

SHELDON MUSEUM AND CULTURAL CENTER, INC.
Board of Trustees Meeting
June 16, 2016 at 2:00 p.m. at the Sheldon Museum

CALL TO ORDER - 2:00pm by Jim Shook, president

Present - Lorrie Dudzik, Diana Lapham, Helen Alten, Jim Shook, Gregg Richmond, Diana Kelm, Tim Ackerman, Bill Seward, John Carlson, Michael Marks

Excused - Kelleen Adams, Anastasia Wiley

Absent - none

Additions to agenda - none

Approval of agenda - Diana/Tim M/S to approve agenda. Approved unanimously.

Approval of Minutes

- May 10, 2016 - Diana/Helen M/S to approve the minutes minus the line regarding Diana's request. Approved. One abstention by Gregg.

Public Comments

- Diana L mentioned upcoming assembly topics. Borough budget has been finalized.
- Bill asked us to consider the top three challenges facing the museum.

Staff/Board Reports

- Museum Director - Helen has just finished writing a \$200,000 archives grant, because our archives system needs to be upgraded. The grant would pay the salaries of one archivist and one assistant. Further discussion on revenue will be covered next month. Summer Camp is going well.
- President's Report - Jim will be resigning as president soon.
- Treasurer's Report - Bank wants us to open a new gambling account. Paperwork is ready for signatures. Helen and Michael are qualified gaming overseers. Pull tabs are a lucrative possibility for revenue.

Upcoming Events

- Mud Bay Artists Opening: June 17, 2016, 5-7 pm
- Volunteer Appreciation Dinner: July 19, 2016 5-7 pm
- Lyn Fabio's Art in Gut Opening: August 5, 2016, 5-7 pm
- Totem Trot Dinner: August 12, 2016
- Totem Trot Fundraiser: August 13, 2016

Business

- Collections Management Policy – approve updates - Michael/Gregg M/S to approve updates. Approved unanimously.

- Deaccessions – approve list - Lorrie/John M/S to deaccession the list. Approved unanimously. Helen will inform us of the method of disposal.
- Membership meeting will be combined with volunteer appreciation on July 19 from 5 to 7.
- Totem Trot – Fundraising Tasks - We received packets containing sponsorship lists and asking tips. Helen will email a flyer that can be distributed to potential sponsors. Michael/Gregg M/S to order t-shirts immediately. Approved unanimously. Helen will email us the levels of sponsorship.

Board Comments/Discussion - none

Next meeting - July 12, 2016 2:00pm

Adjournment - 4:10pm John/Tim M/S to adjourn. Approved unanimously.

Respectfully submitted,

Lorrie Dudzik