Hosting Committee (*committee of the whole*) meets Thursday, May 30, at 4 p.m.

NEXT BOARD MEETING: Regular Board Meeting – Mon., June 10, 2013, at 1:00 p.m.

MEETING ADJOURNED at 2:55 p.m.

Respectfully submitted,

Bob Adkins, secretary